

**GRAND TRAVERSE COUNTY**  
**DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD**  
1000 Pavilions Circle, Traverse City, MI 49684

**MINUTES OF THE APRIL 24, 2025 MEETING**

**PRESENT:** Mary Marois, Carol Crawford, Karen Griggs Board  
Dave Hautamaki, Darcey Gratton Staff  
TJ Andrews Commission

**ABESENT:** None

**GUESTS:** Holly Edmondson, Grand Traverse Pavilions Director of Nursing  
Jeff Segal of Warner Norcross & Judd (virtual)

The regular meeting of the Grand Traverse County Department of Health and Human Services Board was called to order at 9:00am by Board Chair Mary Marois at Garfield Township.

**First Public Comment** – none

**County Liaison Report** – Andrews shared discussions of the most recent County Board of Commissioner (BOC) meetings. Andrews shared county commissioners received letters of praise for the Pavilions from family members and shared them with the Board.

**Approval of Agenda** – Chair Marois asked if there were additions, changes or corrections to the agenda. Motion was made by Griggs to approve the agenda as presented. Motion seconded by Crawford and carried unanimously.

The purpose of the Consent Calendar is to expedite business by grouping items to be dealt with by one Board motion without discussion. Any member of the Board or staff may ask that any item on the Consent Calendar be removed and placed elsewhere on the agenda for discussion. Such requests will be automatically respected.

**REVIEW AND FILE**

- (1) Draft Minutes of the 3/27/25 Board Meeting
- (2) Draft Minutes of the 4/13/25 Board Meeting
- (3) March Resident Council Minutes

Marois requested to pull (3) March Resident Council Minutes. Motion was made by Crawford to approve the Consent Calendar with the removal of (3) March Resident Council Minutes. Motion seconded by Griggs and carried unanimously.

**Items Removed From Consent Calendar** Marois pulled (3) March Resident Council Minutes to discuss a few concerns with the removal of swings in the courtyard and continued complaints regarding tv's playing too loud. Marois suggested for Hautamaki to get an estimate on new swings and bluetooth headphones to recommend the purchase through the Foundation.

**Motion** was made by Crawford accept (3) March Resident Council as part of the Consent Calendar and seconded by Griggs and carried unanimously.

**Chairman Report** – Marois gave an update on the hiring of a new CEO stating interviews begin on April 25<sup>th</sup> as a special board meeting and will be open to the public.

**Service Excellence Awards** – Marois reviewed March’s Service Excellence Awards.

**Staff Presentation – Holly Edmondson, GTP Director of Nursing** – Director of Nursing, Holly Edmondson provided an overview of nursing updates on training, nursing services and staff retention.

Edmondson out 9:32 a.m.

**First Quarter Overtime Report** – Hautamaki reviewed the first quarter overtime report. The board requested for Hautamaki to find out if overtime is based on an 8-hour day or 40hrs a week.

**Chief Executive Officer Report** – Hautamaki reviewed the March monthly report and addressed questions from the board members.

## **BUSINESS**

- (1) **Financial Report** – Hautamaki presented the financial operations report for March 2025 and answered board members’ questions.

**Motion** made by Crawford to accept the financial operations report as presented. Seconded by Griggs and carried unanimously. Roll call Marois – yes, Crawford– yes, Griggs – yes.

- (2) **Purchase Request – Asphalt Sealing** – Hautamaki reviewed the request to repair the asphalt in the parking lot. Three bids were solicited and the winning bid going to Grand Traverse Sealcoating & Striping to be completed fall 2024. Motion was made by Griggs to repair the Asphalt as presented in the amount of \$9,603. Motion was seconded by Crawford and carried unanimously. Roll Call - Marois – yes, Kazim – yes, Crawford – yes.

**Motion** made by Griggs to approve the bid from Grand Traverse Sealcoating & Striping for \$9,603.00 for Asphalt Sealing and line Striping as presented. Motion was seconded by Crawford and carried unanimously. Roll call Marois – yes, Crawford– yes, Griggs – yes.

- (3) **Request to Purchase – Dryer** – Hautamaki reviewed the need to purchase and replace the a commercial dryers that is over 20 years old. Three bids were received and the recommended bid was to A & B Equipment based on lowest bid price.

**Motion** was made by Crawford to approve the purchase of one new commercial dryer as presented for \$14,052.00. Motion was seconded by Griggs and carried unanimously. Roll call Marois – yes, Crawford– yes, Griggs – yes.

- (4) **Attending/Consulting Privileges** - Hautamaki reviewed the request by Longevity of Soraia Liggins, NP and Jamie Anumba, NP to have attending privileges and Fatima Cortez, NP to have consulting privileges for Sound Physicians. All credentials were reviewed by Dr. April Kurkowski, Medical Director and approved.

**Motion** was made by Crawford to approve Soraia Liggins, NP and Jamie Anumba, NP and Fatima Cortez, NP as presented to the board. Motion was seconded by Griggs and carried unanimously.

**Grand Traverse Pavilions Announcements**

- (1) Next regular board meeting May 27, 2025.
- (2) Golf Scramble Fore Seniors on May 16, 2025

**Second Public Comment** – None

Motion was made by Crawford seconded by Griggs to go into Closed Session at 10:30 am for the purpose of Closed session pursuant to section 8(e) of the Open Meetings Act, to consult with our attorney regarding trial or settlement strategy in connection with pending litigation, DHHS and the Grand Traverse Pavilions Foundation Board v PACE North.

Segal in 10:30 am

Motion was made by Crawford to come out of Closed Session at 11:02 am, seconded by Marois. Motion carried.

Motion was made by Crawford to accept recommendations from attorney regarding trial or settlement for PACE North versus Department of Health and Human Services Board, seconded by Marois and carried unanimously.

Meeting adjourned at 11:02 am

Signatures:

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Mary Marois – Chair  
Grand Traverse County Department of Health and Human Services Board

Date: \_\_\_\_\_ Approved  
\_\_\_\_\_ Corrected and Approved