

**GRAND TRAVERSE COUNTY  
DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD**

**REGULAR MEETING  
February 27, 2025**

**Open to the public  
9:00 AM Garfield Township Hall – Upstairs Main Hall  
3848 Veterans Dr, Traverse City, MI 49684**

Persons with disabilities which the foregoing opportunities for participation will not address should contact Darcey Gratton at (231) 932-3010 or [dgratton@gt pavilions.org](mailto:dgratton@gt pavilions.org) with questions or concerns.

**AGENDA**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. FIRST PUBLIC COMMENT**

Any person shall be permitted to address a meeting of the Grand Traverse County Department of Health and Human Services Board which is required to be open to the public under the provisions of the Michigan Open Meetings Act, as amended. (MCLA 15.261, et seq.) Public comment shall be carried out in accordance with the following Board Rules and Procedures:

1. Any person wishing to address the Board shall state his or her name and address.
2. Persons may address the Board on matters which are relevant to Grand Traverse Pavilions issues.
3. No person shall be allowed to speak more than once on the same matter, excluding time needed to answer Board Members questions. The Chairperson shall control the amount of time each person shall be allowed to speak, which shall not exceed three (3) minutes.
  - a) Chairperson may, at his or her discretion, extend the amount of time any person is allowed to speak.
  - b) Whenever a group wishes to address the Board, the Chairperson may require that the group designate a spokesperson; the Chairperson shall control the amount of time the spokesperson shall be allowed to speak, which shall not exceed fifteen (15) minutes.

The Board shall not comment or respond to a person who is addressing the Board. Silence or non-response from the Board should not be interpreted as disinterest or disagreement by the Board.

Please be respectful and refrain from personal or political attacks.

**4. COUNTY LIAISON REPORT**

**5. APPROVAL OF AGENDA**

**6. CONSENT CALENDAR**

The purpose of the consent calendar is to expedite business by grouping items to be dealt with by one Board motion without discussion. Any member of the Board, or staff may ask that any item on the consent calendar be removed and placed elsewhere on the agenda for discussion. Such requests will be automatically respected.

If any item is not removed from the consent calendar, the item on the agenda is approved by a single Board action adopting the consent calendar.

A.	Review and File	<u>HANDOUT#</u>
(1)	Draft Minutes of the 1/30/25 Board Meeting	1
(2)	Draft Minutes of the 2/6/25 Special Board Meeting	2
(3)	January Resident Council Minutes	3

**7. ITEMS REMOVED FROM CONSENT CALENDAR**

**8. CHAIRMAN REPORT** Verbal

**9. SERVICE EXCELLANCE AWARDS** 4

**10. GRAND TRAVERSE MEDICAL CARE**

A.	General Information	
(1)	Department of Licensing and Regulatory Affairs – Abbreviated Survey	5
(2)	4 <sup>th</sup> Quarter Foundation Financials	6
(3)	Cottage Masterplan Update	Verbal
B.	Chief Executive Officer Board Report	7
C.	Business	
(1)	Financials	8
(2)	2025 Amended Budget	9
(3)	Request to Purchase – Replacement of Willow Flooring	10
(4)	Request to Purchase – Campus Utility Vehicle	11
(5)	Resolution 2025 – 1 – Foundation Trustee Appointment – Croad	12

**G.T.P. Announcements**

- (1) Next Board Meeting – March 27, 2025

**11. SECOND PUBLIC COMMENT**

Refer to Rules under First Public Comment above.

**12. ADJOURNMENT**

**GRAND TRAVERSE COUNTY  
DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD**  
1000 Pavilions Circle, Traverse City, MI 49684

**MINUTES OF THE JANUARY 30, 2025 MEETING**

<p><b>PRESENT:</b> Mary Marois, Carol Crawford, Karen Griggs Dave Hautamaki, Lindsey Dood, Darcey Gratton TJ Andrews</p> <p><b>ABESENT:</b></p> <p><b>GUESTS:</b></p>	<p>Board Staff Commission</p>
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The regular meeting of the Grand Traverse County Department of Health and Human Services Board was called to order at 9:00am by Board Chair Mary Marois at Garfield Township.

**First Public Comment**

Robert Barnes  
Margaret Kroupa

**County Liaison Report** – Andrews shared there was nothing new to report on the county continuing an Ad hoc committee regarding the Pavilions. However, she noted an annual report is overdue to the County Board of Commissioners and requested for staff to contact County Administration to be added to an agenda during the 2<sup>nd</sup> quarter.

**Approval of Agenda** – Chair Marois asked if there were additions, changes or corrections to the agenda. Motion was made by Crawford to approve the agenda as presented. Motion seconded by Griggs and carried unanimously.

The purpose of the Consent Calendar is to expedite business by grouping items to be dealt with by one Board motion without discussion. Any member of the Board or staff may ask that any item on the Consent Calendar be removed and placed elsewhere on the agenda for discussion. Such requests will be automatically respected.

**REVIEW AND FILE**

- (1) Draft Minutes of the 12/20/24 Board Meeting
- (2) Closed Minutes of the 12/20/24 Board Meeting
- (3) Draft Minutes of the 12/24/24 Board Meeting
- (4) December Resident Council Minutes

Motion was made by Griggs to approve the Consent Calendar as presented. Motion seconded by Crawford and carried unanimously.

**Items Removed From Consent Calendar** – None

**Chairman Report** – Marois thanked staff for their support during the change of leadership. Interim Administrator Dave Hautamaki for filling in again as Administrator while the board searches for a permanent replacement of the previous CEO/Administrator Gerard Bodalski. Marois noted it is on the agenda for the board to discuss the process of hiring for this position and management structure. Marois reported the Architectural firm Eckert Wordell will be

providing the GTP Foundation Board on February 2<sup>nd</sup> with a presentation on the Cottage Master Plan. Crawford will be attending the meeting to represent the Board.

**Service Excellence Awards** – Marois reviewed December's Service Excellence Awards.

**4<sup>th</sup> Quarter Overtime Report** – Hautamaki reviewed the report and answered board member's questions.

**Chief Executive Officer Report** – Hautamaki reviewed the monthly report for December and shared that there was a change in the Director of Nursing (DON) role with Holly Edmondson now filling in as Interim DON until the position can be filled permanently. Hautamaki highlighted on the re-opening of Aspen Pavilions, increased census, recent state survey's and the Quality Measures star rating increasing from a 2 star to a 4 star rating. Marois stated in the past there were some criticisms by staff stating Universal Workers had been hired in the past instead of trained CNAs and asked Hautamaki to look into why a trained CNA would be turned away over a UW.

## **BUSINESS**

- (1) **Financial Report** – Dood presented the financial operations report for December 2024 and answered board members' questions. Dood explained the need to do a comprehensive review of the budget in order to bring a budget amendment to the board.

**Motion** made by Crawford to accept the financial operations report as presented.  
Seconded by Griggs and carried unanimously.

- (2) **Organizational Structure** – Marois shared the history of the CEO/Administrator position and reviewed the need to split the position to two separate positions to allow more oversight and focus on clinical from an Administrator and for a CEO who reports directly to the Board would focus the business side and overseeing the whole organization. Dood noted from a regulatory perspective, the DHHS Board would need to appoint an Administrator but that could be done through the recommendation of the CEO to the Board. The board scheduled a special board meeting on February 6, 2025 to discuss key characteristics needed for a CEO.

**Motion** made by Marois to separate the CEO/Administrator position and to begin a process to hire a CEO with the understanding that the CEO would help hire an Administrator. Motion seconded by Crawford and carried unanimously.

- (3) **Fund Developer for GTP** – Marois stated in the past, the board made a commitment to allocate \$60,000 in the budget for a Fund Developer and would like to see it continued for 2025 to honor the commitment. Crawford stated there should be a return on investments with this position and added the expectation should be that this position should produce quarterly goals set by the GTP Foundation Board. The Board agreed that the request to continue with these funds in the budget each year would need to be requested annually by the Foundation Board.

**Motion** made by Marois to direct staff work to find \$60,000 in the budget to contract a Fund Developer. Seconded by Crawford and carried unanimously.

- (4) **Resolution 2025-1 Authorized Representative** – Marois shared her concerns with the wording of the resolution that states “*the Grand Traverse County Department of Human Services Board for the Grand Traverse Pavilions/Grand Traverse Medical Care, hereby designates David Hautamaki, who is the person with the power and full authority to sign paperwork on behalf of the Board in the interim of Board meetings, as so long as it is necessary for timeliness and continuance of daily operations and the board is informed at their next regularly scheduled meeting of such*”. Marois explained it reads as if the board is authorizing the Administrator to make decisions for the board in between board meetings and felt it should read that the Administrator is authorized to be able to sign as the Administrator on behalf of the Pavilions not on behalf of the Board. The board discussed that the motion made by the Board during the Special Board meeting on 12/24/24, already authorized Hautamaki to act as Interim Administrator. The Board agreed to remove this resolution from the agenda. No board action was taken.
- (5) **Authorized Bank Signers** – Dood reviewed that the Grand Traverse County appoints the signers on the Pavilions/County bank account and the County Treasurer would like the boards approval for who they want as a signer. Dood stated currently Administrative Services Director, Darcey Gratton is the only signer and the previous CEO/Administrator Gerard Bodalski would need to be removed. Crawford noted the person whose signature is on the checks should not be the person who approves the checks. Dood and Hautamaki confirmed that Dood runs the checks and Hautamaki approves the checks by reviewing the check roster.

**Motion** made by Crawford to have the Administrative Services Director, Darcey Gratton as the approved bank signer but not as the approver to print the checks. Seconded by Griggs and carried unanimously.

- (6) **Request to Purchase – Ice Maker** – Hautamaki reviewed the need to purchase a new ice maker for the Aspen pantry. The Board inquired if the suggested lower bid of \$7,189 by Direct Supply included a warranty like the 2<sup>nd</sup> lowest bid indicated for \$7,474. Hautamaki stated he will have staff check on the warranty.

**Motion** was made by Crawford to approve the purchase of an ice maker for the Aspen pantry up to \$7,500 with a warranty. Motion was seconded by Griggs and carried unanimously.

#### **Grand Traverse Pavilions Announcements**

- (1) Special Board Meeting February 6, 2025 to discuss steps on hiring a new CEO.
- (2) Next regular board meeting February 27, 2025.

#### **Second Public Comment** - none

Meeting adjourned at 10:53 am

Signatures:

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Mary Marois – Chair  
Grand Traverse County Department of Health and Human Services Board

Date: \_\_\_\_\_ Approved  
\_\_\_\_\_ Corrected and Approved

**GRAND TRAVERSE COUNTY  
DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD**

1000 Pavilions Circle, Traverse City, MI 49684

**MINUTES OF THE FEBRUARY 6, 2025  
SPECIAL BOARD MEETING**

**PRESENT:** Mary Marois, Carol Crawford, Karen Griggs  
Dave Hautamaki, Lindsey Dood, Levi Patrone, Darcey Gratton  
TJ Andrews

Board  
Staff  
Commission

**ABSENT:**

**GUESTS:**

The special board meeting of the Grand Traverse County Department of Health and Human Services Board was called to order at 3:00 pm by Board Chair Mary Marois in the Board room at Grand Traverse Pavilions.

**First Public Comment**

Andi Gerring  
Claudia Bruce  
Harold Lassers

**Action Items** – The Board discussed the following items to start the process of hiring a new CEO.

- Job description/duties
- Qualifications for CEO
- Key Characteristics
- Development of interview questions to address key characteristics
- Who is on the interview panel
- Compensation – Patrone shared comparable wages in the industry.
- Search process/suggestions for posting
- Develop timetable

**Motion** was made by Marois to set the CEO wage scale at \$180,000 to \$220,000. Motion was seconded by Griggs and carried unanimously.

**Second Public Comment**

Harold Lassers

Meeting adjourned at 4:24 pm

Signatures:

\_\_\_\_\_  
Mary Marois – Chair  
Grand Traverse County Department of Health and Human Services Board

Date: February 27, 2025      Approved  
\_\_\_\_\_  
Corrected and Approved

**PAVILIONS RESIDENT COUNCIL MEETING**  
**January 16, 2025**

The January 2025 meeting of the Grand Traverse Pavilions Resident Council was called to order at 11:00 am in the Multi-Purpose Room by Sam Mahon.

All residents were welcomed.

The residents waived their right to a closed meeting.

The Lord's Prayer and the Pledge of Allegiance were recited.

**Members present were introduced:** Residents are marked "X" throughout the minutes.

**Birch Pavilion:** 3 Residents attended.

**Cherry Pavilion:** 5 Residents attended.

**Dogwood Pavilion:** 6 Residents attended.

**Staff members were introduced:**

Sam Mahon, CTRS, Life Enrichment

Clay Wagatha, Marketing/Life Enrichment

Breanna Broering, LMSW, Birch Pavilion Social Work

Ashley Walters, Social Services Designee, Social Work

Regina Kiogima, RN, ADON – Cherry Pavilion

Christian Andersen, General Manager - Forefront Dining Services

Lisa Telling, Administrative Assistant - Forefront Dining Services

Ryan Hutchins, Environmental Services Director, Environmental Services

Cati Jasso, Environmental Services Assistant Director, Environmental Services

**Guest:** American Sign Language (ASL) interpreter

Ombudsman – Andrew Farmer

**Old Business:**

There was not any old business from the previous meeting that needed to be brought up for discussion or to follow up on.

**Outings for February 2025:**

Mall/Food Outing – TBD

Casino – TBD

**Special Events for February 2025:**

Valentines Day Social – 2/14

Performer – TBD



### **Resident Group Interview Questions:**

Sam discussed with the attending residents that are 12 resident rights that are reviewed during the group interview with the State Surveyors during our annual survey, and today we will be reviewing Rules.

### **Rules:**

- What are some of the rules of this facility? For instance, rules about what time residents go to bed at night or when to get up in the morning?
  - When is quiet time?
    - Sam said she will have to double check, but believes it is 10 PM.
  - No other concerns about the rules at this time.
- Are there any rules you would like to discuss?
  - One resident asked if they can I stay up later than 10 as long as they're not disturbing their neighbor?
    - Sam said that is fine but to be mindful of other resident's sleep schedule and if that they can use headphones for their tv's to help keep the noise level down
- Do you have input into the rules of this facility?
  - One resident said, "My neighbor seems out of it lately, can someone check on her? It is disturbing my peace."
    - Regina to follow up
  - Another resident stated that another resident yelling is an issue on their floor and it needs to stop, it is everyday.
    - Sam to talk with staff and follow up
  - The call light is too loud at night.
    - Sam to follow up.
- Does the facility listen to your suggestions?
  - Yes.
  - Sometimes.
  - Half of the time.
  - Do we have a psychologist or counselor like someone from the VA to talk to? I have stuff to talk about but not to share with other people in here with me.
    - Breanna to follow up with ADON and try to get ahold of the VA.
  - Does the union have a representative for the aids?
    - Sam said yes they do.
    - Resident shared they need to talk to the aids about calling in all of the time.
    - Sam to share concerns with union representative.
  - I find it frustrating when aids are volunteered off when it seems like we could use them but they get sent home or to another floor.

- Regina explained the reasoning differs for each situation but by law they are required to have a certain number of licensed staff at all times.

### **1. Discussion regarding food temperature and receiving HS snacks.**

The floor was opened for residents to make comments, suggestions, concerns, and or ask questions:

-One resident asked why are meals getting later and later?

-Christian replied that the kitchen is doing their best to correct this.

-Another resident asked if anyone else is having issues with nursing leaving medication on their tray without watching them take it? It gets confusing when I go to the bathroom and come out and am not sure if I took my meds or not.

-Regina replied that is alarming and against policy, I will talk with staff as well as your ADON to make sure staff is following all policies.

-Christian updated residents letting them know they aren't able to get whole pasteurized eggs at this time. Only pasteurized eggs can be served, so for the foreseeable future you cannot order eggs to order (over easy/medium eggs). He made a point that residents can still order scrambled eggs and omelets and will be sure to update staff/residents once he is able to get whole pasteurized eggs.

-What about the biscuits and gravy?

-Christian stated that it is on the menu starting Saturday 1/18

-Can you buy meat from somewhere other than Gordons Food Service?

-Christian said that Gordons Food Service is their main supplier

-What about sloppy joes? It seems like you tease us with the good stuff only once and then it is gone.

-Christian said it will be on the menu more often

-The food is too salty, especially the gravy and soups.

-Chrisitan to talk with chef

-Will crab salad be on the menu again?

-Christian said unfortunately that is off the menu

-Resident replied that's too bad, it was very good.

-I would like to see some clam chowder

-Christian to talk with chef

### **2. Discussion regarding the cleanliness of the facility and laundry being returned promptly.**

The floor was open for residents to make comments, suggestions, concerns, and or ask questions:

-Very good

-Excellent

-Good

-No concerns at this time

### **3. Discussion regarding room temperature.**

The floor was open for residents to make comments, suggestions, concerns, and or ask questions:

-My room is up and down. One day it's freezing, then the next day it's roasting.

- Ryan to follow up on the concerns of the residents room. Ryan explained that they have to be within a certain parameter, and they believe they figured out the issue. He also shared that next week is supposed to be super cold so if you have any issues to report them immediately so they can get them taken care of.
- I have a weird situation where the call light be the bar only works when the overhead lights are on.
  - Ryan mentioned there are some weird electrical/wiring problems in the building and they will follow up to get it fixed.
- My bathroom light comes on and off in the middle of the night.
  - ES to follow up
- I had plastic put on my window and it seems to be helping but the towels I put along the windowsill are helping with the draft.

#### **4. Discussion regarding nursing care.**

The floor was opened for residents to make comments, suggestions, concerns, and or ask questions:

- Sometimes when asking for something, the aids will look at you like you're nuts and don't cooperate.
  - Breanna asked if it was a certain aid?
  - Resident replied there are a few.
  - Breanna to follow up.
- I have good nurses, but why can't I get them a gift for the great care they give?
  - Sam replied that you can but the policy is it has to be under the value of \$15.
- Great.

#### **5. Discussion regarding call lights being answered in a timely manner.**

The floor was opened for residents to make comments, suggestions, concerns, and or ask questions:

- Good.
- It's good except when staff is volunteered off like I said earlier.
- My roommate went into the bathroom without her walker or staff. I pulled my call light and suggested she waited for staff, but she didn't and fell in the bathroom. I had to go in the hall to find someone as fast as possible.
  - Sam to follow up with nursing staff.
- I'm waiting for the bathroom for an hour often.
  - Sam to follow up with nursing staff.
- Since changing the call lights has that improved efficiency? Or why did they change it in the first place? I can hear it in the middle of the night constantly.
  - Sam said she believed it was to improve efficiency.
  - Clay to follow up with Dave.
- Why did we change CEO? Malpractice? Gerard was a very personable guy, and I thought he did a great job.
  - Sam replied that he resigned so we are currently looking for a new CEO.
  - Resident replied that it is too bad.

## **6. Discussion regarding receiving showers as needed/as requested.**

The floor was opened for residents to make comments, suggestions, concerns, and or ask questions:

-Good.

-I didn't get my shower when scheduled. They came at 9PM and I was already in bed, so I said forget it that night. I'd prefer an 8AM instead of waiting all day.

-Sam replied I am not sure why you missed your shower Monday, but if you miss your scheduled shower, I believe you're supposed to be rescheduled for the next day.

-Resident replied I just want to be notified of any change in the shower schedule to make sure I am on it.

-Sam to follow up with nursing staff.

## **7. Discussion regarding the nighttime noise level on your Pavilion.**

The floor was opened for residents to make comments, suggestions, concerns, and or ask questions:

-Good.

-Staff are the loud ones, not residents. They will sit outside my door discussing personal life.

-Breanna to follow up with nursing/ADON.

## **The floor was opened for additional comments:**

-Dave, Interim CEO, stopped in and introduced himself and his role. He explained he is here to help the facility and most importantly residents. If residents have any concerns, they can feel free to ask him about the situation.

-Dave was asked about restorative therapy by a resident. Dave to follow up with nursing.

-One resident said that their neighbor seems to fall asleep every night with their TV on and she can hear it. Can staff plan to turn it off or program it too at a certain time?

-Sam replied that we have headphones that might work to solve that issue.

-Towels are still an issue on my bathroom floor. It makes it hard to move in my bathroom, unless I move them before going in and I'm too old to do that.

-Breanna replied that she recently put a sign up and asked if it is not helping?

-Resident replied no it is not.

-Breanna to follow up with nursing staff.

-I want a new rug, mine is getting dirty.

-Ryan replied that they are looking at phasing out carpet for some new flooring but will address the issue.

-Resident replied with thank you, I know you are busy.

-My floor could use new carpet too.

-Regina replied that we will put in a work order to get the carpet cleaned.

The next Pavilions Resident Council meeting will be held on February 25, 2025 at 11:00am in the Multi-Purpose Room. Sam asked for a volunteer to read over and sign the January 2025 minutes, and X said that she would do this. The Pavilions Resident Council Meeting was adjourned at 11:35 am by Sam, seconded by X.

Respectfully Submitted,

Respectfully Submitted,

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Clayton Wagatha  
Marketing/Life Enrichment

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Sam Mahon, CTRS  
Recreational Therapist

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X, Cherry Resident

**Elm Resident Council Minutes**  
**Meeting Held- January 20th 2025**

The March meeting of the Grand Traverse Pavilions Elm Resident Council was called to order at 1:35pm in the Elm Common Area.

**Members Present were:** Residents are marked "X" throughout the minutes.  
13 Residents attended.

**Staff Present:**

Susan Eldred, Recreation Therapist  
Emily Tyrrell, Social Worker

**Old Business:**

None

**New Business:**

Asked the residents if they need help do the staff help them.

X stated "yes, starting the car." X said, "I don't know." X stated, "I guess so."

Asked the residents if they were being offered a snack before bed.

X and X stated "yes."

Asked the residents if the staff were respectful to the residents.

X stated "yes, I think so." X stated, "oh yes."

Asked the residents if the food is good here.

X stated "yes," X stated "yeah," and X stated "definitely." X stated, "I don't eat here very much."

Asked the residents if the rooms were getting cleaned.

X, X and X stated "yes."

Asked the residents if their clothes are getting cleaned.

X, X and X all stated "yes." X, "yes, as far as I know."

Asked the residents if the Temperature in the rooms are good.

X stated, "I think it's alright." X and X stated "yeah."

Asked the residents if they have enough to do.

X and X stated "yes." X stated "no." Recreation Therapist asked X what are some things that she would like to do, and she was unable to think of some. Recreation Therapist told X that new ideas are always welcomed.

**Questions, Suggestions, Concerns and Comments:**

The floor was open for questions, suggestions, concerns and comments.

X stated "painting."

**Suggestions for upcoming activities:**

Valentines Day Cookies

Monkey Bread

Chocolate Cake

Chili

Meeting was closed at 1:55pm

Respectfully submitted,

Susan Eldred, CTRS

Emily Tyrrell, LLBSW

# GRAND TRAVERSE PAVILIONS

## Service Excellence Award Program

### January 2025

<b>Employee:</b>	David Vorpapel
<b>Awarded for:</b>	Dave is just an all around wonderful person. He always shovels a a clear path for the residents wheelchairs to roll through in order to get on the bus. He is helpful with checking in and confirming his scheduled appointments to prevent any mistakes or miscommunication. Dave is welcoming and friendly to his passengers and coworkers alike. We are lucky to have Dave on our team!
<b>Position:</b>	Courtesy Driver
<b>Nominated by:</b>	Kathryn Holibaugh

<b>Employee:</b>	Entire ES Team - (especially Rick, Ryan, & Cati)
<b>Awarded for:</b>	A huge thank you to all of the members of the ES team who helped coordinate and execute the updates to our therapy pool and wellness center over the Holiday break. Special thanks to Rick, Ryan, and Cati for all their help. Our patients and clients have been commenting on how nice everything looks. Thank you all!
<b>Position:</b>	Environmental Services Dept
<b>Nominated by:</b>	Chris Hinze

<b>Employee:</b>	Jake Patt
<b>Awarded for:</b>	Appreciate the long week of move many heavy items and helping rearrange the furniture at the Cottages. Thank you.
<b>Position:</b>	Maintenance
<b>Nominated by:</b>	Jeffrey Valentine

<b>Employee:</b>	Sam Dennis
<b>Awarded for:</b>	Responding w/in 2 minutes to a request for inflating an OutPt's own stability (exercise) ball. Very Nice of him to drop in quickly while she was getting her treatment. Thanks!!
<b>Position:</b>	Maintenance
<b>Nominated by:</b>	Ann Parker



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<b>Employee:</b>	Jada Koon
<b>Awarded for:</b>	Jada took the time to comb out a patients hair after she was admitted with hair matted down to her scalp. The patient was afraid she would have to shave it off. She was so appreciative and happy. Thank you for caring!
<b>Position:</b>	CNA
<b>Nominated by:</b>	Shawna Barnes



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

MARLON I. BROWN, DPA  
DIRECTOR

**Sent Via Electronic Plan of Correction**

February 25, 2025

Grand Traverse Pavilions - 235088  
Event ID: 66EI12

Dear David Hautamaki:

The evidence submitted in lieu of an onsite revisit, for the January 9, 2025 abbreviated survey was approved on February 19, 2025. Here's what you need to know:

Survey Results:

- Substantial compliance – **February 3, 2025.**
- Mandatory denial of payment for new Medicare/Medicaid admissions effective April 9, 2025, will not go into effect.
- Nurse Aide Training Program (NATP) Prohibition will not go into effect.

Contact Information:

Any questions regarding the health survey may be directed to John Woodcox, Manager at (231) 350-6469 or woodcoxj@michigan.gov. Enforcement related questions may be directed to me at (517) 284-8958 or robinsonk18@michigan.gov.

Sincerely,

Kathie V. Robinson, Analyst  
Bureau of Survey and Certification

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
CENTERS FOR MEDICARE & MEDICAID SERVICES

PRINTED: 02/25/2025  
FORM APPROVED  
OMB NO. 0938-0391

STATEMENT OF DEFICIENCIES AND PLAN OF CORRECTION		(X1) PROVIDER/SUPPLIER/CLIA IDENTIFICATION NUMBER:  <b>235088</b>	(X2) MULTIPLE CONSTRUCTION A. BUILDING _____ B. WING _____		(X3) DATE SURVEY COMPLETED  <b>R-C 02/19/2025</b>
NAME OF PROVIDER OR SUPPLIER  <b>GRAND TRAVERSE PAVILIONS</b>			STREET ADDRESS, CITY, STATE, ZIP CODE <b>1000 PAVILIONS CIRCLE TRAVERSE CITY, MI 49684</b>		
(X4) ID PREFIX TAG	SUMMARY STATEMENT OF DEFICIENCIES (EACH DEFICIENCY MUST BE PRECEDED BY FULL REGULATORY OR LSC IDENTIFYING INFORMATION)	ID PREFIX TAG	PROVIDER'S PLAN OF CORRECTION (EACH CORRECTIVE ACTION SHOULD BE CROSS-REFERENCED TO THE APPROPRIATE DEFICIENCY)	(X5) COMPLETE DATE	
F000	<p><b>INITIAL COMMENTS</b></p> <p>Request to Accept Evidence of Deficiency Correction in Lieu of a Revisit Accepted. Facility is in compliance with 42 CFR Part 483, Requirements for Long Term Care Facilities.</p>	F000			

LABORATORY DIRECTOR'S OR PROVIDER/SUPPLIER REPRESENTATIVE'S SIGNATURE

TITLE

(X6) DATE

Electronically Signed

02/25/2025

Any Deficiency statement ending with an asterisk (\*) denotes a deficiency which the institution may be excused from correcting providing it is determined that other safeguards provide sufficient protection to the patients. (See instructions.) Except for nursing homes, the findings stated above are disclosable 90 days following the date of the survey whether or not a plan of correction is provided. For nursing homes, the above findings and plans of correction are disclosable 14 days following the date these documents are made available to the facility. If deficiencies are cited, an approved plan of correction is requisite to continued program participation.

This form is a printed electronic version of the CMS 2567L. It contains all the information found on the standard document in much the same form. This electronic form once printed and signed by the facility administrator and appropriately posted will satisfy the CMS requirement to post survey information found on the CMS 2567L.

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
CENTERS FOR MEDICARE & MEDICAID SERVICES

5

PRINTED: 02/04/2025  
FORM APPROVED  
OMB NO. 0938-0391

STATEMENT OF DEFICIENCIES AND PLAN OF CORRECTION		(X1) PROVIDER/SUPPLIER/CLIA IDENTIFICATION NUMBER:  <b>235088</b>	(X2) MULTIPLE CONSTRUCTION A. BUILDING _____ B. WING _____	(X3) DATE SURVEY COMPLETED  <b>C</b> <b>01/09/2025</b>
NAME OF PROVIDER OR SUPPLIER  <b>GRAND TRAVERSE PAVILIONS</b>			STREET ADDRESS, CITY, STATE, ZIP CODE <b>1000 PAVILIONS CIRCLE</b> <b>TRAVERSE CITY, MI 49684</b>	
(X4) ID PREFIX TAG	SUMMARY STATEMENT OF DEFICIENCIES (EACH DEFICIENCY MUST BE PRECEDED BY FULL REGULATORY OR LSC IDENTIFYING INFORMATION)	ID PREFIX TAG	PROVIDER'S PLAN OF CORRECTION (EACH CORRECTIVE ACTION SHOULD BE CROSS-REFERENCED TO THE APPROPRIATE DEFICIENCY)	(X5) COMPLETE DATE
F000	INITIAL COMMENTS  Grand Traverse Pavilions was surveyed for an Abbreviated survey on 1/09/2025.  Intakes: MI00148161, MI00148161, MI00149014, MI00149112, MI00149115.  Census = 178	F000		
F559 SS=D	Choose/Be Notified of Room/Roommate Change CFR(s): 483.10(e)(4)-(6)  483.10(e)(4) The right to share a room with his or her spouse when married residents live in the same facility and both spouses consent to the arrangement.  483.10(e)(5) The right to share a room with his or her roommate of choice when practicable, when both residents live in the same facility and both residents consent to the arrangement.  483.10(e)(6) The right to receive written notice, including the reason for the change, before the resident's room or roommate in the facility is changed.  This REQUIREMENT is not met as evidenced by:  This deficiency pertains to Intake MI00148163.  Based on interview and record review, the facility failed to provide advanced written notice prior to a room change for one Resident (#2) of six residents reviewed for room changes.  Findings include:	F559	1. Resident number 2 has been discharged from the facility. 2. The facility has determined that all residents have the potential to be affected. 3. Education was provided to the Interdisciplinary Team on 1-30-25. The education includes the Policy and Procedure for Change of Room or Roommate Policy and freedom from Involuntary Seclusion. 4. The Director of Nursing and Social Work/Social Work designee will conduct a random audit of two each week of residents that have had room, pavilion changes for four consecutive weeks to ensure the record includes documentation showing the resident/representative were notified of the change in room or roommate in accordance with the Organizations Policy and Procedure. 5. The Director of Nursing is responsible for compliance. Completion date: February 3, 2025	2/3/25 12:

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TITLE

(X6) DATE

Electronically Signed

01/30/2025

Any Deficiency statement ending with an asterisk (\*) denotes a deficiency which the institution may be excused from correcting providing it is determined that other safeguards provide sufficient protection to the patients. (See instructions.) Except for nursing homes, the findings stated above are disclosable 90 days following the date of the survey whether or not a plan of correction is provided. For nursing homes, the above findings and plans of correction are disclosable 14 days following the date these documents are made available to the facility. If deficiencies are cited, an approved plan of correction is requisite to continued program participation.

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F559	<p>Continued From page 1</p> <p>Resident #2 (R2)</p> <p>Review of R2's electronic medical record (EMR) revealed initial admission to the facility on 11/15/24 with diagnoses including Parkinson's Disease and neurocognitive disorder with Lewy bodies (a condition which impacts a person's ability to think, learn, and remember). Review of R2's most recent Minimum Data Set (MDS) assessment dated 11/21/24, revealed a Brief Interview for Mental Status (BIMS) score of 3, indicative of severe cognitive impairment.</p> <p>An anonymous complaint submitted to the State Agency (SA) on 11/20/24 read, in part:</p> <p>"[R2] was admitted 11/15/24 as a skilled, short term admit. In the evening, he wandered out of his room twice, he was confused. At the direction of [the Director of Nursing (DON)] he [R2] was moved to the locked "Elm" unit [secured memory care unit] ... This was against his will ..."</p> <p>On 1/8/25 at 1:40 PM, a telephone interview was conducted with Registered Nurse (RN) "F" who verified he was working on the "Dogwood" unit on 11/15/24 when R2 was initially admitted to the facility around 3:30 PM. RN "F" confirmed he received direction from the DON to transfer R2 to a room on the secured memory care unit from the "Dogwood" unit shortly after 5:00 PM.</p> <p>On 1/8/25 at 12:40 PM, an interview was conducted with R2's spouse, Family Member "H" who stated she was displeased with R2's placement on the secured "Elm" unit. Family Member "H" stated she received a call from a nurse at the facility telling her R2 was moved to the secured unit. Family Member "H" stated, "I</p>			F559			

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F559	<p>Continued From page 2</p> <p>had no idea what that meant." Family Member "H" then recalled visiting R2 on the secured "Elm" unit and stated, "I was shocked ... I didn't think [R2] was appropriate for that unit ..."</p> <p>On 1/9/25 at 11:12 AM, an interview was conducted with the DON regarding R2's move to the secured "Elm" unit on the day of initial admission. The DON explained the typical process to move a resident to the secured unit is to obtain a consent prior to the move. The DON confirmed no written notification was provided to R2 or R2's resident representative prior to the room change.</p>			F559			
F600 SS=D	<p>Free from Abuse and Neglect CFR(s): 483.12(a)(1)</p> <p>483.12 Freedom from Abuse, Neglect, and Exploitation The resident has the right to be free from abuse, neglect, misappropriation of resident property, and exploitation as defined in this subpart. This includes but is not limited to freedom from corporal punishment, involuntary seclusion and any physical or chemical restraint not required to treat the resident's medical symptoms.</p> <p>483.12(a) The facility must-</p> <p>483.12(a)(1) Not use verbal, mental, sexual, or physical abuse, corporal punishment, or involuntary seclusion;</p> <p>This REQUIREMENT is not met as evidenced by:</p> <p>This citation pertains to intakes MI00149104 and MI00149112.</p> <p>Based on interview and record review, the</p>			F600	<p>1. Resident number 1 has been discharged from the facility.</p> <p>2. The facility has determined that all residents have the potential to be affected.</p> <p>3. Education was provided for all staff on the Elder Justice Act, types of abuse, recognition, responding, written witness statements, and reporting including; reporting when the suspected individual is a supervisor. The education started on 12/16/2024 and was completed on 1/2/2025.</p> <p>4. A weekly audit will be completed to assess the employees' understanding of the abuse reporting requirements. We will review the reporting requirements with a minimum of 10-20 staff per week for four consecutive weeks. Results will be forwarded to the Director of Nursing and ADONs and then presented to the QAPI committee for interdisciplinary review.</p> <p>5. The Director of Nursing is responsible for compliance.</p> <p>Completion date: February 3, 2025</p>		2/3/25 12:

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F600	<p>Continued From page 3</p> <p>facility failed to protect the resident's right to be free from mental and verbal abuse by facility staff for one Resident (#1) of four residents reviewed for abuse, resulting in feelings of fear, humiliation, and the potential for psychosocial harm.</p> <p>Findings include:</p> <p>Resident #1 (R1)</p> <p>Review of the Minimum Data Set (MDS) assessment, dated 5/1/2024, revealed R1 was admitted to the facility on 5/1/2024 and had a primary diagnosis of liver cell carcinoma. Review of the discharge MDS assessment, dated 5/10/2024 revealed R1 was independent with bed mobility, sit to stand transfers, ambulation to 10 feet, and wheelchair use. Further review of R1's MDS assessments revealed the Resident was discharged to an acute care hospital on 5/10/2024 and did not return. Review of R1's "Clinical Admission" progress note, dated 5/1/2024, revealed R1 was his own decision-maker and was assessed as "Alert &amp; Oriented x 3 ... able to understand and be understood ... Alert (some forgetfulness)."</p> <p>Review of a Facility Reported Incident (FRI), submitted 12/13/2024 at 8:55 a.m., revealed the following:</p> <p>"Incident Summary: Email received from unknown individual alleging that a staff member yelled at a patient [R1], pointed his finger in his face and told him 'You will not go outside until I say so.' Allegation states the patient [R1] said he was afraid and humiliated ... The investigation substantiated the complaint. The current DON [Director of Nursing, name redacted] attempted to contact the former resident [R1] to discuss the</p>			F600			

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F600	<p>Continued From page 4</p> <p>incident, but she learned that he is now deceased. As a result of the complaint and the facility's investigation, the perpetrator [former Nursing Home Administrator (NHA) "A"] is no longer employed at the facility ... It was noted in review of the investigation documents, no date or time of the alleged incident was provided.</p> <p>During an interview on 1/9/2025 at 9:16 a.m., Assistant Director of Nursing (ADON) "D" reported to be present during the reported incident. ADON "D" stated on 5/6/2024 NHA "A" approached her and showed anger that, R1 was allowed to go outside in the courtyard, unattended. ADON "D" stated on 5/7/2024, NHA "A" asked her and Registered Nurse (RN) "E" to accompany his as witnesses while he spoke with R1. When asked the details of the conversation, ADON "D" reported NHA "A" appeared angry as he pulled up a chair and sat down very closely in front of R1, who was also seated. ADON "D" stated NHA "A" proceeded to chastise R1 by pointing his finger in the Resident's face and saying, "You will not go outside again until I say you can." ADON "D" stated NHA "A" told R1 he had to follow his (NHA "A"'s) rules. When asked how the Resident responded, ADON "D" reported R1 appeared upset and did not speak, but in her follow-up with the Resident, R1 reported feeling embarrassed and fearful he would be evicted from the facility. ADON "D" reported R1 said he was afraid to leave his room. ADON "D" stated up until the incident, R1 was allowed to sign out of the building on a "Leave of Absence" form and go out into the courtyard where he was reported to enjoy the fresh air. ADON "D" reported she had no safety concerns related to R1 going out into the courtyard unattended.</p>			F600			

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F600	<p>Continued From page 5</p> <p>During a telephone interview on 1/9/2025 at 10:06 a.m., RN "E" reported he was present during the reported incident in which NHA "A" told R1 he could no longer go outside. RN "E" stated he remembered NHA "A" appearing visibly upset as he told R1 he was no longer allowed to go out into the courtyard. RN "E" stated NHA "A"'s demeanor could be interpreted as intimidating. RN "E" reported as NHA "A" spoke to R1, he (NHA "A") "made it clear he (NHA "A") was in charge." RN "E" stated R1 appeared "bummed out" and "deflated" following the incident. RN "E" stated he had no concerns of R1 being unsafe to go into the courtyard unattended.</p> <p>Review of a witness statement, provided by NHA "A" and dated 12/18/2024, revealed the following, in part:</p> <p>"[NHA "A"'s] Recollection of the Patient [R1] Incident in May 2024: When I was on my rounds [RN "O"] asked me if I would speak to [R1] because he wouldn't listen to the nurses about staying inside for his own protection ... In the moment, I went down and was forceful in my conversation with him [R1] ... I didn't take a couple steps back."</p> <p>An attempt to reach NHA "A" by telephone was made on 1/8/2025 at 3:40 p.m. NHA "A" phoned back on 1/8/2025 at 3:48 p.m. and stated that he had no intention of causing fear during his conversation with R1, then added "I'm sure I should've handled myself a little differently."</p> <p>Review of R1's "Leave of Absence," form revealed R1 signed out of the building with a destination noted to be "Courtyard" on 5/5/2024 at 3:11 p.m., 5/6/2024 at 8:55 a.m. and 5/6/2024 at 10:30 a.m. It was noted in review of the form,</p>			F600			

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F600	Continued From page 6 incident on 5/7/2024 or thereafter, up until the Resident's discharge from the facility on 5/10/2024.  Review of the facility policy titled "Abuse Prohibition and Prevention Program Policy," dated 7/3/2024, revealed the following, in part:  "Willful Abuse is defined as the individual must have acted deliberately, not that the individual mush have intended to inflict injury or harm ... Verbal abuse is defined as any use of oral, written, or gestured language that willfully include disparaging and derogatory terms to residents ... Mental abuse is defined as, but is not limited to, humiliation, harassment, threats of punishment, or withholding treatment or services ..."			F600			
F603 SS=D	Free from Involuntary Seclusion CFR(s): 483.12(a)(1)  483.12 The resident has the right to be free from abuse, neglect, misappropriation of resident property, and exploitation as defined in this subpart. This includes but is not limited to freedom from corporal punishment, involuntary seclusion and any physical or chemical restraint not required to treat the resident's medical symptoms.  483.12(a) The facility must-  483.12(a)(1) Not use verbal, mental, sexual, or physical abuse, corporal punishment, or involuntary seclusion;  This REQUIREMENT is not met as evidenced by:  This deficiency pertains to Intake MI00148163.			F603	1. Resident number 2 has been discharged from the facility. 2. The facility has determined that all residents have the potential to be affected. 3. A policy and procedure have been established for admission criteria to the secured memory care unit. Education was provided to the Interdisciplinary Team on 1-30-25. The education addresses the Policy and Procedure of the admission criteria for the memory care secured unit. 4. All admissions or transfers to the secured unit will be reviewed for compliance with facility Policy and Procedures. 5. The Director of Nursing is responsible for compliance. Completion date: February 3, 2025		2/3/25 12:

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F603	<p>Continued From page 7</p> <p>Based on interview and record review, the facility failed to develop, implement, and operationalize policies and procedures to ensure the appropriate placement on a secured unit for one Resident (#2) of six residents reviewed for involuntary seclusion. Findings include:</p> <p>Resident #2 (R2)</p> <p>Review of R2's electronic medical record (EMR) revealed initial admission to the facility on 11/15/24 with diagnoses including Parkinson's Disease and neurocognitive disorder with Lewy bodies (a condition which impacts a person's ability to think, learn, and remember). Review of R2's most recent Minimum Data Set (MDS) assessment dated 11/21/24, revealed a Brief Interview for Mental Status (BIMS) score of 3, indicative of severe cognitive impairment. Further review of MDS Section "E" (Behaviors) revealed R2 did not display any physical or verbal behavioral symptoms directed toward others, did not reject care, and did not exhibit wandering behavior.</p> <p>An anonymous complaint submitted to the State Agency (SA) on 11/20/24 read, in part:</p> <p>"[R2] was admitted 11/15/24 as a skilled, short term admit. In the evening, he wandered out of his room twice, he was confused. At the direction of [the Director of Nursing (DON)] he [R2] was moved to the locked "Elm" unit [secured memory care unit] ... This was against his will ..."</p> <p>Review of R2's EMR revealed the following progress notes written by Registered Nurse (RN) "F":</p>			F603			

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F603	<p>Continued From page 8</p> <p>1. 11/15/24 at 16:43 [4:43 PM]: "Resident noted to not be in his room. Wheelchair in resident's room and resident's walker gone. Staff observed resident in main hallway by "Cherry" Unit confused and disoriented ... Resident redirected and brought back to his room and placed in chair in room ..."</p> <p>2. 11/15/24 at 17:25 [5:25 PM]: "Resident noted to not be in his room again. Walker and wheelchair remained in resident's room. Resident was then observed in another resident's [room] sitting in his bed. DON updated and DON stated to transfer resident to room 500 [secured memory care unit] ..."</p> <p>On 1/8/25 at 1:40 PM, a telephone interview was conducted with RN "F" who verified he was working on the "Dogwood" unit on 11/15/24 when R2 was initially admitted to the facility around 3:30 PM. RN "F" confirmed he received direction from the DON to transfer R2 to the secured memory care unit from the "Dogwood" unit shortly after 5:00 PM.</p> <p>On 1/8/25 at 2:40 PM, an interview was conducted with the Assistant Director of Nursing (ADON) "I" who verified she oversaw the "Elm" secured unit on 11/15/24. ADON "I" confirmed R2 was initially admitted to the "Dogwood" unit and was transferred to the "Elm" secured unit approximately 2 hours later under the direction of the DON. When asked if moving a resident to the secured "Elm" unit within hours of their initial admission was common, ADON "I" stated, "it's atypical." ADON "I" was asked if there were specific criteria a resident must meet to be considered an appropriate candidate for the "Elm" secured unit to which she responded, "Besides meeting the clinical criteria, it's usually</p>			F603			

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NAME OF PROVIDER OR SUPPLIER  <b>GRAND TRAVERSE PAVILIONS</b>				STREET ADDRESS, CITY, STATE, ZIP CODE <b>1000 PAVILIONS CIRCLE</b> <b>TRAVERSE CITY, MI 49684</b>			
(X4) ID PREFIX TAG	SUMMARY STATEMENT OF DEFICIENCIES (EACH DEFICIENCY MUST BE PRECEDED BY FULL REGULATORY OR LSC IDENTIFYING INFORMATION)			ID PREFIX TAG	PROVIDER'S PLAN OF CORRECTION (EACH CORRECTIVE ACTION SHOULD BE CROSS-REFERENCED TO THE APPROPRIATE DEFICIENCY)		(X5) COMPLETE DATE
F603	<p>Continued From page 9</p> <p>for a safety concern, like if a resident is trying to exit the building." When asked if R2 was exhibiting unsafe behavior, ADON "I" stated it was more likely that R2 had not yet acclimated to the large building. ADON "I" stated R2 likely mistakenly entered another resident's room because it was across the hall from R2's room.</p> <p>Review of an assessment titled "Elopement Evaluation," dated 11/15/24, revealed a score of 0, indicating R2 was not at risk for elopement.</p> <p>On 1/8/25 at 12:40 PM, an interview was conducted with R2's spouse, Family Member "H" who stated she was displeased with R2's placement on the secured "Elm" unit. Family Member "H" recollected she received a call from a nurse at the facility telling her R2 was moved to the secured unit. Family Member "H" stated, "I had no idea what that meant." Family Member "H" recalled visiting R2 on the secured "Elm" unit and stated, "I was shocked ... I didn't think [R2] was appropriate for that unit ..."</p> <p>Review of R2's EMR revealed the following progress note on 11/17/24 at 15:50 [3:50 PM]:</p> <p>"This nurse had a long conversation with the resident's wife... [Family Member "H"] came to the front desk and had several concerns about the care here and the resident's [R2's] precipitate move to Elm ... [Family Member "H"] was upset and didn't feel the resident [R2] was appropriate for that setting. She said she was told the resident was coming here for rehab which she thought would take place on the rehab unit ..."</p> <p>On 1/9/25 at 11:12 AM, an interview was conducted with the DON regarding R2's move to the secured "Elm" unit on the day of initial</p>			F603			

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CENTERS FOR MEDICARE & MEDICAID SERVICES

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F603	<p>Continued From page 10</p> <p>admission. The DON explained the typical process to move a resident to the secured unit is to obtain a consent prior to the move unless there was, "an emergent need." When asked if the two instances of redirection R2 required was considered an emergent need and subsequently justified a move to the secured unit, the DON stated R2 was admitted on a Friday afternoon going into the weekend. The DON explained the relocation provided additional security, as there was less "managerial support" on the weekends. The DON confirmed there was no defined criteria for admission to the secured unit.</p> <p>Review of the facility policy, "Resident Care Policies," dated 3/15/22, read, in part:</p> <p>"...the resident has the right to be free from verbal, sexual, physical and mental abuse, corporal punishment and involuntary seclusion ..."</p> <p>Review of R2's EMR did not include clinical criteria for placement in the secured area, whether placement in the secured/locked area was the least restrictive approach, nor were there ongoing assessments to determine R2's need to reside on the secured unit.</p>			F603			
F609 SS=D	<p>Reporting of Alleged Violations CFR(s): 483.12(b)(5)(i)(A)(B)(c)(1)(4)</p> <p>483.12(c) In response to allegations of abuse, neglect, exploitation, or mistreatment, the facility must:</p> <p>483.12(c)(1) Ensure that all alleged violations involving abuse, neglect, exploitation or mistreatment, including injuries of unknown source and misappropriation of resident property, are reported immediately, but not later</p>			F609	<p>1. Resident number 1 has been discharged from the facility.</p> <p>2. The facility has determined that all residents have the potential to be affected.</p> <p>3. Education was provided for all staff on the Elder Justice Act, types of abuse, recognition, responding, written witness statements, and reporting including; reporting when the suspected individual is a supervisor. The education started on 12/16/2024 and was completed on 1/2/2025.</p>		2/3/25 12:

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F609	<p>Continued From page 11</p> <p>than 2 hours after the allegation is made, if the events that cause the allegation involve abuse or result in serious bodily injury, or not later than 24 hours if the events that cause the allegation do not involve abuse and do not result in serious bodily injury, to the administrator of the facility and to other officials (including to the State Survey Agency and adult protective services where state law provides for jurisdiction in long-term care facilities) in accordance with State law through established procedures.</p> <p>483.12(c)(4) Report the results of all investigations to the administrator or his or her designated representative and to other officials in accordance with State law, including to the State Survey Agency, within 5 working days of the incident, and if the alleged violation is verified appropriate corrective action must be taken.</p> <p>This REQUIREMENT is not met as evidenced by:</p> <p>This citation pertains to intakes MI00149113, MI00149014 and MI00148163.</p> <p>Based on interview and record review, the facility failed to report allegations of abuse to the State Agency (SA) within the appropriate time frame for one Resident (#1) of four residents reviewed for abuse, resulting in the potential for continued abuse.</p> <p>Findings include:</p> <p>Review of a Facility Reported Incident (FRI), submitted 12/13/2024 at 8:55 a.m., revealed the following:</p> <p>"Incident Summary: Email received from</p>			F609	<p>4. A weekly audit will be completed to assess the employees' understanding of the abuse reporting requirements. We will review the reporting requirements with a minimum of 10-20 staff per week. Results will be forwarded to the Director of Nursing and ADONs and then presented to the QAPI committee for interdisciplinary review.</p> <p>5. The Director of Nursing is responsible for compliance.</p> <p>Completion date: February 3, 2025</p>		

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F609	<p>Continued From page 12</p> <p>unknown individual alleging that a staff member yelled at a patient [R1], pointed his finger in his face and told him 'You will not go outside until I say so.' Allegation states the patient [R1] said he was afraid and humiliated ... The investigation substantiated the complaint ... As a result of the complaint and the facility's investigation, the perpetrator [former Nursing Home Administrator (NHA) "A"] is no longer employed at the facility ... It was noted in review of the investigation documents, no date or time of the alleged incident was provided.</p> <p>During an interview on 1/9/2025 at 9:16 a.m., Assistant Director of Nursing (ADON) "D" stated she was a witness to the reported incident. ADON "D" stated on 5/7/2024, NHA "A" asked her and Registered Nurse (RN) "E" to accompany him as witnesses while he spoke with R1. When asked the details of the conversation, ADON "D" reported NHA "A" appeared angry as he pulled up a chair and sat down very closely in front of R1, who was also seated. ADON "D" stated NHA "A" proceeded to chastise R1 by pointing his finger in the Resident's face and saying, "You will not go outside again until I say you can." ADON "D" stated NHA "A" told R1 he had to follow his (NHA "A"'s) rules. When asked how the Resident responded, ADON "D" reported R1 appeared upset and did not speak, but in her follow-up with the Resident, R1 reported feeling embarrassed and fearful he would be evicted from the facility. ADON "D" reported R1 said he was afraid to leave his room. ADON "D" stated she viewed NHA "A"'s interaction to be verbally and mentally abusive toward R1 and she reported the incident to the Director of Nursing (DON). ADON "D" reported she informed the DON of her concerns during rounds on 5/7/2024 and provided a written statement at that time.</p>			F609			

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F609	<p>Continued From page 13</p> <p>During an interview on 1/9/2025 at 10:36 a.m., the DON reported she remembered ADON "D" informing her of the incident. The DON stated she did not remember ADON "D" voicing concerns about the way NHA "A" spoke with R1, only that ADON "D" was concerned NHA "A" was infringing on R1's rights by not allowing the Resident to go outside unattended. The DON reported she did not report the incident to the SA because she did not identify the situation as potentially abusive but a violation of the Resident's rights. The DON stated she did not remember receiving a written statement from ADON "D" alleging NHA "A" was verbally and mentally abused R1. The DON reported being unaware of the situation until a complaint was filed with the facility Human Resources Department on 12/12/2024.</p> <p>Review of the SA database revealed no FRI or complaint was received prior to 12/15/2024 at 8:55 a.m. related to the incident that occurred on 5/7/2024 alleging NHA "A" verbally and mentally abused a resident and naming R1 as the victim.</p> <p>Review of the facility policy titled, "Abuse Prohibition and Prevention Program Policy," dated 7/03/2024, revealed the following, in part:</p> <p>"Any person(s) witnessing or having knowledge of potential or actual abuse must immediately report the incident to the Administrator and the Director of Nursing ... The person reporting the abuse must complete a statement ... The report is to be given immediately to the Administrator or designated representative for further investigation ... The results of the investigation of alleged violations will be reported to the Administrator or designated representative and to other officials, include the state survey and</p>			F609			

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F609	Continued From page 14 certification agency, in accordance with state law within five working days of the incident ..."			F609			
F610 SS=D	<p>Investigate/Prevent/Correct Alleged Violation CFR(s): 483.12(c)(2)-(4)</p> <p>483.12(c) In response to allegations of abuse, neglect, exploitation, or mistreatment, the facility must:</p> <p>483.12(c)(2) Have evidence that all alleged violations are thoroughly investigated.</p> <p>483.12(c)(3) Prevent further potential abuse, neglect, exploitation, or mistreatment while the investigation is in progress.</p> <p>483.12(c)(4) Report the results of all investigations to the administrator or his or her designated representative and to other officials in accordance with State law, including to the State Survey Agency, within 5 working days of the incident, and if the alleged violation is verified appropriate corrective action must be taken.</p> <p>This REQUIREMENT is not met as evidenced by:</p> <p>This citation pertains to intake MI00149014.</p> <p>Based on interview and record review, the facility failed to ensure a thorough investigation of an allegation of verbal abuse for one Resident (#6) of four residents reviewed for abuse, resulting in the potential for unidentified and continued abuse. Findings include:</p> <p>Resident #6 (R6)</p>			F610	<p>1. Resident number 6 remains in the facility. This resident remains at baseline psychosocial status.</p> <p>2. The facility has determined that all residents have the potential to be affected.</p> <p>3. Education was provided for all staff on the Elder Justice Act, types of abuse, recognition, responding, written witness statements, and reporting including; reporting when the suspected individual is a supervisor. Also covered in the education was abuse investigation timelines and the investigation process. The education started on 12/16/2024 and was completed on 1/2/2025.</p> <p>4. A weekly audit will be completed to assess the timeliness of reporting and investigation compliance with all allegations weekly for four weeks. The Director of Nursing will then presented to the QAPI committee for interdisciplinary review.</p> <p>5. The Director of Nursing is responsible for compliance. Completion date: February 3, 2025</p>		2/3/25 12:

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F610	<p>Continued From page 15</p> <p>Review of the Minimum Data Set (MDS) assessment, dated 12/27/2024, revealed R6 was admitted on 10/17/2016 with diagnoses including depression and bipolar disease. Further review of the MDS assessment revealed R6 scored 15 out of 15 on the Brief Interview for Mental Status, indicating the Resident was cognitively intact.</p> <p>During a confidential interview on 1/9/2025 at 8:52 a.m., Staff "U" reported a concern that an allegation of staff verbal abuse of a resident was never investigated. Staff "U" described an incident when R6 was called a derogatory name by a member of the housekeeping staff. Staff "U" stated on May 17, 2024, Staff "T" called R6 a "butt head" in a manner that was reported as demeaning. Staff "U" stated the incident was reported to the Director of Nursing (DON), but they were concerned the matter was not appropriately followed up on or investigated.</p> <p>During an interview on 1/9/2025 at 10:20 a.m., R6 recalled being called a "butt head" by Staff "T". R6 reported she could not remember the exact day of the event, then stated she was unsure why Staff "T" would speak to her in a derogatory manner. R6 said, "I wasn't even doing anything." R6 reported Staff "T"'s comment made her feel "less-than" and "not good enough." R6 stated at the time of the incident she was angry and added, "I pay to be here like everyone else."</p> <p>During an interview on 1/9/2025 at 10:36 a.m., the DON reported she was aware of the incident that occurred on 5/17/2024 of which Staff "T" called R6 a derogatory name. The DON provided witness statements from CNAs "V" and "W", both dated 5/17/2024, verifying the event. When asked if there was a witness statement</p>			F610			

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F610	<p>Continued From page 16</p> <p>from R6, the DON reported she is unsure if R6 was formally interviewed regarding the incident, but that ADON "I" informed her on 5/17/2024 that R6 was going about her day as usual following the incident, therefore it was assumed R6 did not remember the event or was not bothered by it. The DON reported Staff "T" was given a written warning and retraining on professionalism and speaking to residents in a respectful manner. The DON stated no other residents were interviewed to determine if other residents had concerns with verbal abuse by staff. The DON was unable to provide any other documentation of an investigation into the incident. A query was made at that time as to how verbal abuse could be ruled out if a complete investigation was not conducted to which the DON replied she did not feel it was warranted at the time, but the incident was reported to the State Agency (SA) on 1/09/2025 as an allegation of verbal abuse.</p> <p>Review of CNA "W"'s "Incident Witness Statement," signed and dated 5/17/2024, revealed the following:</p> <p>"Time of Incident: Approx. (approximately) 1:45 p.m. ... Resident was upset about having lunch plans with family canceled. Wife of another resident overheard [R6] visibly upset and approached [R6] to compliment her on her dress. [R6] responded "what am I supposed to dance different?" [Staff "T"] interjected "I complimented her on her dress earlier" then said "[R6] are you being a butt head?" to which [R6] replied "oh so now I'm a butt head?" then stormed down the hallway. Nurse notified."</p> <p>Review of CNA "V"'s "Incident Witness Statement," signed and dated 5/17/2024, revealed the following:</p>			F610			

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F610	<p>Continued From page 17</p> <p>"Time of Incident: 1:45 p.m. ... [Staff "T"] walked by and said on the quieter side to either me or resident "Oooh, you're being a butt head" followed with giggles."</p> <p>A review of R6's electronic medical record for the period of 5/01/2024 through 1/08/2025 at 2:26 p.m., revealed no documentation of the incident that occurred on 5/17/2024, including no description of the event and no post-incident evaluation of R6 to determine her response to being called a derogatory name by Staff "T".</p> <p>Review of the facility policy titled, "Abuse Prohibition and Prevention Program," dated 7/03/2024, revealed the following, in part:</p> <p>"The individual conducting the investigation will, as applicable: review the resident's medical record to determine events leading up to the incident; interview the person(s) reporting the incident; interview any witnesses to the incident; Interview the resident (as medically appropriate); interview staff members (on all shifts) who have had contact with the resident during the period of the alleged incident; interview the resident's roommate, family members, and visitors; interview other resident's to whom the accused employee provides care or services; and review all events leading up to the alleged incident; and review employee records as appropriate ... The results of the investigation will be recorded in a written report ..."</p>			F610			

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Grand Traverse Pavilions Foundation  
BALANCE SHEET  
DECEMBER 31, 2024

6

Assets		
Unrestricted Assets-Cash		
General Cash	78,865.13	
Annual Events	43,896.86	
Concert On The Lawn	72,388.34	
Board Advised Fund	6,801.00	
Activities	4,649.34	
Adult Day Unit	1,136.72	
Memorials	1,333.00	
Total Unrestricted Cash		209,070.39
Restricted Assets-Cash		
Lights of Love	6,675.00	
Campus Beautification	37,498.68	
Caregiver Conference	2,541.10	
Grants	10,008.08	
Gwen Rauch Memorial Emp Cancer	14,742.29	
Benevolent Fund	10.01	
Adult Day Services Fund	1,764.58	
Cottages	16,494.10	
Wellness Center Fund	4,958.98	
Total Restricted Cash		94,692.82
Total Cash-Restricted and Unrestricted		303,763.21
Restricted Assets-Investments		
Employee Education Endowment F	67,096.07	
Pet Care Endowment Fund	60,570.24	
Benevolent Endowment Fund	1,925,407.15	
Total Restricted Assets-Investments		2,053,073.46
Total Assets		2,356,836.67
Liabilities and Equity		
Liabilities		
Accounts Payable	3,323.17	
Total Liabilities		3,323.17
Equity		
Retained Earnings	2,122,959.30	
Retained Earnings-Current Year	230,554.20	
Total Equity		2,353,513.50
Total Liabilities and Equity		2,356,836.67

Grand Traverse Pavilions Foundation  
INCOME STATEMENT

FOR THE TWELVE PERIODS ENDED DECEMBER 31, 2024

	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL
Revenue		
Donation Inc - Annual Campaign	3,750.00	65,713.10
Donation Inc-Light of Love	100.00	100.00
Donation Inc - Concert On The	.00	21,783.03
Donation Inc - Gwen Rauch Mem	.00	510.00
Donation Inc - Activities	.00	700.00
Donation Inc - Benevolent	.00	17,070.00
Donation Inc - Cottages	25,000.00	26,000.00
Donation Inc - Memorials	200.00	1,533.00
Sponsorship Inc - Events	.00	7,500.00
Sponsorship Inc - Concert On T	.00	16,000.00
Ticket Sales - Events	.00	6,898.00
Silent Auction Income-Event	.00	1,930.00
Concession Sales - Concert On	.00	16,664.89
Grant Inc - Rotary Charities	.00	10,000.00
	<hr/>	<hr/>
TOTAL Revenue	29,050.00	192,402.02
	<hr/>	<hr/>
Gross Profit	29,050.00	192,402.02
Operating Expense		
Programming Exp.-Television	.00	2,699.85
Programming Exp - Benevolent	.00	70,939.36
Programming Exp-Employee Moral	.00	214.20
Programming Exp. - Cottages	1,525.00	50,108.34
Fundraising Expense	9,320.00	9,320.00
Fundraising Expense - Annual E	.00	4,970.48
Fundraising Expense - Concert	.00	750.00
Postage Exp - Annual Campaign	1,313.25	1,313.25
Food/Tent Rental-Concert on La	.00	11,490.18
Advertising - Annual Event	.00	250.00
Advertising - Concert On The L	.00	1,883.00
Printing/Binding	425.00	425.00
Financial Statement Audit	.00	7,700.00
Investment Advisory Fees	.00	9,272.20
Bank and Credit Card Fees	56.50	1,569.05
Entertainment - Concert On The	.00	8,500.00
Sound - Concert On The Lawn	.00	3,150.00
Misc Expense - Annual Campaign	.00	101.88
Misc Expense - Concert on the	59.92	3,101.36
	<hr/>	<hr/>
TOTAL Operating Expense	12,699.67	187,758.15
	<hr/>	<hr/>
Net Income from Operations	16,350.33	4,643.87
Other Income and Expense		
Investment Income (Loss)		
Unrealized Gains (Losses)	(97,303.56)	141,509.67
Interest and Dividend Income	31,331.53	84,400.66
	<hr/>	<hr/>
TOTAL Investment Income (Loss)	(65,972.03)	225,910.33
	<hr/>	<hr/>
TOTAL Other Income and Expense	(65,972.03)	225,910.33
	<hr/>	<hr/>
Earnings before Income Tax	(49,621.70)	230,554.20
	<hr/>	<hr/>
Net Income (Loss)	(49,621.70)	230,554.20
	<hr/>	<hr/>



Grand Traverse Pavilions Foundation  
INCOME STATEMENT

FOR THE TWELVE PERIODS ENDED DECEMBER 31, 2023

	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL
<b>Revenue</b>		
Donation Inc - Annual Campaign	5,531.00	120,165.22
Donation Inc - Concert On The	.00	11,924.41
Donation Inc - Gwen Rauch Mem	.00	630.00
Donation Inc - Activities	.00	1,480.00
Donation Inc - Benevolent	.00	19,130.00
Donation Inc - Cottages	1,000.00	1,500.00
Donation Inc - Wellness Center	.00	131.31
Donation Inc - Memorials	.00	2,381.75
Donation Inc-Labor	13,389.16	13,389.16
Sponsorship Inc - Concert On T	.00	21,099.00
Concession Sales - Concert On	.00	11,153.80
Grant Income	.00	4,000.00
<b>TOTAL Revenue</b>	<b>19,920.16</b>	<b>206,984.65</b>
<b>Gross Profit</b>	<b>19,920.16</b>	<b>206,984.65</b>
<b>Operating Expense</b>		
Programming Exp.-Television	.00	4,992.37
Programming Exp-Employee Cance	.00	750.00
Programuning Exp - Tobertoval M	.00	12,800.00
Programming Exp.-Campus Beauti	.00	8,233.88
Programming Exp - Emp Edu	.00	9,457.08
Programming Exp. - Pet Care Fu	.00	5,670.00
Programming Exp.-Sr. Housing S	.00	221,745.54
Food/Tent Rental-Concert on La	.00	5,476.10
Advertising - Concert On The L	649.00	1,594.00
Financial Statement Audit	950.00	7,700.00
Investment Advisory Fees	.00	9,274.80
Bank and Credit Card Fees	68.75	1,198.12
Meeting Expense - Annual Campa	264.93	264.93
Entertainment - Concert On The	.00	7,750.00
Sound - Concert On The Lawn	.00	3,400.00
Misc Expense - Concert on the	500.00	2,176.28
Donated-Labor	13,389.16	13,389.16
<b>TOTAL Operating Expense</b>	<b>15,821.84</b>	<b>315,872.26</b>
<b>Net Income from Operations</b>	<b>4,098.32</b>	<b>(108,887.61)</b>
<b>Other Income and Expense</b>		
Investment Income (Loss)		
Unrealized Gains (Losses)	(45,007.18)	.00
Interest and Dividend Income	2,472.74	68,718.35
Recognized Gains and Losses	45,007.18	45,007.18
<b>TOTAL Investment Income (Loss)</b>	<b>2,472.74</b>	<b>113,725.53</b>
<b>TOTAL Other Income and Expense</b>	<b>2,472.74</b>	<b>113,725.53</b>
<b>Earnings before Income Tax</b>	<b>6,571.06</b>	<b>4,837.92</b>
<b>Net Income (Loss)</b>	<b>6,571.06</b>	<b>4,837.92</b>





## Grand Traverse Pavilions

A COMMUNITY CARING FOR GENERATIONS

**TO:** Grand Traverse County Department of Health and Human Services Board  
**FROM:** Dave Hautamaki, Interim Administrator/CEO  
**RE:** January Report

### **Census** (Average Daily Census)

	Feb-MTD	Jan-25	Dec-24	Nov-24	Oct-24	Sept-24	Aug-24
Medical Care Facility (MCF)	181	178	178	163	173	168	167
Cottages	56	58	58	58	61	63	63

<b>MCF</b>	Jan-25	Dec-24	Nov-24	Oct-24	Sept-24	Aug-24
Admissions & Re-admits	55	64	45	55	52	63
Discharges	55	52	46	55	48	61
MMC Referrals	239	221	169	210	169	215
MMC Denied	41	48	32	35	26	41
Transfers to LTC	2	2	1	5	3	2

<b>Cottages</b>	Jan-25	Dec-24	Nov-24	Oct-24	Sept-24	Aug-24
Admissions	3	2	0	1	3	3
Respite	6	4	4	7	6	6
Discharges	1	2	2	2	0	0

### **Finance**

	Jan-25	Dec-24	Nov-24	Oct-24	Sept-24	August-24
Combined Net Income	\$51,676	\$(778,017)	\$16,634	\$47,415	\$106,264	*\$1,101,297
MCF Net Income	\$117,568	\$(721,830)	\$55,083	\$54,974	\$124,307	\$1,122,407
Cottage Net Income	\$(65,892)	\$(56,187)	\$(38,448)	\$(7,560)	\$(18,043)	\$(21,110)
Cash Balance	\$6,690,775	\$7,677,738	**\$8,789,614	\$3,853,444	\$3,615,910	\$3,506,346
A/R Days Sales Outstanding	60	57	56	58	60	60

\*Notified of cost settlement from 10/1/22 – 9/30/23 of \$1,024,304.

\*\*Certified Public Expenditure of \$903,648 and year-end cost settlements for the year 2022 of \$676,286 & 2023 of \$3,282,428.

### **MCF Operating Expenses PPD History**

	Jan-25	Dec-24	Nov-24	Oct-24	Sept-24	Aug-24
MCF Operating Expenses Actual PPD	\$471	\$507	\$492	\$468	\$469	\$452
MCF Operating Expenses Budgeted PPD	\$501	\$453	\$457	\$453	\$457	\$453
Variance (unfavorable)/favorable	\$30	\$(54)	\$(35)	\$(15)	\$(12)	\$1

### **Facility Reported Incidents**

	Jan-25	Dec-24	Nov-24	Oct-24	Sept-24	Aug-24
Medical Care Facility	12	7	3	7	4	5

## Wellness Center

Numbers of Patients seen:	Jan-25	Dec-24	Nov-24	Oct-24	Sept-24	Aug-24
Medicare A	32	32	21	27	38	48
Medicare Advantage Skilled	42	40	33	36	30	35
Private Insurance: Inpatient	4	4	1	3	2	5
Private Pay: Inpatient	0	0	0	2	0	2
Auto: Inpatient	0	0	0	0	1	0
Med A/Rehab Inpatient Totals	74	76	55	68	71	90
Medicaid	2	3	5	5	2	2
Medicare B: Inpatient	30	34	37	42	40	38
Medicare B Advantage: Inpatient	19	16	21	19	14	10
Med B Inpatient Totals	51	53	63	66	56	50
Medicare B: Outpatient	30	22	29	26	20	21
Medicare B Advantage: Outpatient	39	42	47	48	51	52
Private Insurance: Outpatient	17	16	20	21	18	17
Work Compensation: Outpatient	0	0	0	0	0	0
Private Pay: Outpatient	0	0	0	0	0	0
Auto: Outpatient	0	0	0	0	0	0
Outpatient Totals	86	80	96	95	89	90
<b>Numbers of Wellness Center Visits:</b>						
Aquatic inpatients therapy visits	11	14	18	16	20	18
Aquatic aftercare visits per month	294	200	287	312	342	341
Aquatic outpatient PT visits	146	82	175	184	148	170
Aquatic group class participants	88	52	95	89	54	86
Land therapy visits (PT, OT, SLP)	261	212	203	266	208	253
Total Outpatient therapy visit	388	315	378	450	356	423
Outpatient aquatic therapy revenue	42,946.16	34,317.98	47,778.42	49,639.40	42,934.12	47,997.47
Aftercare monthly revenue	2,940	2,000	2,870	3,120	3420	3410
Aquatic group class revenue	1,760	1,040	1900	1,780	1080	1720
Cottages visits	95	91	26	41	34	59
Total Wellness center revenue	47,646.16	37,357.98	46,548.42	54,539.40	47,434.12	53,127.47

## Staffing

	Jan-25	Dec-24	Nov-24	Oct-24	Sept-24	Aug-24
Hires	18	8	9	15	35	2
Resignations	6	6	3	3	5	4
Referrals	6	9	5	3	9	7
Total # Employees	330	334	338	332	325	307

Feb 2025 MDT # 343 employees

Talent Sourcing and Recruiting is underway for census to grow to 185 (CNAs, UWs, RNs, Social Worker)

## **Activities**

Recreational Therapists in the life enrichment department continue to complete video chats throughout the month for 6 residents over FaceTime or Google Duo.

Activities, Special Events and Outings that occurred in January included small group activities such as Bird Care; Card Group including Euchre and Uno, Word Games (Name that Tune and Scategories), and Creative Kitchen group baking items for mocktail hour such as pudding cups, monkey bread, and brownies.

Residents engaged in arts and crafts with Christmas card making, creative coloring, snowflake painting, and wreath making. In addition to helping fold the weekly Pavilions Post, residents continue to attend book club meetings continuing their fourth book, *The President Is Missing* by James Patterson and Bill Clinton, later this month they will start *The Women* by Kristin Hannah. Residents continue to check out books from the book mobile that visits monthly with rotating reading material to check out. Residents participated in morning stretch/exercise groups throughout the week. Song circle group continues to take place throughout the building including Maple rehab pavilion as a morning and afternoon activity in hallways and common areas.

Large group activities that were held included: Drum Circles, Bingo, Bingo Store, Balloon Ball, Bowling, Popcorn Fridays & Movies and Tuesday Mocktails. Special events that took place during January were a New Year's celebration and watching the New Years Day parade, and a hot cocoa bar. Livestreaming of church services from Central United Methodist Church, Gaither's Gospel and St. Francis of Assisi continues Sunday's. Catholic church services were attended with Catholic Mass with Father Joe once this month, and Rosary & Holy Communion weekly. Outings that residents signed up for include La Seniorita, Handz On Art, and a Walmart shopping trip. Elm residents have participated in various sensory group activities including-sensory cart, coloring, crafts. They engage in song circle twice a week with life enrichment staff. They participate in small group morning exercise. Cognitive groups include trivia, Jeopardy, history, categories, large dice games, book clubs and jokes. Residents participated in a creative kitchen making chocolate cake and brownies. Residents engage in weekly intergenerational visits from the children of the Pavilions Day care center but were unable to in January due to illness on the floors.

On January 15th, Let's Talk Food Meeting was held and on January 16th the Pavilions Resident Council meeting for residents was held for all pavilions to come together to meet. Elm Resident Council was held separately on January 20<sup>th</sup>.

## **Environmental Services**

Staff have been working to update areas of the Aspen hallway colors, flooring, etc. as budget permits. Work is getting done by maintenance staff Aspen unit and will be fully functional by July 1<sup>st</sup>.

Made changes to the department's structuring and training to help streamline some of our processes like room turnover in between residents.

# GRAND TRAVERSE PAVILIONS

## MEMORANDUM

Financial Operations Report  
January 2025

### Grand Traverse Pavilions Combined

#### REVENUE:

The overall revenue for the Pavilions in January was \$3,048,613 resulting in an unfavorable budget variance of \$28,429.

#### EXPENSES:

The total overall operating expenses for the Pavilions in January were \$2,996,937 resulting in a favorable variance to budget of \$47,234.

#### NET INCOME/LOSS:

There was net income of \$51,676 from the combined programs of the Pavilions in January resulting in a favorable budget variance of \$18,805.

#### OPERATING CASH:

Total cash at month-end was \$6,690,775. There was a net decrease (more spent than was brought in) in overall cash of \$986,963 for the month.

There were no significant irregular payments received in January.

The schedule of irregular payment (outflows) from GTP includes an adjustment to the expected timing of a few items from January to February and March. In addition to the Union Pension Bond payment of \$313,581.25 there was a third regularly scheduled payroll of approximately \$750,000 in January that accounts for most of the decrease in cash for the month.

#### VOUCHERS:

Purchase orders, invoices, checks written, and supporting documentation were reviewed for voucher numbers 5614-5623 for the month of January and were in order without exception.

### Grand Traverse Medical Care

#### REVENUE:

The census for January averaged 178 residents which was six above the budgeted census and two more than the prior month. Private pay census was four below budget, Medicare was four below budget, Medicaid was fifteen above budget and Hospice was one below the budgeted census. The occupancy for January was 74% of licensed beds and 89% of available beds.

The average rate per patient day (“PPD”) for inpatient resident revenue was \$1.64 over budget (favorable).

Other revenue was under budget due to the significant increase in provider taxes discussed at the January board meeting. This was partially offset by higher than budgeted Medicaid volumes resulting in higher QAS revenue. Longevity Health has 39 enrolled participants in February, an increase in three from January.

#### EXPENSES:

Operating Expenses were \$29.50 per patient day less than budgeted for the month resulting in a favorable flexed variance of \$162,472 based on the 5,508 days of care.

#### NET INCOME/LOSS:

Grand Traverse Medical Care produced net income of \$117,568 for the month, which was \$88,342 more than budgeted.

#### RECEIVABLES:

Days Revenue Outstanding (“DRO”) is 60 days as of 1/31/2025. This is three more than as of 12/31/2024. Our goal is to reduce that number to 45 days.

There were three Medicaid applications that were approved by DHHS during January. Those amounts have been billed and should be paid in February.

In addition, there was one filed Medicaid application waiting for a determination as of the end of the January.

There are five private pay residents who have not paid their current bill but have indicated they are in the process of completing a Medicaid application that they believe will cover their outstanding balance.

The audit of the 2022 cost report began in January and is expected to end with proposed preliminary adjustments the week of February 24. The filed 2022 cost report set payments for 24 months. Audit adjustments result in payment reconciliations in the future.

The last day for flexibility in managing census to 85% (to avoid a significant reduction in Medicaid payments) is September 30, 2025. Efforts to increase the census to 204 (85% of our 240 licensed beds) are underway. Success in that regard is very important for the long- term value of the Pavilions nursing home beds to the community.

## **The Cottages**

### **REVENUE:**

Total revenue of \$295,833 generated a \$42,860 unfavorable variance to the budget.

The average leased occupancy for the Cottages-Assisted Living was 54 apartments during the month (7 below budget, 2 more than the prior month), representing 69% occupancy. In addition, there were 93 days (average of 3.0 per night) of overnight respite provided during the month (26 less than the prior month and sixty-two above budget). Hawthorn Lofts-Independent Living average census (excluding the Administrator) was 1 resident per day for 33% occupancy which was the same as the prior month. Total average census of 58 residents (one more than the prior month).

Occupancy above included an average of 12 Pace North residents in the Cottages, (a decrease from prior month of 1) and 31 days of Respite Care were provided for a Pace North participant (an increase of 31 days).

### **EXPENSES:**

Expenses for January (before depreciation) were \$338,403 which was above the budgeted amount by \$27,087 for an unfavorable variance.

### **NET INCOME/LOSS:**

The program had a net loss for the month of \$65,892 resulting in an unfavorable variance of \$69,949.

## **Unassigned Fund Balance**

Approved 2025 Operating Budget	\$ 36.5M
Unassigned Fund Balance Target Percentage	20%
Unassigned Fund Balance Target Amount	\$7.3M
Current Unassigned Fund Balance*	\$6.7M
Current Fund Balance as a percentage of Operating Budget	18%
Amount Available Above/ (Below) Target	(\$.6)M

\*Fund balance is different from a cash balance as it includes other assets and is net of current liabilities. Those items do not generally change significantly so we are reporting here on the cash balance amount.

Date: Feb 18, 2025  
Time: 13:23:42 EST  
User: Lindsey Dood

Grand Traverse Pavilions - SNF  
Combined Income Statement  
1/1/2025 to 1/31/2025

Facility #

Page # 1

Include Adjustment Periods: NO Include Closing Periods: NO

	CURRENT PERIOD			PRIOR PERIOD			YEAR TO DATE		
	Actual \$	Budget \$	Var \$	Actual \$	Budget \$	Var \$	Actual \$	Budget \$	Var \$
Service Revenue	2,893,105	2,888,889	4,216	2,824,793	2,288,188	536,605	2,893,105	2,888,889	4,216
Other Revenue	155,508	188,154	(32,645)	(398,946)	141,129	(540,075)	155,508	188,154	(32,645)
Total Revenue	3,048,613	3,077,042	(28,429)	2,425,847	2,429,317	(3,470)	3,048,613	3,077,042	(28,429)
Salaries & Wages	1,736,732	1,783,938	47,206	1,996,628	1,258,825	(737,804)	1,736,732	1,783,938	47,206
Benefits	455,961	462,069	6,109	404,428	348,025	(56,403)	455,961	462,069	6,109
Other Operating Expenses	680,895	675,161	(5,734)	765,085	642,727	(122,358)	680,895	675,161	(5,734)
Interest Expense	27,408	26,855	553	29,062	29,752	(690)	27,408	26,855	553
Depreciation	95,941	96,147	207	95,941	95,941	0	95,941	96,147	207
Total Operating Expenses	2,996,937	3,044,171	47,234	3,291,144	2,375,269	(915,875)	2,996,937	3,044,171	47,234
Net Operating Income	51,676	32,871	18,805	(865,297)	54,048	(919,344)	51,676	32,871	18,805



Date: Feb 18, 2025  
Time: 13:20:25 EST  
User: Lindsey Dood

Grand Traverse Pavilions - SNF  
SNF Income Statement  
1/1/2025 to 1/31/2025

Facility #

Page # 1

Include Adjustment Periods: NO Include Closing Periods: NO

	CURRENT PERIOD						PRIOR PERIOD						YEAR TO DATE					
	Actual \$	Budget \$	Var \$	Actual / Day	Budget / Day	Var / Day	Actual \$	Budget \$	Var \$	Actual / Day	Budget / Day	Var / Day	Actual \$	Budget \$	Var \$	Actual / Day	Budget / Day	Var / Day
SNF Resident Revenue																		
Inpatient Revenue																		
Medicare Part A	273,344	338,675 (65,331)	511.88	575.00	(63.12)		254,902	318,276 (63,374)	554.13	684.46	(130.33)		273,344	338,675 (65,331)	511.88	575.00	(63.12)	
Medicare Advantage	306,814	338,675 (31,861)	606.35	575.00	31.35		240,845	126,753 114,092	437.90	408.88	29.02		306,814	338,675 (31,861)	606.35	575.00	31.35	
Medicaid	1,652,108	1,364,264 287,844	433.40	419.13	14.27		1,736,198	1,039,414 696,784	427.11	376.74	50.37		1,652,108	1,364,264 287,844	433.40	419.13	14.27	
Hospice	108,100	121,173 (13,073)	502.79	488.60	14.19		119,664	172,817 (53,153)	502.79	428.83	73.96		108,100	121,173 (13,073)	502.79	488.60	14.19	
Private Pay	205,309	293,773 (88,464)	465.55	451.26	14.29		114,900	229,525 (114,625)	781.63	411.34	370.30		205,309	293,773 (88,464)	465.55	451.26	14.29	
Medicare Part B	14,917	13,455 1,462	2.71	2.52	0.18		13,328	2,941 10,388	2.44	0.65	1.79		14,917	13,455 1,462	2.71	2.52	0.18	
TOTAL Inpatient Revenue	2,560,593	2,470,015 90,578	464.89	463.24	1.64		2,479,837	1,889,725 590,112	454.18	420.41	33.78		2,560,593	2,470,015 90,578	464.89	463.24	1.64	
Outpatient																		
Physical Therapy	61,156	99,067 (37,911)	11.10	18.58	(7.48)		48,027	60,760 (12,733)	8.80	13.52	(4.72)		61,156	99,067 (37,911)	11.10	18.58	(7.48)	
Occupational Therapy	5,005	5,093 (88)	0.91	0.96	(0.05)		7,216	0 7,216	1.32	0.00	1.32		5,005	5,093 (88)	0.91	0.96	(0.05)	
Speech Therapy	3,380	4,076 (696)	0.61	0.76	(0.15)		4,245	0 4,245	0.78	0.00	0.78		3,380	4,076 (696)	0.61	0.76	(0.15)	
Wellness	4,195	3,972 223	0.76	0.74	0.02		2,195	3,720 (1,525)	0.40	0.83	(0.43)		4,195	3,972 223	0.76	0.74	0.02	
Cont Allow Outpatient	(46,712)	(37,708) (9,004)	(8.48)	(7.07)	(1.41)		(29,333)	0 (29,333)	(5.37)	0.00	(5.37)		(46,712)	(37,708) (9,004)	(8.48)	(7.07)	(1.41)	
TOTAL Outpatient	27,024	74,500 (47,476)	4.91	13.97	(9.07)		32,350	64,480 (32,130)	5.92	14.34	(8.42)		27,024	74,500 (47,476)	4.91	13.97	(9.07)	
TOTAL SNF Resident Revenue	2,587,617	2,544,515 43,102	469.79	477.22	(7.42)		2,512,187	1,954,205 557,982	460.11	434.75	25.36		2,587,617	2,544,515 43,102	469.79	477.22	(7.42)	
SNF Other Revenue																		
Revenue - Child Day Care	9,143	10,182 (1,039)	1.66	1.91	(0.25)		6,754	9,309 (2,555)	1.24	2.07	(0.83)		9,143	10,182 (1,039)	1.66	1.91	(0.25)	
Childcare Lunches	918	769 149	0.17	0.14	0.02		302	334 (32)	0.06	0.07	(0.02)		918	769 149	0.17	0.14	0.02	
Vending Machine Sales	645	322 323	0.12	0.06	0.06		1,690	269 1,422	0.31	0.06	0.25		645	322 323	0.12	0.06	0.06	
Rental Income	200	216 (16)	0.04	0.04	0.00		335	206 129	0.06	0.05	0.02		200	216 (16)	0.04	0.04	0.00	
Interest Income	60	1,000 (940)	0.01	0.19	(0.18)		31,724	1,000 30,724	5.81	0.22	5.59		60	1,000 (940)	0.01	0.19	(0.18)	
DCW Wage Reimbursement	86,282	71,897 14,385	15.66	13.48	2.18		83,696	40,000 43,696	15.33	8.90	6.43		86,282	71,897 14,385	15.66	13.48	2.18	
Copy Revenue	0	0 0	0.00	0.00	0.00		73	10 63	0.01	0.00	0.01		0	0 0	0.00	0.00	0.00	
Garnishment Fees	35	0 35	0.01	0.00	0.01		35	30 5	0.01	0.01	0.00		35	0 35	0.01	0.00	0.01	
Scrap Sales	0	0 0	0.00	0.00	0.00		0	30 (30)	0.00	0.01	(0.01)		0	0 0	0.00	0.00	0.00	
Misc Income	2	0 2	0.00	0.00	0.00		(15,915)	682 (16,597)	(2.91)	0.15	(3.07)		2	0 2	0.00	0.00	0.00	
Recruitment Grant Income	0	0 0	0.00	0.00	0.00		36,048	0 36,048	6.60	0.00	6.60		0	0 0	0.00	0.00	0.00	
QAS Income	217,387	191,071 26,316	39.47	35.83	3.63		241,697	155,218 86,479	44.27	34.53	9.74		217,387	191,071 26,316	39.47	35.83	3.63	
QMI Income	24,010	27,009 (2,999)	4.36	5.07	(0.71)		22,029	36,905 (14,876)	4.03	8.21	(4.18)		24,010	27,009 (2,999)	4.36	5.07	(0.71)	
Inter-Company Charges	21,400	21,812 (412)	3.89	4.09	(0.21)		21,400	0 21,400	3.92	0.00	3.92		21,400	21,812 (412)	3.89	4.09	(0.21)	
Impairment Loss	0	0 0	0.00	0.00	0.00		(484,307)	0 (484,307)	(88.70)	0.00	(88.70)		0	0 0	0.00	0.00	0.00	
Bad Debt Expenses	(25,000)	(24,346) (654)	(4.54)	(4.57)	0.03		(25,000)	(7,500) (17,500)	(4.58)	(1.67)	(2.91)		(25,000)	(24,346) (654)	(4.54)	(4.57)	0.03	
Provider Tax Expense-QAA	(134,110)	(74,736) (59,374)	(24.35)	(14.02)	(10.33)		(266,449)	(86,128) (180,321)	(48.80)	(19.16)	(29.64)		(134,110)	(74,736) (59,374)	(24.35)	(14.02)	(10.33)	
Provider Tax Expense-QMIA	(14,409)	(9,549) (4,859)	(2.62)	(1.79)	(0.82)		(25,863)	(10,164) (15,699)	(4.74)	(2.26)	(2.48)		(14,409)	(9,549) (4,859)	(2.62)	(1.79)	(0.82)	
TOTAL SNF Other Revenue	186,563	215,647 (29,083)	33.87	40.44	(6.57)		(371,752)	140,200 (511,952)	(68.09)	31.19	(99.28)		186,563	215,647 (29,083)	33.87	40.44	(6.57)	
Total Revenue	2,774,180	2,760,162 14,019	503.66	517.66	2.63		2,140,435	2,094,405 46,030	392.02	465.94	10.24		2,774,180	2,760,162 14,019	503.66	517.66	2.63	
SNF Operating Expenses																		
Nursing																		
Salary & Wages - RN	284,252	291,490 7,238	51.61	54.67	3.06		321,631	152,030 (169,601)	58.91	33.82	(25.08)		284,252	291,490 7,238	51.61	54.67	3.06	
Salary & Wages - LPN	95,617	121,670 26,053	17.36	22.82	5.46		106,180	91,646 (14,534)	19.45	20.39	0.94		95,617	121,670 26,053	17.36	22.82	5.46	
Salary & Wages - CNA	514,923	543,525 28,602	93.49	101.94	8.45		603,267	368,410 (234,856)	110.49	81.96	(28.53)		514,923	543,525 28,602	93.49	101.94	8.45	
Salary & Wages - UW SNF	6,849	13,531 6,682	1.24	2.54	1.29		8,599	12,103 3,504	1.57	2.69	1.12		6,849	13,531 6,682	1.24	2.54	1.29	



Date: Feb 18, 2025  
Time: 13:20:25 EST  
User: Lindsey Dood

Grand Traverse Pavilions - SNF  
SNF Income Statement  
1/1/2025 to 1/31/2025

Facility #

Page # 2

	CURRENT PERIOD						PRIOR PERIOD						YEAR TO DATE					
	Actual \$	Budget \$	Var \$	Actual / Day	Budget / Day	Var / Day	Actual \$	Budget \$	Var \$	Actual / Day	Budget / Day	Var / Day	Actual \$	Budget \$	Var \$	Actual / Day	Budget / Day	Var / Day
Nursing (con't)																		
Longevity - RN	4,777	739	(4,038)	0.87	0.14	(0.73)	4,777	737	(4,040)	0.87	0.16	(0.71)	4,777	739	(4,038)	0.87	0.14	(0.73)
Longevity - LPN	2,422	456	(1,966)	0.44	0.09	(0.35)	2,422	457	(1,965)	0.44	0.10	(0.34)	2,422	456	(1,966)	0.44	0.09	(0.35)
Longevity - CNA	12,607	1,656	(10,951)	2.29	0.31	(1.98)	12,607	1,652	(10,955)	2.31	0.37	(1.94)	12,607	1,656	(10,951)	2.29	0.31	(1.98)
FICA - Nursing	69,056	74,440	5,384	12.54	13.96	1.42	89,969	49,101	(40,868)	16.48	10.92	(5.55)	69,056	74,440	5,384	12.54	13.96	1.42
Workers Comp - Nursing	8,091	8,269	178	1.47	1.55	0.08	(2,537)	7,108	9,644	(0.46)	1.58	2.05	8,091	8,269	178	1.47	1.55	0.08
Unemployment Expenses	0	0	0	0.00	0.00	0.00	11,547	8,447	(3,100)	2.11	1.88	(0.24)	0	0	0	0.00	0.00	0.00
MERS DB - Nursing	38,126	38,978	852	6.92	7.31	0.39	31,939	32,538	599	5.85	7.24	1.39	38,126	38,978	852	6.92	7.31	0.39
MERS DC:Nursing	11,725	16,351	4,626	2.13	3.07	0.94	14,315	11,827	(2,488)	2.62	2.63	0.01	11,725	16,351	4,626	2.13	3.07	0.94
Health Ins - Nursing	76,380	85,485	9,105	13.87	16.03	2.17	69,357	60,820	(8,537)	12.70	13.53	0.83	76,380	85,485	9,105	13.87	16.03	2.17
Health Ins - Retirees Nursing	6,620	8,102	1,482	1.20	1.52	0.32	1,580	5,846	4,266	0.29	1.30	1.01	6,620	8,102	1,482	1.20	1.52	0.32
Dental Ins - Nursing	7,176	6,097	(1,079)	1.30	1.14	(0.16)	4,277	4,292	15	0.78	0.95	0.17	7,176	6,097	(1,079)	1.30	1.14	(0.16)
Uniforms - Nursing	872	252	(620)	0.16	0.05	(0.11)	0	1,217	1,217	0.00	0.27	0.27	872	252	(620)	0.16	0.05	(0.11)
Small Equipment	8,493	5,968	(2,525)	1.54	1.12	(0.42)	6,845	5,407	(1,438)	1.25	1.20	(0.05)	8,493	5,968	(2,525)	1.54	1.12	(0.42)
Nursing Supplies	20,393	22,338	1,945	3.70	4.19	0.49	31,228	15,995	(15,233)	5.72	3.56	(2.16)	20,393	22,338	1,945	3.70	4.19	0.49
Briefs	5,737	5,844	107	1.04	1.10	0.05	5,560	5,087	(473)	1.02	1.13	0.11	5,737	5,844	107	1.04	1.10	0.05
Stock Meds	3,651	2,298	(1,353)	0.66	0.43	(0.23)	1,865	1,420	(445)	0.34	0.32	(0.03)	3,651	2,298	(1,353)	0.66	0.43	(0.23)
Flu Vaccine	0	3,040	3,040	0.00	0.57	0.57	6,579	0	(6,579)	1.20	0.00	(1.20)	0	3,040	3,040	0.00	0.57	0.57
IV Supplies	196	1,200	1,004	0.04	0.23	0.19	520	2,323	1,803	0.10	0.52	0.42	196	1,200	1,004	0.04	0.23	0.19
Special Equipment Rental	0	0	0	0.00	0.00	0.00	1,495	144	(1,351)	0.27	0.03	(0.24)	0	0	0	0.00	0.00	0.00
Non-Legend Drugs	4,302	4,125	(177)	0.78	0.77	(0.01)	4,143	472	(3,672)	0.76	0.10	(0.65)	4,302	4,125	(177)	0.78	0.77	(0.01)
Professional Services - Medic	3,520	3,520	0	0.64	0.66	0.02	3,520	3,590	70	0.64	0.80	0.15	3,520	3,520	0	0.64	0.66	0.02
Agency Nurse Staffing	7,587	0	(7,587)	1.38	0.00	(1.38)	21,968	30,492	8,524	4.02	6.78	2.76	7,587	0	(7,587)	1.38	0.00	(1.38)
Building Repairs-Resident Roo	0	2,096	2,096	0.00	0.39	0.39	0	3,527	3,527	0.00	0.78	0.78	0	2,096	2,096	0.00	0.39	0.39
Equipment Repairs	3,320	3,020	(300)	0.60	0.57	(0.04)	374	1,449	1,075	0.07	0.32	0.25	3,320	3,020	(300)	0.60	0.57	(0.04)
Education & Training - Nursing	165	526	361	0.03	0.10	0.07	608	266	(343)	0.11	0.06	(0.05)	165	526	361	0.03	0.10	0.07
Med Waste:Nursing-Medical Care	2,054	1,993	(61)	0.37	0.37	0.00	0	1,584	1,584	0.00	0.35	0.35	2,054	1,993	(61)	0.37	0.37	0.00
Resident Loss Replacement	0	0	0	0.00	0.00	0.00	25	18	(7)	0.00	0.00	0.00	0	0	0	0.00	0.00	0.00
<b>TOTAL Nursing</b>	<b>1,198,913</b>	<b>1,267,009</b>	<b>68,096</b>	<b>217.67</b>	<b>237.62</b>	<b>19.96</b>	<b>1,364,660</b>	<b>880,004</b>	<b>(484,656)</b>	<b>249.94</b>	<b>195.77</b>	<b>(54.16)</b>	<b>1,198,913</b>	<b>1,267,009</b>	<b>68,096</b>	<b>217.67</b>	<b>237.62</b>	<b>19.96</b>
<b>Nurse Administration</b>																		
Salary & Wages - Nursing Admin	135,826	125,501	(10,324)	24.66	23.54	(1.12)	146,702	89,032	(57,671)	26.87	19.81	(7.06)	135,826	125,501	(10,324)	24.66	23.54	(1.12)
Longevity-Nursing Admin	2,854	1,138	(1,716)	0.52	0.21	(0.30)	2,854	1,133	(1,721)	0.52	0.25	(0.27)	2,854	1,138	(1,716)	0.52	0.21	(0.30)
FICA - Nursing Admin	9,584	9,689	105	1.74	1.82	0.08	(607)	6,677	7,285	(0.11)	1.49	1.60	9,584	9,689	105	1.74	1.82	0.08
Workers Comp - Nurse Admin	37	63	26	0.01	0.01	0.01	60	62	2	0.01	0.01	0.00	37	63	26	0.01	0.01	0.01
MERS DB - Nursing Admin	18,711	20,281	1,570	3.40	3.80	0.41	14,407	14,643	236	2.64	3.26	0.62	18,711	20,281	1,570	3.40	3.80	0.41
MERS DC: Nurse Administration	1,745	84	(1,661)	0.32	0.02	(0.30)	2,322	1,131	(1,191)	0.43	0.25	(0.17)	1,745	84	(1,661)	0.32	0.02	(0.30)
Nurse Admin Consulting	5,233	6,048	815	0.95	1.13	0.18	4,966	11,100	6,134	0.91	2.47	1.56	5,233	6,048	815	0.95	1.13	0.18
<b>TOTAL Nurse Administration</b>	<b>173,990</b>	<b>162,804</b>	<b>(11,186)</b>	<b>31.59</b>	<b>30.53</b>	<b>(1.06)</b>	<b>170,704</b>	<b>123,779</b>	<b>(46,925)</b>	<b>31.26</b>	<b>27.54</b>	<b>(3.73)</b>	<b>173,990</b>	<b>162,804</b>	<b>(11,186)</b>	<b>31.59</b>	<b>30.53</b>	<b>(1.06)</b>
<b>TOTAL Nursing</b>	<b>1,372,902</b>	<b>1,429,813</b>	<b>56,911</b>	<b>249.26</b>	<b>268.16</b>	<b>18.90</b>	<b>1,535,364</b>	<b>1,003,783</b>	<b>(531,581)</b>	<b>281.20</b>	<b>223.31</b>	<b>(57.89)</b>	<b>1,372,902</b>	<b>1,429,813</b>	<b>56,911</b>	<b>249.26</b>	<b>268.16</b>	<b>18.90</b>
<b>Administrative</b>																		
Salary & Wages - Admin	56,714	63,400	6,686	10.30	11.89	1.59	52,992	40,584	(12,408)	9.71	9.03	(0.68)	56,714	63,400	6,686	10.30	11.89	1.59
Longevity - Admin	1,313	399	(914)	0.24	0.07	(0.16)	1,313	396	(917)	0.24	0.09	(0.15)	1,313	399	(914)	0.24	0.07	(0.16)
FICA - Admin	4,751	4,881	130	0.86	0.92	0.05	3,716	3,037	(679)	0.68	0.68	0.00	4,751	4,881	130	0.86	0.92	0.05
Workers Comp - Admin	19	40	21	0.00	0.01	0.00	40	41	1	0.01	0.01	0.00	19	40	21	0.00	0.01	0.00
MERS - Administration	6,757	10,456	3,699	1.23	1.96	0.73	9,159	9,310	150	1.68	2.07	0.39	6,757	10,456	3,699	1.23	1.96	0.73
MERS DC:Administration	3,488	3,879	391	0.63	0.73	0.09	1,060	1,002	(58)	0.19	0.22	0.03	3,488	3,879	391	0.63	0.73	0.09
Health Ins - Administration	5,753	6,375	622	1.04	1.20	0.15	5,412	7,231	1,819	0.99	1.61	0.62	5,753	6,375	622	1.04	1.20	0.15
Dental Ins - Administration	314	265	(49)	0.06	0.05	(0.01)	246	312	66	0.05	0.07	0.02	314	265	(49)	0.06	0.05	(0.01)

Date: Feb 18, 2025  
Time: 13:20:25 EST  
User: Lindsey Dood

Grand Traverse Pavilions - SNF  
SNF Income Statement  
1/1/2025 to 1/31/2025

Facility #

Page # 3

	CURRENT PERIOD						PRIOR PERIOD						YEAR TO DATE					
	Actual \$	Budget \$	Var \$	Actual / Day	Budget / Day	Var / Day	Actual \$	Budget \$	Var \$	Actual / Day	Budget / Day	Var / Day	Actual \$	Budget \$	Var \$	Actual / Day	Budget / Day	Var / Day
<b>Administrative (con't)</b>																		
Small Equipment	126	0	(126)	0.02	0.00	(0.02)	0	0	0	0.00	0.00	0.00	126	0	(126)	0.02	0.00	(0.02)
Contract Services	3,231	7,697	4,466	0.59	1.44	0.86	(6,133)	3,218	9,352	(1,12)	0.72	1.84	3,231	7,697	4,466	0.59	1.44	0.86
Contract Svcs-Security	0	80	80	0.00	0.02	0.02	0	74	74	0.00	0.02	0.02	0	80	80	0.00	0.02	0.02
Professional Services - Admin	0	3,483	3,483	0.00	0.65	0.65	0	3,400	3,400	0.00	0.76	0.76	0	3,483	3,483	0.00	0.65	0.65
Legal Consultants	27,835	33,969	6,135	5.05	6.37	1.32	54,615	12,500	(42,115)	10.00	2.78	(7.22)	27,835	33,969	6,135	5.05	6.37	1.32
Dues & Memberships	3,500	4,038	538	0.64	0.76	0.12	3,905	3,333	(572)	0.72	0.74	0.03	3,500	4,038	538	0.64	0.76	0.12
License & Fees	36	458	422	0.01	0.09	0.08	2,520	583	(1,937)	0.46	0.13	(0.33)	36	458	422	0.01	0.09	0.08
Subscriptions	0	0	0	0.00	0.00	0.00	0	6	6	0.00	0.00	0.00	0	0	0	0.00	0.00	0.00
Education & Training - Admin	0	572	572	0.00	0.11	0.11	1,644	100	(1,544)	0.30	0.02	(0.28)	0	572	572	0.00	0.11	0.11
Travel	0	0	0	0.00	0.00	0.00	0	26	26	0.00	0.01	0.01	0	0	0	0.00	0.00	0.00
Board Meeting Expenses	0	17	17	0.00	0.00	0.00	0	4	4	0.00	0.00	0.00	0	17	17	0.00	0.00	0.00
Miscellaneous Expenses	0	119	119	0.00	0.02	0.02	34	48	14	0.01	0.01	0.00	0	119	119	0.00	0.02	0.02
<b>TOTAL Administrative</b>	<b>113,836</b>	<b>140,128</b>	<b>26,292</b>	<b>20.67</b>	<b>26.28</b>	<b>5.61</b>	<b>130,524</b>	<b>85,207</b>	<b>(45,317)</b>	<b>23.91</b>	<b>18.96</b>	<b>(4.95)</b>	<b>113,836</b>	<b>140,128</b>	<b>26,292</b>	<b>20.67</b>	<b>26.28</b>	<b>5.61</b>
<b>Finance</b>																		
Salary & Wages - Financial Ma	28,316	26,828	(1,488)	5.14	5.03	(0.11)	53,925	22,511	(31,414)	9.88	5.01	(4.87)	28,316	26,828	(1,488)	5.14	5.03	(0.11)
Longevity - Financial Mgt	499	236	(263)	0.09	0.04	(0.05)	499	239	(260)	0.09	0.05	(0.04)	499	236	(263)	0.09	0.04	(0.05)
FICA - Fin Mgmt	3,883	2,071	(1,812)	0.71	0.39	(0.32)	1,610	1,688	78	0.29	0.38	0.08	3,883	2,071	(1,812)	0.71	0.39	(0.32)
Workers Comp - Fin Mgmt	8	15	7	0.00	0.00	0.00	15	16	1	0.00	0.00	0.00	8	15	7	0.00	0.00	0.00
MERS DB - Financial Management	5,053	3,880	(1,173)	0.92	0.73	(0.19)	2,511	2,552	41	0.46	0.57	0.11	5,053	3,880	(1,173)	0.92	0.73	(0.19)
MERS DC: Financial Management	0	305	305	0.00	0.06	0.06	0	471	471	0.00	0.10	0.10	0	305	305	0.00	0.06	0.06
Health Ins - Financial Mgmt	3,223	1,626	(1,597)	0.59	0.30	(0.28)	355	1,005	651	0.06	0.22	0.16	3,223	1,626	(1,597)	0.59	0.30	(0.28)
Dental Ins - Financial Mgmt	156	86	(70)	0.03	0.02	(0.01)	0	131	131	0.00	0.03	0.03	156	86	(70)	0.03	0.02	(0.01)
Office Supplies	2,625	1,511	(1,114)	0.48	0.28	(0.19)	1,870	1,421	(449)	0.34	0.32	(0.03)	2,625	1,511	(1,114)	0.48	0.28	(0.19)
Copy Supplies	645	1,417	772	0.12	0.27	0.15	881	655	(226)	0.16	0.15	(0.02)	645	1,417	772	0.12	0.27	0.15
Computer Supplies	2,863	2,339	(524)	0.52	0.44	(0.08)	2,718	3,575	856	0.50	0.80	0.30	2,863	2,339	(524)	0.52	0.44	(0.08)
Postage	295	646	351	0.05	0.12	0.07	1,381	901	(480)	0.25	0.20	(0.05)	295	646	351	0.05	0.12	0.07
Small Equipment - IT	4,270	3,103	(1,167)	0.78	0.58	(0.19)	1,314	1,558	244	0.24	0.35	0.11	4,270	3,103	(1,167)	0.78	0.58	(0.19)
Professional Services - Finan	1,000	0	(1,000)	0.18	0.00	(0.18)	875	0	(875)	0.16	0.00	(0.16)	1,000	0	(1,000)	0.18	0.00	(0.18)
IT Consultants	0	1,616	1,616	0.00	0.30	0.30	640	3,457	2,817	0.12	0.77	0.65	0	1,616	1,616	0.00	0.30	0.30
Printing & Binding	540	597	57	0.10	0.11	0.01	637	447	(190)	0.12	0.10	(0.02)	540	597	57	0.10	0.11	0.01
Data Processing	3,049	4,086	1,037	0.55	0.77	0.21	5,566	1,638	(3,928)	1.02	0.36	(0.65)	3,049	4,086	1,037	0.55	0.77	0.21
Maintenance Agreements Softwa	41,812	35,451	(6,361)	7.59	6.65	(0.94)	26,888	24,310	(2,578)	4.92	5.41	0.48	41,812	35,451	(6,361)	7.59	6.65	(0.94)
Equipment Repairs	0	30	30	0.00	0.01	0.01	0	0	0	0.00	0.00	0.00	0	30	30	0.00	0.01	0.01
Communication Equip Repairs	541	2,113	1,572	0.10	0.40	0.30	2,017	2,597	580	0.37	0.58	0.21	541	2,113	1,572	0.10	0.40	0.30
Education & Training - Fin Mgt	190	152	(38)	0.03	0.03	(0.01)	0	155	155	0.00	0.03	0.03	190	152	(38)	0.03	0.03	(0.01)
Travel - Mileage	0	23	23	0.00	0.00	0.00	0	0	0	0.00	0.00	0.00	0	23	23	0.00	0.00	0.00
Other Insurance	28,154	26,634	(1,520)	5.11	5.00	(0.12)	10,753	25,000	14,247	1.97	5.56	3.59	28,154	26,634	(1,520)	5.11	5.00	(0.12)
Telephone-Snf	6,185	5,729	(456)	1.12	1.07	(0.05)	6,179	5,000	(1,179)	1.13	1.11	(0.02)	6,185	5,729	(456)	1.12	1.07	(0.05)
Internet	2,452	2,867	415	0.45	0.54	0.09	2,452	2,500	48	0.45	0.56	0.11	2,452	2,867	415	0.45	0.54	0.09
Cellular Phone	2,693	2,964	271	0.49	0.56	0.07	3,511	1,126	(2,385)	0.64	0.25	(0.39)	2,693	2,964	271	0.49	0.56	0.07
Television - SNF	2,104	2,195	91	0.38	0.41	0.03	2,098	2,387	289	0.38	0.53	0.15	2,104	2,195	91	0.38	0.41	0.03
Bond Interest Expense	23,588	23,583	(5)	4.28	4.42	0.14	24,728	25,432	704	4.53	5.66	1.13	23,588	23,583	(5)	4.28	4.42	0.14
Bank Charges	3,522	2,412	(1,110)	0.64	0.45	(0.19)	3,951	2,432	(1,519)	0.72	0.54	(0.18)	3,522	2,412	(1,110)	0.64	0.45	(0.19)
<b>TOTAL Finance</b>	<b>167,667</b>	<b>154,515</b>	<b>(13,151)</b>	<b>30.44</b>	<b>28.98</b>	<b>(1.46)</b>	<b>157,376</b>	<b>133,204</b>	<b>(24,171)</b>	<b>28.82</b>	<b>29.63</b>	<b>0.81</b>	<b>167,667</b>	<b>154,515</b>	<b>(13,151)</b>	<b>30.44</b>	<b>28.98</b>	<b>(1.46)</b>
<b>Human Resources</b>																		
Salary & Wages - Human Resour	24,554	22,341	(2,213)	4.46	4.19	(0.27)	25,105	16,177	(8,928)	4.60	3.60	(1.00)	24,554	22,341	(2,213)	4.46	4.19	(0.27)
Longevity - Human Resources	595	236	(359)	0.11	0.04	(0.06)	595	234	(361)	0.11	0.05	(0.06)	595	236	(359)	0.11	0.04	(0.06)



Date: Feb 18, 2025  
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Grand Traverse Pavilions - SNF  
SNF Income Statement  
1/1/2025 to 1/31/2025

Facility #

Page # 4

	CURRENT PERIOD						PRIOR PERIOD						YEAR TO DATE					
	Actual \$	Budget \$	Var \$	Actual / Day	Budget / Day	Var / Day	Actual \$	Budget \$	Var \$	Actual / Day	Budget / Day	Var / Day	Actual \$	Budget \$	Var \$	Actual / Day	Budget / Day	Var / Day
Human Resources (con't)																		
FICA - Human Res	1,888	1,727	(161)	0.34	0.32	(0.02)	2,007	1,213	(793)	0.37	0.27	(0.10)	1,888	1,727	(161)	0.34	0.32	(0.02)
Workers Comp - Human Res	7	8	1	0.00	0.00	0.00	10	10	0	0.00	0.00	0.00	7	8	1	0.00	0.00	0.00
MERS DB - Human Resources	3,018	4,606	1,588	0.55	0.86	0.32	2,822	2,868	46	0.52	0.64	0.12	3,018	4,606	1,588	0.55	0.86	0.32
MERS DC:Human Resources	862	506	(356)	0.16	0.09	(0.06)	902	0	(902)	0.17	0.00	(0.17)	862	506	(356)	0.16	0.09	(0.06)
Health Ins - Human Resources	1,400	1,417	17	0.25	0.27	0.01	1,442	864	(578)	0.26	0.19	(0.07)	1,400	1,417	17	0.25	0.27	0.01
Dental Ins - Human Resources	267	140	(127)	0.05	0.03	(0.02)	164	178	13	0.03	0.04	0.01	267	140	(127)	0.05	0.03	(0.02)
Life Insurance	323	164	(159)	0.06	0.03	(0.03)	168	127	(41)	0.03	0.03	0.00	323	164	(159)	0.06	0.03	(0.03)
Employee Recogn	194	3,071	2,877	0.04	0.58	0.54	3,279	1,667	(1,613)	0.60	0.37	(0.23)	194	3,071	2,877	0.04	0.58	0.54
Other Fringe Benefit - Cobra	0	116	116	0.00	0.02	0.02	0	156	156	0.00	0.03	0.03	0	116	116	0.00	0.02	0.02
Contract Services - HR	2,378	3,655	1,277	0.43	0.69	0.25	2,457	2,575	118	0.45	0.57	0.12	2,378	3,655	1,277	0.43	0.69	0.25
Employee Advertising/Recruti	5,437	1,917	(3,520)	0.99	0.36	(0.63)	544	0	(544)	0.10	0.00	(0.10)	5,437	1,917	(3,520)	0.99	0.36	(0.63)
CNA Registry Fee	120	171	51	0.02	0.03	0.01	200	62	(138)	0.04	0.01	(0.02)	120	171	51	0.02	0.03	0.01
Testing Fees	175	2,919	2,744	0.03	0.55	0.52	0	2,520	2,520	0.00	0.56	0.56	175	2,919	2,744	0.03	0.55	0.52
Education & Training - Hum Res	300	355	55	0.05	0.07	0.01	36	146	109	0.01	0.03	0.03	300	355	55	0.05	0.07	0.01
<b>TOTAL Human Resources</b>	<b>41,518</b>	<b>43,349</b>	<b>1,831</b>	<b>7.54</b>	<b>8.13</b>	<b>0.59</b>	<b>39,731</b>	<b>28,797</b>	<b>(10,935)</b>	<b>7.28</b>	<b>6.41</b>	<b>(0.87)</b>	<b>41,518</b>	<b>43,349</b>	<b>1,831</b>	<b>7.54</b>	<b>8.13</b>	<b>0.59</b>
Community Relations and Volunteer Services																		
Salary & Wages - Volunteer &	0	0	0	0.00	0.00	0.00	0	4,470	4,470	0.00	0.99	0.99	0	0	0	0.00	0.00	0.00
FICA - Volunteer & Comm Rel	0	0	0	0.00	0.00	0.00	0	342	342	0.00	0.08	0.08	0	0	0	0.00	0.00	0.00
Workers Comp - Vol & Comm Rel	0	0	0	0.00	0.00	0.00	5	5	0	0.00	0.00	0.00	0	0	0	0.00	0.00	0.00
MERS DB - Volunteer & Comm Rel	0	0	0	0.00	0.00	0.00	974	990	16	0.18	0.22	0.04	0	0	0	0.00	0.00	0.00
MERS DC: Volunteer & Comm Rel	0	0	0	0.00	0.00	0.00	0	53	53	0.00	0.01	0.01	0	0	0	0.00	0.00	0.00
Marketing and Fund Raising	0	0	0	0.00	0.00	0.00	0	7,917	7,917	0.00	1.76	1.76	0	0	0	0.00	0.00	0.00
<b>TOTAL Community Relations and Volunteer Services</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>979</b>	<b>13,776</b>	<b>12,797</b>	<b>0.18</b>	<b>3.06</b>	<b>2.89</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Maintenance																		
Salary & Wages - ES	79,109	66,836	(12,273)	14.36	12.53	(1.83)	86,774	55,162	(31,612)	15.89	12.27	(3.62)	79,109	66,836	(12,273)	14.36	12.53	(1.83)
Longevity - Environmental Serv	2,319	340	(1,979)	0.42	0.06	(0.36)	2,319	335	(1,984)	0.42	0.07	(0.35)	2,319	340	(1,979)	0.42	0.06	(0.36)
FICA - Environ Serv	6,015	5,138	(877)	1.09	0.96	(0.13)	6,288	4,137	(2,151)	1.15	0.92	(0.23)	6,015	5,138	(877)	1.09	0.96	(0.13)
Workers Comp - Plant Ops	457	566	109	0.08	0.11	0.02	2,500	518	(1,982)	0.46	0.12	(0.34)	457	566	109	0.08	0.11	0.02
MERS DB - Env. Serv.	6,110	5,684	(426)	1.11	1.07	(0.04)	4,185	4,253	69	0.77	0.95	0.18	6,110	5,684	(426)	1.11	1.07	(0.04)
MERS DC:Environmental Services	1,357	969	(388)	0.25	0.18	(0.06)	1,409	282	(1,126)	0.26	0.06	(0.20)	1,357	969	(388)	0.25	0.18	(0.06)
Health Ins - Env Serv	8,337	6,753	(1,584)	1.51	1.27	(0.25)	4,785	5,897	1,112	0.88	1.31	0.44	8,337	6,753	(1,584)	1.51	1.27	(0.25)
Health Ins - Retirees - EVS	2,180	2,221	41	0.40	0.42	0.02	710	2,029	1,319	0.13	0.45	0.32	2,180	2,221	41	0.40	0.42	0.02
Dental Ins - Env Serv	824	397	(427)	0.15	0.07	(0.08)	324	335	11	0.06	0.07	0.02	824	397	(427)	0.15	0.07	(0.08)
Uniforms - Plant Ops	1,189	945	(244)	0.22	0.18	(0.04)	1,334	290	(1,044)	0.24	0.06	(0.18)	1,189	945	(244)	0.22	0.18	(0.04)
Supplies - Plant Ops	10,178	8,013	(2,165)	1.85	1.50	(0.35)	13,626	5,948	(7,678)	2.50	1.32	(1.17)	10,178	8,013	(2,165)	1.85	1.50	(0.35)
Small Equipment	2,754	6,484	3,730	0.50	1.22	0.72	5,662	4,616	(1,045)	1.04	1.03	(0.01)	2,754	6,484	3,730	0.50	1.22	0.72
Building Repairs	6,967	16,041	9,074	1.26	3.01	1.74	36,362	15,234	(21,129)	6.66	3.39	(3.27)	6,967	16,041	9,074	1.26	3.01	1.74
Equipment Repairs	2,014	5,007	2,993	0.37	0.94	0.57	5,454	4,616	(838)	1.00	1.03	0.03	2,014	5,007	2,993	0.37	0.94	0.57
Vehicle Repair	2,585	1,108	(1,477)	0.47	0.21	(0.26)	5,997	166	(5,830)	1.10	0.04	(1.06)	2,585	1,108	(1,477)	0.47	0.21	(0.26)
Elevator	1,000	1,183	183	0.18	0.22	0.04	3,517	95	(3,422)	0.64	0.02	(0.62)	1,000	1,183	183	0.18	0.22	0.04
Lawn, Tree and Brush Services	0	1,030	1,030	0.00	0.19	0.19	823	1,696	874	0.15	0.38	0.23	0	1,030	1,030	0.00	0.19	0.19
Snow Removal - Contract	3,266	1,073	(2,193)	0.59	0.20	(0.39)	2,709	1,516	(1,193)	0.50	0.34	(0.16)	3,266	1,073	(2,193)	0.59	0.20	(0.39)
Education & Training - ES	51	115	64	0.01	0.02	0.01	0	158	158	0.00	0.04	0.04	51	115	64	0.01	0.02	0.01
Vehicle Fuel	0	1,156	1,156	0.00	0.22	0.22	461	883	422	0.08	0.20	0.11	0	1,156	1,156	0.00	0.22	0.22
Parking Garage Expenses	1,500	1,817	317	0.27	0.34	0.07	(752)	1,717	2,469	(0.14)	0.38	0.52	1,500	1,817	317	0.27	0.34	0.07
Water	3,211	3,753	542	0.58	0.70	0.12	3,189	3,367	178	0.58	0.75	0.16	3,211	3,753	542	0.58	0.70	0.12
Sewer	8,341	8,267	(74)	1.51	1.55	0.04	8,282	6,005	(2,277)	1.52	1.34	(0.18)	8,341	8,267	(74)	1.51	1.55	0.04

Grand Traverse Pavilions - SNF  
SNF Income Statement  
1/1/2025 to 1/31/2025

Facility #

Page # 5

	CURRENT PERIOD						PRIOR PERIOD						YEAR TO DATE					
	Actual	Budget	\$	Var	Actual / Day	Budget / Day	Var / Day	Actual	Budget	\$	Var	Actual / Day	Budget / Day	Var / Day	Actual	Budget	\$	Var
Maintenance (con't)																		
Electric	18,274	24,913	6,639	3.32	4.67	1.35	17,433	23,415	5,982	3.19	5.21	2.02	18,274	24,913	6,639	3.32	4.67	1.35
Natural Gas	17,367	8,585	(8,782)	3.15	1.61	(1.54)	(1,535)	9,263	10,798	(0.28)	2.06	2.34	17,367	8,585	(8,782)	3.15	1.61	(1.54)
Refuse Disposal	439	3,383	2,944	0.08	0.63	0.55	1,463	3,116	1,653	0.27	0.69	0.43	439	3,383	2,944	0.08	0.63	0.55
<b>TOTAL Maintenance</b>	<b>185,845</b>	<b>181,777</b>	<b>(4,068)</b>	<b>33.74</b>	<b>34.09</b>	<b>0.35</b>	<b>213,317</b>	<b>155,051</b>	<b>(58,265)</b>	<b>39.07</b>	<b>34.49</b>	<b>(4.57)</b>	<b>185,845</b>	<b>181,777</b>	<b>(4,068)</b>	<b>33.74</b>	<b>34.09</b>	<b>0.35</b>
Housekeeping																		
Salary & Wages - Housekeeping	51,946	69,754	17,808	9.43	13.08	3.65	78,282	57,395	(20,888)	14.34	12.77	(1.57)	51,946	69,754	17,808	9.43	13.08	3.65
Longevity - Housekeeping	2,081	891	(1,190)	0.38	0.17	(0.21)	2,081	889	(1,192)	0.38	0.20	(0.18)	2,081	891	(1,190)	0.38	0.17	(0.21)
FICA - Housekeeping	3,899	5,408	1,509	0.71	1.01	0.31	6,014	4,305	(1,709)	1.10	0.96	(0.14)	3,899	5,408	1,509	0.71	1.01	0.31
Workers Comp - Housekeeping	671	722	51	0.12	0.14	0.01	650	674	24	0.12	0.15	0.03	671	722	51	0.12	0.14	0.01
MERS DB - Housekeeping	947	1,719	772	0.17	0.32	0.15	1,541	1,566	25	0.28	0.35	0.07	947	1,719	772	0.17	0.32	0.15
MERS DC:Housekeeping	1,695	2,026	331	0.31	0.38	0.07	2,450	2,352	(97)	0.45	0.52	0.07	1,695	2,026	331	0.31	0.38	0.07
Health Ins - Housekeeping	10,945	9,563	(1,382)	1.99	1.79	(0.19)	6,388	4,984	(1,403)	1.17	1.11	(0.06)	10,945	9,563	(1,382)	1.99	1.79	(0.19)
Dental Ins - Housekeeping	649	626	(23)	0.12	0.12	0.00	468	417	(52)	0.09	0.09	0.01	649	626	(23)	0.12	0.12	0.00
Uniforms - Housekeeping	249	134	(115)	0.05	0.03	(0.02)	368	147	(220)	0.07	0.03	(0.03)	249	134	(115)	0.05	0.03	(0.02)
Supplies - Housekeeping	9,475	9,306	(169)	1.72	1.75	0.03	6,798	6,676	(122)	1.25	1.49	0.24	9,475	9,306	(169)	1.72	1.75	0.03
Contract Services-Hskpg	446	724	278	0.08	0.14	0.05	1,975	2,043	68	0.36	0.45	0.09	446	724	278	0.08	0.14	0.05
<b>TOTAL Housekeeping</b>	<b>83,003</b>	<b>100,873</b>	<b>17,870</b>	<b>15.07</b>	<b>18.92</b>	<b>3.85</b>	<b>107,014</b>	<b>81,449</b>	<b>(25,565)</b>	<b>19.60</b>	<b>18.12</b>	<b>(1.48)</b>	<b>83,003</b>	<b>100,873</b>	<b>17,870</b>	<b>15.07</b>	<b>18.92</b>	<b>3.85</b>
Laundry																		
Salary & Wages - Laundry	33,701	29,866	(3,835)	6.12	5.60	(0.52)	43,181	25,499	(17,681)	7.91	5.67	(2.24)	33,701	29,866	(3,835)	6.12	5.60	(0.52)
Longevity - Laundry	1,058	204	(854)	0.19	0.04	(0.15)	1,058	203	(855)	0.19	0.05	(0.15)	1,058	204	(854)	0.19	0.04	(0.15)
FICA - Laundry	2,746	2,299	(447)	0.50	0.43	(0.07)	3,046	1,912	(1,134)	0.56	0.43	(0.13)	2,746	2,299	(447)	0.50	0.43	(0.07)
Workers Comp - Laundry	215	265	50	0.04	0.05	0.01	250	259	9	0.05	0.06	0.01	215	265	50	0.04	0.05	0.01
MERS DB - Laundry	2,210	2,184	(26)	0.40	0.41	0.01	1,621	1,648	27	0.30	0.37	0.07	2,210	2,184	(26)	0.40	0.41	0.01
MERS DC:Laundry	333	350	17	0.06	0.07	0.01	410	394	(16)	0.08	0.09	0.01	333	350	17	0.06	0.07	0.01
Health Ins - Laundry	3,691	2,693	(998)	0.67	0.51	(0.17)	2,491	2,500	8	0.46	0.56	0.10	3,691	2,693	(998)	0.67	0.51	(0.17)
Dental Ins - Laundry	260	198	(62)	0.05	0.04	(0.01)	180	196	16	0.03	0.04	0.01	260	198	(62)	0.05	0.04	(0.01)
Supplies - Laundry	5,409	4,836	(573)	0.98	0.91	(0.07)	6,078	4,095	(1,983)	1.11	0.91	(0.20)	5,409	4,836	(573)	0.98	0.91	(0.07)
Linen Replacements - Laundry	2,112	1,832	(280)	0.38	0.34	(0.04)	1,552	1,627	75	0.28	0.36	0.08	2,112	1,832	(280)	0.38	0.34	(0.04)
<b>TOTAL Laundry</b>	<b>51,735</b>	<b>44,727</b>	<b>(7,008)</b>	<b>9.39</b>	<b>8.39</b>	<b>(1.00)</b>	<b>59,868</b>	<b>38,333</b>	<b>(21,535)</b>	<b>10.96</b>	<b>8.53</b>	<b>(2.44)</b>	<b>51,735</b>	<b>44,727</b>	<b>(7,008)</b>	<b>9.39</b>	<b>8.39</b>	<b>(1.00)</b>
Dietary																		
Small Equipment - Dietary	0	1,111	1,111	0.00	0.21	0.21	0	0	0	0.00	0.00	0.00	0	1,111	1,111	0.00	0.21	0.21
Contract Svcs-Dining	227,775	235,568	7,793	41.35	44.18	2.83	234,947	216,446	(18,501)	43.03	48.15	5.12	227,775	235,568	7,793	41.35	44.18	2.83
<b>TOTAL Dietary</b>	<b>227,775</b>	<b>236,679</b>	<b>8,904</b>	<b>41.35</b>	<b>44.39</b>	<b>3.03</b>	<b>234,947</b>	<b>216,446</b>	<b>(18,501)</b>	<b>43.03</b>	<b>48.15</b>	<b>5.12</b>	<b>227,775</b>	<b>236,679</b>	<b>8,904</b>	<b>41.35</b>	<b>44.39</b>	<b>3.03</b>
Therapy																		
Salary & Wages - Therapy	147,219	148,555	1,336	26.73	27.86	1.13	163,591	112,897	(50,694)	29.96	25.12	(4.85)	147,219	148,555	1,336	26.73	27.86	1.13
Longevity-Therapy	2,591	404	(2,187)	0.47	0.08	(0.39)	2,591	407	(2,184)	0.47	0.09	(0.38)	2,591	404	(2,187)	0.47	0.08	(0.39)
FICA - Therapy	11,714	11,393	(321)	2.13	2.14	0.01	12,200	8,467	(3,732)	2.23	1.88	(0.35)	11,714	11,393	(321)	2.13	2.14	0.01
Workers Comp - Therapy	359	524	165	0.07	0.10	0.03	500	518	18	0.09	0.12	0.02	359	524	165	0.07	0.10	0.03
MERS DB - Therapy	20,628	14,928	(5,700)	3.75	2.80	(0.95)	8,474	8,613	139	1.55	1.92	0.36	20,628	14,928	(5,700)	3.75	2.80	(0.95)
MERS DC:Therapy	1,304	155	(1,149)	0.24	0.03	(0.21)	1,395	800	(594)	0.26	0.18	(0.08)	1,304	155	(1,149)	0.24	0.03	(0.21)
Health Ins - Therapy Services	13,447	10,114	(3,333)	2.44	1.90	(0.54)	7,198	4,055	(3,143)	1.32	0.90	(0.42)	13,447	10,114	(3,333)	2.44	1.90	(0.54)
Dental Ins - Therapy	890	537	(353)	0.16	0.10	(0.06)	426	342	(84)	0.08	0.08	0.00	890	537	(353)	0.16	0.10	(0.06)
Supplies - Therapy	0	534	534	0.00	0.10	0.10	262	420	158	0.05	0.09	0.05	0	534	534	0.00	0.10	0.10
Small Equipment - Therapy	0	296	296	0.00	0.06	0.06	278	37	(241)	0.05	0.01	(0.04)	0	296	296	0.00	0.06	0.06
Professional Service - Medica	1,171	940	(231)	0.21	0.18	(0.04)	5,186	433	(4,753)	0.95	0.10	(0.85)	1,171	940	(231)	0.21	0.18	(0.04)
Advertising-Wellness Center	0	69	69	0.00	0.01	0.01	169	0	(169)	0.03	0.00	(0.03)	0	69	69	0.00	0.01	0.01
Consultant - Therapy	4,237	5,044	807	0.77	0.95	0.18	4,243	4,414	171	0.78	0.98	0.20	4,237	5,044	807	0.77	0.95	0.18



Grand Traverse Pavilions - SNF  
SNF Income Statement  
1/1/2025 to 1/31/2025

Facility #

Page # 6

Therapy (con't)	CURRENT PERIOD						PRIOR PERIOD						YEAR TO DATE					
	Actual \$	Budget \$	Var \$	Actual / Day	Budget / Day	Var / Day	Actual \$	Budget \$	Var \$	Actual / Day	Budget / Day	Var / Day	Actual \$	Budget \$	Var \$	Actual / Day	Budget / Day	Var / Day
Pool Maintenance	2,511	871	(1,640)	0.46	0.16	(0.29)	2,474	412	(2,061)	0.45	0.09	(0.36)	2,511	871	(1,640)	0.46	0.16	(0.29)
Dues & Memberships - Therapy	0	39	39	0.00	0.01	0.01	0	40	40	0.00	0.01	0.01	0	39	39	0.00	0.01	0.01
Education & Training - Therapy	0	45	45	0.00	0.01	0.01	194	0	(194)	0.04	0.00	(0.04)	0	45	45	0.00	0.01	0.01
Travel - Therapy	0	7	7	0.00	0.00	0.00	15	0	(15)	0.00	0.00	0.00	0	7	7	0.00	0.00	0.00
TOTAL Therapy	206,072	194,455	(11,617)	37.41	36.47	(0.94)	209,195	141,857	(67,339)	38.31	31.56	(6.76)	206,072	194,455	(11,617)	37.41	36.47	(0.94)
Ancillary																		
Medical Supplies	2,681	3,274	593	0.49	0.61	0.13	10,991	2,444	(8,547)	2.01	0.54	(1.47)	2,681	3,274	593	0.49	0.61	0.13
Oxygen	3,398	3,266	(132)	0.62	0.61	0.00	4,564	3,101	(1,463)	0.84	0.69	(0.15)	3,398	3,266	(132)	0.62	0.61	0.00
Legend Drugs	26,835	9,920	(16,915)	4.87	1.86	(3.01)	49,015	34,727	(14,288)	8.98	7.73	(1.25)	26,835	9,920	(16,915)	4.87	1.86	(3.01)
Lab Services	2,050	1,815	(235)	0.37	0.34	(0.03)	1,421	1,216	(205)	0.26	0.27	0.01	2,050	1,815	(235)	0.37	0.34	(0.03)
Radiology Services	705	1,309	604	0.13	0.25	0.12	540	850	310	0.10	0.19	0.09	705	1,309	604	0.13	0.25	0.12
Misc Medical Services	27	267	240	0.00	0.05	0.05	274	231	(43)	0.05	0.05	0.00	27	267	240	0.00	0.05	0.05
TOTAL Ancillary	35,696	19,851	(15,845)	6.48	3.72	(2.76)	66,805	42,570	(24,235)	12.24	9.47	(2.76)	35,696	19,851	(15,845)	6.48	3.72	(2.76)
Diversional Therapy																		
Salary & Wages - Life Enrichm	27,011	39,007	11,996	4.90	7.32	2.41	37,396	31,104	(6,291)	6.85	6.92	0.07	27,011	39,007	11,996	4.90	7.32	2.41
Longevity - Life Enrichment	1,214	0	(1,214)	0.22	0.00	(0.22)	1,214	523	(691)	0.22	0.12	(0.11)	1,214	0	(1,214)	0.22	0.00	(0.22)
FICA - Life Enrichment	2,794	2,983	189	0.51	0.56	0.05	3,429	2,333	(1,097)	0.63	0.52	(0.11)	2,794	2,983	189	0.51	0.56	0.05
Workers Comp - Life Enrichme	94	103	9	0.02	0.02	0.00	100	104	4	0.02	0.02	0.00	94	103	9	0.02	0.02	0.00
MERS DB - Life Enrichment	2,204	1,200	(1,004)	0.40	0.23	(0.18)	634	644	10	0.12	0.14	0.03	2,204	1,200	(1,004)	0.40	0.23	(0.18)
MERS DC:Life Enrichment	976	930	(46)	0.18	0.17	0.00	1,163	0	(1,163)	0.21	0.00	(0.21)	976	930	(46)	0.18	0.17	0.00
Health Ins - Life Enrichment	4,897	2,681	(2,216)	0.89	0.50	(0.39)	6,289	3,016	(3,273)	1.15	0.67	(0.48)	4,897	2,681	(2,216)	0.89	0.50	(0.39)
Dental Ins - Life Enrichment	343	235	(108)	0.06	0.04	(0.02)	216	221	4	0.04	0.05	0.01	343	235	(108)	0.06	0.04	(0.02)
Supplies - Diversional Therapy	1,022	743	(279)	0.19	0.14	(0.05)	567	408	(159)	0.10	0.09	(0.01)	1,022	743	(279)	0.19	0.14	(0.05)
Activity Supplies - Eden	714	688	(26)	0.13	0.13	0.00	1,285	936	(349)	0.24	0.21	(0.03)	714	688	(26)	0.13	0.13	0.00
Educ. & Training- Activities	0	16	16	0.00	0.00	0.00	0	61	61	0.00	0.01	0.01	0	16	16	0.00	0.00	0.00
Special Functions	416	858	442	0.08	0.16	0.09	1,456	934	(522)	0.27	0.21	(0.06)	416	858	442	0.08	0.16	0.09
Activity Expenses	0	50	50	0.00	0.01	0.01	0	0	0	0.00	0.00	0.00	0	50	50	0.00	0.01	0.01
TOTAL Diversional Therapy	41,685	49,494	7,809	7.57	9.28	1.71	53,749	40,284	(13,466)	9.84	8.96	(0.88)	41,685	49,494	7,809	7.57	9.28	1.71
Human Services																		
Salary & Wages - Human Serv	18,646	23,424	4,778	3.39	4.39	1.01	18,318	15,275	(3,043)	3.35	3.40	0.04	18,646	23,424	4,778	3.39	4.39	1.01
Longevity - Human Services	600	0	(600)	0.11	0.00	(0.11)	600	117	(483)	0.11	0.03	(0.08)	600	0	(600)	0.11	0.00	(0.11)
FICA - Human Serv	1,345	1,792	447	0.24	0.34	0.09	1,217	1,146	(71)	0.22	0.25	0.03	1,345	1,792	447	0.24	0.34	0.09
Workers Comp - Human Serv	7	22	15	0.00	0.00	0.00	20	21	1	0.00	0.00	0.00	7	22	15	0.00	0.00	0.00
MERS DB - Human Services	757	1,801	1,044	0.14	0.34	0.20	1,125	1,144	18	0.21	0.25	0.05	757	1,801	1,044	0.14	0.34	0.20
MERS DC:Human Services	467	790	323	0.08	0.15	0.06	594	756	162	0.11	0.17	0.06	467	790	323	0.08	0.15	0.06
Health Ins - Human Services	3,435	2,803	(632)	0.62	0.53	(0.10)	665	1,760	1,095	0.12	0.39	0.27	3,435	2,803	(632)	0.62	0.53	(0.10)
Dental Ins - Human Services	274	103	(171)	0.05	0.02	(0.03)	46	120	74	0.01	0.03	0.02	274	103	(171)	0.05	0.02	(0.03)
Consultant Services-Psych.	0	0	0	0.00	0.00	0.00	0	1,530	1,530	0.00	0.34	0.34	0	0	0	0.00	0.00	0.00
Education & Training - Hum Ser	0	100	100	0.00	0.02	0.02	0	92	92	0.00	0.02	0.02	0	100	100	0.00	0.02	0.02
TOTAL Human Services	25,532	30,835	5,303	4.64	5.78	1.15	22,584	21,960	(624)	4.14	4.89	0.75	25,532	30,835	5,303	4.64	5.78	1.15
Child Care																		
Salary & Wages - CC Asst. CDC	12,874	15,695	2,821	2.34	2.94	0.61	13,852	17,638	3,786	2.54	3.92	1.39	12,874	15,695	2,821	2.34	2.94	0.61
Salary & Wages - Facilitator	7,723	8,358	635	1.40	1.57	0.17	12,228	0	(12,228)	2.24	0.00	(2.24)	7,723	8,358	635	1.40	1.57	0.17
Longevity - Child Day Care	817	0	(817)	0.15	0.00	(0.15)	817	0	(817)	0.15	0.00	(0.15)	817	0	(817)	0.15	0.00	(0.15)
FICA - CDC	1,716	1,842	126	0.31	0.35	0.03	1,903	1,323	(580)	0.35	0.29	(0.05)	1,716	1,842	126	0.31	0.35	0.03
Workers Comp - CDC	43	0	(43)	0.01	0.00	(0.01)	0	0	0	0.00	0.00	0.00	43	0	(43)	0.01	0.00	(0.01)
MERS DB - CDC	1,123	903	(220)	0.20	0.17	(0.03)	551	560	9	0.10	0.12	0.02	1,123	903	(220)	0.20	0.17	(0.03)

Date: Feb 18, 2025  
Time: 13:20:25 EST  
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Grand Traverse Pavilions - SNF  
SNF Income Statement  
1/1/2025 to 1/31/2025

Facility #

Page # 7

	CURRENT PERIOD						PRIOR PERIOD						YEAR TO DATE					
	Actual \$	Budget \$	Var \$	Actual / Day	Budget / Day	Var / Day	Actual \$	Budget \$	Var \$	Actual / Day	Budget / Day	Var / Day	Actual \$	Budget \$	Var \$	Actual / Day	Budget / Day	Var / Day
Child Care (con't)																		
MERS DC-Child Care	398	623	225	0.07	0.12	0.04	514	365	(149)	0.09	0.08	(0.01)	398	623	225	0.07	0.12	0.04
Health Ins - CDC	2,042	2,193	151	0.37	0.41	0.04	1,495	1,327	(168)	0.27	0.30	0.02	2,042	2,193	151	0.37	0.41	0.04
Dental Ins - CDC	278	151	(127)	0.05	0.03	(0.02)	108	98	(10)	0.02	0.02	0.00	278	151	(127)	0.05	0.03	(0.02)
Uniforms - CDC	0	0	0	0.00	0.00	0.00	0	89	89	0.00	0.02	0.02	0	0	0	0.00	0.00	0.00
Teaching/Educational Supplies	0	19	19	0.00	0.00	0.00	60	13	(47)	0.01	0.00	(0.01)	0	19	19	0.00	0.00	0.00
Small Equipment - CDC	509	100	(409)	0.09	0.02	(0.07)	0	43	43	0.00	0.01	0.01	509	100	(409)	0.09	0.02	(0.07)
Meals - CDC	2,620	666	(1,953)	0.48	0.12	(0.35)	2,152	443	(1,708)	0.39	0.10	(0.30)	2,620	666	(1,953)	0.48	0.12	(0.35)
Dietary Snacks - CDC	0	508	508	0.00	0.10	0.10	110	146	36	0.02	0.03	0.01	0	508	508	0.00	0.10	0.10
Special Functions - CDC	0	4	4	0.00	0.00	0.00	25	7	(18)	0.00	0.00	0.00	0	4	4	0.00	0.00	0.00
Indirect Costs-Childcare	1,400	1,400	0	0.25	0.26	0.01	1,400	0	(1,400)	0.26	0.00	(0.26)	1,400	1,400	0	0.25	0.26	0.01
Miscellaneous Exp-Childcare	102	67	(35)	0.02	0.01	(0.01)	0	16	16	0.00	0.00	0.00	102	67	(35)	0.02	0.01	(0.01)
<b>TOTAL Child Care</b>	<b>31,645</b>	<b>32,529</b>	<b>884</b>	<b>5.75</b>	<b>6.10</b>	<b>0.36</b>	<b>35,214</b>	<b>22,067</b>	<b>(13,147)</b>	<b>6.45</b>	<b>4.91</b>	<b>(1.54)</b>	<b>31,645</b>	<b>32,529</b>	<b>884</b>	<b>5.75</b>	<b>6.10</b>	<b>0.36</b>
<b>Equipment Depreciation</b>																		
Depreciation - Office	2,304	2,347	43	0.42	0.44	0.02	2,304	2,304	0	0.42	0.51	0.09	2,304	2,347	43	0.42	0.44	0.02
Depreciation Exp - Nursing	4,138	4,216	78	0.75	0.79	0.04	4,138	4,138	0	0.76	0.92	0.16	4,138	4,216	78	0.75	0.79	0.04
Depreciation - Dietary	1,375	1,402	27	0.25	0.26	0.01	1,375	1,375	0	0.25	0.31	0.05	1,375	1,402	27	0.25	0.26	0.01
Depreciation - Furniture	662	672	10	0.12	0.13	0.01	662	662	0	0.12	0.15	0.03	662	672	10	0.12	0.13	0.01
Depreciation - Maintenance	1,634	1,663	29	0.30	0.31	0.02	1,634	1,634	0	0.30	0.36	0.06	1,634	1,663	29	0.30	0.31	0.02
Depreciation - Vehicle	877	893	16	0.16	0.17	0.01	877	877	0	0.16	0.20	0.03	877	893	16	0.16	0.17	0.01
Depreciation-Equip Well. Ctr	200	204	4	0.04	0.04	0.00	200	200	0	0.04	0.04	0.01	200	204	4	0.04	0.04	0.00
<b>TOTAL Equipment Depreciation</b>	<b>11,189</b>	<b>11,397</b>	<b>208</b>	<b>2.03</b>	<b>2.14</b>	<b>0.11</b>	<b>11,189</b>	<b>11,189</b>	<b>0</b>	<b>2.05</b>	<b>2.49</b>	<b>0.44</b>	<b>11,189</b>	<b>11,397</b>	<b>208</b>	<b>2.03</b>	<b>2.14</b>	<b>0.11</b>
<b>TOTAL SNF Operating Expenses</b>	<b>2,596,100</b>	<b>2,670,423</b>	<b>74,323</b>	<b>471.33</b>	<b>500.83</b>	<b>29.50</b>	<b>2,877,857</b>	<b>2,035,973</b>	<b>(841,884)</b>	<b>527.08</b>	<b>452.94</b>	<b>(74.14)</b>	<b>2,596,100</b>	<b>2,670,423</b>	<b>74,323</b>	<b>471.33</b>	<b>500.83</b>	<b>29.50</b>
Net Operating Income	178,081	89,739	88,342	32.33	16.83	16.57	(737,422)	58,432	(795,854)	(135.06)	13.00	(177.05)	178,081	89,739	88,342	32.33	16.83	16.57
<b>SNF Building Depreciation</b>																		
Depreciation - Land Improv	1,594	1,594	0	0.29	0.30	0.01	1,594	1,594	0	0.29	0.35	0.06	1,594	1,594	0	0.29	0.30	0.01
Depreciation - Building	38,499	38,499	0	6.99	7.22	0.23	38,499	38,499	0	7.05	8.56	1.51	38,499	38,499	0	6.99	7.22	0.23
Depreciation - Parking Structr	5,437	5,437	0	0.99	1.02	0.03	5,437	5,437	0	1.00	1.21	0.21	5,437	5,437	0	0.99	1.02	0.03
Depreciation - Bldg Improv	12,328	12,328	0	2.24	2.31	0.07	12,328	12,328	0	2.26	2.74	0.48	12,328	12,328	0	2.24	2.31	0.07
Depreciation-Bldg Imp WellCtr	2,654	2,654	0	0.48	0.50	0.02	2,654	2,654	0	0.49	0.59	0.10	2,654	2,654	0	0.48	0.50	0.02
<b>TOTAL SNF Building Depreciation</b>	<b>60,512</b>	<b>60,512</b>	<b>0</b>	<b>10.99</b>	<b>11.35</b>	<b>0.36</b>	<b>60,512</b>	<b>60,512</b>	<b>0</b>	<b>11.08</b>	<b>13.46</b>	<b>2.38</b>	<b>60,512</b>	<b>60,512</b>	<b>0</b>	<b>10.99</b>	<b>11.35</b>	<b>0.36</b>
<b>Net Income</b>	<b>117,568</b>	<b>29,227</b>	<b>88,342</b>	<b>21.35</b>	<b>5.48</b>	<b>16.57</b>	<b>(797,934)</b>	<b>(2,080)</b>	<b>(795,854)</b>	<b>(146.14)</b>	<b>(0.46)</b>	<b>(177.05)</b>	<b>117,568</b>	<b>29,227</b>	<b>88,342</b>	<b>21.35</b>	<b>5.48</b>	<b>16.57</b>



Date: Feb 18, 2025  
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Grand Traverse Pavilions - SNF  
Cottage Income Statement  
1/1/2025 to 1/31/2025

Facility #

Page # 1

Include Adjustment Periods: NO Include Closing Periods: NO

	CURRENT PERIOD			PRIOR PERIOD			YEAR TO DATE		
	Actual \$	Budget \$	Var \$	Actual \$	Budget \$	Var \$	Actual \$	Budget \$	Var \$
<b>Cottage Revenue</b>									
Room Rental-Cottage-Private	209,595	273,544	(63,949)	206,024	278,428	(72,404)	209,595	273,544	(63,949)
Room Rental-Cottage-Priv Insur	62,488	27,309	35,179	67,520	0	67,520	62,488	27,309	35,179
Respite-Cottages	20,150	2,976	17,174	24,570	1,930	22,640	20,150	2,976	17,174
Registration Fee - Cottages	250	171	79	1,000	167	833	250	171	79
Ancillary Rev - Cottages	554	10,191	(9,637)	934	813	121	554	10,191	(9,637)
Meal Plan	28,748	28,250	498	29,950	28,023	1,927	28,748	28,250	498
Personal Care Services- Privat	1,979	1,359	620	1,710	14,979	(13,269)	1,979	1,359	620
Contractual Discount-Private	(7,795)	0	(7,795)	(7,795)	0	(7,795)	(7,795)	0	(7,795)
Contractual Allow MA Waiver	0	0	0	2,593	0	2,593	0	0	0
Contractual Allowance PACE	(17,830)	(5,607)	(12,223)	(18,174)	0	(18,174)	(17,830)	(5,607)	(12,223)
Scholarships Private Pay	(2,712)	(4,770)	2,058	(2,782)	0	(2,782)	(2,712)	(4,770)	2,058
<b>TOTAL Cottage Revenue</b>	<b>295,427</b>	<b>333,423</b>	<b>(37,996)</b>	<b>305,551</b>	<b>324,340</b>	<b>(18,789)</b>	<b>295,427</b>	<b>333,423</b>	<b>(37,996)</b>
<b>Cottage Other Revenue</b>									
Beauty Shop Income	406	500	(94)	493	777	(284)	406	500	(94)
Misc Income-Cottage DCW Wage R	0	0	0	769	0	769	0	0	0
Donation Income - Cottages	0	4,770	(4,770)	0	9,795	(9,795)	0	4,770	(4,770)
<b>TOTAL Cottage Other Revenue</b>	<b>406</b>	<b>5,270</b>	<b>(4,864)</b>	<b>1,262</b>	<b>10,572</b>	<b>(9,311)</b>	<b>406</b>	<b>5,270</b>	<b>(4,864)</b>
<b>Total Income</b>	<b>295,833</b>	<b>338,693</b>	<b>(42,860)</b>	<b>306,812</b>	<b>334,912</b>	<b>(28,100)</b>	<b>295,833</b>	<b>338,693</b>	<b>(42,860)</b>
<b>Cottage Operating Expenses</b>									
Salary & Wages - Admin - Cott	15,709	17,234	1,525	13,690	9,376	(4,314)	15,709	17,234	1,525
Salary & Wages - ES Cottages	8,755	4,509	(4,246)	3,225	9,324	6,099	8,755	4,509	(4,246)
Salary & Wages - Hskpg Cottage	3,946	3,691	(255)	4,878	0	(4,878)	3,946	3,691	(255)
Salary & Wages - RN Cottages	7,415	7,510	95	8,743	0	(8,743)	7,415	7,510	95
Salary & Wages - LPN Cottages	556	1,488	932	2,271	9,644	7,374	556	1,488	932
Salary & Wages - CNA Cottages	42,524	76,099	33,575	53,348	45,855	(7,493)	42,524	76,099	33,575
Salary & Wages - UW Cottages	92,128	56,675	(35,453)	98,033	65,114	(32,920)	92,128	56,675	(35,453)
Longevity - Cottages	3,730	0	(3,730)	3,730	0	(3,730)	3,730	0	(3,730)
Longevity - Cottages Admin	940	252	(688)	940	254	(686)	940	252	(688)
FICA Admin Cottages	1,162	1,317	155	1,059	703	(356)	1,162	1,317	155
FICA - Env Serv Cottages	670	341	(329)	496	699	203	670	341	(329)
FICA - Cottage Housekeeping	300	283	(17)	367	0	(367)	300	283	(17)
FICA - RN LPN CNA and UW - Co	9,569	10,841	1,272	11,133	9,046	(2,087)	9,569	10,841	1,272
Workers Comp - Cottages	1,076	941	(135)	672	697	25	1,076	941	(135)
Workers Comp - Cottage Admin	0	8	8	6	6	0	0	8	8
MERS DB - Cottages	7,182	8,137	955	6,096	6,196	100	7,182	8,137	955
MERS DB - Cottages Admin	2,166	2,430	264	2,220	2,257	36	2,166	2,430	264
MERS DC-Cottage	2,224	2,476	252	2,769	1,914	(856)	2,224	2,476	252
MERS DC:Admin Cottages	0	0	0	0	689	689	0	0	0
Health Ins - Cottages	14,485	11,180	(3,305)	8,635	9,252	617	14,485	11,180	(3,305)
Dental Ins - Cottages	1,123	724	(398)	778	672	(106)	1,123	724	(398)
Supplies - Cottages	229	14	(215)	0	0	0	229	14	(215)
Supplies Plant Ops - Cottages	3,212	39	(3,173)	0	0	0	3,212	39	(3,173)
Supplies Laundry - Cottages	0	61	61	0	0	0	0	61	61
Activity Supplies - Cottages	395	529	134	411	374	(37)	395	529	134

Date: Feb 18, 2025  
Time: 13:21:39 EST  
User: Lindsey Dood

Grand Traverse Pavilions - SNF  
Cottage Income Statement  
1/1/2025 to 1/31/2025

Facility #

Page # 2

	CURRENT PERIOD			PRIOR PERIOD			YEAR TO DATE		
	Actual \$	Budget \$	Var \$	Actual \$	Budget \$	Var \$	Actual \$	Budget \$	Var \$
<b>Cottage Operating Expenses (con't)</b>									
Small Equipment	0	0	0	555	0	(555)	0	0	0
Nursing Supplies - Cottages	465	326	(139)	25	394	369	465	326	(139)
Contract Services-Dining	60,773	63,081	2,308	60,773	60,083	(690)	60,773	63,081	2,308
Contract Svcs:Security-Cottag	0	222	222	0	219	219	0	222	222
Advertising - Cottages	3,151	365	(2,786)	3,376	3,350	(25)	3,151	365	(2,786)
Referral Fees	0	732	732	0	625	625	0	732	732
Printing & Binding - Comm Rel	0	46	46	0	111	111	0	46	46
Building Repairs - Cottages	814	837	23	14,747	0	(14,747)	814	837	23
Equipment Repairs - Cottages	6,542	142	(6,400)	2,377	0	(2,377)	6,542	142	(6,400)
Elevator-Cottages	1,000	354	(646)	3,515	0	(3,515)	1,000	354	(646)
Telephone - Cottages	320	356	36	320	272	(48)	320	356	36
Water - Cottages	793	1,735	942	2,529	703	(1,826)	793	1,735	942
Sewer - Cottages	1,551	1,668	117	6,311	1,312	(4,999)	1,551	1,668	117
Electric - Cottages	5,272	5,730	458	5,182	4,492	(690)	5,272	5,730	458
Natural Gas - Cottages	11,001	1,977	(9,023)	(121)	3,410	3,531	11,001	1,977	(9,023)
Refuse Disposal - Cottages	623	655	32	0	559	559	623	655	32
Resident Loss Repl.- Cottages	0	0	0	78	0	(78)	0	0	0
Television - Cottages	1,506	1,567	61	1,507	1,710	204	1,506	1,567	61
Special Functions - Cottages	34	100	66	533	192	(341)	34	100	66
Beauty Shop Services	326	404	78	397	641	244	326	404	78
Indirect Costs-Cottages	20,000	20,000	0	20,000	0	(20,000)	20,000	20,000	0
Bond Interest Expense	3,820	3,272	(548)	4,334	4,320	(14)	3,820	3,272	(548)
Miscellaneous Exp - Cottages	0	50	50	0	83	83	0	50	50
Depreciation - Equip Cottages	917	918	1	917	917	0	917	918	1
<b>TOTAL Cottage Operating Expenses</b>	<b>338,403</b>	<b>311,316</b>	<b>(27,087)</b>	<b>350,853</b>	<b>255,462</b>	<b>(95,390)</b>	<b>338,403</b>	<b>311,316</b>	<b>(27,087)</b>
Net Operating Income	(42,570)	27,377	(69,947)	(44,040)	79,450	(123,490)	(42,570)	27,377	(69,947)
<b>Cottage Building Depreciation</b>									
Depreciation Bldg - Cottages	19,018	19,021	3	19,018	19,018	0	19,018	19,021	3
Depreciation-Cottage Bldg Impr	4,304	4,299	(5)	4,304	4,304	0	4,304	4,299	(5)
<b>TOTAL Cottage Building Depreciation</b>	<b>23,322</b>	<b>23,320</b>	<b>(2)</b>	<b>23,322</b>	<b>23,322</b>	<b>0</b>	<b>23,322</b>	<b>23,320</b>	<b>(2)</b>
Net Income	(65,892)	4,057	(69,949)	(67,362)	56,128	(123,490)	(65,892)	4,057	(69,949)



Date: Feb 18, 2025  
Time: 13:21:59 EST  
User: Lindsey Dood

Grand Traverse Pavilions - SNF  
Balance Sheet  
As Of 1/31/2025

Facility #

Page # 1

	CURRENT PERIOD	PRIOR PERIOD	PREVIOUS YEAR
	Actual \$	Actual \$	Actual \$
<b>Assets</b>	0	0	0
<b>Current Assets</b>			
<b>Cash</b>			
County Held Cash			
Cash - County	6,614,271	7,605,778	7,605,778
Cash - M.O.E.	3,319	3,319	3,319
<b>TOTAL County Held Cash</b>	<b>6,617,590</b>	<b>7,609,098</b>	<b>7,609,098</b>
<b>Other Cash</b>			
A/P Cash Clearing Account	19,935	15,228	15,228
Cash - Resident Trust	15,326	15,310	15,310
Cash-Payroll	6,705	6,705	6,705
Cash - Advance Pay Funding Ac	31,219	31,398	31,398
<b>TOTAL Other Cash</b>	<b>73,185</b>	<b>68,640</b>	<b>68,640</b>
<b>TOTAL Cash</b>	<b>6,690,775</b>	<b>7,677,738</b>	<b>7,677,738</b>
<b>Accounts Receivable</b>	<b>5,569,421</b>	<b>5,319,532</b>	<b>5,319,532</b>
<b>Other Receivables</b>			
Medicaid QAS Settlement Rec	881,769	824,570	824,570
Grants Receivable	0	36,048	36,048
Due from Foundation	6,944	6,944	6,944
MA Wage Pass Through Receiv	86,282	83,696	83,696
<b>TOTAL Other Receivables</b>	<b>974,995</b>	<b>951,257</b>	<b>951,257</b>
<b>Inventory</b>	<b>170,630</b>	<b>170,630</b>	<b>170,630</b>
<b>Prepaid Expenses</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Other Current Assets</b>			
Prepaid Insurance - General	22,294	6,300	6,300
Prepaid Insurance - Work Comp.	24,462	0	0
<b>TOTAL Other Current Assets</b>	<b>46,755</b>	<b>6,300</b>	<b>6,300</b>
<b>TOTAL Current Assets</b>	<b>13,452,577</b>	<b>14,125,457</b>	<b>14,125,457</b>
<b>Non-Current Assets</b>			
<b>Property &amp; Equipment</b>	<b>15,217,605</b>	<b>15,313,546</b>	<b>15,313,546</b>
<b>Other Non Current Assets</b>			
Due from PACE North	823,315	823,228	823,228
Deferred Outflows-Pension Plan	2,444,143	2,444,143	2,444,143
Deferred Outflows-OPEB	158,071	158,071	158,071
<b>TOTAL Other Non Current Assets</b>	<b>3,425,529</b>	<b>3,425,442</b>	<b>3,425,442</b>
<b>TOTAL Non-Current Assets</b>	<b>18,643,134</b>	<b>18,738,988</b>	<b>18,738,988</b>
<b>TOTAL Assets</b>	<b>32,095,712</b>	<b>32,864,445</b>	<b>32,864,445</b>
<b>Liabilities &amp; Equity</b>			
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Accounts Payable	1,023,795	1,003,698	1,003,698
Accrued Expenses	1,179,164	1,766,498	1,766,498
<b>Other Current Liabilities</b>			
Current Portion of Bonds Paya	725,000	725,000	725,000
Interest Payable	55,452	122,167	122,167
Medicaid Cost Settle. Payable	3,192,624	3,159,624	3,159,624
<b>TOTAL Other Current Liabilities</b>	<b>3,973,076</b>	<b>4,006,792</b>	<b>4,006,792</b>

Date: Feb 18, 2025  
Time: 13:21:59 EST  
User: Lindsey Dood

Grand Traverse Pavilions - SNF  
Balance Sheet  
As Of 1/31/2025

Facility #

Page # 2

	CURRENT PERIOD	PRIOR PERIOD	PREVIOUS YEAR
	Actual \$	Actual \$	Actual \$
<b>TOTAL Current Liabilities</b>	<b>6,176,035</b>	<b>6,776,987</b>	<b>6,776,987</b>
<b>Non-Current Liabilities</b>			
<b>Long-Term Liabilities</b>			
Net Pension Liabilities	4,151,333	4,151,333	4,151,333
Pension Bonds (Non-Union) Iss	4,420,000	4,420,000	4,420,000
Pension Bonds (Union) Issued	3,970,000	4,190,000	4,190,000
Bonds Payable-Series 2017 Haw	1,380,000	1,380,000	1,380,000
Def Los on Adv Refund-'17	(38,501)	(39,044)	(39,044)
<b>TOTAL Long-Term Liabilities</b>	<b>13,882,832</b>	<b>14,102,289</b>	<b>14,102,289</b>
<b>Other Non-Current Liabilities</b>			
Deferred Inflow-OPEB	925,946	925,946	925,946
<b>TOTAL Other Non-Current Liabilities</b>	<b>925,946</b>	<b>925,946</b>	<b>925,946</b>
<b>TOTAL Non-Current Liabilities</b>	<b>14,808,778</b>	<b>15,028,235</b>	<b>15,028,235</b>
<b>TOTAL Liabilities</b>	<b>20,984,813</b>	<b>21,805,223</b>	<b>21,805,223</b>
<b>Equity</b>			
<b>Equity</b>			
RETAINED EARNINGS - PRIOR	10,499,269	10,499,269	10,499,269
Contributed Capital	126,540	126,540	126,540
<b>TOTAL Equity</b>	<b>10,625,809</b>	<b>10,625,809</b>	<b>10,625,809</b>
<b>Net Income (Loss)</b>	<b>485,090</b>	<b>433,413</b>	<b>433,413</b>
<b>TOTAL Equity</b>	<b>11,110,899</b>	<b>11,059,222</b>	<b>11,059,222</b>
<b>TOTAL Liabilities &amp; Equity</b>	<b>32,095,712</b>	<b>32,864,445</b>	<b>32,864,445</b>

Grand Traverse Pavilions - SNF  
Cash Flow Statement  
1/1/2025 to 1/31/2025

	CURRENT PERIOD	PRIOR PERIOD	YEAR TO DATE
	Actual \$	Actual \$	Actual \$
	0	0	0
Cash from Operating Activity			
Net Income	51,676	(865,297)	51,676
Net Cash provided by Operating Activities			
Depreciation and Amortization	96,483	96,483	96,483
Changes in Working Capital Items			
Accounts Receivable	(249,890)	(171,372)	(249,890)
Prepaid Expenses	(40,455)	6,908	(40,455)
Due to/from	0	0	0
Inventory	0	0	0
Accounts Payable	19,847	325,789	19,847
Other Assets			
Medicaid Settlement Receivable	0	0	0
Employee Retention Credit Receivable	0	0	0
Due From Foundation	0	2,802	0
Due From Grants			
Grants Receivable	36,048	(36,048)	36,048
TOTAL Due From Grants	36,048	(36,048)	36,048
Deferred Outflows			
TOTAL Deferred Outflows	0	0	0
Due From Pace North	(87)	452,281	(87)
Medicare Settlements Receivable	0	0	0
Medicaid Wage Pass Through Rec	(2,586)	(6,510)	(2,586)
QAS Receivable	(57,199)	(69,691)	(57,199)
QMI Receivable	0	50,000	0
TOTAL Other Assets	(23,825)	392,834	(23,825)
Accrued Payroll & Other Expenses	(653,799)	291,403	(653,799)
Other Liabilities			
TOTAL Other Liabilities	0	0	0
Other Accrued Liabilities			
Medicare Advanced Payment	0	0	0
Deferred Inflows			
TOTAL Deferred Inflows	0	0	0
CPE and Medicaid Audit Reserve	33,000	25,000	33,000
QAS Payable	0	0	0
Net Pension Liability	0	(1,200,000)	0
TOTAL Other Accrued Liabilities	33,000	(1,175,000)	33,000
TOTAL Changes in Working Capital Items	(915,122)	(329,438)	(915,122)
TOTAL Net Cash provided by Operating Activities	(818,639)	(232,955)	(818,639)
TOTAL Cash from Operating Activity	(766,963)	(1,098,251)	(766,963)
Cash from Investing Activity			
Fixed Asset Purchase	0	(13,625)	0
TOTAL Cash from Investing Activity	0	(13,625)	0
Cash from Financing Activities			
Long Term Debt	(220,000)	0	(220,000)
Short Term Debt/Notes Payable	0	0	0
TOTAL Cash from Financing Activities	(220,000)	0	(220,000)
Net Cash Activity	(986,963)	(1,111,876)	(986,963)
CASH BEG OF PERIOD	7,677,738	8,789,614	7,677,738
Cash Beginning Balances as of 12/31/2024	7,677,738	8,789,614	7,677,738
Net Cash Activity	(986,963)	(1,111,876)	(986,963)
Cash Ending Balance	6,690,775	7,677,738	6,690,775

<b>Grand Traverse Pavilions</b>					
<b>Irregular payments</b>					
<b>2025</b>					
Grand Traverse County	union pension bond principal	January	220,000.00	Amortization changes each year	Pmts done in 2039, prin. Gradually inc.
Grand Traverse County	union pension bond interest	January	93,581.25	Amortization changes each year	Expensed monthly
Grand Traverse County	Unemployment claims for 2024	January	11,547.00	We share an unemployment account	Billed by the County annually based on paid claims
AFP Specialty	Fire Panel Testing	January	18,495.54	Older invoices received in late December	Expensed in December; billing information updated
Midwest Pools Inc.	Pool bottom refinishing	January	13,625.00	Capital purchase	
Northern Michigan Glass	Front Doors	January	15,465.00	Capital purchase	
Acrisure	Cyber liability annual premium	January	12,287.50	Expensed monthly	
Warner Norcross	Attorney Fees	January	52,740.22	December fees paid in January	Expensed in December
Brown & Brown	Mgmt Liability annual premium	January	31,860.00	Expensed monthly	
Payroll	3 payrolls in the month (26 per year)	January	750,000.00	Biweekly pay, two 3 pay period months each year	
<b>Projected:</b>					
Grand Traverse County	non-union pension bond interest payment	February	53,675.00	Amortization changes each year	Expensed monthly, Paid twice each year
Otis Elevator	Two service contracts	February	7,031.88	Late billings for part of 2024	Estimate expensed monthly
West Bend Insurance	Insured portion of Workers Compensation Exp	February	34,401.60	Down payment	Followed by 8 payments of \$11,019.80; expensed monthly
Payroll	Perfect Attendance	February	4,000.00	Quarterly with an annual bonus	for those with perfect attendance
Warner Norcross	Attorney Fees for January	February	27,000.00	January Fees paid in February	Estimate Expensed in January
CMS--Medicare	Penalties related to Survey	February	29,347.50		
State of Michigan	Quality Assurance Supplement Reconciliation	February	(259,721.82)	Annual reconciliation--refund in 2025	
Nationwide Insurance	Liability, property and auto insurance	March	97,900.33	installment payment 1 of 3	Calendar year policy; expensed monthly
Warner Norcross	Attorney Fees for February	March	35,000.00		
Relias	elearning program	March	39,000.00	Annual expense	Employee e learning module
NetSmart Technologies	Annual Pmt for legacy healthcare record access	March	24,000.00	Annual payment	annual pmt for legacy healthcare record access
State of Michigan	Outstation worker payments per contract	March	18,725.00	1/2 Paid back to GTP by Pace	Contract renews 10/1--want decision by 6/2 each year
State of Michigan	Quality Assurance Assessment	March	264,677.40	4 months retroactive increase	Actual \$134,110.35/month, budget is \$67,941.00/month
State of Michigan	Quality Measures Incentive Assessment	March	22,908.80	4 months retroactive increase	Actual \$14,408.55 per month, budget is \$8,681.35/month
Grand Traverse County	Hawthorn cottage bond principal payment	April	230,000.00	Level principle payments	Pmts done in 2031-level principle pmts
Grand Traverse County	Hawthorn cottage bond interest payment	April	21,907.50	Amortization changes each year	Expensed monthly
Grand Traverse County	Rent--Pace Bond interest	April	41,171.25	Interest decreases each year	Paid by Pace to GTP
Warner Norcross	Attorney Fees for March	April	50,000.00		
Payroll	Perfect Attendance	April	5,000.00	Quarterly payment-\$100 grossed up for FICA	for those with perfect attendance
Backflow Man	Backflow valve testing/repairs	May	5,000.00	Required annual testing	
MCMCFC	Annual Dues	May	12,100.00	This is the 2024-25 amount	
Plante Moran	Cost Report Preparation	June	12,000.00	Medicare & Medicaid Cost Reports-annual	Benchmarking survey and MA rate projec.
Nationwide Insurance	Liability, property and auto insurance	June	97,900.33	Installment payment 2 of 3	Calendar year policy; expensed monthly
State of Michigan	Outstation worker payments per contract	June	37,450.00	1/2 due to be paid back to GTP from Pace	Contract renews 10/1--want decision by 6/3
Grand Traverse County	union pension bond interest payment	July	89,896.25	Amortization changes each year	Expensed monthly
Otis Elevator	Elevator contracts	July	11,000.00	Annual expense for elevator maintenance	
Brightly Software, Inc.	Maintenance management software	July	11,000.00	Annual renewal for software license	
State of Michigan	2019 Audit payment--after Circuit Court decision	July???	334,731.63	Dif between audited cost and allowed costs	for claims between 10/1/20 and 9/30/21 (1 year)
State of Michigan	2022 Audit payment-audit underway Jan 2025	July??	???	Dif between audited cost and allowed costs	for claims between 10/1/21 to 9/30/23 (2 years)
Payroll	Perfect Attendance	August	5,000.00	Quarterly payment-\$100 grossed up for FICA	for those with perfect attendance
Grand Traverse County	non-union pension bond principal	August	275,000.00	Amortization changes each year	Pmts done in 2039, prin. Gradually increase
Grand Traverse County	non-union pension bond interest	August	53,675.00	Amortization changes each year	Expensed monthly
Payroll	3 payrolls in the month (26 per year)	August	750,000.00		
Leading Age	Annual Dues	September	30,000.00	Annual Dues	Updated for actual 24-25 invoice (higher by \$325.00)
Nationwide Insurance	Liability, property and auto insurance	September	97,900.33	installment payment 3 of 3	Calendar year policy; expensed monthly
MERS	Supplemental Pension Payment	October	31,000.00	Amount varies annually	Expense accrued monthly
Grand Traverse County	Hawthorn cottage bond interest payment	October	19,176.25	Amortization changes each year	Expensed monthly
Grand Traverse County	Rent--Pace Bond principal paid to County	October	160,000.00	Pmts done in 2037, prin inc by \$5k most years	To be paid by Pace to GTP, subject to sublease payment deferral agreement
Grand Traverse County	Rent-- Pace Bond interest paid to County	October	41,171.25	Interest decreases each year	To be paid by Pace to GTP, subject to sublease payment deferral agreement
Payroll	Perfect Attendance	October	6,000.00	Quarterly payment-\$100 grossed up for FICA	for those with perfect attendance
Grand Traverse County	Rent--Pace Facility	October	31,250.00	Level lease payment	To be paid by Pace to GTP
Longevity Pay	Annual pay based on seniority and hours	November	85,000.00	Annual payment; expensed monthly	Per union agreement and handbook
State of Michigan	Outstation worker payments per contract	December	19,000.00	1/2 due to be paid back to GTP from Pace	Estimate--contract runs 10/1 to 9/30 each year
MERS	Defined Benefit Pension Contribution	December	-	Elective payment approved by board (if any)	\$1.2M in 2024
Retention Pay	Part of union contract and past practice for others	December	325,000.00		Includes employer taxes, expensed monthly
Forefront	Child care, vending and allowance overages	Every	12,000.00	Varies based on usage	

**Grand Traverse Pavilions Combined  
Proposed 1st Amended Budget 2025**

	Budget 2025	Original Budget 2025	Change	Budget 2024
Service Revenue	34,988,836	33,884,160	1,104,676	27,072,414
Other Revenue	1,795,444	2,576,734	(781,290)	1,673,103
<b>Total Revenue</b>	<b>36,784,280</b>	<b>36,460,894</b>	<b>323,386</b>	<b>28,745,517</b>
Salaries & Wages	21,418,100	21,004,560	413,540	15,222,252
Benefits	5,209,884	5,264,234	(54,350)	4,133,327
Other Operating Expenses	8,440,769	8,466,369	(25,600)	7,318,174
Interest Expense	322,392	322,392	(0)	351,267
Depreciation	1,151,286	1,151,286	-	1,151,287
<b>Total Expenses</b>	<b>36,542,430</b>	<b>36,208,841</b>	<b>333,589</b>	<b>28,176,306</b>
<b>Net Income</b>	<b>241,849</b>	<b>252,053</b>	<b>(10,204)</b>	<b>569,211</b>

**Key changes:**

Census 172 to 180

Provider tax to actual

CEO 1/2 year, more floor staff for more census

Added \$60k for fund raising to Cottage budget

Medical insurance renewal lower than budgeted

Additional housekeeping and maintenance for cottages and nursing home

Approved:

Date:

\_\_\_\_\_  
Mary Marois, DHHS Board Chair

\_\_\_\_\_



GRAND TRAVERSE PAVILIONS  
Grand Traverse Medical Care

10

**PURCHASE OF EQUIPMENT AND SERVICES REQUEST FORM**

Following is a request for your approval to purchase the detailed equipment or services, with supporting documentation.

A. Requesting Grand Traverse Pavilions Department: Environmental Services

B. Item: Willow 1<sup>st</sup> floor replacement

C. Specifications: See attached

D. Bids Solicited From:

1.	<u>Floor Covering Brokers</u>	City <u>Traverse City, MI</u>	Date <u>02/13/2025</u>
2.	<u>Carpet Galleria</u>	City <u>Traverse City, MI</u>	Date <u>02/17/2025</u>
3.	<u>Joshua King Flooring</u>	City <u>Traverse City, MI</u>	Date <u>02/19/2025</u>
4.	<u></u>	City <u></u>	Date <u></u>

E. Bids Received:

1.	<u>Floor Covering Brokers</u>	Date <u>02/13/2025</u>	\$ <u>19,968.96</u>
2.	<u>Carpet Galleria</u>	Date <u>02/17/2025</u>	\$ <u>23,426.28</u>
3.	<u>Joshua King Flooring</u>	Date <u>02/19/2025</u>	\$ <u>22,994.72</u>
4.	<u></u>	Date <u></u>	\$ <u></u>

F. Variances in Bidder's Equipment or Services Being Offered:

Same Flooring requested from each bid.

G. Recommendation: 1<sup>st</sup> bid for \$19,968.96

H. Justification for Recommendation: Cheapest cost and many years working with Floor Covering Brokers.

I. Purchase Budgeted: Yes ☐ No ☒

How Funded:

[Signature]

Finance Director

(Purchase up to \$1,500.00)

Date

[Signature]

Administrator/CEO

(Purchase up to \$5000.00)

2/18/25

Date

Mary Marois, Chair

Date

Grand Traverse County Department of Health & Human Services Board

(Purchase over \$5000.00)



# Grand Traverse Pavilions

A COMMUNITY CARING FOR GENERATIONS

## MEMORANDUM

February 18<sup>th</sup>, 2025

**TO:** DHHS Board

**FROM:** Ryan Hutchins  
Environmental Services Director

**RE:** Replacement flooring for Willow Cottage 1<sup>st</sup> floor

Attached are 3 bids from Floor Covering Brokers at \$19,968.96. Carpet Galleria at \$23,426.28. Joshua King Flooring at \$22,994.72. All three bids are for the same vinyl plank flooring from local companies.

The requested vinyl plank flooring comes with a 30-mil top wear layer. The wear layer on vinyl flooring determines the pricing, strength and durability over time. This flooring is in the middle range for cost, but on the higher end of the scale for durability and strength.

I recommend the lowest bid at \$19,968.96 through Floor Covering Brokers. This flooring comes with a 15-year commercial warranty and our many past experiences with Floor Covering Brokers have been exceptional.

Thank you,

A handwritten signature in blue ink, appearing to read 'Ryan Hutchins', is written over the printed name.

Ryan Hutchins  
Environmental Services Director

**FLOOR COVERING BROKERS CARPET ONE**

1794 BARLOW ST.  
TRAVERSE CITY, MI 49686  
Telephone: 231-941-4700 Fax: 231-946-0545

Page 1

ES501009

**QUOTE**

Sold To	Ship To
GRAND TRAVERSE PAVILIONS 1100 PAVILIONS CIRCLE TRAVERSE CITY, MI 49684	OPTION 2 -TIMBER GROVE 30MIL WILLOW 1ST FLOOR COMMON AREAS

Quote Date	Tele #1	PO Number	Quote Number
02/13/25	231-932-3130		ES501009

Style/Item	Color/Description	Extension
TIMBER GROVE II 30MIL	TBD	7,568.84
4200 ADHESIVE	4 GAL	441.90
SCHONOX CEMENT PATCH	10LB	393.12
CERTIPLY	4X4 UNDERLAYMENT	2,262.00
LVP/LVT CLICK LABOR		4,837.50
PREP LABOR		672.00
UNDERLAYMENT LABOR		1,856.00
GLUE DOWN RIP-UP CARPET		1,577.60
TRIP CHARGE 1 - 25 MILES ROUND TRIP		0.00
METAL LABOR (INSTALLER SUPPLIES)		360.00

02/13/25 8:20AM

Sales Representative(s):

MIKE

MIKE M

Subtotal: 19,968.96

Sales Tax: 0.00

Misc. Tax: 0.00

Acknowledgment and Acceptance: I have carefully read and understand the terms on the reverse side of this contract, which are hereby accepted.

**QUOTE TOTAL: \$19,968.96**



**CARPET GALLERIA**  
**1035 S. GARFIELD AVE.**  
**TRAVERSE CITY, MI 49686**  
**Telephone: 231-947-4808**

Page 1

**ES501040**

**QUOTE**

Sold To	Ship To
GT PAVILIONS  TRAVERSE CITY, MI 49684	MAIN FLOOR WILLOW COTTAGE

Quote Date	Tele #1	PO Number	Quote Number
02/17/25			ES501040

Style/Item	Color/Description	Quantity Units	Price	Extension
TIMBER GROVE II 30MIL	TBD	1,977.41 EA	3.99	7,889.87
PARABOND 5092	4 GALLON	2.00 PC	260.00	520.00
PATCHING COMPOUND		16.00 PC	28.08	449.28
BIRCH UNDERLAYMENT 1/4"	4X5	116.00 PC	44.00	5,104.00
LVT GLUE DOWN		1,977.41 SF	2.50	4,943.53
FLOOR PREP		16.00 EA	50.00	800.00
UNDERLAYMENT LABOR		1,880.00 SF	0.95	1,786.00
CARPET RIP-UP		1,856.00 SF	0.85	1,577.60
DOORWAY FLATBAR METAL		6.00 EA	26.00	156.00
FLOOR MOULDINGS		80.00 LF	2.50	200.00

— 02/17/25 — 1:18PM —

Sales Representative(s):  
JUDI

Subtotal: 23,426.28  
Sales Tax: 0.00  
Misc. Tax: 0.00

Acknowledgment and Acceptance: I have carefully read and understand the terms on the reverse side of this contract, which are hereby accepted.

**QUOTE TOTAL: \$23,426.28**

LVP Labor-Glue	\$2.65	1,977.41	\$5,240.14
Cost of labor to glue down LVP/LVT			

Misc Mouldings	\$320.00	1	\$320.00
Cost of thresholds, mouldings, etc needed for job			

<b>Subtotal</b>	\$22,964.72
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Michigan Sales Tax	\$30.00
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<b>Total</b>	<b>\$22,994.72</b>
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**Notes:**

Prices good for 30 days. 1/2 down to schedule job and order materials. Balance due upon completion. Premium will need to be added for any night work. Deposit received will indicate approval of contract. Thank You.

LVP Labor-Glue	\$2.65	1,977.41	\$5,240.14
Cost of labor to glue down LVP/LVT			
Misc Mouldings	\$320.00	1	\$320.00
Cost of thresholds, mouldings, etc needed for job			

<b>Subtotal</b>	\$22,964.72
Michigan Sales Tax	\$30.00
<b>Total</b>	<b>\$22,994.72</b>

**Notes:**

Prices good for 30 days. 1/2 down to schedule job and order materials. Balance due upon completion. Premium will need to be added for any night work. Deposit received will indicate approval of contract. Thank You.

## 11

Following is a request for your approval to purchase the detailed equipment or services, with supporting documentation.

B. Item: Campus utility vehicle to replace current broken unit

C. Specifications: See attached

D. Bids Solicited From:

1. Ginop Sales, Inc (Kubota) City Williamsburg, MI Date 02/14/2025

2. Hutson, Inc (John Deere) City Williamsburg, MI Date 09/05/2024

3. Classic Motorsports (Polaris) City Traverse City, MI Date 02/18/2025

4. \_\_\_\_\_ City \_\_\_\_\_ Date \_\_\_\_\_

E. Bids Received:

1	Ginop Sales, Inc (Kubota)	Date	02/14/2025	\$	27,995.00
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2	Hutson, Inc (John Deere)	Date	09/05/2024	\$	28,225.44
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3.	Classic Motorsports (Polaris)	Date	02/18/2025	\$	30,250.00
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4. \_\_\_\_\_ Date \_\_\_\_\_ \$ \_\_\_\_\_

F. Variances in Bidder's Equipment or Services Being Offered:

Brand and installed equipment

G. Recommendation: Ginop Sales, Inc. for the Kubota

H. Justification for Recommendation: Kubota is a great brand that we already have in other equipment.

The Kubota has more standard features and price includes a snow plow.

I. Purchase Budgeted: Yes ☒ No ☐

How Funded: Capital Budget

Friday Nov 2-19-25

Finance Director

Date \_\_\_\_\_

(Purchase up to \$1,500.00)

Oil on Hantamal 2.19.25

Administrator/CEO

Date \_\_\_\_\_

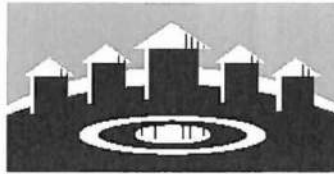
(Purchase up to \$5000.00)

Mary Marois, Chair

Date \_\_\_\_\_

Grand Traverse County Department of Health &amp; Human Services Board

(Purchase over \$5000.00)



# Grand Traverse Pavilions

A COMMUNITY CARING FOR GENERATIONS

## MEMORANDUM

February 18<sup>th</sup>, 2025

**TO:** DHHS Board

**FROM:** Ryan Hutchins  
Environmental Services Director

**RE:** New Utility vehicle for work around campus

Attached please find bids from three local dealers. Ginop Sales, Inc bid at \$27,995.00 for a Kubota. Hutson, Inc bid at \$28,225.44 for a John Deere. Classic Motorsports bid at \$30,250.00 for a Polaris. All versions of the utility vehicles are similar except for specific brand features..

We are in need of a replacement for our small utility work vehicle. Our current vehicle is over 10 years old and is costing money numerous times per year for repairs. It does not work very well and needs multiple repairs again. We use this vehicle every day of the year by multiple departments.

I recommend Ginop Sales, Inc for the Kubota at \$27,995.00. Pricing is better and the utility vehicle overall has better features to aid in the daily tasks around campus. The Kubota pricing also includes a snowplow attachment. The John Deere and Polaris do not come with any attachments. This snowplow attachment will help greatly during the winter months in our small parking areas and around the grounds. It will also serve as a backup for our plow truck, which is our only means of snow plowing and it needs to go in for service as soon as possible.

Thank you,

Ryan Hutchins  
Environmental Services Director





**GINOP  
SALES  
Inc.**

www.GINOPSALES.com



Kubota

11274 M-68 WEST  
ALANSON, MI 49706  
(231) 548-2272  
1-800-344-4667

9040 M-72 EAST  
WILLIAMSBURG, MI 49690  
(231) 267-5400  
1-800-304-4667

20831 M-32 WEST  
HILLMAN, MI 49746  
(989) 742-7500  
1-877-334-4667

# SALES ORDER

20712

CUSTOMER ORDER NO.

DATE

2-14

TAX EXEMPT NO.

SALESPERSON

LORI

SHIP TO:

SOLD TO:

G.T. PAVILLIONS  
RYAN HUTCHINS  
231-932-3022

TERMS:

CASH	CHARGE	C.O.D.	MDSE. RET'D	PAID OUT	SHIP VIA	F.O.B. POINT	
QUANTITY	STOCK NUMBER	DESCRIPTION				UNIT PRICE	AMOUNT
1	KUBOTA	RTV-X1100CWL-H 24.8 HP 3CYL DIESEL, ORANGE, VARIABLE HYDRO TRANS. 2 SEAT, FULLY ENCLOSED, A/C+HEAT W/HYDRAULIC DUMP + REAR SCREEN					
1	KUBOTA	VSD60 XTRA DUTY BLADE					
						LIST	33,100 -
						GOOD DISC	-5105 -
							\$ 27,995 -
						TITLE	11 -
RECEIVED BY						TOTAL	



**ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):**

Deere & Company  
2000 John Deere Run  
Cary, NC 27513  
FED ID: 36-2382580  
UEID: FNSWEDARMK53

**ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:**

Hutson, Inc.  
6018 E Grand River Avenue  
Portland, MI 48875  
517-647-4164  
contactus@hutsoninc.com

**Quote Summary**

**Prepared For:**

Grand Traverse Pavillions  
MI

**Delivering Dealer:**

**Hutson, Inc.**  
Lohone Matt  
6018 E Grand River Avenue  
Portland, MI 48875  
Phone: 517-647-4164  
mlohone@hutsoninc.com

**Quote ID:** 31621572

**Created On:** 05 September 2024

**Last Modified On:** 05 September 2024

**Expiration Date:** 04 October 2024

NO REPLY FOR  
UPDATED QUOTE

Equipment Summary	Suggested List	Selling Price	Qty	Extended
2024 JOHN DEERE GATOR™ XUV835M HVAC (Model Year 2024) IN STOCK UNIT - 1M0835MDTRM071840 <b>Contract:</b> MI Ag, Grounds, and Roadside 240000000161 (PG 3W CG 22) <b>Price Effective Date:</b>	\$ 32,443.04	\$ 28,225.44 X	1 =	\$ 28,225.44
<b>Equipment Total</b>				<b>\$ 28,225.44</b>

\* Includes Fees and Non-contract items

**Quote Summary**

Equipment Total	\$ 28,225.44
Trade In	
SubTotal	<b>\$ 28,225.44</b>
Est. Service	\$ 0.00
Agreement Tax	
Total	\$ 28,225.44
Down Payment	(0.00)
Rental Applied	(0.00)
<b>Balance Due</b>	<b>\$ 28,225.44</b>

Salesperson : X \_\_\_\_\_

Accepted By : X \_\_\_\_\_

## NEW 2025 Polaris Ranger XP 1000 NorthStar Edition Ultimate



Classic Motor Sports  
3939 South Blue Star Drive (On US  
31 South)  
Traverse City, Michigan 49685  
(231) 943-9344  
www.classictc.com

CUSTOMER

GT Pavilions

DATE

02/18/2025

PRICE

\$30,250.00

SALESPERSON

Jonathan C.

SIGNATURE

### Comments

#### FEND OFF THE ELEMENTS OFF-ROAD CLIMATE CONTROL

Rain or shine, there's no stopping you from getting the work done with RANGER XP 1000 NorthStar Edition.

### GENERAL INFORMATION

Manufacturer	Polaris
Model Year	2025
Model Name	Ranger XP 1000 NorthStar Edition Ultimate
Model Code	R25RRY99AS
VIN	4XARRY993S8774610
Stock Number	774610
Color	Sunset Red
Condition	NEW
Engine Size	999 cc
Price	\$32,999.00 starting msrp

### FEATURES

#### Comfort

**KEEP THE ELEMENTS OUT:** The factory-installed Pro Shield cab system protects from dust, dirt and water, and reduces noise—so you can enjoy conversation and comfortably ride in rainy, snowy or dusty conditions.

**CONTROL YOUR CLIMATE:** Factory-installed heating and air conditioning lets you control the climate for all-season comfort. For quick relief on hot days, a variable AC compressor automatically varies its pumping capacity to deliver faster cooling and lower temperatures, even when at idle and low engine RPMs.

**SUNUP TO SUNDOWN COMFORT:** Find your happy place with a tilt steering wheel and newly styled, adjustable contoured seats featuring back bolsters and extra-plush seat cushions.

**IN-CAB CONVENIENCE:** Secure a spot for your must-have items with a dual integrated glove box and up to 8 cup holders. Plus, charge your devices with a USB charging port.

**AMPLE STORAGE:** The innovative cab comes standard with easy-to-access storage, including an underseat driver bin, flip-up passenger seat with configurable space, and in-floor features for D-Rings.

**EXTEND YOUR DAY:** LED headlights provide a bold, refined look while delivering enhanced illumination when you start your day before sunrise or end after sunset.

**READY WHEN YOU ARE:** Use the battery charging port to conveniently charge your battery, so you know your vehicle is ready to work when you are.





Current vehicle



Kubota



John Deere

**GRAND TRAVERSE COUNTY**  
**DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD**  
 1000 Pavilions Circle, Traverse City, MI 49684  
 Telephone Number: 932-3000

**Resolution 2025 - 1**  
 Grand Traverse Pavilions/Grand Traverse Medical Care

**Approval of Grand Traverse Pavilions Foundation Board of Trustees**

**WHEREAS,** pursuant to the proposed Bylaws of the Grand Traverse Pavilions Foundation, the Grand Traverse County Department of Health and Human Services Board appoints all Trustees to the Grand Traverse Pavilions Foundation Board of Trustees.

**NOW, THEREFORE,  
BE IT RESOLVED,** that pursuant to such Bylaws the following person is hereby appointed as Trustee of the Grand Traverse Pavilions Foundation Board of Trustees:

Nicolina Grace Croad

APPROVED \_\_\_\_\_  
 DISAPPROVED \_\_\_\_\_

at the February 27, 2025 meeting of the Grand Traverse County Department of Health and Human Services Board.

\_\_\_\_\_  
 Mary Marois, Chair  
 Grand Traverse County Department of Health and Human Services Board

\_\_\_\_\_  
 Date





Grand Traverse Pavilions  
FOUNDATION

BOARD MEMBER BIOGRAPHY

Name: Nicolina Grace Croad

Home address and phone number: [REDACTED]

Office address and phone number: CC Jewelers 1045 S. Coffield Ave  
Traverse City, MI 49686 (231) 947-3940

Preferred address for mailing information: Home ☐ Office ☒

Additional contact information (e-mail address, fax or cell phone numbers, etc.) \_\_\_\_\_

Name of Spouse: Michael Croad

Educational Background: Associate of Science Degree in  
Digital Media Design, Baker College of Cadillac

Current and previous civic involvement (include offices held/awards/recognition): \_\_\_\_\_

Former Board Member Cadillac Area Young Professionals  
Involved with Traverse City Young Professionals

Do you have a head and shoulders photo on file with an area photographer? Yes ☒ No ☐

If Yes, where? Cracker Jack Photography (Jamie Kirschner)  
or I have the file also.

L: Foundation\Board of Trustees\Old Board Member Files\Biography - Ig  
1/25/06