

GRAND TRAVERSE COUNTY
DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD
1000 Pavilions Circle, Traverse City, MI 49684

MINUTES OF THE SEPTEMBER 28, 2023 MEETING

PRESENT: Cecil McNally, Gordie LaPointe, Mary Marois Board
Lindsey Dood, Diane Mallory, Darcey Gratton Staff
TJ Andrews Commission

ABESENT:

GUESTS: Steve Wolock of Maddin Hauser (virtual)
Kate Klaus of Maddin Hauser (virtual)

The regular meeting of the Grand Traverse County Department of Health and Human Services Board was called to order at 9:05 am by Board Chair Cecil McNally at the Garfield Township Hall.

First Public Comment – none

McNally announced Rose Coleman has tendered her resignation as CEO/Administrator effective immediately.

Approval of Agenda – Board Chair McNally requested to remove (2) under Review and File due the minutes not ready for approval and will be added to the October 26th board meeting. McNally requested to add under Review and File (6) September 22, 2023 special board minutes and closed minutes. McNally also requested to add under General Discussion (1) Interim CEO and next steps. Motion was made by Marois to approve the agenda with presented changes, seconded by LaPointe and carried unanimously.

The purpose of the **Consent Calendar** is to expedite business by grouping items to be dealt with by one Board motion without discussion. Any member of the Board or staff may ask that any item on the **Consent Calendar** be removed and placed elsewhere on the agenda for discussion. Such requests will be automatically respected.

REVIEW AND FILE

- (1) Minutes of the 08/31/23 Board Meeting
- (2) Minutes of the 09/18/23 Board Meeting (removed)
- (3) Minutes of the 09/19/23 Board Meeting
- (4) Closed Minutes of the 09/19/23 Board Meeting
- (5) Minutes of the 9/22/23 Board Meeting (added)
- (6) Closed Minutes of the 9/22/23 Meeting (added)
- (7) Resident Council Minutes

Motion was made by Marois to approve the Consent Calendar as presented. Motion seconded by LaPointe and carried unanimously.

Items Removed From Consent Calendar – none

County Liaison Report – Andrews shared the County Board of Commissioners (BOC) ad hoc committee meeting is scheduled for September 29th at the Pavilions for a tour and followed by their first committee meeting. The committee plans to meet again in October to interview applicants to prepare for LaPointe’s term expiring on October 31st. Lapointe has chosen not to reapply. A new DHHS board member will begin their term on November 1, 2023.

Chairman Report – McNally thanked the staff on behalf of the board for all their efforts during the recent changes over the last month.

Strategic Planning Update – Dood reviewed ongoing discussions with Rob Long from Plante Moran and shared the key topics of completing operational changes that included increasing census, cottage rates and eliminating positions. Dood stated a new score card is being developed to keep track of key elements going forward. Dood shared Point Click Care system went live and will generate new financial reports to share with the board. Dood noted the elimination of the fifteen positions is not completed. Dood shared the current census of 144 and shared updates on progress with the strategic plan. Andrews shared her appreciation to all involved in the presentation to the BOC on September 20th and stated it helped achieve rebuilding the relationship between DHHS and the BOC. Andrews recommended inviting Rob Long back to the DHHS October 26th meeting due to him being a key stakeholder in all of the changes discussed.

Census – The board discussed this agenda item under Strategic Planning Update.

Satisfaction Survey Questions - The Satisfaction survey questions were provided in the packet per the request from Marois during the August 31 meeting.

McNally inquired about the state survey. Dood shared the survey results were received on September 27th and shared a verbal summary of sixteen citations that ranged from Level D-F. Discussed. The prior year the Pavilions had twenty-two citations. The life Safety Code survey had eleven. Marois requested for the detailed report to be provided at the next board meeting. Dood will provide a copy to the board.

Chief Executive Officer Report – McNally reviewed the monthly report for August. Dood and Mallory answered board members’ questions.

Financial Report – Dood presented the financial operations and social accountability reports for August 2023 and answered board member’s questions. Dood reviewed the progress of three financial building projects that include the employee retention credit, recovery of monies from the State of Michigan, and repayment from PACE North. Motion made by Marois to accept the financial operations report as presented. Motion seconded by LaPointe and carried unanimously.

Recess 10:11- 10:16am

Interim CEO and Next Steps – The board discussed the process of an Administrator search. Motion made by McNally to appoint Marois to search out options for an Interim CEO/Administrator and allow the ability to negotiate and sign a contract for interim and long-term Administrator. Motion made by McNally for Marois to search for interim and long-term Administrator options. Motion seconded by Marois and carried unanimously.

Motion made by LaPointe to appoint Finance Director, Lindsey Dood as acting CEO pending appointment of an interim Administrator. Motion seconded by McNally and carried unanimously.

Grand Traverse Pavilions Announcements

- (1) Next Board Meeting October 12, 2023
- (2) August Service Excellence Award

Marois requested to have Dood remove former Administrator Rose Coleman as signer on all accounts and shared she was advised that the State would need to be informed of Coleman's resignation and that the board is in the process for finding an Administrator. McNally shared he was told by legal counsel that the Pavilions would be compliant while searching for Interim Administrator. Andrews suggested having that statement in writing from the attorney.

Second Public Comment

Linda Pepper

Wolock in at 10:30 am
Andrews, Mallory and Gratton out 10:30am

Motion was made by Marois seconded by LaPointe to go into Closed Session at 10:35 am for the purpose of Closed session pursuant to section 8(e) of the Open Meetings Act, to consult with our attorney regarding trial or settlement strategy in connection with pending litigation, Mary John Williams v Grand Traverse Pavilions and the Grand Traverse County Health and Human Services Board.

Roll Call - McNally - yes, LaPointe – yes, Marois – yes

Motion was made by Marois to come out of Closed Session at 11:00 am, seconded by LaPointe. Motion carried.

Roll Call - McNally - yes, LaPointe – yes, Marois – yes

Meeting adjourned at 11:00 am

Signatures:



Cecil McNally – Chair
Grand Traverse County Department of Health and Human Services Board

Date: 10/25/2023 Approved

Corrected and Approved