

**GRAND TRAVERSE COUNTY  
DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD**

**REGULAR MEETING  
December 10, 2025**

**Open to the public  
2:00 PM Grand Traverse Pavilions – Board Room  
1000 Pavilions Circle, Traverse City, MI 49684**

Persons with disabilities which the foregoing opportunities for participation will not address should contact Darcey Gratton at (231) 932-3010 or [dgratton@gt pavilions.org](mailto:dgratton@gt pavilions.org) with questions or concerns.

**AGENDA**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. FIRST PUBLIC COMMENT**

Any person shall be permitted to address a meeting of the Grand Traverse County Department of Health and Human Services Board which is required to be open to the public under the provisions of the Michigan Open Meetings Act, as amended. (MCLA 15.261, et seq.) Public comment shall be carried out in accordance with the following Board Rules and Procedures:

1. Any person wishing to address the Board shall state his or her name and address.
2. Persons may address the Board on matters which are relevant to Grand Traverse Pavilions issues.
3. No person shall be allowed to speak more than once on the same matter, excluding time needed to answer Board Members questions. The Chairperson shall control the amount of time each person shall be allowed to speak, which shall not exceed three (3) minutes.
  - a) Chairperson may, at his or her discretion, extend the amount of time any person is allowed to speak.
  - b) Whenever a group wishes to address the Board, the Chairperson may require that the group designate a spokesperson; the Chairperson shall control the amount of time the spokesperson shall be allowed to speak, which shall not exceed fifteen (15) minutes.

The Board shall not comment or respond to a person who is addressing the Board. Silence or non-response from the Board should not be interpreted as disinterest or disagreement by the Board.

Please be respectful and refrain from personal or political attacks.

**4. COUNTY LIAISON REPORT**

**5. APPROVAL OF AGENDA**

**6. CONSENT CALENDAR**

The purpose of the consent calendar is to expedite business by grouping items to be dealt with by one Board motion without discussion. Any member of the Board, or staff may ask that any item on the consent calendar be removed and placed elsewhere on the agenda for discussion. Such requests will be automatically respected.

If any item is not removed from the consent calendar, the item on the agenda is approved by a single Board action adopting the consent calendar.

|     |  |                 |
|-----|--|-----------------|
| A.  | Review and File                              | <u>HANDOUT#</u> |
| (1) | Draft Minutes of the 11/24/25 Board Meeting  | 1               |
| (2) | Closed Minutes of the 11/24/25 Board Meeting | Handout         |
| (3) | November Resident Council Minutes            | 2               |

**7. ITEMS REMOVED FROM CONSENT CALENDAR**

**8. CHAIRMAN REPORT – C. Crawford** Verbal

**9. FOUNDATION BOARD REPORT – None**

**10. PACE North BOARD REPORT – None**

**11. SERVICE EXCELLANCE AWARDS – C. Crawford** 3

**12. GRAND TRAVERSE MEDICAL CARE**

|     |  |   |
|-----|--|---|
| A.  | General Information  |   |
| (1) | 2026 Calendar for Department/Function Brd Reports– <i>D. Lavender, CEO</i> | 4 |
| B.  | Business   |   |
| (1) | 5-Year Capital Budget (2026-2030) – <i>K. Hansen, CFO</i>                  | 5 |
| (2) | Resolution 2025- 6 - Foundation Trustee – <i>C. Crawford</i>               | 6 |
| (3) | Proposed 2026 DHHS Board Schedule – <i>D. Lavender, CEO</i>                | 7 |
| (4) | Request for Purchase – Floor Scrubber – <i>D. Lavender, CEO</i>            | 8 |
| (5) | Request for Purchase – NComputing Thin Client – <i>D. Lavender, CEO</i>    | 9 |

**G.T.P. Announcements**

- (1) December 10, 2025 @ 3:00pm – Study Session: Pre-Strategic Plan
- (2) December 17, 2025 @ 9:00am – County Commissioners Presentation

**13. MEDICAL STAFF**

- (1) Cyrus Ghaemi, DO 10

**14. SECOND PUBLIC COMMENT**

Refer to Rules under First Public Comment above.

**15. CLOSED SESSION – None**

**16. ADJOURNMENT**

**GRAND TRAVERSE COUNTY  
DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD**  
1000 Pavilions Circle, Traverse City, MI 49684

**MINUTES OF THE NOVEMBER 24, 2025 MEETING**

|                 |   |            |
|-----------------|---|------------|
| <b>PRESENT:</b> | Carol Crawford, Mary Marois, Karen Griggs                     | Board      |
|                 | Darrell Lavender, Dave Hautamaki, Kory Hansen, Darcey Gratton | Staff      |
| <b>ABESENT:</b> | TJ Andrews  | Commission |
| <b>GUESTS:</b>  | Thomas Werner of Maddin Hauser                                |            |

The regular meeting of the Grand Traverse County Department of Health and Human Services Board was called to order at 9:00am by Board Chair Mary Marois at Garfield Township Hall.

Roll Call - Crawford – yes, Marois - yes, Griggs – yes

**First Public Comment** – None.

**County Liaison Report** – County Liaison Andrews provided an update on recent discussions from the County Board of Commissioners (BOC) meetings.

**Approval of Agenda** – Chair Crawford requested to add Foundation Trustee Appointment under C. Business (4).

**Motion** was made by Marois to approve the agenda as amended. Seconded by Griggs and carried unanimously.

The purpose of the Consent Calendar is to expedite business by grouping items to be dealt with by one Board motion without discussion. Any member of the Board or staff may ask that any item on the Consent Calendar be removed and placed elsewhere on the agenda for discussion. Such requests will be automatically respected.

**REVIEW AND FILE**

- (1) Draft Minutes of the 10/30/25 Board Meeting
- (2) October Resident Council Minutes
- (3) Third Quarter Foundation Financials

**Motion** was made by Griggs to approve the Consent Calendar as presented. Seconded by Marois and carried unanimously.

**Items Removed From Consent Calendar** – None.

**Chairman Report** – None

**Foundation Board Report** – Griggs provided an update on the Foundation Board's recent activities, reporting on key discussions from their meeting on November 5, 2025. One major item highlighted was the board members' commitment to transparency, as they all signed a conflict of interest agreement, which is reviewed and signed annually. Griggs also provided an update on the creation of a new Development Director position, explaining that the Foundation's Executive Committee is currently working on drafting the job description with Administration.

Additionally, plans are actively underway for two significant upcoming events: the 2026 Concert Lawn Series and the annual Golf Outing.

**PACE North Board Report** – Crawford provided an update on the PACE North Board, reporting that the Board is actively seeking new members to reach a total of nine. Currently, the Board has seven members, including a recently appointed member. A strategic planning session was held in November, focusing on the growth of PACE North. During their session, the PN Board discussed the potential for expanding services to include Antrim, Emmet, and Cheboygan Counties. The next PACE North Board meeting is scheduled in December.

**Service Excellence Awards** – Crawford reviewed September's Service Excellence Awards and announced this year's Leading Age nominations that were submitted from the Pavilions.

**Guest presentation – GTP Medical Director, Dr. April Kurkowski of Sound Physicians** – Dr. April Kurkowski, the Medical Director for GTP, provided an overview of the current providers and services offered through Sound Physicians, as well as their ongoing relationship with Munson Healthcare. She highlighted key areas such as Mental Health and Therapy Services. Dr. Kurkowski shared that she attends monthly Quality Assurance and Performance Improvement (QAPI) meetings with staff, where she is involved in special projects related to hospitalization and telehealth initiatives aimed at keeping residents within the facility. She also emphasized the continued focus on monitoring falls, analyzing trends, and conducting medication reviews to minimize the use of antipsychotic medications. Dr. Kurkowski also participates in staff education, focusing on infection control practices, CMS rules and regulations, and collaboration with Community Mental Health.

Dr. Kurkowski out 9:33am

**Chief Executive Officer Report** – Lavender shared updates on recent efforts to re-engage the Pavilions with the community, including meetings with several local leaders, such as Munson Medical Center CEO Joe Hurshe, TCAPS Superintendent Dr. VanWagoner, Traverse Connect CEO Warren Call, Cherry Festival CEO Kat Paye, and Commons Developer Raymond Minervini II.

A multi-stakeholder Drainage District Planning Meeting took place on November 17, bringing together representatives from The Commons, Munson Medical Center, Grand Traverse Pavilions, Traverse City, GT County, and the County Drain Commissioner, with Garfield Township to join future discussions. The meeting focused on addressing the impacts of the 2020 flooding and ongoing stormwater drainage issues. Stakeholders agreed to submit a joint petition to the County requesting an audit of the affected area to determine whether a formal drainage district should be established. They also discussed the condition of private roadways connecting key locations and the potential need for future improvements in road maintenance, traffic, and pedestrian safety.

Andrews out 9:36am

Lavender presented a report on recent Town Hall meetings attended by staff at two different times, with a recording available for those who missed it. Topics covered included the reopening of the cafeteria, new resident dining chairs, health benefits updates, and increased engagement with the Foundation. The main highlight was the introduction of a new organizational theme, "A Grand Mission 24/7/365," centered on four core values: residents first, being the first choice for

the team, quality safe care, and operational performance. This theme is aimed at fostering greater trust and collaboration within teams.

Lavender stated the Foundation activity has been strong, with nearly \$41,000 raised year-to-date through events like the golf outing and the COL campaign. So far, the Foundation has provided over \$71,000 in support to GTP, funding various initiatives such as the purchase of 29 TVs, two grills for COL, scholarships for residents, care for fish and birds, exercise equipment for the Pavilions and Cottages, and new Christmas decorations. Looking ahead to 2026, Lavender stated he plans to further engage the Foundation with GTP's healthcare team. He also noted the goal of creating a Development Director position by the end of the year, with plans for the Foundation to share the cost of this new position.

Lavender provided operational and financial updates. Census numbers showed a temporary decline in occupancy during September and mid-October due to process changes, though November activity has been favorable, with Cottage occupancy stable at 60 residents. Accounts Receivable (AR) have increased to 73 days, totaling approximately \$7.9M. Solutions to address cash flow and AR processes are being evaluated, including software upgrades, consultant support, and optimizing the revenue cycle. Wellness services remain stable, with a slight increase in outpatient therapy visits and Cottage resident visits. In staffing, 10 new hires were made in October, bringing the total number of employees to 361 at the end of September.

Hautamaki reported the growing need to hire additional staff for Aspen Pavilion as occupancy increases. He also shared that the facility's Quality Measures rating has improved from three stars to four stars. To further enhance quality systems and ensure readiness for future surveys, Hautamaki shared that he has contracted with Health Care Consultant and Educator, Vickie Burlew to maintain quality systems and support survey preparation efforts.

## **BUSINESS**

- (1) **Financial Report** – Hansen presented the financial operations report for October 2025, highlighting key items such as the non-available bed plan and a positive variance in other revenue. Hansen addressed questions from the board members regarding the financial details.

**Motion** made by Marois to accept the financial operations report as presented.  
Seconded by Griggs and carried unanimously. Roll Call - Crawford – yes, Marois - yes, Griggs – yes

- (2) **2026 Operating Budget** – Hansen presented the proposed operating budget for 2026 and addressed questions from the board members. Hansen reviewed the narrative provided in the board packet. Marois expressed concerns regarding an unbalanced budget for the Cottages, understanding that changes are expected, with a focus on the Cottages to be discussed in the upcoming strategic planning study session in December. The board requested to approve the budgets separately.

**Motion** made by Griggs to accept the proposed 2026 Operating Budget for Grand Traverse Pavilions Medical Care Facility as presented. Seconded by Crawford and carried unanimously. Roll Call - Crawford – yes, Marois - yes, Griggs – yes.

**Motion** made by Marois to accept the proposed 2026 Operating Budget for Grand Traverse Pavilions Cottages as presented. Seconded by Griggs. Motion carried.  
Roll Call - Crawford – yes, Marois - no, Griggs – yes.

- (3) **Self-Funded Benefits Account – Resolution 2025-5** – Hansen reviewed the need to open a checking account at Fifth Third Bank for the purpose of administering the self-funded employee insurance program for the purpose to ensure proper financial management and accountability for insurance funding.

**Motion** was made by Marois to approve Resolution 2025-5 Self-Funded Benefits Account as presented. Motion was seconded by Crawford and carried unanimously.  
Roll Call - Crawford – yes, Marois - yes, Griggs – yes

- (4) **Foundation Trustee** – (added) – Crawford stated that Griggs will be stepping down as the appointee to the Foundation Board, and Marois has expressed interest in being appointed as a new board member. Since the need for this change is not urgent, especially as the next Foundation Board meeting is not scheduled until February 2026, it was decided to bring a Resolution to the next board meeting for approval, in order to follow the normal approval procedures.

#### **Grand Traverse Pavilions Announcements**

- (1) December 10, 2025 – Next Regular Board Meeting @ 2:00pm
- (2) December 10, 2025 – Study Session: Pre-Strategic Plan @ 3:00pm
- (3) December 17, 2025 – County Commissioners Presentation @ 9:00am

#### **Second Public Comment** – None

**Closed Session** – Motion was made by Crawford seconded by Marois to go into Closed Session at 10:45 a.m. for the purpose of Closed session pursuant to section 8(e) of the Open Meetings Act, to consult with legal counsel regarding trial or settlement strategy in connection with pending litigation, Melissa Gomez v. Grand Traverse Pavilions; Grand Traverse County Health and Human Services Board; and David Hautamaki. Case No. 25-37640-CD

Hansen out 10:45 a.m.  
Werner in 10:45 a.m.

Motion was made by Marois to come out of Closed Session at 11:13 a.m., seconded by Griggs and carried unanimously.

Motion was made by Crawford to approve the proposed settlement terms with Melissa Gomez v. Grand Traverse Pavilions; Grand Traverse County Health and Human Services Board; and David Hautamaki., seconded by Marois and carried unanimously. Roll Call - Crawford – yes, Marois - yes, Griggs – yes

Meeting adjourned at 11:14 a.m.

Signatures:

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Carol Crawford – Chair  
Grand Traverse County Department of Health and Human Services Board

Date: December 10, 2025 Approved  
\_\_\_\_\_ Corrected and Approved

DRAFT

**PAVILIONS RESIDENT COUNCIL MEETING**  
**November \_20\_, 2025**

The November 2025 meeting of the Grand Traverse Pavilions Resident Council was called to order at 11am in the Multi-Purpose Room by Hanna Wooters.

All residents were welcomed.

The residents waived their right to a closed meeting.

The Lord's Prayer and the Pledge of Allegiance were recited.

**Members present were:** Residents are marked "X" throughout the minutes.

**Birch Pavilion:** 2 Residents attended.

**Cherry Pavilion:** 3 Residents attended.

**Dogwood Pavilion:** 4 Residents attended.

**Staff members were introduced:**

Hanna Wooters, CTRS, Life Enrichment

Regina Kiogina, RN, ADON – Dogwood Pavilion

Lisa Tellings, Administrative Assistant - Forefront Dining Services

Ryan Hutchins, Environmental Services Director

**Old Business:**

There was not any old business from the previous meeting that needed to be brought up for discussion or to follow-up on.

**New Business:**

Hanna Wooters made the following announcements:

- A reminder to residents that the upcoming Thanksgiving party is for family and friends.
- There will be a bingo store scheduled earlier in the month to allow residents to shop for Christmas presents.

**Outings for December 2025:**

- Thursday, 12/4 - Walmart Shopping 2:00pm
- Christmas Lights Tour- TBD
- Festival of Trains- TBD



### **Special Events for December 2025:**

Tuesday, 12/2 Grand Traverse Show Chorus 2:30pm  
Salvation Army Gift Pass  
Thursday, 12/4 Carolers 1:00pm  
Saturday, 12/6 Sunshine String Band 4:00pm  
Sunday, 12/7 Nondenominational Church Group 2:00pm  
Tuesday, 12/9 Barbershop Caroling 6:00pm  
Wednesday, 12/10 Music with Rebekah 2:00pm  
Friday, 12/12 Bob and Tally Music 10:30am  
Saturday, 12/13 Girl Scout Caroling 2:00pm  
Sunday, 12/14 Salvation Army Music Group 2:00pm  
Monday, 12/15 The Locales Group 11:00am  
Wednesday, 12/17 Longevity Christmas Party 11:00am  
Let's Talk Food Meeting 2:00pm  
Holiday Meal with Family Night 1 5:00pm  
Thursday, 12/18 Resident Council 11:00am  
Bookmobile 2:00pm  
Holiday Meal with Family Night 2 5:00pm  
Friday, 12/19 Caroling 5:00pm  
Monday, 12/22 Dance Company 11:00am  
Wednesday, 12/24 Christmas Social Visit 11:00am  
Wednesday, 12/31 Rick Hilleary 2:00pm

### **Resident Group Interview Questions:**

Hanna discussed with the attending residents that are 12 resident rights that are reviewed during the group interview with the State Surveyors during our annual survey, and today we will be reviewing Resident Council.

#### **Resident Council:**

- Does the facility help you with arrangements for resident council meetings?

X said" we are here, so yes"

- Do they make sure you have a space to meet?

X and X said "yes"

- Can you have meetings without any staff present if you wish?

X said "yes, if I want to meet up and discuss things with my neighbor I will"

- How does the resident council communicate its concerns to the facility?

Residents were reminded they can report concerns to department heads during or outside of resident council meetings.

- How does the staff respond to the resident council's concerns?

X said "good"

X said using the "complaint form"

- If the facility cannot accommodate a resident council request, do they give you a reasonable explanation?

X said "yes"

### **1. Discussion regarding food temperature and receiving HS snacks.**

The floor was opened for residents to make comments, suggestions, concerns, and or ask questions:

- No concerns were noted
- X was informed of soft snacks available to accommodate her diet.
- X reported he would like Oreos, ADON reminded him of diet restrictions and discussed alternatives.
- X reported she would like more bacon added to the menu. Lisa reminded her she can order additional bacon with meals.

### **2. Discussion regarding the cleanliness of the facility and laundry being returned promptly.**

The floor was opened for residents to make comments, suggestions, concerns, and or ask questions:

- No concerns noted
- X reported that the facility is "very clean"

### **3. Discussion regarding room temperature.**

The floor was opened for residents to make comments, suggestions, concerns, and or ask questions:

- No concerns noted
- Ryan reminded residents of the continuing colder weather and how the building will accommodate a comfortable temperature for all.

### **4. Discussion regarding nursing care.**

The floor was opened for residents to make comments, suggestions, concerns, and or ask questions:

- X reported that per her care plan her legs are supposed to get wrapped following a shower and this hasn't been completed on a regular basis. Concern form has been submitted to Cherry ADON.

### **5. Discussion regarding call lights being answered in a timely manner.**

The floor was opened for residents to make comments, suggestions, concerns, and or ask questions:

- Several residents stated "yes"
- No concerns noted.

### **6. Discussion regarding receiving showers as needed/as requested.**

The floor was opened for residents to make comments, suggestions, concerns, and or ask questions:

- No concerns noted

### **7. Discussion regarding the nighttime noise level on your Pavilion.**

The floor was opened for residents to make comments, suggestions, concerns, and or ask questions:

- X stated "it's getting better"
- No concerns noted

**The floor was opened for additional comments:**

- No additional comments noted.

The next Pavilions Resident Council meeting will be held on Thursday, December 18<sup>th</sup> at 11:00am in the Multi-Purpose Room. Hanna asked for a volunteer to read over and sign the November 2025 minutes, and X said that she would do this. The Pavilions Resident Council Meeting was adjourned at 11:30 am by Hanna, seconded by X.

Respectfully Submitted,

\_\_\_\_\_, CTRS  
Recreational Therapist

\_\_ {signature} \_\_\_\_\_  
\_\_\_\_\_, {what Pavilion} Resident

**Elm Resident Council Minutes**  
**Meeting Held- November 17, 2025**

The November meeting of the Grand Traverse Pavilions Elm Resident Council was called to order at 2:22pm in the Elm Common Area.

**Members Present were:** Residents are marked "X" throughout the minutes.  
13 Residents attended.

**Staff Present:**

Susan Eldred, Recreation Therapist  
Naomi Rode, Assistant Director of Nursing

**Old Business:**

None

**New Business:**

Asked the residents if they need help do the staff help them.  
X stated, "if I do need help yes." X stated "sure" and X stated "sometimes."

Asked the residents if they were being offered a snack before bed.  
X stated, "you bet" and X stated she can, but not necessary."

Asked the residents if the staff were respectful to the residents.  
X, X and X all stated "yeah."

Asked the residents if the food is good here.  
X and X stated it is "good." X stated, "pretty good" and X stated, "its alright." X stated that it is "fine" and X stated that it is "ok." X stated that it is "ok but not over the wall" and X stated, "its fine so far."

Asked the residents if the rooms were getting cleaned.  
X, X, X and X stated "yeah."

Asked the residents if their clothes are getting cleaned.  
X stated, "yeah so far" and X stated, "I think so."

Asked the residents if the Temperature in the rooms is good.  
X stated that there is a "draft in the room." X, X, X and X stated "yes."

Asked the residents if they have enough to do.  
X stated she has "enough activities" and X stated, "I think so." X stated, "oh sure" and X stated, "I guess so."

**Questions, Suggestions, Concerns and Comments:**

The floor was open for questions, suggestions, concerns and comments.

Suggestions for upcoming activities:

Make Christmas ornaments

Make Christmas Cookies

Decorate Gingerbread Houses

Go on Christmas Light Tour

Meeting was closed at 2:48pm

Respectfully submitted,

Susan Eldred, CTRS

Naomi Rode, BSN, RN

**GRAND TRAVERSE PAVILIONS**  
**Service Excellence Award Program**  
**November 2025**

3

|                      |   |
|----------------------|---|
| <b>Employee:</b>     | Ken Moses<br>The staff at Cowell Cancer Center had nothing but good things to say about the driver, |
| <b>Awarded for:</b>  | Ken. They stated he was very attentive and wanted to thank him.                                     |
| <b>Position:</b>     | Courtesy Driver   |
| <b>Nominated by:</b> | Cowell Cancer Center  |

|                      |  |
|----------------------|--|
| <b>Employee:</b>     | Sam Zeller<br>Going above and beyond to assist laundry with delivering residential clothing as well as |
| <b>Awarded for:</b>  | helping to keep the linen folded. Thank you so much for helping!                                       |
| <b>Position:</b>     | Custodian  |
| <b>Nominated by:</b> | Heather Burgess  |

|                      |   |
|----------------------|---|
| <b>Employee:</b>     | Ann McMann<br>Ann has been wonderful to work with! She is very responsive with both families and  |
| <b>Awarded for:</b>  | staff. Constantly seeking to understand and improve upon current processes, she is<br>already keeping our GTP mission and vision in the forefront of every action she takes.<br>Welcome to the team Ann, we are lucky to have you here! |
| <b>Position:</b>     | Residential Services Director   |
| <b>Nominated by:</b> | Kathryn Holibaugh   |

|                      |   |
|----------------------|---|
| <b>Employee:</b>     | Bryce Harner<br>For going above and beyond in assisting a rehab resident by taking the time to help   |
| <b>Awarded for:</b>  | brush the snow off their vehicle after being discharged. This thoughtful gesture not only<br>demonstrated Bryce's commitment to providing excellent care but also showed a level<br>of kindness and consideration that truly makes a positive impact on our residents'<br>experience. Thank you, Bryce, for your exceptional empathy and for making a difference<br>in the lives of those we serve. |
| <b>Position:</b>     | CNA   |
| <b>Nominated by:</b> | Darcey Gratton  |

## DHHS Board Reports

| 2026      | Department or Function                         | Leader   |
|-----------|--|--|
| January   | Financial Services                             | Kory Hansen, Director  |
| February  | Clinical Services                              | Holly Edmondson, Director  |
| March     | Environmental Services                         | Ryan Hutchins, Director  |
| April     | Residential Services                           | Ann McMann, Director   |
| May       | Rehabilitation Services                        | Kristen Semeyn, Director   |
| June      | Community Relations                            | new shared Development & Community Relations Director; Clay Wagatha, Coordinator |
| July      | Human Resources                                | Levi Petrone, Director   |
| August    | Corporate Compliance & Risk Management         | Ty Antkoviak, Coordinator; Darrell Lavender, CEO                                 |
| September | Infection Prevention & Staff Development       | Jamie Wilson, Coordinator  |
| October   | Administrative Services & Information Services | Darcey Gratton, Director; Dan Butler, Director                                   |
| November  | Dining & Nutritional Services                  | Chris Anderson, Forefront Director   |
| December  | SNF  | new Administrator  |



Grand Traverse Pavilions  
Capital Budget - 5 year  
2026 to 2030

| Building, Grounds, and Fixed Equipment   | 2026           | 2027           | 2028           | 2029          | 2030          | Notes  |
|--|----------------|----------------|----------------|---------------|---------------|--|
| Pool Deck Repair                         | 20,000         |                |                |               |               | Tile grout failing, bad tiles  |
| Asphalt Repairs, cottages & pathway      | 25,000         |                |                |               |               | Asphalt is over due for repairs and sealing  |
| Poplar Gym Remodel, Carpet               |                | 16,000         |                |               |               | All Carpet areas replacement   |
| Poplar Gym Remodel, Paint                |                | 10,000         |                |               |               | All walls in Gym, Offices, Bathrooms and all door jams                               |
| New signage                              |                | 10,000         |                |               |               | Parking garage sign, new wellness center sign  |
| Concrete sidewalk repairs                |                | 30,000         | 30,000         | 30,000        | 30,000        | Per year for next 3-4 years, over 10K sqft of concrete needs repair                  |
| Outside Walk-in Freezer                  | 50,000         |                |                |               |               | Freezer is beyond repair, over 15 years old, outdated freon and foundation issues    |
| Main Building Boilers (4 Total)          |                | 100,000        | 100,000        |               |               | All 4 boilers are original to building. Have to replace 2 at a time.                 |
| Hawthorn Chiller                         | 130,000        |                |                |               |               | Hawthorn chiller is oldest unit, only half of it works correctly                     |
| Hawthorn Boiler                          |                | 50,000         |                |               |               | Boiler is over 15 years old, rotted components and multiple repairs                  |
| Kitchen Hotwell Table                    | 84,000         |                |                |               |               | Hotwell table is original to building. Out of code and not 100% functional           |
| Commercial Double Stack Oven             |                | 25,000         |                |               |               | Replace as current is nearing end of life  |
| ActivePure UV light bulbs                | 85,000         |                |                |               |               | past 2 year replacement requirement. Price locked through Spring 2026                |
| Air Handler Upgrades, Birch, Elm & Rehab |                | 15,000         | 20,000         | 20,000        |               | Birch has all equip waiting for install. Elm & Rehab are new purchase/install        |
| <b>Movable Equipment</b>                 |                |                |                |               |               |  |
| Husqvarna Robot Mowers                   |                | 20,000         | 20,000         |               |               | Saves on many different costs and labor hours, possible incentives over 15 years old |
| Commercial Laundry Washer                |                | 26,000         |                |               |               |  |
| Resident Room Furniture replacements     | 15,000         | 15,000         | 15,000         | 15,000        | 15,000        | Sitting chairs, overbed tables, dressers, wardrobes, etc.                            |
| Large Commercial Leaf Blower             | 16,000         |                |                |               |               | Need a large commercial leaf blower due to our campus size.                          |
| New Tractor with bucket                  |                | 35,000         |                |               |               | Currently don't have any equipment for hauling salt, dirt, mulch, etc.               |
| Resident Mechanical Lifts                |                | 15,000         | 15,000         | 15,000        | 15,000        | Replace lifts as needed due to age - 2 per year                                      |
| <b>Computer/IT Equipment</b>             |                |                |                |               |               |  |
| Replace two Servers                      | 110,000        |                |                |               |               | Priority need - two oldest servers beyond end of life cycle                          |
| Replace Switches                         | 15,000         | 15,000         |                |               |               | Upgrade switches as needed   |
| Wi-Fi Access Points                      | 10,000         | 10,000         |                |               |               | Upgrade access points to better technology and speed                                 |
| Replace Laptops for Therapy Dept.        |                | 40,000         |                |               |               | current laptops nearing end of life-cycle  |
| <b>TOTALS</b>                            | <b>560,000</b> | <b>432,000</b> | <b>200,000</b> | <b>80,000</b> | <b>60,000</b> |  |

**GRAND TRAVERSE COUNTY**  
**DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD**  
 1000 Pavilions Circle, Traverse City, MI 49684  
 Telephone Number: 932-3000

**Resolution 2025 - 6**  
 Grand Traverse Pavilions/Grand Traverse Medical Care

**Approval of Grand Traverse Pavilions Foundation Board of Trustees**

**WHEREAS,** pursuant to the proposed Bylaws of the Grand Traverse Pavilions Foundation, the Grand Traverse County Department of Health and Human Services Board appoints all Trustees to the Grand Traverse Pavilions Foundation Board of Trustees.

**NOW, THEREFORE,  
 BE IT RESOLVED,**

that pursuant to such Bylaws the following person is hereby appointed as Trustee of the Grand Traverse Pavilions Foundation Board of Trustees:

Mary Marois

APPROVED \_\_\_\_\_  
 DISAPPROVED \_\_\_\_\_

at the December 10, 2025 meeting of the Grand Traverse County Department of Health and Human Services Board.

\_\_\_\_\_  
 Carol Crawford, Chair  
 Grand Traverse County Department of Health and Human Services Board

\_\_\_\_\_  
 Date

GRAND TRAVERSE COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD  
1000 PAVILIONS CIRCLE, TRAVERSE CITY, MI 49684

**2026 PUBLIC NOTICE OF MEETING SCHEDULE**

PURSUANT TO PUBLIC ACT 267, 1976, THE GRAND TRAVERSE COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD HEREBY ANNOUNCES ITS REGULAR MEETING SCHEDULE FOR CALENDAR YEAR 2026. UNLESS OTHERWISE INDICATED, ALL MEETINGS ARE HELD AT THE GARFIELD TOWNSHIP HALL BEGINNING AT 9:00 A.M. SPECIAL MEETINGS FOR THE GRAND TRAVERSE COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD WILL BE ANNOUNCED IN ADVANCE.

**January 29, 2026 – Upstairs Main Hall**  
Garfield Township Hall–9:00 a.m.

**July 30, 2026 – Upstairs Main Hall**  
Garfield Township Hall–9:00 a.m.

**February 26, 2026 – Upstairs Main Hall**  
Garfield Township Hall–9:00 a.m.

**August 27, 2026 – Upstairs Main Hall**  
Garfield Township Hall–9:00 a.m.

**March 26, 2026 – Upstairs Main Hall**  
Garfield Township Hall–9:00 a.m.

**September 24, 2026 – Upstairs Main Hall**  
Garfield Township Hall–9:00 a.m.

**April 23, 2026 – Upstairs Main Hall**  
Garfield Township Hall–9:00 a.m.

**October 29, 2026 – Upstairs Main Hall**  
Garfield Township Hall–9:00 a.m.

**May 28, 2026 – Upstairs Main Hall**  
Garfield Township Hall–9:00 a.m.

**November – TBD**

**June 25, 2026 – Upstairs Main Hall**  
Garfield Township Hall–9:00 a.m.

**December – TBD**

**DISTRIBUTION**

.County Clerk's Office  
.County Administrator  
.GTP/GTMCF Administration

.DHHS Administrative Staff  
.Board Membership

Updated – 12/10/25

**GRAND TRAVERSE PAVILIONS**  
*Grand Traverse Medical Care*

8

**PURCHASE OF EQUIPMENT AND SERVICES REQUEST FORM**

Following is a request for your approval to purchase the detailed equipment or services, with supporting documentation.

- A. Requesting Grand Traverse Pavilions Department: Environmental Services
- B. Item: 1 walk behind floor scrubber and 1 handheld floor scrubber
- C. Specifications: See attached
- D. Bids Solicited From:

|    |  |      |                      |      |                   |
|----|--|------|----------------------|------|-------------------|
| 1. | <u>KSS Enterprises</u>                         | City | <u>Traverse City</u> | Date | <u>10/29/2025</u> |
| 2. | <u>Direct Supply &amp; Southeastern Supply</u> | City | <u>n/a</u>           | Date | <u>12/01/2025</u> |
| 3. | <u>Grainger</u>                                | City | <u>n/a</u>           | Date | <u>12/01/2025</u> |
| 4. | <u></u>  | City | <u></u>              | Date | <u></u>           |

E. Bids Received:

|    |  |      |                   |    |                  |
|----|--|------|-------------------|----|------------------|
| 1. | <u>KSS Enterprises</u>                         | Date | <u>11/10/2025</u> | \$ | <u>15,886.87</u> |
| 2. | <u>Direct Supply &amp; Southeastern Supply</u> | Date | <u>12/01/2025</u> | \$ | <u>18,991.00</u> |
| 3. | <u>Grainger</u>                                | Date | <u>12/01/2025</u> | \$ | <u>21,121.02</u> |
| 4. | <u></u>  | Date | <u></u>           | \$ | <u></u>          |

F. Variances in Bidder's Equipment or Services Being Offered:

Equipment is all the same. Direct Supply, Southeastern Supply and Grainger are online only vendors

G. Recommendation: KSS Enterprises

H. Justification for Recommendation: They have a local branch and work directly with Tennant. Their pricing is also discounted under our HPS umbrella.

I. Purchase Budgeted: Yes ☒ No ☐

How Funded: Capital Budget

|                             |                |                            |                |
|-----------------------------|----------------|----------------------------|----------------|
| <u>Karen R. Hunter</u>      | <u>12/5/25</u> | <u>Danell Zover</u>        | <u>12-8-25</u> |
| Finance Director            | Date           | Administrator/CEO          | Date           |
| (Purchase up to \$1,500.00) |                | (Purchase up to \$5000.00) |                |

Carol Crawford, Chair  Date  
Grand Traverse County Department of Health & Human Services Board  
(Purchase over \$5000.00)





# Grand Traverse Pavilions

A COMMUNITY CARING FOR GENERATIONS

## MEMORANDUM

12/04/2025

**TO:** DHHS Board

**FROM:** Ryan Hutchins  
Environmental Services Director

**RE:** New Floor Scrubbers

Attached please find 3 bids for 2 new floor scrubbers. First Bid from KSS Enterprises at \$15,886.87. Next bid from Direct Supply and Southeastern Supply at \$18,991.00. Last bid from Grainger at \$21,121.02. These bids are for the same equipment with discounts included that we qualify for.

The first floor scrubber is a compact, handheld unit that performs exceptionally well for spot cleaning and for reaching along walls and into tight spaces that the larger equipment cannot access. The second unit is an upgraded walk-behind scrubber, offering significantly improved cleaning efficiency compared to our current model. Both units are equipped with long-lasting lithium batteries, eliminating the charging delays associated with older battery types and ensuring greater reliability and uptime.

We currently operate with a single walk-behind floor scrubber that is more than five years old. Because it uses a non-lithium battery, the unit must be fully depleted before charging, and it requires a full day to reach full power. This significantly limits our ability to meet our cleaning needs. Given our high level of foot traffic, frequent deliveries, and exposure to outdoor elements, maintaining our floors at the necessary standard has become increasingly challenging. To properly preserve the condition and longevity of our flooring—and to ensure a consistently safe environment for both residents and staff—we should be cleaning all flooring areas multiple times each week. Our current equipment no longer allows us to do so effectively.

I recommend the bid from KSS Enterprises. They work directly with Tennant and were able to provide the best pricing discounts. They also will conduct free training for our staff on the new units.

Thank you,

Ryan Hutchins  
Environmental Services Director

November 5, 2025

Grand Traverse Pavilions  
1000 Pavilions Circle  
Traverse City, MI 49684

Dear Ryan Hutchins and Catherine Jasso:

Below you will find pricing and details on promo scrubber, per your request.

| Item #: | Description:   | Price:         |
|---------|--|----------------|
| 500128  | <b>i-mop XL Plus Scrubber 18.1"</b> <ul style="list-style-type: none"> <li>• Cleaning path: 18.1"</li> <li>• Solution tank: 1 Gal.</li> <li>• Recovery tank: 1.5 Gal.</li> <li>• Main Down Pressure 48.4 lbs.</li> <li>• Brush RPM: Up to 350 rpm</li> <li>• Estimated Run Time: Up to 60 min.</li> <li>• Offboard Charger</li> <li>• Estimated Coverage/Productivity: Up to 19375 sq ft</li> <li>• Dimensions: 47.2"H x 13.8"L x 18.9"W</li> <li>• Weight: 57 lbs.</li> </ul> <b>**Warranty: 1yr – parts, battery, labor; 3 month travel.</b> | \$4,964.49/ea. |

Special Promotional price, needs to be ordered by December 20, 2025.

Ryan & Catherine, thank you very much for the opportunity to quote on the above scrubber options. Should you have further questions or require additional assistance, I can be reached at 231-633-8083 or you may contact me via email at [jblair@kssenterprises.com](mailto:jblair@kssenterprises.com).

Sincerely,

*Jian Blair*

Sales Consultant  
KSS Enterprises



JB/jk

November 7, 2025

Grand Traverse Pavilions  
1000 Pavilions Circle  
Traverse City, MI 49684

Dear Ryan Hutchins and Catherine Jasso:

Below you will find pricing and details on Scrubber Options, per your request.

| Item #:  | Description:   | Price:          |
|--|--|-----------------|
| 500128<br>             | <b>i-mop XL Plus Scrubber 18.1"</b> <ul style="list-style-type: none"> <li>• Cleaning path: 18.1"</li> <li>• Solution tank: 1 Gal.</li> <li>• Recovery tank: 1.5 Gal.</li> <li>• Main Down Pressure 48.4 lbs.</li> <li>• Brush RPM: Up to 350 rpm</li> <li>• Estimated Run Time: Up to 60 min.</li> <li>• Offboard Charger</li> <li>• Estimated Coverage/Productivity: Up to 19375 sq ft</li> <li>• Dimensions: 47.2"H x 13.8"L x 18.9"W</li> <li>• Weight: 57 lbs.</li> </ul> <b>**Warranty: 1yr – parts, battery, labor; 3 month travel.</b>   | \$5,739.14/ea.  |
| T300-500-D Custom<br> | <b>T300 Walk-Behind Floor Scrubber, Lithium Battery</b> <ul style="list-style-type: none"> <li>• Cleaning path: 20"</li> <li>• Squeegee width: 30"</li> <li>• Solution tank: 11 Gal.</li> <li>• Recovery tank: 14 Gal.</li> <li>• Self Propelled</li> <li>• Brush RPM: 1 HP 230RPM</li> <li>• Cast Aluminum Scrub Deck – Single Disk</li> <li>• Onboard Charging System – 90ah Lithium Battery</li> <li>• Estimated Run Time: 2.6hrs</li> <li>• Main Down Pressure: 51, 76, 90lbs</li> <li>• Sound Level: ≤57.8dBa (quiet mode)</li> <li>• Estimated Productivity: Up to 24,000 sq ft.</li> <li>• Dimensions: 54"L x 22"W x 43.1"H</li> <li>• Weight: 400 w/Battery</li> </ul> <b>**Warranty: Rotationally molded components – 10yr, Parts 3yr, Labor – 2yr, Battery – Pro-rated 12mo, travel – 3mo.</b> | \$10,922.38/ea. |





## Tennant i-mop XL Plus Dual Disk Walk-Behind Scrubber, 18.1"W, Pad Assist Drive, Lithium-Ion Battery

**\$5,691.00**

~~\$6,861.00~~  
17% savings

▲ Returnability Restrictions [Restrictions](#)

🚚 Free Shipping Eligible ⓘ [DETAILS](#)

🕒 Currently ships in 5 days



Qty 1 Each

ADD TO CART

SAVE TO LIST

Questions about this product?  
[Contact your Account Manager](#)

Description

Product # 386WH

Brand / Manufacturer Nobles

Manufacturer Model # 1264254

The maneuverability of a mop with the cleaning performance of a walk-behind floor scrubber. The i-mop XL Plus makes it possible to clean any floor surface with freedom of movement and great ease of use. No borders or boundaries. This machine isn't just designed for cleaning, it is designed for the cleaner.

- Application: Indoor
- Estimated Coverage/Productivity: 19375 sq ft
- Estimated Run Time: Up to 70 minutes
- Main Down Pressure: 48.4 lb
- Power Source: Lithium-Ion Battery
- Sound Level: 79.6 dBA
- Machine Height: 47.2 in
- Machine Length: 13.8 in
- Weight: 58.9 lbs (with batteries and water)
- Charger type: Off-board
- Cleaning Path: 18.1 in
- Machine Type: Walk-Behind
- Recovery Tank Capacity: 1.5 gal
- Pad RPMs: 350 rpm
- Solution Tank Capacity: 1 gal
- Battery Charger Type: Battery
- Head Type: Disk
- Machine Width: 18.9 in
- Ships with medium blue brushes

Attention: Tennant is undergoing a system transformation, so lead times on parts and equipment may be extended.

**Free Shipping** on Equipment & Parts on orders of \$200 or more\* [Click for Restrictions](#)



 **Categories**



Enter your keyword(s)...



1

Shop For More Items

Contact us



# Your Cart

| ITEM DESCRIPTION  |  | EACH        | QTY                            | TOTAL       |   |
|---|--|-------------|--------------------------------|-------------|---|
|  | <u>New Tennant</u>                         |             |                                |             |   |
|   | <u>T300/T300e Walk-Behind</u>              |             |                                |             |   |
|   | <u>Floor Scrubber</u>                      | \$14,000.00 | <input type="text" value="1"/> | \$14,000.00 | ✕ |
|   | <u>[+] View list of options I selected</u> |             |                                |             |   |
| NEW TENNANT/NOBLES DISCOUNT [ENTNT300E-1001D]                                     |  |             |                                | -\$700.00   |   |

Click ✕ to remove an item from your cart [Empty My Entire Cart](#)

Coupon code? Enter it here:

Apply

Recalculate

**Total: \$13,300.00**

Pay monthly for purchases of \$49-\$10,000  
with [PayPal](#). [Learn more](#)

[Proceed To Checkout](#)

Finance For As Low As **\$307/Mo**

Business Financing Powered By **APPROVE**

**paypal**



**Subscribe To Our Mailing List**

TENNANT Floor Scrubber: Floor Scrubber...



## TENNANT Floor Scrubber: Floor Scrubber, 18 1/8 in Machine Size, Disk Deck, 350 RPM Brush Speed - Max

Item **801YP5** Mfr. Model **1264254**

Number of Batteries Included **1**

1

2

Your Price

**\$7,063.82** / each

This item requires special shipping,  
additional charges may apply.

Qty

1

**Add to Cart**

☐ Setup Auto Reorder

☒ Ship

☐ Pickup

Temporarily unavailable for  
at least 30 days. Consider an  
alternate product

Ship to **60601** | [Change](#)

Shipping Weight **47.4 lbs**

[Ship Availability Terms](#)

[Add to List](#)

## Product Details

Catalog Page **N/A**

Brand **TENNANT**

Series **i-mop XL**

Manufacturer Part Number **1264254**

Product Type **Floor Scrubber**

Battery Charger Type **External Battery Charger**

Battery Chemistry **Sealed Li-Ion**

Battery Run Time **1.4 hr**

Brush Pressure - Maximum **48.4 lb**

Brush Pressure Type **Fixed**

Brush Speed - Maximum **350 RPM**

Brush Speed - Minimum **350 RPM**

Cleaning Path Width **18-1/8 in**

Compatible Brand **Tennant**

Compatible Product Type **Hard Surface Flooring**

**Page 28 of 40**

Compatible Series **i-Mop**

## Compliance & Restrictions

Excepted Hazardous Materials -  
General

## Documents

[Parts List](#)

[Specification Sheet](#)



Deck Material **Polyethylene**

Deck Style **Disk**

Drive Type **Pad Assisted**

#### Features

**automatic angle shutoff which stops operation when the handle is placed below 32 degrees; balanced weight distribution and twin counter-rotating brushes; battery indicator; detachable tanks; floating ball in the filtration element that pops up and engages to close the recovery tank; locking drive wheel; maneuver 360 degrees; splash guards; The Lightweight Design Makes it Easy to use While Still Getting a Powerful Level of Clean; the stop and go parking stand**

Handle Length **47-1/4 in**

Handle Material **Metal; Rubber**

Housing Material **Polyethylene**

#### Includes

**(2) Medium Blue Brushes; Angle Switch and i-Balance Lever; Battery Safe Guard Switch; Multi-Language Operator Manual; Quick Change Squeegee Assembly with Linatex Blades; Removable 1 gal (4 L) Solution and 1.5 gal (6 L) Recovery Tank with Ball Float; Removable Splash Guards; White Batteries; XL Plus Charger with Power Cord**

Includes Battery **Yes**

Machine Style **Walk Behind**

Machine Type **Walk-Behind**

Number of Batteries Included **1**

Number of Wheels **2**

Pad Assisted **Yes**

Pad/Brush Size **9 in**

Power Source **Battery**

Practical Productivity Area - Maximum **19,375 sq ft**

Recovery Tank Capacity **1.5 gal**

Solution Tank Capacity **1 gal**

Sound Level **70 dB**

Theoretical Productivity Area - Maximum **19,375 sq ft**

Wheel Diameter **4-7/10 in**

Wheel Material **Rubber**

UNSPSC **0**

Country of Origin **China (subject to change)**



## Products Based on Your Search



**TENNANT Floor Scrubber: Disk Deck, 28...**

Your Price ⓘ  
**\$10,962.37** / each



**TENNANT Floor Scrubber: Disk Deck, 28...**

Your Price ⓘ  
**\$10,807.43** / each



**TENNANT Floor Scrubber: Disk Deck, 28...**

Your Price ⓘ  
**\$12,411.34** / each

## Related Categories



**Walk-Behind Floor Scrubbers**



**Floor Scrubbers**



**Floor Cleaning Machines**

[Product Categories](#) / [Cleaning and Janitorial](#) / [Floor Cleaning Machines](#) / [Floor Scrubbers](#) / [Walk-Behind Floor Scrubbers](#) /

TENNANT Floor Scrubber: Disk Deck, 20 in...



**TENNANT Floor Scrubber:  
Disk Deck, 20 in Cleaning  
Path Wd, 11 gal Solution  
Tank Capacity, T300**

Item **825PR4** Mfr. Model **T300-3002D**

Your Price ⓘ  
**\$14,057.20** / each

This item requires special shipping,  
additional charges may apply.

Qty  
1

**Add to Cart**

☐ Setup Auto Reorder

☒ Ship

☐ Pickup

⚠ Ships from supplier.  
Expected to arrive by end of  
Jan, 2026.

Ship to 60601 | [Change](#)

Shipping Weight **400 lbs**  
[Ship Availability Terms](#)

[Add to List](#)

## Product Details

Catalog Page **N/A**

Brand **TENNANT**

Series **T300**

Manufacturer Part Number **T300-3002D**

Product Type **Floor Scrubber**

## Compliance & Restrictions

Battery Charger Type **Onboard Battery Charger**

Battery Chemistry **Wet Lead Acid**

Battery Run Time **3.8 hr**

Brush Motor Horsepower **0.87 hp**

Brush Pressure - Maximum **109 lb**

Brush Pressure Type **Adjustable**

Brush Speed - Maximum **230 RPM**

Brush Speed - Minimum **230 RPM**

Cleaning Path Width **20 in**

Compatible Brand **Tennant**

Compatible Product Type **Hard Surface Flooring**

Compatible Series **T300**

Current **39.5 A**

Deck Material **Cast Aluminum**

Deck Release Style **Lever**

Deck Style **Disk**

Drive Type **Self-Propelled**

#### Features

**Breakaway Squeegee Design w/ Integrated P-Trap; Hard floors often found in retail, health care, hospitality, airports, and schools; Linatex Squeegee Blades with Tool-less Replacement; Rugged Duramer™ Rotomold Tank Construction; yellow touch points**

Handle Length **43 in**

Handle Material **Rotomold**

Housing Material **Rotomold**

#### Includes

**13A 85-265V AC 50/60Hz 1Ph On-Board Charger; 150AH C/20 Battery; Automated Down Pressure; Conventional Cleaning; Insta-Click Cleaning Tool Attachment; Pro Membrane Control Panel; Quiet Mode; Self-Propel Drive Type**

Includes Battery **Yes**

Machine Size **20 in**

Machine Style **Walk Behind**

Machine Type **Walk-Behind**

Number of Batteries Included **2**

Number of Wheels **2**



(SDS) for this item.



Hazardous Material - Corrosives



This item is restricted for international sale.

Overall Length **34 in**

Overall Width **22 in**

Pad Assisted **No**

Pad/Brush Size **20 in**

Power Cord Length **15 ft**

Power Source **Battery**

Practical Productivity Area - Maximum **24,000 sq ft**

Recovery Tank Capacity **14 gal**

Solution Tank Capacity **11 gal**

Sound Level **66 dB**

Theoretical Productivity Area - Maximum **20,000 sq ft**

Vacuum Motor Horsepower **0.6 hp**

Voltage **24V DC**

Wheel Diameter **9-21/25 in**

Wheel Material **Rubber**

UNSPSC **0**

Country of Origin **USA (subject to change)**

#### Product Description

Disk deck floor scrubbers drive compatible round, flat pads or brushes in a spinning motion. Matching a floor machine's RPM to a pad or brush's maximum speed is important for safe and effective operation.



# GRAND TRAVERSE PAVILIONS

9

## PURCHASE OF EQUIPMENT AND SERVICES REQUEST FORM

Following is a request for your approval to purchase the detailed equipment or services, with supporting documentation:

A. Requesting Grand Traverse Pavilions Department: Information Systems

B. Item: ThinClient device replacement

C. Specifications: NComputing ex500W with LeafOS (see attached paperwork for product)

D. Bids Solicited From:

1. CDW-G City Chicago, IL Date 12-03-25

2. Insight Direct City Chandler, AZ Date 12-03-25

3. Connection City Merrimack, NH Date 12-05-25

4. \_\_\_\_\_ City \_\_\_\_\_ Date \_\_\_\_\_

E. Bids Received:

1. CDW-G Date 12-04-25 \$ 23,643.26

2. Insight Direct Date 12-04-25 \$ 22,056.11

3. Connection Date 12-5-25 \$ 21,636.00

4. \_\_\_\_\_ Date \_\_\_\_\_ \$ \_\_\_\_\_

F. Variances in Bidder's Equipment or Services Being Offered:

none

G. Recommendation: Insight Direct

H. Justification for Recommendation: Availability

I. Purchase Budgeted: Yes x No \_\_\_\_\_

How Funded: capital

Kenneth R. Hansen 12/8/25  
Financial Director Date  
(Purchases up to \$1,500.00)

Danell Zaverden 12-8-25  
CEO/Administrator Date  
(Purchases up to \$5,000.00)

\_\_\_\_\_  
Board Chair Date  
Grand Traverse County Department of Health & Human Services Board  
(Purchases over \$5,000.00)



# Grand Traverse Pavilions

A COMMUNITY CARING FOR GENERATIONS

## MEMORANDUM

**DATE:** December 4, 2025  
**TO:** Darrell Lavender  
**FROM:** Dan Butler *DSB*  
**RE:** NComputing Thin Client

### **Situation:**

As Grand Traverse Pavilions continues migrating operational data and systems to cloud-based environments, the end-user equipment connecting to these systems has reached end of life and cannot support Windows 11

### **Background:**

Our current thin clients, purchased over a decade ago, enabled us to upgrade from Windows 7 to Windows 10 without hardware changes. Now, these devices are essential for transitioning to a secure environment using Windows 11 and Azure Virtual Desktop (AVD). This will enable end users to log in from any location within the facility, maintain a consistent desktop experience, and remain productive regardless of where they are in the building.

### **Recommendation:**

We request approval to purchase 60 NComputing thin clients to replace outdated, end-of-life devices and Windows 10 machines that no longer receive security updates. This investment will modernize our infrastructure, enhance security, and ensure reliable support for our cloud migration objectives.

EXPRESS POC

HOW TO BUY

login | register



SOLUTIONS

ACCESS DEVICES

SUPPORT

PARTNERS

SEARCH

# EX500W

- Centralized management
- High-performance
- Gigabit Ethernet, dual-band Wi-Fi & Bluetooth
- 4K dual display
- Powered by LEAF OS



**ENTERPRISE-READY X86-64 THIN CLIENT FOR CITRIX, OMNISSA HORIZON, MICROSOFT, AMAZON WORKSPACES, AND NCOMPUTING DESKTOP VIRTUALIZATION PLATFORMS.**

Help me choose

WE USE COOKIES ON THIS SITE TO ENHANCE YOUR USER EXPERIENCE

By clicking the Accept button, you agree to our cookie policy.

OK, I AGREE NO, THANKS

We're Online!  
How may I help you today?

## MULTI-PLATFORM OPTIMIZATION



- Citrix DaaS
- Virtual Apps and Desktops
- StoreFront
- Microsoft Teams optimization
- Browser Content Redirection (BCR)



- Azure Virtual Desktop (AVD)
- Windows 365
- Windows 365 Frontline
- Remote Desktop Services (RDS)
- Microsoft Teams optimization
- Microsoft AVD Endpoint Certified



- Optimized for Amazon WorkSpaces DaaS
- WSP (WorkSpaces Protocol) for high-performance remote desktop experience
- Revitalize old computers and thin clients
- Enable BYOD



- Omnissa Horizon
- Omnissa Horizon Blast & RDP protocols
- Microsoft Teams optimization
- Browser Content Redirection (BCR)
- Multimedia Redirection

## CERTIFICATIONS AND TESTING

The EX500W is certified on several platforms. We've included available test results and marketplace links from the certification process.



EX500W is Microsoft AVD Endpoint Certified.

CITRIX

OMNISSA

Help us choose

WE USE COOKIES ON THIS SITE TO ENHANCE YOUR USER EXPERIENCE

By clicking the Accept button, you agree to our

We're Online!  
How may I help you today?







Thank you for choosing CDW. We have received your quote.

Hardware

Software

Services

IT Solutions

Brands

Research Hub

## QUOTE CONFIRMATION

DAN BUTLER,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

**Convert Quote to Order**

| QUOTE # | QUOTE DATE | QUOTE REFERENCE | CUSTOMER # | GRAND TOTAL |
|---------|------------|-----------------|------------|-------------|
| PRSG338 | 12/3/2025  | PRSG338         | 4259538    | \$23,643.26 |

### QUOTE DETAILS

| ITEM   | QTY | CDW#    | UNIT PRICE | EXT. PRICE  |
|--|-----|---------|------------|-------------|
| <a href="#">NComputing EX500W Thin Client with Leaf OS License</a> | 60  | 8080241 | \$379.91   | \$22,794.60 |
| Mfg. Part#: 700-0048   |     |         |            |             |
| Contract: MARKET   |     |         |            |             |

|                    |                    |
|--------------------|--------------------|
| <b>SUBTOTAL</b>    | \$22,794.60        |
| <b>SHIPPING</b>    | \$848.66           |
| <b>SALES TAX</b>   | \$0.00             |
| <b>GRAND TOTAL</b> | <b>\$23,643.26</b> |

### PURCHASER BILLING INFO

**Billing Address:**  
GRAND TRAVERSE PAVILLIONS  
ACCTS PAYABLE  
1000 PAVILLIONS CIR  
TRAVERSE CITY, MI 49684-3098  
**Phone:** (231) 932-3042  
**Payment Terms:** Net 30 Days-Healthcare

### DELIVER TO

**Shipping Address:**  
GRAND TRAVERSE PAVILLIONS  
1000 PAVILLIONS CIR  
TRAVERSE CITY, MI 49684-3098  
**Shipping Method:** DROP SHIP-GROUND

### Please remit payments to:

CDW Government  
75 Remittance Drive  
Suite 1515  
Chicago, IL 60675-1515



### Sales Contact Info

Gavin Porter | (877) 583-8599 | [gavin.porter@cdwg.com](mailto:gavin.porter@cdwg.com)

Account name: 10059750

GRAND TRAVERSE PAVILIONS  
1000 PAVILLIONS CIR  
TRAVERSE CITY MI 49684-3198

#### SHIP-TO

GRAND TRAVERSE PAVILIONS  
1000 PAVILLIONS CIR  
TRAVERSE CITY MI 49684-3198

#### Quotation

Quotation Number : [0229020029](#)  
Document Date : 04-DEC-2025  
PO Number :  
PO Release :  
Sales Rep : Clay Kirk  
Email : [CLAY.KIRK@INSIGHT.COM](mailto:CLAY.KIRK@INSIGHT.COM)  
Phone :

#### We deliver according to the following terms:

Payment Terms : Net 30 days  
Ship Via : Insight Assigned Carrier/Ground  
Terms of Delivery : FOB ORIGIN  
Currency : USD

| Material                 | Material Description  | Quantity | Unit Price | Extended Price |
|--------------------------|---|----------|------------|----------------|
| <a href="#">700-0048</a> | NComputing EX-series EX500W - USFF - Celeron N5095 2 GHz - 8 GB - SSD 64 GB | 60       | 356.23     | 21,373.80      |
| Product Subtotal         |   |          |            | 21,373.80      |
| Freight                  |   |          |            | 682.31         |
| TAX                      |   |          |            | 0.00           |
| Total                    |   |          |            | 22,056.11      |

Lease & Financing options available from Insight Global Finance for your equipment & software acquisitions. Contact your Insight account executive for a quote.

Thank you for choosing Insight. Please contact us with any questions or for additional information about Insight's complete IT solution offering.

Sincerely,

Clay Kirk

[CLAY.KIRK@INSIGHT.COM](mailto:CLAY.KIRK@INSIGHT.COM)

Insight Global Finance has a wide variety of flexible financing options and technology refresh solutions. Contact your Insight representative for an innovative approach to maximizing your technology and developing a strategy to manage your financial options.

This purchase is subject to Insight's online Terms of Sale unless you have a separate purchase agreement signed by both your company and Insight, in which case, that separate agreement will govern. Insight's online Terms of Sale can be found at the "terms-and-policies" link below.

## SALES QUOTE

GovConnection, Inc.  
732 Milford Road  
Merrimack, NH 03054

**Account Executive:** Kaila Odle  
**Phone:**  
**Fax:**  
**Email:** kaila.odle@connection.com

**# 25835570.01**

PLEASE REFER TO THE ABOVE  
QUOTE # WHEN ORDERING

**Date:** 12/5/2025  
**Valid Through:** 1/4/2026  
**Account #:** S07330

**Customer Contact:** Dan Butler  
**Email:** dbutler@gtpavillions.org

**Phone:** (231) 932-3042  
**Fax:**

| QUOTE PROVIDED TO:  | SHIP TO:   |
|---|--|
| AB#: 12344111<br>GRAND TRAVERSE PAVILIONS<br>ACCOUNTS PAYABLE<br>1000 PAVILIONS CIRCLE<br>TRAVERSE CITY, MI 49684<br>US<br>(231) 932-3042 | AB#: 12344112<br>GRAND TRAVERSE PAVILLIONS<br>DAN BUTLER<br>1000 PAVILLIONS CIR<br>TRAVERSE CITY, MI 49684<br>US<br>(231) 932-3042 |

| DELIVERY        | FOB         | SHIP VIA                       | PRODUCT WEIGHT | TERMS  | CONTRACT ID# |
|-----------------|-------------|--------------------------------|----------------|--------|--------------|
| 5-30 Days A/R/O | Destination | Small Pkg Ground Service Level | 84.00 lbs      | Net 30 |              |

Important Notice: --- THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Company's Standard Terms of Sale, which describe important legal rights and obligations. You may review the Company's Standard Terms of Sale on the Company's website: <https://www.govconnection.com/content/about/legal/terms-and-conditions-sale>, or you may request a copy via fax, e-mail, or mail by calling your account representative. The only exception to this policy is if your order is being placed under any one of our many national, state, educational or cooperative Agreements, in which case the Terms and Conditions of your Purchase Order are already pre-negotiated and stated in that Agreement. No other Terms and Conditions shall apply and any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. Due to the industry-wide constraints and fluctuations, we reserve the right to change pricing at any time. Please refer to our Quote Number in your order.

| * Line # | Qty | Item #   | Mfg. Part # | Description  | Mfg.       | Price                        | Ext                 |
|----------|-----|----------|-------------|--|------------|------------------------------|---------------------|
| 1        | 60  | 41837544 | 700-0048    | EX500W WITH LEAFOS LICENSE SYST<br>INTEL 2.0GHZ / 8GB / 64GB / WIFI /<br>DUAL HD | Ncomputing | \$ 360.60                    | \$ 21,636.00        |
|          |     |          |             |  |            | <b>Subtotal</b>              | <b>\$ 21,636.00</b> |
|          |     |          |             |  |            | <b>Fee</b>                   | <b>\$ 0.00</b>      |
|          |     |          |             |  |            | <b>Shipping and Handling</b> | <b>\$ 0.00</b>      |
|          |     |          |             |  |            | <b>Tax</b>                   | <b>Exempt!</b>      |
|          |     |          |             |  |            | <b>Total</b>                 | <b>\$ 21,636.00</b> |



GRAND TRAVERSE PAVILIONS  
1000 Pavilions Circle  
Traverse City, MI 49684

APPLICATION FOR ATTENDING OR CONSULTING PRIVILEGES

Please Check One:

Medical Doctor ☐ Doctor of Osteopathy ☒ Physician Assistant ☐ Certified Nurse Practitioner ☐

ATTENDING ☐ CONSULTING ☒

NAME IN FULL Cyrus Ghaemi, DO DATE November 16, 2025

RESIDENCE ADDRESS \_\_\_\_\_ TELEPHONE \_\_\_\_\_

OFFICE ADDRESS \_\_\_\_\_ TELEPHONE n/a

Premedical Education: School University of Michigan Date of Graduation 2009

Medical Education: School Michigan State University College of Osteopathic Medicine Date of Graduation 05/2014

Internship: Hospital \_\_\_\_\_ Dates \_\_\_\_\_

Residency: Hospital Munson Medical Center Dates 6/2017

MICHIGAN LICENSE: Date 2/8/2026 No. 5101020874 UPIN# \_\_\_\_\_

Hospital Staff Memberships:

~~Traverse Health Clinic & Coalition 07/2022 - Present, Empire Family Care 09/2017 - 07/2022,~~

Munson Urgent Care 04/2017-2018

Medical Society Memberships:

Specialty: Family Medicine

Board Certified: Yes ☒ No ☐ Date 6/26/2017

In making application, I agree to the rules and policies of the Grand Traverse Medical Care which I understand are available upon request. I also agree to verification of my credentials by the Administrator of Munson Medical Center or other hospital where I have been accepted on staff.

SIGNED: <sup>Signed by:</sup> Cyrus Ghaemi, DO DATE: November 16, 2025  
D91DCEE7E26F4AC...

APPROVED: X SIGNED: [Signature] DATE: 12/3/25  
DISAPPROVED: \_\_\_\_\_ Medical Director, Grand Traverse Medical Care

APPROVED: \_\_\_\_\_ SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_  
DISAPPROVED: \_\_\_\_\_ Chairman, Grand Traverse County Department of Human Services Board