

**GRAND TRAVERSE COUNTY
DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD**
1000 Pavilions Circle, Traverse City, MI 49684

MINUTES OF THE MAY 25, 2023 MEETING

PRESENT: Cecil McNally, Gordie LaPointe, Mary Marois Board
Rose Coleman, Lindsey Dood, Darcey Gratton Staff

ABSENT: Penny Morris Commission

GUESTS: Patrick Johnson, ForeFront President
Dan Bowen, ForeFront CEO/Founder
Steve Girard, Warner Norcross & Judd LLP (virtual)

The regular meeting of the Grand Traverse County Department of Health and Human Services Board was called to order at 9:00 am by Board Chair Cecil McNally at the Garfield Township Hall.

First Public Comment

Harold Lassers

County Liaison Report – None

Approval of Agenda – Board Chair McNally asked if there were additions, changes or corrections to the agenda. Coleman request to add Consulting Privileges for Dr. Gee under Medical Staff (3). Motion was made by LaPointe to approve the Agenda with presented changes, seconded by Marois and carried unanimously.

The purpose of the **Consent Calendar** is to expedite business by grouping items to be dealt with by one Board motion without discussion. Any member of the Board or staff may ask that any item on the **Consent Calendar** be removed and placed elsewhere on the agenda for discussion. Such requests will be automatically respected.

REVIEW AND FILE

- (1) Minutes of the 04/27/23 Board Meeting
- (2) Closed Minutes of the 04/27/23 Board Meeting
- (3) Minutes of the 05/11/23 Board Meeting
- (4) Closed Minutes of the 05/11/23 Board Meeting
- (5) Resident Council Minutes

Marois requested to pull (5) for comments. Motion was made by Marois to approve the Consent Calendar with the removal of (5). Motion seconded by LaPointe and carried unanimously.

Items Removed From Consent Calendar – Marois shared that she was really impressed with the detailed information on activities, food services and follow-up given in the resident council minutes.

Guest Presentation – ForeFront - (Verbal) – Coleman introduced ForeFront President, Patrick Johnson and CEO/Founder Dan Bowen. Johnson gave an update on staffing, overview on

progress and highlighted on staffing with retention goals to mirror GTP, opening the café back up for employees with grab and go items, as well as partnering up with GTP to provide food for the Concert on the Lawn series.

Johnson and Bowen out 9:36am

Activities Update – Coleman shared staffing duties verses what volunteers are capable to do for the residents. Dood shared that there will be a volunteer open house soon.

Survey Report 3/20/23 – Coleman reviewed the results of the State’s investigation of our self-reported incident. No citations were received.

1st Quarter Foundation Financials – At the request of the Board, Coleman provided the 1st quarter Foundation Financials and answered board members questions.

Chief Executive Officer Report – Coleman reviewed her monthly report for April and answered board member’s questions. The Board noted they would like the staff presentations to continue during the board meetings each month.

Financial Report – Dood presented the financial operations and social accountability reports for April 2023 and answered board member’s questions. Motion made by LaPointe to accept the financial operations report as presented. Motion seconded by Marois and carried unanimously.

Girard in 10:03 am

Request to Purchase – Electronic Work Orders Systems – Dood reviewed the request to purchase ipads and cases for a new electronic work order system for Environmental Services. Three bids were received and the recommended bid was for Amazon based on low price. Motion made by LaPointe to approve the bid from Amazon for \$7,821.90. Motion was seconded by Marois and carried unanimously. Dood reviewed the request for startup services from Brightly Software as presented for the new electronic work order system. One bid was received and the recommended bid was for Brightly Software as the sole source provider. Motion made by LaPointe to approve the bid from Amazon for \$9,318.25. Motion was seconded by Marois and carried unanimously.

GTP Foundation Board of Trustee 2023-2024 – Coleman reviewed the 2023-2024 Grand Traverse Pavilions Foundation membership roster. As indicated in the Foundation Bylaws, the DHHS appoints annually. Ten Board members requested to be reinstated along with the addition of appointing LaPointe to the Board as a new member. Marois suggested staggering terms going forward. Motion was made by Marois to appoint the Grand Traverse Pavilions Foundation Board of Trustees membership roster for a one year term for 2023-2024 as presented, seconded by McNally. LaPointe abstained. Motion carried.

Consulting Privileges - Coleman reviewed the request Mark Zook, P.A, Jeffrey VanWingen, M.D., and James Gee, M.D., to have consulting privileges as recommended by Medical Director Dr. April Kurkowski, M.D. Motion was made by Marois to approve Zook, VanWingen and Gee for consulting privileges, seconded by LaPointe and carried unanimously.

Grand Traverse Pavilions Announcements

- (1) Next Board Meeting June 8, 2023
- (2) April Service Excellence Award

General Discussion – Marois requested for meetings to be recorded and posted somehow for the public to view.

Second Public Comment

Claudia Bruce

Gratton out 10:14 am

Motion was made by LaPointe seconded by Marois to go into Closed Session at 10:14 am for the purpose of closed session pursuant to section 8(h) of the Open Meetings Act, to consider a written opinion letter/memorandum of legal counsel which is exempt from discussion or disclosure pursuant to MCL 15.243(1)(g), the Michigan Freedom of Information Act.

Roll Call – McNally – yes, LaPointe – yes, Marois - Yes

Motion was made by Marois to come out of Closed Session at 11:17 am, seconded by LaPointe and carried unanimously.

Motion was made by Marois to take the advice of council to authorize a letter to be sent to the Board of Commissioners Chair and Administrator in response to their request to the motion the BOC made in regards to the DHHS Board. Seconded by LaPointe and carried unanimously.

Meeting adjourned at 11:20 am

Signatures:



Cecil McNally - Chair
Grand Traverse County Department of Health and Human Services Board



Rose Coleman, Assistant-Secretary

Date: 06/29/2023 Approved
Corrected and Approved

Claudia Bruce
DHHS Board Meeting Public Comment
May 25, 2023

I would like to point out a couple of comments in the resident council meeting minutes that were not discussed today. They have to do with float staff and complaints by residents that staff do not know them or their preferences, or in the case of residents living with dementia their changeable behaviors.

Pre-Covid at GTP, a resident would be assigned upwards of 20 different CNAs in a 30-day period. This does not follow best practices for any type of long-term care, especially not for those living with dementia.

The solution offered by the Cherry ADON, according to the minutes, is for the resident to teach her float aides about her needs. But it is not the resident's responsibility to train CNAs. There is something called a Care Plan that direct care staff are supposed to consult before providing assistance to residents. In addition, many residents at the Pavilions are incapable of communicating such information. As board members begin attending Resident Council meetings, I would request that you keep this in mind.

Also, thank you for your increased involvement in the Pavilions - it's wonderful.