

GRAND TRAVERSE COUNTY
DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD
1000 Pavilions Circle, Traverse City, MI 49684

MINUTES OF THE JULY 27, 2023 MEETING

PRESENT: Cecil McNally, Gordie LaPointe, Mary Marois Board
Rose Coleman, Lindsey Dood, Diane Mallory, Darcey Gratton Staff

ABESENT: Penny Morris Commission

GUESTS: TJ Andrews, County Commissioner
Carrie Delk, Admissions Coordinator
Jeffrey Segal of Warner Norcross + Judd (virtual)
Deb Jackson, GTP Foundation Board President (virtual)
Haider Kazim, GTP Foundation Board Vice President (virtual)

The regular meeting of the Grand Traverse County Department of Health and Human Services Board was called to order at 9:00 am by Board Chair Cecil McNally at the Garfield Township Hall.

First Public Comment

Linda Pepper
Claudia Bruce

County Liaison Report – Grand Traverse County Commissioner, TJ Andrews filled in for Penny Morris. Andrews shared discussions of the most recent county board of commissioner meetings.

Approval of Agenda – Chair McNally asked if there were additions, changes or corrections to the agenda. Motion was made by LaPointe to approve the Agenda as presented, seconded by Marios and carried unanimously.

The purpose of the **Consent Calendar** is to expedite business by grouping items to be dealt with by one Board motion without discussion. Any member of the Board or staff may ask that any item on the **Consent Calendar** be removed and placed elsewhere on the agenda for discussion. Such requests will be automatically respected.

REVIEW AND FILE

- (1) Minutes of the 06/29/23 Board Meeting
- (2) Resident Council Minutes

LaPointe requested to pull (2). Motion was made by Marois to approve the Consent Calendar with the removal of (2). Motion seconded by LaPointe and carried unanimously.

Items Removed From Consent Calendar – LaPointe stated he was impressed with the amount of activities and inquired if the amount of participants could be added regarding the outside events. Motion was made by LaPointe to approve (2) Resident Council Minutes, seconded by Marois and carried unanimously.

Chairman Report – McNally shared he attended the employee appreciation event on July 24 that was well attended by staff, games for kids and food provided by Forefront. McNally acknowledged Human Resources for all of their hard work. McNally shared that a Judge granted a Temporary Restraining Order with PACE.

Staff Presentation – Carrie Delk, Admissions Coordinator - (Verbal) – Coleman introduced Carrie Delk, Admission Coordinator who has been with the Pavilions for over eighteen years. Delk gave an overview on referrals and answered board members questions.

Delk out 10:01am

Second Quarter Overtime Report – Coleman reviewed the report and answered board members questions.

QAPI Quarterly Update – Coleman gave a report on Quality Assurance Performance Improvement (QAPI) for the second quarter and answered board members questions. Coleman shared that the Pavilions has signed on to a project with Leading Age regarding a grant that focuses on retention, recruitment, and education for employees and will be provided training tools. Coleman reported falls and shared that all are investigated and reviewed by the state. Marois shared that she is now attending the quarterly QAPI meetings.

Activities Update – The Board agreed that details on activities were covered in the resident council minutes.

McNally called for a five minute recess.

Joint Commission Report – Coleman reviewed the Joint Commission report and answered board members questions. Coleman shared that this survey is a voluntary accreditation every three years by the Joint Commission on Accreditation of HealthCare Organizations (JCAHO) and noted JCAHO is typically utilized by hospitals. Marois noted that any identified concerns that come out of the Joint commission report are continually reviewed by QAPI and reviewed in the quarterly meetings.

Commissioner Andrews referred back to the QAPI report and inquired if there was a reason there wasn't a written report. Coleman stated the QAPI report is protected under the Michigan legislature and explained a verbal report is given with statistics for that reason but shared Marois is now participating in the QAPI meetings to keep the board involved. Marois and Coleman plan to sort out details for public reporting on the next quarterly review that avoids using information protected by the law.

Chief Executive Officer Report – Coleman reviewed her monthly report for June and answered board member's questions. Coleman shared that a big focus for many departments has been on the implementation the new Electronic Medical Records (EMR) and is due to go live on September 1st. Coleman also shared that the resident satisfaction survey results should be in by the end of July and will be shared with the board once received and that Forefront has hired an Executive Chef and Department Manager.

Segal, Jackson and Kazim in 10:45 am

Financial Report – Dood presented the financial operations and social accountability reports for June 2023 and answered board member's questions. Dood stated he and staff are working

aggressively on a draft budget for 2024 and shared a strategic planning meeting is scheduled for August 3rd with Plante Moran to assess resources in each area. The Board discussed concerns on funds, census and sustainability. Motion made by Marois to accept the financial operations report as presented. Motion seconded by LaPointe and carried unanimously.

Request to Purchase – Hawthorn Chiller Repair – Coleman reviewed the request to repair the Hawthorn Chiller. One bid was received by John E. Green Company based on the urgent need for services and who has provided services in the past. Motion made by LaPointe to approve the bid from John E. Green Company for \$16,585.00 to repair Hawthorn Chiller Motion was seconded by Marois and carried unanimously.

Proposed Rate Changes - Coleman reviewed the proposed changes regarding the private pay rate is lower than the Medicaid reimbursement and explained the losses related to the difference. Motion was made by Marois to approve Proposed Rate Changes - Resolution 2023-1 as presented, seconded by LaPointe and carried unanimously.

Foundation Financials – Coleman shared the Foundation Financials in the packet per the Boards direction.

Grand Traverse Pavilions Announcements

- (1) Next Board Meeting August 10, 2023
- (2) June Service Excellence Award

Second Public Comment – none

Motion was made by Marois seconded by LaPointe to go into Closed Session at 11:09 am for the purpose of Closed session pursuant to section 8(e) of the Open Meetings Act, to consult with our attorney regarding trial or settlement strategy in connection with pending litigation, DHHS and the Grand Traverse Pavilions Foundation Board v PACE North.

Roll Call - McNally - yes, LaPointe – yes, Marois – yes

Motion was made by Marois to come out of Closed Session at 11:42 am, seconded by LaPointe. Motion carried.

Meeting adjourned at 11:42 am

Signatures:



Cecil McNally – Chair
Grand Traverse County Department of Health and Human Services Board



Rose Coleman, Assistant-Secretary

Date: 8/31/23 Approved

Corrected and Approved

