

GRAND TRAVERSE COUNTY
DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD
1000 Pavilions Circle, Traverse City, MI 49684

MINUTES OF THE OCTOBER 12, 2023 MEETING

PRESENT: Cecil McNally, Gordie LaPointe, Mary Marois Board
Dave Hautamaki, Lindsey Dood, Diane Mallory, Darcey Gratton Staff
TJ Andrews Commission

ABESENT:

GUESTS:

The regular meeting of the Grand Traverse County Department of Health and Human Services Board was called to order at 1:00 pm by Board Chair Cecil McNally at the Garfield Township Hall.

First Public Comment

Claudia Bruce

County Liaison Report – Andrews shared discussions of the most recent County Board of Commissioner (BOC) meetings with highlighting on the recent ad hoc committee with County Commissioners Rob Henchel, Brad Nelson and TJ Andrews. The ad hoc committee met for the first time at the Pavilions on September 29th. Finance Director Lindsey Dood provided a in depth tour of the building with their meeting immediately following the tour. Andrews reported the committee met again to interview Harold Lasser and Haider Kazim for a seat on the DHHS Board who will replace Gordie LaPointe on November 1, 2023. The committee unanimously agreed to recommend appointing Haider Kazim to the DHHS Board at the next BOC meeting. The committee plans to meet again on October 16th at the Pavilions. Andrews noted that the DHHS Board and the public are always invited to attend.

Approval of Agenda – Board Chair McNally requested to add under General Discussion (1) Search for Permanent CEO/Administrator, (2) Resolution 2023-3 Authorization Representative, and (3) Resolution 2023-4 Signing of Separation Agreement. Motion was made by Lapointe to approve the agenda with presented changes, seconded by Marois and carried unanimously.

Introduction – McNally introduced Interim CEO/Administrator Dave Hautamaki. Hautamaki gave a review of his work history.

Chairman Report – McNally thanked Foundation President Deb Jackson for the article she wrote in the record eagle on the history and benefits of the Pavilions. McNally also acknowledged staff for all of their hard work through the last month and to Lindsey Dood for stepping in as acting CEO during the search for the new interim CEO/Administrator.

Life Safety Code Survey – Coggins reviewed the Life Safety Code survey of eleven citations.

Coggins out 1:44pm

Department of Licensing and Regulatory Affairs – Annual Survey – Packard reviewed the annual survey of sixteen citations. Marois asked Andrews what the BOC would like to see

regarding the survey to stay informed. Andrews suggested a small summary explaining the severity and where to find the full description.

Andrews out 2:20pm

The Board requested for a summary of the survey to be provided to the BOC by their first meeting in November.

Census Update – Dood shared that he is working through responses on each admission referrals with Hautamaki.

Packard out 2:44pm

Staffing Update – Dood updated the board that the reduction for all fifteen full time equivalent employees have been completed. Marois stated she wanted to make clear that no direct care staff were let go.

Cottage Update – Dood reviewed four residents have discharged from the cottages due to the rate changes and services. Six more are planning to move out and five more are considering moving. Discussed.

Budget Development Process 2024 – Dood asked of the board for some guidance of what they would like to see on the Budget for 2024. Marois requested a comparison by category. The Board discussed more detail for their review.

Draft Operational Score Card – Dood stated he wasn't able to provide a handout yet as stated on the agenda but shared that the score card will be impacting the financial statements. The score card will be provided to the BOC ad hoc committee meeting on October 16th for first review.

Resolution 2023-3 Authorized Representative – McNally reviewed a resolution to change the authority to sign for Grand Traverse Pavilions for daily operations. Motion was made by LaPointe to approve Resolution 2023-3 as presented authorizing Interim CEO/Administrator David Hautamaki as the authorized power with full authority to sign paperwork on behalf of the Board for daily operations of the Grand Traverse Pavilions. Motion seconded by Marois and carried unanimously.

Roll Call Vote: McNally-yes, LaPointe-yes, Marois-yes

Resolution 2023-4 Signing of Separation Agreement – McNally requested a resolution for the Board to authorize him as Board Chair, to sign a separation agreement with the former CEO/Administrator Rose Coleman, on behalf of the DHHS Board. Motion was made by Marois to authorize McNally to sign a separation agreement with former CEO/Administrator Rose Coleman, on behalf of the DHHS Board. Motion seconded by LaPointe and carried unanimously.

Grand Traverse Pavilions Announcements

- (1) Next Board Meeting October 26, 2023
- (2) Marois requested going back to meeting one meeting a month. The full board agreed however no meetings have been formally cancelled yet.

Second Public Comment

Claudia Bruce

Meeting adjourned at 3:12 pm

Signatures:



Cecil McNally – Chair
Grand Traverse County Department of Health and Human Services Board

Date: 10/25/2023 _____ Approved
Corrected and Approved