

**GRAND TRAVERSE COUNTY
DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD**

**REGULAR MEETING
August 28, 2026**

**Open to the public
9:00 AM Grand Traverse Pavilions – Board Room
1000 Pavilions Circle, Traverse City, MI 49684**

Persons with disabilities which the foregoing opportunities for participation will not address should contact Darcey Gratton at (231) 932-3010 or dgratton@gtpavilions.org with questions or concerns.

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. FIRST PUBLIC COMMENT

Any person shall be permitted to address a meeting of the Grand Traverse County Department of Health and Human Services Board which is required to be open to the public under the provisions of the Michigan Open Meetings Act, as amended. (MCLA 15.261, et seq.) Public comment shall be carried out in accordance with the following Board Rules and Procedures:

1. Any person wishing to address the Board shall state his or her name and address.
2. Persons may address the Board on matters which are relevant to Grand Traverse Pavilions issues.
3. No person shall be allowed to speak more than once on the same matter, excluding time needed to answer Board Members questions. The Chairperson shall control the amount of time each person shall be allowed to speak, which shall not exceed three (3) minutes.
 - a) Chairperson may, at his or her discretion, extend the amount of time any person is allowed to speak.
 - b) Whenever a group wishes to address the Board, the Chairperson may require that the group designate a spokesperson; the Chairperson shall control the amount of time the spokesperson shall be allowed to speak, which shall not exceed fifteen (15) minutes.

The Board shall not comment or respond to a person who is addressing the Board. Silence or non-response from the Board should not be interpreted as disinterest or disagreement by the Board.

Please be respectful and refrain from personal or political attacks.

4. COUNTY LIAISON REPORT

5. APPROVAL OF AGENDA

6. CONSENT CALENDAR

The purpose of the consent calendar is to expedite business by grouping items to be dealt with by one Board motion without discussion. Any member of the Board, or staff may ask that any item on the consent calendar be removed and placed elsewhere on the agenda for discussion. Such requests will be automatically respected.

If any item is not removed from the consent calendar, the item on the agenda is approved by a single Board action adopting the consent calendar.

A.	Review and File	<u>HANDOUT#</u>
(1)	Draft Minutes of the 7/30/26 Board Meeting	1
(2)	July Resident Council Minutes	2
(3)	July Let's Talk Food Minutes	3

7. ITEMS REMOVED FROM CONSENT CALENDAR

8. **CHAIRMAN REPORT** – *M. Marois, Vice Chair* Verbal

9. **FOUNDATION BOARD REPORT** – *M. Marois, Vice Chair*

(1) GT Pavilions Foundation Report 4

10. **SERVICE EXCELLENCE** – *M. Marois, Vice Chair* 5

11. GRAND TRAVERSE MEDICAL CARE

A.	General Information	
(1)	Compliance & Risk Report – Ty Antkoviak, Director of Quality, Safety, Compliance, Risk	6
B.	Chief Executive Officer Board Report – <i>D. Lavender, CEO</i>	7
C.	Administrator Report – <i>M. Johnson, Administrator</i>	8
D.	Business	
(1)	July Financials – <i>K. Hansen, CFO</i>	9
(2)	Resolution 2026-4-Supporting Modification of FY 2027 Medicaid Rate Calculations to Address Direct Care Worker (DCW) and Non-Clinical Wage Funding Changes – <i>K. Hansen, CFO</i>	10
(3)	Request for Purchase – Outdoor Walk-In Freezer – <i>D. Lavender, CEO</i>	11
(4)	Request for Purchase – Concrete Pad for Outdoor Walk-In Freezer – <i>D. Lavender, CEO</i>	12
E.	Medical Staff - – <i>M. Johnson, Administrator</i>	
(1)	Amanda Smith, MD – Sound Physicians	13
(2)	Shannon Snider, PA – Sound Physicians	14
(3)	Mohammed Saif Siddiqui, MD – Sound Physicians	15

G.T.P. Announcements

- (1) September 24, 2026 @ 9:00am Board Meeting @ Garfield Township
- (2) Upcoming Concerts on the Lawn:
September 3, 2026 @ 7:00pm – Re-scheduled Elvis Tribute Artists – Jake Slater

12. SECOND PUBLIC COMMENT

Refer to Rules under First Public Comment above.

13. CLOSED SESSION – None

14. ADJOURNMENT

**GRAND TRAVERSE COUNTY
DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD**
1000 Pavilions Circle, Traverse City, MI 49684

MINUTES OF THE JULY 30, 2026 MEETING

PRESENT: Carol Crawford, Karen Griggs, Mary Marois Board
Darrell Lavender, Dave Hautamaki, Kory Hansen, Darcey Gratton Staff
TJ Andrews Commission

ABESENT:

GUESTS: Kim Weckesser, Human Resources Director

The regular meeting of the Grand Traverse County Department of Health and Human Services Board was called to order at 9:00am by Board Chair Carol Crawford at Garfield Township's Feiger Room.

Roll Call - Crawford – yes, Marois – yes, Griggs – yes

First Public Comment – None.

County Liaison Report – Commissioner Andrews provided an update on county matters and thanked Grand Traverse Pavilions for hosting the recent strategic planning session, noting that the meeting was valuable, insightful, and well attended. She shared that many of the challenges facing the county are similar to those experienced by other public service organizations, including aging infrastructure, significant facility investment needs, and workforce challenges.

Andrews discussed the ongoing difficulty of balancing increased service demands with available resources, highlighting workforce shortages across county departments. She noted that staffing challenges, including a shortage of probation officers, have resulted in the closure of diversion courts to new participants and increased pressure on the county jail system. She emphasized the impact of rising costs of living and the challenge of attracting and retaining employees when public sector wages struggle to remain competitive.

Andrews acknowledged the shared challenges facing public organizations, including Grand Traverse Pavilions, and expressed appreciation for the continued partnership and service provided by board members.

Andrews also provided clarification regarding the upcoming appointment process for the DHHS Board. She explained that Board member Griggs current term expires at the end of October; however, she will continue serving until a successor is appointed. She noted that Griggs has reapplied for the position, and the County Board of Commissioners will follow its standard appointment process, including committee review unless she is the only applicant and the Chair determines further review is unnecessary.

Approval of Agenda – Chair Crawford asked if there were additions, changes or corrections to the agenda.

Motion was made by Marois to approve the agenda as presented. Seconded by Griggs and carried unanimously.

The purpose of the Consent Calendar is to expedite business by grouping items to be dealt with by one Board motion without discussion. Any member of the Board or staff may ask that any item on the Consent Calendar be removed and placed elsewhere on the agenda for discussion. Such requests will be automatically respected.

REVIEW AND FILE

- (1) Draft Minutes of the 06/25/26 Board Meeting
- (2) Draft Minutes of the 07/23/26 Study Session
- (3) June Resident Council Minutes
- (4) June Let's Talk Food Minutes

Motion was made by Crawford to approve the Consent Calendar as presented. Seconded by Marois and carried unanimously. Marois commented on the June Resident Council and *Let's Talk Food* meeting minutes, noting increased resident participation and engagement in the meetings. Marois also noted a more positive tone in resident feedback, with improved satisfaction regarding call light response, snacks, quietness, and food services. Appreciation was expressed for the responsiveness of the Culinary team in addressing resident requests, and the Board recognized the positive progress reflected in the resident feedback and overall meeting discussions.

Items Removed From Consent Calendar – None.

Chairman Report – Crawford expressed her appreciation to Lavender and everyone involved in planning the recent strategic planning session. She described the session as well-organized, concise, informative, and efficient use of participants' time. She noted that the pre-work materials helped attendees arrive prepared, allowing for more productive discussions and meaningful input from board members, county leaders, community leaders, and other stakeholders. Chair Crawford stated that the feedback gathered will be used to develop a comprehensive strategic plan that will be brought back for further Board review and discussion. Crawford also announced that she would be absent from the August Board meeting and will be led by Vice Chair Marois. The Board took a moment to recognize CEO Darrell Lavender's one-year anniversary with Grand Traverse Pavilions and noted that the Board plans to conduct a formal performance evaluation in recognition of his first year of leadership.

Foundation Board Report – None

Service Excellence Awards – Crawford reviewed June's Service Excellence Awards. Amber Pelton, CNA, won the Employee of the Month for June.

Director Presentation – Kim Weckesser, Human Resources Director – Weckesser provided an overview of Human Resources initiatives and organizational priorities after joining Grand Traverse Pavilions in late February. She reported that, despite the fast-paced environment and a small HR team, progress has been made on several key scorecard initiatives. Weckesser highlighted the successful revision of the organization's earned time off policy to ensure compliance with Michigan's Earned Sick Time Act (ESTA) while maintaining the existing benefit structure for non-union employees. She also discussed efforts to strengthen workers' compensation management, improve recruitment and position management processes, enhance employee engagement through updated survey tools, and focus on employee retention, survey readiness, and operational performance. She noted that the department is actively recruiting to fill a vacant Human Resources Generalist position.

Board members discussed the organization's planned employee safety culture survey, which will measure staff perceptions related to communication, teamwork, reporting of safety concerns, and overall workplace safety. Leadership explained that survey results will be used to identify improvement opportunities, develop targeted action plans, and strengthen the organization's culture of safety through initiatives such as daily huddles, enhanced communication, and leadership accountability. The discussion also addressed the importance of fostering a respectful workplace culture, improving collaboration among employees of varying experience levels, and updating policies to reinforce professionalism, accountability, and effective communication in support of resident care and employee safety.

Weckesser out 9:42 a.m.

Chief Executive Officer Board Report – Lavender reviewed the Organizational Scorecard through June 2026, reporting that progress continues across several strategic priorities. While some goals remain in progress, he noted continued improvement in key financial indicators, including increased days cash on hand and reduced accounts receivable days. Six organizational priorities remain near target and will be considered complete once fully implemented.

Lavender recognized Interim Administrator Dave Hautamaki for his leadership and service over the past year and a half, thanking him for his contributions to the organization and his support during the leadership transition. He announced that Dave's final day will be August 14 following a transition period with incoming Administrator Mellissa Johnson. He also announced a community open house on August 26 to welcome Ms. Johnson, introduce the new Center for Rehabilitation branding, and provide campus tours.

Lavender informed the Board that Grand Traverse Pavilions' CMS 5- star staffing rating temporarily dropped to one star due to a rejected Payroll-Based Journal (PBJ) data submission rather than changes in staffing performance. Information Services has verified subsequent submissions and implemented additional verification procedures to prevent similar issues in the future.

As part of leadership development efforts, Lavender reported that the Director of Development and Community Relations has applied to participate in the Leadership Grand Traverse program, noting its value for professional growth, community engagement, and succession planning. He also shared that resident satisfaction surveys have been completed and results will be presented at a future meeting after required state and federal reporting. Additionally, he highlighted the success of the July 22 Employee Appreciation Picnic and thanked employees, volunteers, and county commissioners who attended. He also expressed appreciation to participants in the July 23 strategic planning session and stated that the organization is developing a comprehensive plan to guide Grand Traverse Pavilions from stabilization to future growth.

Lavender reviewed key operational statistics, reporting a skilled nursing census of 187 residents and a cottages census of 65. He noted that cash reserves increased to approximately \$4 million while accounts receivable days continued to decline. Wellness Center activity remained strong with increased outpatient therapy visits and consistent rehabilitation volumes. Staffing activity for the month included 13 new hires and nine resignations.

During Board discussion, members asked for clarification regarding fluctuations in reported workforce totals, and Lavender agreed to provide additional information at a future meeting. Board members also acknowledged the continued improvement in cash balances, increasing daily census, and strong occupancy within the cottages, recognizing the positive operational progress being made.

Interim Administrator Dave Hautamaki reflected on his tenure serving as CEO/Administrator, highlighting the significant organizational progress achieved during a year and a half of leadership transition. He noted key accomplishments, including leadership changes within Clinical Services and Finance, completion of the Aspen Hall renovation, implementation of operational improvements, and the use of mock surveys and performance measurement tools to strengthen organizational readiness. He also recognized CEO Darrell Lavender's arrival and the successful transition to a revised leadership structure with clearer organizational roles and responsibilities. Hautamaki emphasized that quality, safety, and resident-centered care remains the organization's highest priorities. He highlighted improvements in census, staff education, quality initiatives, and financial stewardship through enhanced operational oversight. He concluded by expressing confidence that Grand Traverse Pavilions is well-positioned for continued success, with a strong foundation for ongoing improvements in resident care, regulatory performance, and financial stability.

Board members expressed their sincere appreciation to Hautamaki for his exceptional leadership and unwavering commitment during a pivotal period for Grand Traverse Pavilions. They credited him with bringing stability, strengthening the leadership team, improving organizational morale, and guiding meaningful operational changes that positioned the organization for long-term success. Members recognized that he stepped into a challenging environment with professionalism, optimism, and a solutions-focused approach, serving as a transformational leader rather than simply maintaining day-to-day operations.

The Board also acknowledged Hautamaki's willingness to return and lead the organization (2025-present) during an unexpected leadership transition, praising his dedication, steady guidance, and lasting impact on the organization. Members expressed their gratitude for the strong foundation he helped establish and recognized his contributions and the positive direction of Grand Traverse Pavilions moving forward.

Business

- (1) **June Financial Report** – Hansen presented the June 2026 financial operations report noting that combined operating revenue totaled approximately \$3.22 million, slightly exceeding budget, while expenses were above budget, resulting in a net operating loss of approximately \$131,000 for the month. Cash on hand increased to nearly \$4.0 million, primarily due to continued collections of outstanding accounts receivable. He also advised the Board that July's cash balance would be impacted by a three-payroll month and higher scheduled expenditures. The Medical Care Facility experienced a monthly loss due to census remaining slightly below budget, unbudgeted insurance settlement costs, increased staffing expenses associated with higher resident volumes, vaccine purchases, and building repairs. Accounts receivable days continued to improve, declining to 66 days outstanding. The Cottages maintained strong occupancy, generated revenue close to budget, remained under budget on expenses, and recorded a small positive net income for the month.

During Board discussion, members reviewed how cost-based Medicaid reimbursement is influenced by organizational spending and the timing of reimbursement adjustments.

Motion made by Crawford to accept the financial operations report for May as presented. Seconded by Marois and carried unanimously.
Roll Call - Crawford – yes, Marois – yes, Griggs – yes

- Motion** was made by Marois to appoint the Grand Traverse Pavilions Foundation Board of Trustees membership roster for a one-year term for 2026-2027 as presented, seconded by Griggs and carried unanimously.

Motion was made by Marois to approve consulting privileges for Jack Ip, MD as presented to the board. Seconded by Griggs. Motion carried.

- (1) August 27, 2026 @ 9:00am – Regular Board Meeting @ Garfield Township
- (2) Upcoming Concerts on the Lawn:
 - July 27, 2026 @ 7:00pm – Petoskey Steel Drum Band
 - August 6, 2026 @ 7:00pm – Remembering patsy Cline Featuring Judy Harrison
 - August 13, 2026 @ 7:00pm – Backroom Gang
 - August 20, 2026 @ 7:00pm – K. Jones and the Benzie Playboys
 - September 3, 2026 @ 7:00pm – Re-scheduled Elvis Tribute Artist – Jake Slater

Date: August 27, 2026 Approved
Corrected and Approved

PAVILIONS RESIDENT COUNCIL MEETING
July 16, 2026

The July 2026 meeting of the Grand Traverse Pavilions Resident Council was called to order at 11 am in the Multi-Purpose Room by Hanna Wooters.

All residents were welcomed.

The residents waived their right to a closed meeting.

The Lord's Prayer and the Pledge of Allegiance were recited.

Members present were introduced: Residents are marked "X" throughout the minutes.

Aspen: 1 resident attended.

Birch Pavilion: 1 resident attended.

Cherry Pavilion: 4 residents attended.

Dogwood Pavilion: 7 resident attended.

Staff members were introduced:

Hanna Wooters, CTRS, Life Enrichment

Beth Matteson , LLMSW, Cherry Pavilion Social Work

Becca Corby, RN, ADON – Aspen Pavilion

Christian Anderson, Director Culinary Services - Forefront Dining Services

Lisa Telling, Administrative Assistant – Forefront Dining Services

Beth Eisch- Ombudsman

Jackie- ALS Interpreter

Old Business:

There was not any old business from the previous meeting that needed to be brought up for discussion or to follow-up on.

New Business:

Hanna made the following announcements:

Thursday, July 16th concert on the lawn has been cancelled due to hazardous air quality.

Outings for August 2026:

Northwestern Michigan Fair- Date TBD

Walmart- Date TBD

China Fair or Buffet- Date TBD

Special Events for August 2026:

July 31st- Talent Show and Karaoke
August 3rd- Billy McAllister Performance 11:00am
August 9th- Salvation Army Music Performance 2:00pm
August 12th- Music with Karine 2:00pm
August 13th- Bible Study with Pastor Jen 10:00am
August 16th- Nondenominational church service 2:00pm
August 19th- Let's Talk Food Meeting 2:00pm
August 20th- Resident Council Meeting 11:00am
August 21st- Bob and Tally 10:30am
August 27th- Bible Study with Pastor Jen 10:00am
 - Book Mobile 2:00pm
Concerts on the lawn continue

Resident Group Interview Questions:

Hanna discussed with the attending residents that are 12 resident rights that are reviewed during the group interview with the State Surveyors during our annual survey, and today we will be reviewing Abuse and Neglect.

Abuse and Neglect:

- We are going to ask about abuse and neglect. If you would prefer to discuss a specific situation privately with your nurse or social worker, we can meet with you today after the meeting.
- Are you aware of any instances in which a resident was abused or neglected? How did you find out about it?

No residents reported any instances of concern.

- Are you aware of any instances in which a resident had personal property taken from them by a staff member without permission? How did you find out about it?

All residents stated there are no instances to report.

- Is there enough staff here to take care of everyone?

One resident stated, "absolutely not", with other residents in agreement. Another resident reported that staff "have to work extra hard to make up for it". While another residents reported delayed care.

1. Discussion regarding food temperature and receiving HS snacks.

The floor was open for residents to make comments, suggestions, concerns, and or ask questions:

One resident reported missing items on her meal tray as well as items arriving not as ordered. She also voiced concern about meals arriving late. Christian noted the concerns and will check with kitchen staff to clarify menu confusion.

Another resident requested more brats on the menu. Christian stated that brats are currently on the menu one time during the menu cycle.

Multiple residents requested fruit to be cut into small pieces. Christian noted this to be addressed to kitchen staff.

2. Discussion regarding the cleanliness of the facility and laundry being returned promptly.

The floor was open for residents to make comments, suggestions, concerns, and or ask questions:

No residents reported any concerns.

3. Discussion regarding room temperature.

The floor was open for residents to make comments, suggestions, concerns, and or ask questions:

One resident reported his room feels like an "ice box". Concern from completed.

No further concerns noted.

4. Discussion regarding nursing care.

The floor was open for residents to make comments, suggestions, concerns, and or ask questions:

One resident reported towels not being restocked during night shift for morning use. Staff responsible for replacing towels was discussed with Aspen ADON.

Another resident questioned when bed linens are to be changed in correlation with shower days. Becca reported bed linens should be getting changed on shower days.

5. Discussion regarding call lights being answered in a timely manner.

The floor was open for residents to make comments, suggestions, concerns, and or ask questions:

One resident reported it is “fine” as well as another stating “good”,

Another resident reported waiting anywhere between 5-25 minutes depending on other residents’ needs.

6. Discussion regarding receiving showers as needed/as requested.

The floor was open for residents to make comments, suggestions, concerns, and or ask questions:

One resident reported not receiving a shower for three weeks prior to this week. ADON reported recent documentation states refusals of showers for previous weeks, and staff is to document refusals for resident as well as reason for refusal.

No further concerns noted.

7. Discussion regarding the nighttime noise level on your Pavilion.

The floor was open for residents to make comments, suggestions, concerns, and or ask questions:

No concerns were reported on this date.

The floor was opened for additional comments:

One resident requested trash cans to be placed in each courtyard. Follow up with ES has been made.

Another resident reported difficulty navigating the brick pavers in the courtyard due to uneven surfaces. Concern form has been submitted to ES.

Another resident voiced concern about residents occasionally participating in two bingo games a day. Hanna discussed bingo day rules, and those residents are not to receive additional tickets when playing a second game.

Michigan Long Term Care Ombudsman shared bookmarks and additional information for residents to take with them.

The next Pavilions Resident Council meeting will be held on August 20th at 11:00am in the Multi-Purpose Room. Hanna asked for a volunteer to read over and sign the July 2026 minutes, and X said that she would do this. The Pavilions Resident Council Meeting was adjourned at 11:50am by Hanna, seconded by X.

Respectfully Submitted,

Hanna Wooters, CTRS

X, Cherry Pavilion

Elm Resident Council Minutes
Meeting Held- July 20, 2026

The July meeting of the Grand Traverse Pavilions Elm Resident Council was called to order at 10:35am in the Elm Common Area.

Members Present were: Residents are marked "X" throughout the minutes.
16 Residents attended.

Staff Present:

Susan Eldred, Recreation Therapist

Emily Tyrrell, Social Worker

Old Business:

None

New Business:

Asked the residents if they need help do the staff help them.

X and X stated "yeah." X stated, "at times."

Asked the residents if they were being offered a snack before bed.

X and X stated "sometimes" X stated "yeah" and X stated "yeah, ice cream."

Asked the residents if the staff were respectful to the residents.

X, X and X stated "yeah." X stated "sometimes."

Asked the residents if the food is good here.

X, X, X stated "yes." X stated, "I like the food."

Asked the residents if the rooms were getting cleaned.

X stated "sometimes" and X stated "mostly." X stated, "its ok."

Asked the residents if their clothes are getting cleaned.

X and X stated "yes." X stated, "I guess."

Asked the residents if the Temperature in the rooms is good.

X stated "ok" and X stated "nice. X stated "good" and X stated, "its fine."

Asked the residents if they have enough to do.

X stated, "yes I have enough to do" and X stated, "depends on the job." X stated "yes."

Questions, Suggestions, Concerns and Comments:

The floor was open for questions, suggestions, concerns and comments.

Suggestions for upcoming activities:

- hang bird houses
- ice cream social
- watermelon social
- funnel cakes

Meeting was closed at 10:55am

Respectfully submitted,

Susan Eldred, CTRS

Emily Tyrrell, LLBSW

Forefront Representatives in Attendance: Lisa Telling

Residents in Attendance: Residents are marked "X" throughout the minutes.

11 Residents attended

X really enjoyed today's beef tips and noodles. She also likes the salmon and baked fish. She says the lasagna and chicken salad are also very good. She likes the sloppy joes but thinks they need more of the "sloppy" filling on the bun.

X suggested breaking the spaghetti noodles into smaller pieces before cooking to make cutting easier for residents and CNA's. She also says when she orders melon, she is getting a lot of rind in it.

X says the bacon cheeseburgers have been making her sick. She doesn't order them anymore.

X enjoys the pierogies....but would enjoy them with smoked sausage occasionally. He enjoys the goulash-and would like a baloney sandwich every once in a while.

X also enjoys the chicken salad and the sloppy joes.

FOUNDATION BOARD FINANCIAL REPORT

Six Months Ended June 30, 2026

BOARD MESSAGE

The Foundation is financially strong and mission-active: revenue grew, more than \$70,000 was directed to programs, operations remained profitable before investment gains, and total assets exceeded \$3 million with no liabilities.

Operating revenue	\$150,640	Program support	\$70,764
	+9.7% vs. 2025		47% of operating revenue
Operating surplus	\$45,906	Investment income	\$223,129
	Positive before investments		+88.8% vs. 2025
Net income	\$269,034	Total assets	\$3.02M
	+69.3% vs. 2025		\$0 liabilities
Cash	\$499,251	Fully loaded cost to raise \$1	\$0.39
	16.5% of assets		\$2.58 raised per \$1 spent

What the Board Should Know

- Mission delivery is visible: \$70,764 supported senior housing, televisions, pet care, and campus beautification.
- Core operations are sustainable: operating activity generated a \$45,906 surplus before investment income.
- Investments added significant strength, but most gains were unrealized and should not be treated as recurring operating cash.
- The balance sheet is exceptionally strong, although most invested assets are restricted and not freely spendable.
- The fully loaded cost to raise a dollar is approximately \$0.39 after including \$34,000 of allocated wages and benefits; this is the clearest opportunity for improvement.

1. Performance Dashboard

Measure	2026 YTD	2025 YTD	Change	Board Interpretation
Operating revenue	\$150,640	\$137,331	+\$13,309 / +9.7%	Fundraising and event revenue improved.
Operating expenses	\$104,734	\$96,617	+\$8,117 / +8.4%	Expenses grew more slowly than revenue.
Operating surplus	\$45,906	\$40,714	+\$5,192 / +12.8%	Positive without relying on investments.
Investment income	\$223,129	\$118,210	+\$104,919 / +88.8%	Strong market contribution; largely unrealized.
Net income	\$269,034	\$158,924	+\$110,111 / +69.3%	Substantial improvement in overall financial position.

2. Mission Support

Program	Amount	Share of Program Support
Senior housing support	\$47,805	67.6%
Television initiative	\$10,189	14.4%
Pet Care Fund	\$8,685	12.3%
Campus beautification	\$4,085	5.8%
Total	\$70,764	100.0%

Board takeaway: Approximately 47 cents of every operating-revenue dollar was directed to mission programming through June.

3. Major Revenue Drivers

Revenue source	Amount	Why it matters
Grand Traverse Community Foundation distribution	\$40,470	Demonstrates long-term community relationships.
Agnes Hayden unrestricted gift	\$40,000	Provides maximum flexibility for priority needs.
Michigan Arts & Culture Council grant	\$16,000	Supported Concerts on the Lawn.
Concert sponsorships	\$19,249	Improved from approximately \$17,000 in 2025.
Golf sponsorships and ticket sales	\$23,720	Improved participation and event revenue.

4. Event Economics

Event	Identifiable Revenue	Direct Expense	Net Contribution	Direct Cost per \$1
Golf event	\$26,255	\$10,058	\$16,197	\$0.38
Concerts on the Lawn	\$35,844	\$12,484	\$23,360	\$0.35

Interpretation: Both events generated positive direct returns before staff time and shared overhead. Future event reports should add attendance, new donors, sponsor retention, and follow-up gifts so the board can judge both financial and relationship value.

5. Cost to Raise a Dollar

Calculation	Amount	Result
Direct fundraising expenses	\$24,427	\$0.16 per \$1 raised
Allocated wages and benefits	\$34,000	Added to fully loaded cost
Total fundraising cost	\$58,427	\$0.39 per \$1 raised
Fundraising revenue	\$150,640	\$2.58 raised per \$1 spent

Board interpretation: The direct cost appears efficient, but the fully loaded measure shows that personnel cost materially changes the result. The Foundation should use the fully loaded measure for governance and the direct measure for event-level management.

6. Path Toward a \$0.10-\$0.20 Goal

Priority tactic	Board-level action	Expected effect
Grow major and unrestricted gifts	Manage a top 25-50 donor portfolio with assigned relationships and next steps.	Raises more revenue without proportional cost growth.
Bundle annual sponsorships	Offer one annual package across golf, concerts, programs, and visibility.	Secures revenue earlier and reduces repeated solicitation.
Measure event net return	Require a post-event scorecard including staff time, donor acquisition, and renewals.	Focuses resources on events with financial and strategic value.
Increase recurring giving	Add monthly giving and structured renewal/upgrade requests.	Builds predictable revenue at low incremental cost.
Use board members for relationships	Set annual expectations for introductions, thank-you calls, visits, and renewals.	Expands reach without adding paid staff cost.

7. Balance Sheet and Investment Position

Financial position	Amount	Board interpretation
Unrestricted cash	\$438,809	Strong liquidity for approved priorities.
Restricted cash	\$60,442	Available only for specified purposes.
Restricted investments	\$2,521,579	Long-term strength, but not freely spendable.
Total assets	\$3,020,830	Exceptionally strong asset base.
Liabilities	\$0	No debt or unpaid obligations reported.
Benevolent Endowment	\$2,390,594	Nearly 95% of investments are concentrated in this restricted fund.

Investment Perspective

- Investment income totaled \$223,129, including \$197,202 of unrealized gains and \$25,926 of interest and dividend income.
- April and May produced approximately \$260,000 in gains; June declined by approximately \$16,000.
- Approximately 83% of 2026 net income came from investments. These gains strengthened the balance sheet but should not be assumed to recur or be fully available for spending.

Board Decisions and Follow-Up

- Adopt one standard quarterly dashboard using the measures in this packet.
- Approve a consistent definition of direct and fully loaded cost to raise a dollar.
- Set a rolling 12-month fully loaded target, initially below \$0.30, with a longer-term aspiration of \$0.20 or less.
- Require event scorecards and a top-donor pipeline report beginning with the next quarter.
- Develop a multi-year funding strategy linking unrestricted capacity and donor-restricted funds to GTP resident, workforce, program, and capital priorities.

Closing Statement

“The Foundation entered the second half of 2026 with growing revenue, meaningful program support, positive operating performance, and more than \$3 million in assets with no liabilities. Our next responsibility is to turn that strength into measurable impact while improving fundraising efficiency and protecting donor intent.”

Source Notes

Prepared from the Grand Traverse Pavilions Foundation income statements for the six months ended June 30, 2025 and June 30, 2026; the June 30, 2026 balance sheet; Finance Director second-quarter notes; and the Foundation Board Financial Analysis dated August 2026. Event results exclude staff time and shared overhead unless specifically stated. Cost-to-raise-a-dollar calculations use \$150,640 of year-to-date operating revenue, \$24,427 of direct fundraising expense, and \$34,000 of allocated wages and benefits.

Grand Traverse Pavilions Foundation
BALANCE SHEET
JUNE 30, 2026

Assets

Unrestricted Assets-Cash		
General Cash	225,877.22	
Annual Events	72,336.05	
Concert On The Lawn	123,755.09	
Board Advised Fund	6,801.00	
Activities	7,088.64	
Adult Day Unit	1,136.72	
Memorials	1,814.29	
Total Unrestricted Cash		438,809.01
Restricted Assets-Cash		
Lights of Love	6,775.00	
Campus Beautification	33,414.11	
Caregiver Conference	2,541.10	
Gwen Rauch Memorial Emp Cancer	14,742.29	
Adult Day Services Fund	1,764.58	
Cottages	630.00	
Wellness Center Fund	575.00	
Total Restricted Cash		60,442.08
Total Cash-Restricted and Unrestricted		499,251.09
Restricted Assets-Investments		
Employee Education Endowment F	75,272.43	
Pet Care Endowment Fund	55,712.39	
Benevolent Endowment Fund	2,390,593.79	
Total Restricted Assets-Investments		2,521,578.61
Total Assets		3,020,829.70

Liabilities and Equity

Liabilities		
Total Liabilities		00
Equity		
Retained Earnings	2,751,795.29	
Retained Earnings-Current Year	269,034.41	
Total Equity		3,020,829.70
Total Liabilities and Equity		3,020,829.70

Grand Traverse Pavilions Foundation
INCOME STATEMENT

FOR THE SIX PERIODS ENDED JUNE 30, 2026

	PERIOD TO DATE ACTUAL	YEAR TO DATE ACTUAL
Revenue		
Donation Inc - Annual Campaign	40,398.70	68,910.91
Donation Inc-Light of Love	.00	100.00
Donation Inc - Activities	1,000.00	1,000.00
Donation Inc - Benevolent	.00	18,200.00
Donation Inc - Memorials	.00	330.00
Sponsorship Inc - Golf Event	300.00	11,550.00
Sponsorship Inc - Concert On T	4,500.00	19,249.00
Ticket Sales - Golf Event	2,170.00	12,170.00
Silent Auction Income-Golf Eve	40.00	2,535.00
Concession Sales - Concert On	595.00	595.00
Grant Income	.00	16,000.00
TOTAL Revenue	49,003.70	150,639.91
Gross Profit	49,003.70	150,639.91
Operating Expense		
Programming Exp.-Television	.00	10,189.26
Programming Exp.-Campus Beauti	.00	4,084.57
Programming Exp. - Pet Care Fu	8,685.00	8,685.00
Programming Exp.-Sr. Housing S	28,196.00	47,805.00
Fundraising Expense - Golf Eve	214.00	10,058.00
Food/Tent Rental-Concert on La	707.00	8,779.47
Printing/Binding	.00	465.00
Financial Statement Audit	.00	3,000.00
Investment Advisory Fees	.00	6,470.18
Bank and Credit Card Fees	218.12	844.69
Meeting Expense - Annual Campa	.00	575.00
Entertainment - Concert On The	2,500.00	2,500.00
Sound - Concert On The Lawn	1,000.00	1,000.00
Misc. Expense - Grand Event	58.81	73.81
Misc Expense - Concert on the	.00	204.10
TOTAL Operating Expense	41,578.93	104,734.08
Net Income from Operations	7,424.77	45,905.83
Other Income and Expense		
Investment Income (Loss)		
Unrealized Gains (Losses)	(16,154.47)	197,202.28
Interest and Dividend Income	9,436.81	25,926.30
TOTAL Investment Income (Loss)	(6,717.66)	223,128.58
TOTAL Other Income and Expense	(6,717.66)	223,128.58
Earnings before Income Tax	707.11	269,034.41
Net Income (Loss)	707.11	269,034.41

**GRAND TRAVERSE
PAVILIONS FOUNDATION**

FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2025



Vredeveld Haefner LLC
CPAs and Consultants
CPAs

GRAND TRAVERSE PAVILIONS FOUNDATION

TABLE OF CONTENTS

	<u>PAGE</u>
Independent Auditors' Report	1-2
Financial statements	
Statement of Financial Position	3
Statement of Activities	4
Statement of Functional Expenses	5
Statement of Cash Flows	6
Notes to the Financial Statements	7-11



Vredeveld Haefner LLC

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INDEPENDENT AUDITORS' REPORT

June 26, 2026

Board of Trustees
Grand Traverse Pavilions Foundation

Opinion

We have audited the accompanying financial statements of Grand Traverse Pavilions Foundation (a nonprofit organization), which comprise the statement of financial position as of December 31, 2025, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Grand Traverse Pavilions Foundation as of December 31, 2025, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Grand Traverse Pavilions Foundation and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Grand Traverse Pavilions Foundation's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements, including omissions, are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Grand Traverse Pavilions Foundation's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Grand Traverse Pavilions Foundation's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Ordenold Haefner LLC

BASIC FINANCIAL STATEMENTS

GRAND TRAVERSE PAVILIONS FOUNDATION

STATEMENT OF FINANCIAL POSITION

DECEMBER 31, 2025

Assets

Current assets

Cash and cash equivalents	\$ 443,515
Investments	<u>2,308,281</u>

Total assets	\$ <u>2,751,796</u>
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Liabilities

Accounts payable	\$ <u>-</u>
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Net assets

Without donor restriction	362,089
Board designated	933,134
With donor restriction	<u>1,456,573</u>

Total net assets	<u>2,751,796</u>
-------------------------	-------------------------

Total liabilities and net assets	\$ <u>2,751,796</u>
---	----------------------------

The accompanying notes are an integral part of these financial statements.

GRAND TRAVERSE PAVILIONS FOUNDATION

STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED DECEMBER 31, 2025

	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>Total</u>
Revenue and support			
Donations	\$ 159,420	\$ 4,922	\$ 164,342
Sponsorships	31,849	-	31,849
Grants	2,058	16,990	19,048
Donated services	23,566	-	23,566
Interest and dividends	9,672	62,006	71,678
Realized and unrealized gain (loss) on investments	12,356	215,446	227,802
Miscellaneous	27,202	-	27,202
Net assets released from restrictions			
Satisfaction of purpose restrictions	<u>319,931</u>	<u>(319,931)</u>	<u>-</u>
Total revenue and support	<u>586,054</u>	<u>(20,567)</u>	<u>565,487</u>
Expenses			
Program services	91,978	-	91,978
Supporting services			
General and administrative	46,866	-	46,866
Fundraising	<u>28,360</u>	<u>-</u>	<u>28,360</u>
Total expenses	<u>167,204</u>	<u>-</u>	<u>167,204</u>
Change in net assets	418,850	(20,567)	398,283
Net assets, beginning of year	<u>876,373</u>	<u>1,477,140</u>	<u>2,353,513</u>
Net assets, end of year	<u>\$ 1,295,223</u>	<u>\$ 1,456,573</u>	<u>\$ 2,751,796</u>

The accompanying notes are an integral part of these financial statements.

GRAND TRAVERSE PAVILIONS FOUNDATION

STATEMENT OF FUNCTIONAL EXPENSES

FOR THE YEAR ENDED DECEMBER 31, 2025

		<u>Supporting Services</u>		
	<u>Program Services</u>	<u>Management and General</u>	<u>Fundraising</u>	<u>Total</u>
Grants	\$ 91,978	\$ -	\$ -	\$ 91,978
Food services	-	-	2,585	2,585
Entertainment	-	-	13,600	13,600
Bank/investment charges	-	15,600	-	15,600
Advertising and promotion	-	-	9,278	9,278
Accounting and audit	-	7,700	-	7,700
Raffle and auction	-	-	50	50
Donated labor	-	23,566	-	23,566
Miscellaneous	-	-	2,847	2,847
Total expenses	\$ 91,978	\$ 46,866	\$ 28,360	\$ 167,204

The accompanying notes are an integral part of these financial statements.

GRAND TRAVERSE PAVILIONS FOUNDATION

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED DECEMBER 31, 2025

Cash flows from operating activities

Change in net assets	\$ 398,283
Adjustments to reconcile change in net assets to net cash provided (used in) operating activities	
(Gain) loss on investments and related earnings	(214,521)
Changes in operating assets and liabilities which provided (used) cash	
Accounts payable	<u>(3,323)</u>

Net cash provided by (used in) operating activities	<u>180,439</u>
--	----------------

Cash flows from investing activities

Purchase of investments	(63,003)
Sales of investments	<u>22,316</u>

Net cash provided by (used in) investing activities	<u>(40,687)</u>
--	-----------------

Net increase (decrease) in cash and cash equivalents	139,752
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Cash and cash equivalents, beginning of year	<u>303,763</u>
---	----------------

Cash and cash equivalents, end of year	<u>\$ 443,515</u>
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Noncash transactions

The Pavilions Foundation received \$23,566 of contributed labor during the year.

GRAND TRAVERSE PAVILIONS FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2025

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization and Nature of Activities

The mission of Grand Traverse Pavilions Foundation (the Foundation) is to cultivate constituent relationships that support the initiatives of Grand Traverse Pavilions and assure its viability for future generations. The Foundation is primarily supported by donor contributions and investment income.

Basis of Presentation

The Foundation financial statements have been prepared on the accrual basis of accounting in conformity with accounting principles generally accepted in the United State of America. The Foundation is required to report information regarding its financial position and activities according to two classes of net assets depending on the existence or absence of donor-imposed restrictions: net assets without donor restrictions and net assets with donor restrictions.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of income and expenses during the reporting period. Actual results could differ from those estimates.

Cash and Cash Equivalents

The Foundation considers all demand deposits, cash on hand and highly liquid investments with a maturity of three months or less when purchased to be cash equivalents. The Foundation maintains depository accounts at banks that are insured by the Federal Deposit Insurance Corporation up to \$250,000. Management believes that the Foundation is not exposed to any significant interest rate or other risk on these deposits.

Investments

Investments are composed of various mutual funds investing in debt and equity securities that are carried at fair value. Investment income and gains and losses are included as changes in net assets without donor restrictions or with donor restrictions in the accompanying statement of activities based on donor stipulations.

Fair Value Measurements

Fair value refers to the price that would be received to sell an asset or paid to transfer a liability (an exit price) in an orderly transaction between market participants in the market in which the reporting entity transacts such sales or transfers based on the assumptions market participants would use when pricing an asset or liability. Assumptions are developed based on prioritizing information within a fair value hierarchy that gives the highest priority to quoted prices in active markets and the lowest priority to unobservable data, such as the reporting entity's own data.

GRAND TRAVERSE PAVILIONS FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2025

For assets and liabilities recorded at fair value, it is the Foundation's policy to maximize the use of observable inputs and minimize the use of unobservable inputs when developing fair value measurements for those financial instruments for which there is an active market. In cases where the market for a financial asset or liability is not active, the Foundation includes appropriate risk adjustments that market participants would make for nonperformance and liquidity risks when developing fair value measurements. Fair value measurements for assets and liabilities for which limited or no observable market data exists are accordingly based primarily upon estimates and are often calculated based on the economic and competitive environment, the characteristics of the asset or liability, and other factors. Therefore, the results cannot be determined with precision and may not be realized in an actual sale or immediate settlement of the asset or liability. Additionally, there may be inherent weaknesses in any calculation technique and changes in the underlying assumptions used, including discount rates and estimates of future cash flows, could significantly affect the results of current or future values. For a further discussion of fair value measurements, refer to the following notes on investments and fair value measurement.

Interpretation of Relevant Law

The Board of Trustees of the Foundation has interpreted the State Prudent Management of Institutional Funds Act (SPMIFA) as requiring the preservation of the original gift as of the gift date for donor-permanently restricted funds. To the extent of available investments, the foundation credits interest and investment earnings to donor-permanently restricted and donor-purpose restricted gifts. As a result of this interpretation, the Foundation classifies as donor restricted net assets (a) the original value of gifts donated, (b) the original value of subsequent gifts donated, (c) accumulations of earnings, (d) less any balances released from purpose restriction.

In accordance with SPMIFA, the Foundation considers the following factors in making a determination to appropriate or accumulate donor-restricted funds:

- The duration and preservation of the fund;
- The purposes of the Foundation and the donor-restricted fund;
- General economic conditions;
- The possible effect of inflation and deflation;
- The expected total return from income and the appreciation of investments; and
- Other resources of the Foundation.

Contributions and Foundation Grants Revenue Recognition

Contributions received are recorded as net assets without donor restrictions or with donor restrictions depending on the existence of any donor restrictions. All donor-restricted contributions are reported as an increase in net assets with donor restrictions. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restriction.

Donated Services and Facilities

Certain professional services and facilities are donated to the Foundation by the Grand Traverse Pavilions. Since these donations meet the criteria for recognition, they are recorded at fair value at the date of donation.

GRAND TRAVERSE PAVILIONS FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2025

Functional Allocation of Expenses

The costs to provide the various programs and other activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Contributed labor is allocated between management and general and fundraising activities based on estimated of time and effort expended on each activity.

Income Taxes

The Foundation is a not-for-profit organization exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code and has reported no provision for federal income taxes. Generally, income tax returns filed within the last three years remain open and subject to audit by regulatory authorities. The Foundation concludes that there are no significant uncertain tax positions requiring recognition in the financial statements.

Subsequent Events

In preparing these financial statements, management has evaluated significant events and transactions for potential recognition or disclosure subsequent to December 31, 2025 and through the auditors' report date, the date the financial statements were available to be issued. No such events or transactions were identified.

2. FAIR VALUE MEASUREMENTS

The following table sets forth by level, within the fair value hierarchy, the Foundation's investments measured at fair value at December 31, 2025:

	<u>Total</u>	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>
Money market mutual fund	\$2,308,281	\$2,308,281	\$ -	\$ -

Fair value is defined by generally accepted accounting principles as the exchange price that would be received for an asset or paid to transfer a liability (an exit price) in an orderly transaction between market participants at the measurement date and in the principal or most advantageous market for that asset or liability.

In addition to defining fair value, accounting standards establish a three-level fair value hierarchy that prioritizes the inputs used to measure fair value. This hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities, and the lowest priority to unobservable inputs. The three levels of inputs used to measure fair value are as follows:

Level 1 - inputs are unadjusted quoted market prices in active markets for identical assets or liabilities in active markets that the Foundation has the ability to access.

Level 2 - inputs to the valuation methodology include:

- quoted prices for similar assets and liabilities in active markets
- quoted prices for identical or similar assets and liabilities in markets that are not active
- other inputs that are observable or can be corroborated by observable market data
- inputs that are derived from or corroborated by observable market data by correlation or other means. If the asset or liability has a specified (contractual) term, the level 2 input must be observable for substantially the full term of the asset or liability.

GRAND TRAVERSE PAVILIONS FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2025

Level 3 - inputs are generally unobservable and significant to the fair value measurement. Such inputs typically reflect management's estimates of assumptions that market participants would use in pricing the asset or liability, including certain pricing models, discounted cash flow methodologies and similar techniques that use significant unobservable inputs.

3. LIQUIDITY AND AVAILABILITY

The Foundation is supported by restricted contributions. Because a donor's restriction requires resources to be used in a particular manner or in a future period, the Foundation must maintain sufficient resources to meet those responsibilities with donors. Thus, financial assets may not be available for general expenditure within one year. As part of the Foundation's liquidity management, it has a policy to structure financial assets to be available as its general expenditures, liabilities and other obligations come due.

The Foundation's financial assets at year-end are as follows:

Current financial assets at December 31, 2025	\$2,751,796
Less those unavailable for general expenditure within one year due to donor specified time or purpose restrictions	<u>1,502,182</u>
Financial assets available to meet cash needs for general expenditures within one year	<u>\$ 1,249,614</u>

4. ASSETS HELD BY OTHERS

Through its fundraising activities, the Foundation accepts donations directly or encourages donors to contribute to the Grand Traverse Pavilions Endowment Fund and the Grand Traverse Senior Housing Endowment Fund maintained by the Grand Traverse Community Foundation (Community Foundation). The Community Foundation's Board of Trustees (the Trustees) retains variance power and has the authority to modify any restriction or condition on the distribution of funds for any specific charitable purpose or to a specific organization if, in the sole judgment of the Trustees, such restrictions or conditions become, in effect, unnecessary, incapable of fulfillment or inconsistent with the charitable needs of the community served. Accordingly, the account is not included in the financial statements of the Foundation. Summary financial information for the Community Foundation endowment funds for the year ended December 31, 2025 are as follows.

	<u>Endowment Fund</u>	
	<u>Pavilions</u>	<u>Senior Housing</u>
Beginning net assets	\$575,880	\$470,218
Grants	(20,740)	(16,990)
Earnings (loss)	<u>86,371</u>	<u>68,156</u>
Ending net assets	<u>\$641,511</u>	<u>\$521,384</u>

GRAND TRAVERSE PAVILIONS FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2025

5. RELATED PARTY TRANSACTIONS

The Foundation Board of Trustees is appointed by the Grand Traverse County Department of Health and Human Services Board which operates the Pavilions (an enterprise fund of Grand Traverse County).

The Grand Traverse Pavilions donated labor to the Foundation of \$23,566 during the year.

The Foundation provided grants to the Grand Traverse Pavilions and scholarships to Grand Traverse Pavilions residents of \$91,978 during the year.

6. NET ASSETS

Net assets with donor restrictions at December 31, 2025 were as follows:

Specific purpose restriction	
Caregivers conference	\$ 2,541
Canine	51,300
Gwen Rauch memorial cancer fund	14,742
Campus beauty	37,498
Sr. housing benevolence	1,271,720
Adult daycare	1,765
Wellness	575
Employee education	69,128
Lights of love	6,675
Cottage fund	629
	<u>629</u>
Total net assets with donor restrictions	<u>\$1,456,573</u>

Net assets released from donor restrictions during the year ended December 31, 2025 are as follows:

Satisfaction of purpose restriction	
Sr. housing benevolence	\$262,446
Cottage support	20,785
Canine	16,316
Miscellaneous other	10,000
Employee education	6,000
Wellness	4,384
	<u>4,384</u>
Total restrictions released	<u>\$319,931</u>

GRAND TRAVERSE PAVILIONS
Service Excellence Award Program
July 2026

Employee of the month (in yellow)

5

First Name*	Last Name*	Title of Nominated Employee*	Nominated For*	Nominated By*
Lori	Kaltenbach	Child Care Facilitator	I would like to nominate Lori for her outstanding compassion and dedication to our residents. At the end of her shift, Lori was on her way to her car when she noticed a family member with a resident who needed assistance returning from a walk. Without hesitation, she stepped in to help, ensuring they made it safely back to the main lobby and elevator. Although her workday was over, Lori chose to put our residents first. Her kindness, initiative, and willingness to go above and beyond reflect the values we strive to provide every day. Thank you, Lori, for making such a meaningful difference.	Sara Faught
Kaitlyn	Horchner	CNA	I would like to nominate Kaitlyn Horchner for going above and beyond in patient care. Despite a short-staffed afternoon shift, she took the initiative to provide a rehab patient with a shower after learning it had not been completed during the morning. Although the patient was not part of her assignment, she made the time to ensure his needs were met. The patient expressed heartfelt appreciation. Kaitlyn's selflessness and commitment to excellent patient care are truly deserving of recognition. Her willingness to help beyond her assigned duties reflects exceptional teamwork, compassion, and commitment to patient-centered care.	Angela Monte de Ramos
Alex	Alysworth	Admin Asst.	Alex has been such a wonderful help to the FM team. She stays on top of her core responsibilities while juggling any additional tasks sent her way with smile and positive attitude. Her willingness to help has been so impactful and made a real difference to the team. Thank you Alex!	Kathryn Holibaugh

GRAND TRAVERSE PAVILIONS

Service Excellence Award Program

July 2026

Employee of the month (in yellow)

Shelly	Coddington	Central Supply Manager	Shelly has done an excellent job of maintaining stock since switching over our inventory from scanning to the unit charging to each unit instead of the residents themselves. This has been a big change resulting in higher levels of stock being used. She has been on top of the inventory pars and her organization and work ethic make her Outstanding and a Extremely Valuable Asset not only to the facility but also the residents that require something special or unique for their personal health and well being.	Barb Hoseit
Krissie	Kackman	RN	When Krissie learned that one of our residents was approaching his 70th wedding anniversary, she recognized how meaningful this milestone was to him. She went above and beyond her nursing responsibilities by reaching out to the resident's family to gather photographs of him and his wife. Using those photos, she created a personalized gift that celebrated their big milestone. Krissie saw an opportunity to create joy and honor what mattered most to her resident. Krissie's thoughtful gesture had a profound impact on the resident and his family. In a thank-you card, the resident's daughter wrote: "Dear Krissie, Thank you so very much for making my dad and mom's 70th wedding anniversary so special for my dad. You have no idea how much he appreciated it. He has always been the endless romantic, and this was a very big deal to him. Your heart is beautiful and has made a wonderful impression on both of my parents. Thank you many times over for going above and beyond the call of duty. You and your fellow RNs and LPNs are so fantastic, kind-hearted, generous, and beyond words. Our appreciation for each of you goes beyond our ability to express it."	Chrissy Wagatha

GRAND TRAVERSE PAVILIONS
Service Excellence Award Program
July 2026

Employee of the month (in yellow)

Carrie	Aprill	CNA	Carrie recently stayed beyond her scheduled shift to complete an additional shower, ensuring the resident received excellent care and providing extra support to her coworkers so all residents' needs were met. Her willingness to go above and beyond demonstrates her commitment to quality resident care and teamwork.	Chrissy Wagatha
Rick	Harner	Maintenance	When we completely ran out of towels in the pool with multiple therapists in the pool, Rick went to laundry and actually got towels from the dryer, folded them and brought them to us in the pool (still warm! ;-)) Thank you so much for always watching out for us and taking such good care of the pool, both in and out of the water!	Carrie Baldwin
Chrissy	Wagatha	Adon	Taking time to stop and buy flowers and a card so that one of her residents would have them to give to his wife. They were celebrating their 70th wedding anniversary. Thank you Chrissy!!!	Beth Riffle

Grand Traverse Pavilions Compliance & Risk Dashboard

Reporting Period: Jan-July 2026

Presented by: Ty Antkoviak, Corporate Compliance Officer and the Director of Quality, Safety, Risk, and Compliance.

Board Assurance

Grand Traverse Pavilions maintains an active Compliance Program designed to prevent, identify, investigate, and correct compliance concerns while promoting quality of care. We are also strengthening the Ethics component of the program, bringing together administration, nursing leadership, the Medical Director, and legal counsel, as appropriate, to guide policy and decision-making on complex issues involving quality of life and care, advance directives, intimacy, relationships, and other ethical considerations.

In 2026, our focus has increasingly shifted toward preventing risk before harm or noncompliance occurs. Through education, monitoring, auditing, confidential reporting, risk assessment, and leadership oversight, we seek to identify vulnerabilities early. When concerns are identified, they are evaluated, investigated as appropriate, corrected, and monitored to ensure improvement is sustained. Findings and trends are also connected to our quality, safety, and risk-management activities to strengthen resident care, regulatory compliance, and organizational integrity.

We would characterize this work as moving Grand Traverse Pavilions from a collection of individual compliance activities toward an integrated compliance, ethics, quality, safety, and enterprise-risk system:

Identify Risk → Report → Investigate → Correct → Monitor → QAPI → Educate → Report to Leadership/Board → Prevent Recurrence

This report provides the DHHS Board with high-level oversight of these activities and organizational risks while appropriately protecting confidential resident, employee, investigative, and legally sensitive information.

1. Board Compliance & Risk Dashboard

Oversight Area	YTD / Current Status
Compliance Program & Committee	Program active; quarterly oversight established
Compliance education	Education and reporting expectations reinforced

Monitoring & auditing	Expanded monitoring program being implemented
Confidential reporting	Reporting and non-retaliation processes established
Compliance investigations	Concerns reviewed and investigated as appropriate
Corrective action monitoring	Tracking and effectiveness monitoring being strengthened
Regulatory / survey readiness	Active improvement and monitoring
Ethics Program	Program development underway
Incident reporting / risk system	Implementation underway
Claim management	Increased coordination between Administration, Compliance/Risk, Insurance Carriers, and Legal
Board compliance oversight	Quarterly reporting framework advancing

2. Year-to-Date Risk Profile

Risk Area	Risk Trend	Management Response
Resident Quality & Safety	↓	Monitoring, QAPI and improvement activities
Regulatory / Survey Compliance	↓	Corrective actions and survey-readiness work
Clinical Documentation	→	Education, monitoring and targeted review
Billing / Reimbursement	→	Routine auditing and monitoring
Privacy / Information Security	→	Privacy controls and ongoing monitoring
Workforce / Screening / Credentials	→	Screening and oversight controls
Fraud, Waste & Abuse	→	Reporting and monitoring systems

Vendor / Contract Risk	↓	Enhanced contract and relationship review
Resident Rights / Ethical Issues	→	Policy review and Ethics Program development

Trend: ↑ *Increasing Risk* → *Stable* ↓ *Improving*

3. Corrective Action & Prevention

Management continues to strengthen the connection between identified risk, corrective action, and sustained improvement.

Area	Primary Prevention / Corrective Strategy	Status
Quality & Clinical	QAPI, monitoring, leadership escalation and follow-up	<i>Improving</i>
Regulatory / Survey	Corrective action, mock survey and readiness monitoring	<i>Improving</i>
Documentation / Billing	Targeted review, auditing and education	<i>Building</i>
Policy / Process	Policy reconciliation and standardization	<i>On track</i>
Privacy / Security	Access controls, confidentiality and HIPAA safeguards	<i>On track</i>
Contract / Vendor	Enhanced legal, regulatory and financial-risk review	<i>Improving</i>
Workforce	Screening, education and accountability	<i>On track</i>

Compliance and risk concerns are assigned to responsible leaders, corrective actions are tracked, and follow-up monitoring is used to determine whether improvements are effective and sustained.

4. 2026 Compliance, Ethics & Risk Work

A. Compliance & Governance

- Strengthened the Corporate Compliance Officer function and clarified reporting relationships with administration, the Compliance Committee, and DHHS Board.
- Reviewed the Corporate Compliance Program against CMS §483.85 requirements.
- Defined recurring responsibilities for investigations, monitoring, auditing, education, corrective action, and reporting.
- Established a quarterly Compliance Committee structure and Board reporting process.

- Strengthened confidential reporting, non-retaliation, and employee speak-up expectations.
- Began peer benchmarking and Compliance Coordinator shadowing to identify additional best practices.

B. Quality, Safety & Regulatory Risk

- Strengthened the connection among Compliance, QAPI, Quality, Safety and Risk Management.
- Implemented structured leadership huddles and escalation pathways for resident, staffing, infection, equipment, safety, and operational concerns.
- Advancing organizational expectations for reporting unsafe behavior.
- Strengthened mock-survey and regulatory survey readiness.
- Finetuning claims management through insurance carriers and legal.
- Advanced implementation of an electronic incident-reporting system as a central source for safety and risk information.
- Achieved Joint Commission Nursing Care/Memory Care Certification.

C. Ethics, Resident Rights & Privacy

- Strengthening the Code of Conduct and expectations for ethical behavior, confidentiality, reporting, and non-retaliation. An updated version coming soon.
- Began development of a more formal Ethics Program for complex resident-care and quality-of-life decisions.
- Reviewed resident policies and agreements for consistency involving admission, discharge, transportation, medication, resident rights, and Residential Services.
- Strengthened HIPAA, confidentiality, EMR access, and Business Associate Agreement protections.
- Evaluated the appropriate relationship among incident reporting, the medical record, QAPI, compliance, and Patient Safety Organization protections.

D. Financial, Contract & Operational Risk

- Implemented more rigorous contract review before execution and renewal.
- Strengthened contractual protections involving indemnification, liability, privacy, regulatory violations, penalties, recoupments, and vendor performance.
- Increased oversight of Medicare/Medicaid billing, medical necessity, documentation, overpayments, and fraud/waste/abuse risks.

- Incorporated vendor screening, exclusion/sanction review, and contractor compliance into the broader program.
- Strengthened supply-chain governance so vendor decisions consider quality, compliance, operational risk, service, and financial value—not price alone.

5. Compliance & Risk Priorities — Next Quarter

1. Implement the electronic Incident Reporting System and establish routine trend reporting.
2. Complete scheduled compliance audits and monitoring, with particular attention to higher-risk areas.
3. Continue development of the Ethics Program, including structure, membership, referral process, and policy support.
4. Strengthen staff education on compliance reporting, confidentiality, non-retaliation, and individual responsibility.
5. Review regulatory, billing, clinical, and documentation risks and identify opportunities for prevention.
6. Further integrate Compliance, QAPI, Quality and Risk Management data to identify trends and systemic risks earlier.
7. Apply peer-organization best practices.

6. Matters Requiring Board Attention

☐ None this quarter

☐ Board awareness requested: _____

☐ Board action requested: _____

Confidentiality Note: This public report intentionally presents compliance information in summary form. Details involving residents, employees, investigations, protected health information, legal matters, or other confidential information are not included in the public dashboard and will be handled in accordance with applicable law and GTP procedures.



Through July

A GRAND MISSION

24 | 7 | 365

GTP Organizational Scorecard FY2026						
Strategy	Measure Name	Metric	+/-	Target	FYTD / Month	NOTES:
Residents First	Evaluate Eden Certification	Achieve	✓	Completed	no activity	Q3
	SNF Survey- Residents and families kept informed of care	% Positive Responses	↑	>55%	93.7%	Good+Great responses. Benchmark=85.6%. Action needed-more responses from good to excellent. 2025 rate was 46.36%.
	Launch Cottages Resident Satisfaction Survey	Overall Recommendation Satisfaction Score	✓	Obtain Baseline	96.6%	Good + Great responses. Benchmark= 93.5. Action needed-move more responses from good to excellent.
Team	Launch New Great Place to Work Survey	% Engagement Score	✓	Obtain Baseline	Deploy Sept.	Current process expired April 2026; relaunch as an annual survey.
	Team Retention	% Staff Retention	↑	≥74.4%	pending	pending data/software validation
	Daily <i>Departmental</i> Huddles & Scorecards	Implement	✓	100%	100%	Fully deployed July 7.
Quality Safe Care	Conduct a Safety Culture Survey	% Positive Responses	✓	Obtain Baseline	in progress	Q4; Compare >90% favorable benchmark
	Incident Reporting Platform	Deploy	✓	Completed	Go Live Oct. 1st	Vendor selected. Build and deploy.
	Receive The Joint Commission General & Memory Care Certification	Achieve	✓	Completed	Completed	Survey complete! Good experience. Submitting plan of correction.
	Conduct 2 Mock Surveys	Achieve	✓	Completed	Completed	Life Safety survey + CMS mock survey
	Life Safety Inspection: CMS State Survey	# Citations	↓	≤7	11	2026 POC in progress. 2025 baseline is 7 citations
	Health Inspection: CMS State Survey	# Citations	↓	≤10	10	2026 POC in progress. 2025 baseline is 20 citations; fewer citations lead to an increase in Star inspection rating
Operational Performance	Increase SNF Census	Avg. Total # Residents	↑	≥190	196	Baseline is 180 as of FYE25; State Bed Plan is 85% of 223
	Increase Cottages Occupancy	Avg. Total # Residents	↑	≥63	63	Gradual increase from 58 in January to 67 in Sep-Dec 2026
	Improve Combined Days Cash On Hand	\$ Cash / (\$Operating Expenses/365)	↑	≥60	35	Aim for 90+ days (best practice 120+) benchmark
	Manage (Combined) Expenses	Total \$ Expenses	↓	\$ 22,681,014	\$ 22,874,456	Negative variance to budget by (\$193k) YTD
	Reduce Days Accounts Receivable	net \$ AR / avg daily \$ revenue	↓	≤55	65	Positive trajectory! Baseline is 79 days; benchmark <45 days

At or better than target

Worse than target

BOLD TEXT indicates GTP level priorities



TO: Grand Traverse County Department of Health and Human Services Board
FROM: Darrell Lavender, CEO
RE: July Report

Census (Average Daily Census)

	Aug-MTD	July-26	Jun-26	May-26	Apr-26	Mar-26	Feb-26
Medical Care Facility (MCF)	198	196	187	194	185	184	190
Cottages	66	63	65	64	63	63	61

Occupancy	July-26	June-26	May-26	Apr-26	Mar-26	Feb-26
MTD Goal 85% <i>Available beds</i>	88%	84%	85%	83%	83%	86%
YTD Goal 85% <i>Licensed beds</i>	79%	78%	81%	78%	78%	79%

MCF	July-26	June-26	May-26	Apr-26	Mar-26	Feb-26
Admissions & Re-admits	56	58	58	51	59	61
Discharges	51	54	54	57	54	63
MMC Referrals	224	207	207	203	180	184
MMC Denied	37	23	23	14	15	15
Transfers to LTC	1	1	1	1	0	2

Cottages	July-26	June-26	May-26	Apr-26	Mar-26	Feb-26
Admissions	1	2	2	2	3	4
Respite	3	8	6	4	6	4
Discharges	1	0	1	2	1	1

Finance

	July-26	June-26	May-26	Apr-26	Mar-26	Feb-26
Combined Net Income	\$(93,912)	\$(130,738)	\$(95,559)	\$(131,162)	\$(3,082)	\$5,267
MCF Net Income	\$(109,932)	\$(156,872)	\$(78,929)	\$(110,288)	\$(7,376)	\$13,214
Cottage Net Income	\$(13,800)	\$1,319	\$(16,630)	\$(20,873)	\$4,294	\$(7,947)
Cash Balance	\$2,853,791	\$3,982,001	\$3,568,593	\$3,161,363	\$2,962,896	\$2,721,582
A/R Days Receivable Outstanding	65	66	68	70	71	69

MCF Operating Expenses PPD History

	July-26	June-26	May-26	Apr-26	Mar-26	Feb-26
MCF Operating Expenses Actual PPD	504	528	508	511	503	490
MCF Operating Expenses Budgeted PPD	487	494	489	494	489	506
Variance (unfavorable)/favorable	\$(15)	\$(33)	\$(19)	\$(17)	\$(14)	16

Facility Reported Incidents

	July-26	June-26	May-26	Apr-26	Mar-26	Feb-26
Medical Care Facility	1	1	3	2	4	1

Wellness Center

	July-26	June-26	May-26	Apr-26	Mar-26	Feb-26
Inpatient Rehab						
Medicare A	33	28	35	32	28	28
Medicare Advantage Skilled	31	29	27	34	32	31
Private Insurance: Inpatient	11	16	16	12	9	8
Private Pay: Inpatient	1	1	1	1	1	1
Auto: Inpatient	0	0	1	1	0	0
Med A/Rehab Inpatient Totals	76	74	80	80	70	68
Medicaid	3	5	2	1	3	2
Medicare B: Inpatient	37	25	28	25	24	21
Medicare B Advantage: Inpatient	34	29	30	29	21	25
Med B Inpatient Totals	74	59	60	55	48	48
Medicare B: Outpatient	32	30	33	33	32	24
Medicare B Advantage: Outpatient	48	43	41	38	35	41
Private Insurance: Outpatient	14	14	20	21	19	21
Work Compensation: Outpatient	0	0	0	0	0	0
Outpatient Totals	94	87	94	92	86	86
Outpatient/Aquatic Center						
Aquatic inpatients therapy visits	24	9	9	16	14	21
Aquatic aftercare visits per month	328	342	323	302	244	269
Aquatic outpatient PT visits	223	205	206	210	167	165
Aquatic group class participants	94	63	61	77	74	74
Land therapy visits (PT, OT, SLP)	303	292	136	262	252	253
Total Outpatient therapy visit	526	497	342	472	419	418
Outpatient aquatic therapy revenue	56,900.87	54,407.52	44,198	53,370	44,773	42,913
Aftercare monthly revenue	3,280	3,420	3,230	3,020	2,440	2,690
Aquatic group class revenue	1,880	1260	1,420	1,540	1,480	1,480
Cottages visits	73	50	48	83	104	78
Total Wellness center revenue	62,060.87	59,087.52	48,848	57,929	48,692	47,083

Staffing

	July-26	June-26	May-26	Apr-26	Mar-26	Feb-26
Hires	N/A	13	8	9	12	9
Resignations	N/A	9	10	13	7	10
Referrals	N/A	5	10	8	10	8
Total # Employees	N/A	355	390	385	355	353

Environmental Services

- Landscaping around all buildings is near completion.
- We have 2 new wheelchair swings on the way for our interior courtyards.

SNF Resident Survey Results

Thank you for the care you provide every day

Resident Welcome & Quality Survey | June 15–August 5, 2026 | n=79 responses



Overall, residents and families see
GTP SNF as safe, caring, and *highly recommendable*.

BIG WINS



96.2%

would
recommend GTP

Peer: 93.5%



97.5%

rated staff
Good/Excellent

Peer: 96.2%



97.5%

rated care
Good/Excellent

Peer: 93.0%



97.5%

feel safe
and secure

Peer: 97.3%



96.2%

say management
is responsive

Peer: 90.4%



93.7%

feel informed
about updates
and changes

Peer: 85.6%



WHAT RESIDENTS AND FAMILIES SAID



Staff are kind, compassionate,
and treat residents like family.



Residents feel safe, respected,
and well cared for.



Nursing, rehabilitation, and
communication were frequently praised.



The community, activities, and
campus environment are valued.



TOP OPPORTUNITIES



1. Food & Dining

Residents want improvements in
freshness, variety, flavor, temperature,
meal timing, and the overall
dining experience.



2. Engagement & Responsiveness

Residents want more individualized
activities, outdoor time, companionship,
and faster response and follow-through.



WHAT COMES NEXT

- ✓ Improve food and dining across the full resident experience.
- ✓ Strengthen individualized activities, engagement, and responsiveness.
- ✓ Continue recognizing and spreading the staff behaviors residents value most.



Our opportunity: turn more 'Good' experiences into 'Excellent' ones.



♥ *Thank you for making a difference for our residents and families.* ♥

ASSISTED LIVING RESIDENT SURVEY RESULTS

Thank you for the care you provide every day!

Resident Welcome & Quality Survey | June 15–August 5, 2026 | n=29 responses



Overall, residents and families see
GTP Assisted Living as safe, caring,
and **highly recommendable**.

BIG WINS



96.6%

would
recommend
GTP

Peer: 93.5%



96.6%

rated staff
Good/Excellent

Peer: 96.2%



100%

rated care
Good/Excellent

Peer: 93.0%



96.6%

feel safe
and secure

Peer: 97.3%



93.1%

say management
is responsive

Peer: 90.4%



93.1%

feel informed
about updates
and changes

Peer: 85.6%



WHAT RESIDENTS AND FAMILIES SAID



Staff are friendly, kind,
and respectful.



Residents feel safe, supported,
and well cared for.



Care, communication, and
daily support are appreciated.



Friendship, community, and
comfortable apartments
enhance daily life.



TOP OPPORTUNITIES



1. Food & Dining

Residents want improvements in
freshness, variety, flavor, temperature,
meal timing, and the overall
dining experience.



2. Activities, Socialization & Responsiveness

Residents want more individualized
activities, outings, outdoor time,
companionship, and faster response
and follow-through.



WHAT COMES NEXT

- ✓ Improve food and dining across the full resident experience.
- ✓ Strengthen activities, outings, socialization, and responsiveness.
- ✓ Continue recognizing and spreading the staff behaviors residents value most.

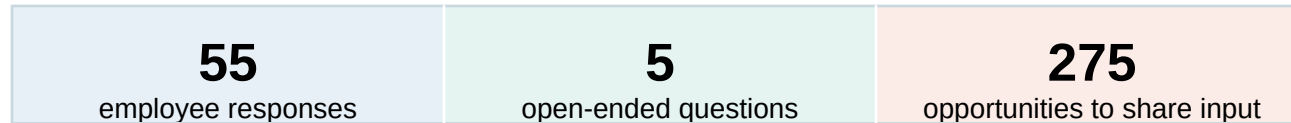


Our opportunity: turn more 'Good' experiences into 'Excellent' ones.

♥ Thank you for making a difference for our residents and families. ♥

BUILDING THE FUTURE OF GRAND TRAVERSE PAVILIONS

Your Voice Matters — Employee Feedback Summary



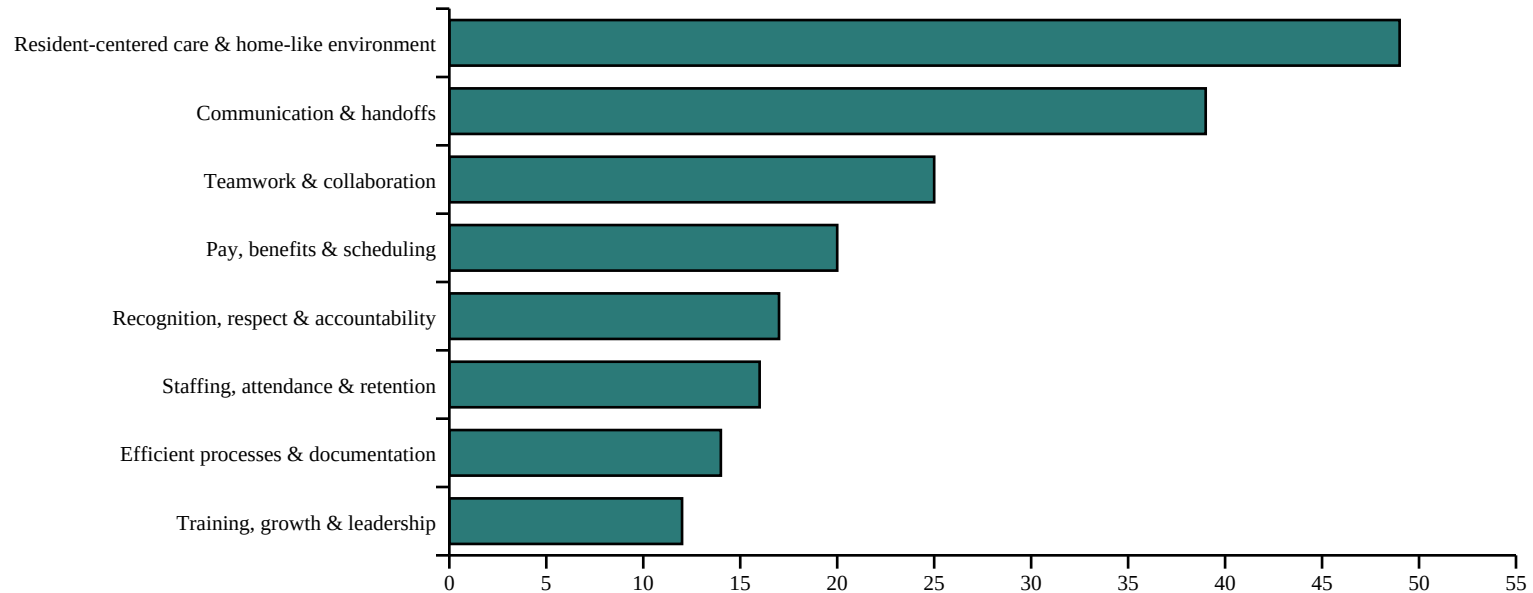
Words and ideas heard throughout the feedback



The strongest messages centered on **staff**, **residents**, **care**, **communication**, and **teamwork**. Employees described meaningful relationships and a home-like environment as important strengths, while also identifying opportunities to improve staffing, recognition, accountability, training, and efficient work processes.

KEY THEMES & OPPORTUNITIES

Number of respondents who referenced each theme in at least one answer



WHAT EMPLOYEES VALUE

- Residents and meaningful relationships
- Making a difference through quality care
- Coworkers, teamwork, and shared purpose
- A welcoming, home-like environment
- Commitment to Grand Traverse Pavilions

OPPORTUNITIES IDENTIFIED

- Strengthen communication across departments and shifts
- Improve staffing, attendance, and retention
- Increase employee recognition and accountability
- Simplify documentation and inefficient processes
- Expand training, growth, and leadership support

Suggested focus: Preserve the strong resident-centered culture while creating reliable communication practices, supporting and recognizing employees, and removing barriers that take time away from resident care.

August 13, 2026

Darrell Lavender
CEO
Grand Traverse County
1000 Pavilions Circle,
Traverse City, MI 49684-3098

Joint Commission ID: 598201
Program: Nursing Care Center Accreditation
Accreditation Activity: 60-day Evidence of Standards
Compliance
Accreditation Activity Completed : 8/11/2026

Dear Mr. Lavender:

On behalf of Joint Commission, it is a privilege to share Joint Commission's accreditation decision of Accredited for all services surveyed following your recent survey. For all services surveyed under the applicable manual below, you have been **ACCREDITED**.

- **Comprehensive Accreditation Manual for Nursing Care Center**

This accreditation award represents your commitment to upholding the highest standards of healthcare quality and safety for your patients, workforce and community. We share that commitment and value the collaboration between our organizations so that all people experience the safest, highest quality, best value healthcare across all settings.

This accreditation cycle is effective beginning June 18, 2026 and is customarily valid for up to 36 months, although, Joint Commission may, in certain situations, shorten the duration of the cycle.

Knowing the power of the Gold Seal in inspiring confidence and trust in your community, we provide resources so that you can promote your accreditation decision. You can find information and tips in the "Publicity Kit" link located on your secure extranet site, Joint Commission Connect.

To recognize your commitment and achievement to quality, Joint Commission will update your accreditation decision on the Find Accredited Organizations page of our [website](#). Congratulations on your accomplishment.

Sincerely,



Ken Grubbs, DNP, MBA, RN
Chief Nursing Executive & Executive Vice President
Division of Accreditation and Certification Operations



August 13, 2026

Darrell Lavender
CEO
Grand Traverse County
1000 Pavilions Circle ,
Traverse City, MI 49684-3098

Joint Commission ID: 598201
Memory Care Certification
Accreditation Activity: 60-day Evidence of Standards
Compliance
Certification Expiration Date : 6/18/2029

Dear Mr. Lavender:

Joint Commission is pleased to certify your organization for Memory Care Certification.

This certification cycle is effective beginning June 18, 2026 and is customarily valid for up to 36 months. Please note, Joint Commission reserves the right to shorten the duration of the cycle.

Should you wish to promote your certification decision, please view the information listed under the 'Publicity Kit' link located on your secure extranet site, Joint Commission Connect.

Joint Commission has updated your certification decision on the Find Accredited Organizations page of our website.

Sincerely,

Ken Grubbs, DNP, MBA, RN
Chief Nursing Executive & Executive Vice President
Division of Accreditation and Certification Operations

GRAND TRAVERSE PAVILIONS MEMORANDUM

Financial Operations Report
July 2026

Grand Traverse Pavilions Combined

REVENUE:

The overall revenue for the Pavilions in July was \$3,349,542 resulting in a favorable budget variance of \$62,379.

EXPENSES:

The total overall operating expenses for the Pavilions in July were \$3,443,454 resulting in an unfavorable variance to budget of \$153,559.

NET INCOME/LOSS:

There was a net loss of \$93,912 from the combined programs of the Pavilions in July resulting in an unfavorable budget variance of \$91,180.

OPERATING CASH:

Total cash at month-end was \$2,905,298. There was a net decrease in overall cash of \$1,092,298 for the month. The decrease in cash was primarily attributed to three payrolls paid out during the month which is about \$860,000; additional contributing factors were CPE repayment, insurance settlement payment, capital domestic water heater replacement and pension bond semi-annual interest payment.

VOUCHERS:

Purchase orders, invoices, checks written, and supporting documentation were reviewed for voucher numbers 5779-5789 for the month of July and were in order without exception.

Grand Traverse Medical Care

REVENUE:

Total Revenue was \$3,003,669 which was above the budgeted amount by \$53,655 for a positive variance. The census for July averaged 196 residents which was six above the budgeted census and nine more than the prior month average. Private pay census was five below budget, Medicare census was two above budget, Medicaid was nine above budgeted census, while Medicaid Hospice was equal to the budgeted census. The occupancy for July was 81.5%

of licensed beds and 88.1% of available beds. Year-to-date occupancy was 78.8% of licensed bed days and 85.2% of available bed days.

We have an approved non-available bed plan that puts our available/maximum census at 222 until 9/30/26. The state continues to develop a permanent non-available plan would go into effect 10/1/26. We need to have an average census 189 to achieve 85% occupancy.

Resident Revenue was \$2,713,206 which provided a favorable budget variance of \$17,508.

Other revenue was \$290,463 resulting in a positive budget variance of \$36,147. The positive variance was mainly due to a lower QAAP provider tax and higher QAS reimbursement due to higher Medicaid census.

EXPENSES:

Operating Expenses totaled \$3,053,089 resulting in an unfavorable budget variance of \$174,782. The negative budget variance was due to several factors, including insurance settlement payment, health insurance costs, CNA and therapy wages, MERS pension-DC and electricity costs.

NET INCOME/LOSS:

Grand Traverse Medical Care produced a net loss of \$109,932 for the month for a negative budget variance of \$119,139.

RECEIVABLES:

Days Receivable Outstanding ("DRO") is 65 days as of 7/31/2026. This is one day less than as of 6/30/2026. Our goal is to reduce that number to 45 days.

The Cottages

REVENUE:

Total revenue of \$326,054 resulted in unfavorable variance of \$21,096 to the budget.

The average leased occupancy for the Cottages-Assisted Living was 60 apartments during the month which was one less than the previous month and one below the budgeted amount, representing 82% occupancy. In addition, there were 37 days (average of 1.2 per night) of overnight respite provided during the month (0.9 less than the prior month and 0.2 more than budget). Hawthorn Lofts-Independent Living average census was 2 resident per day for 67% occupancy which was the same as the prior month and equal to budget. Total average census of 63 residents (two less than the prior month).

Occupancy above included an average of 11 PACE North residents in the Cottages, (same as the prior month) and 0 days of Respite Care were provided for a Pace North participant (equal to the prior month).

EXPENSES:

Expenses for July (before building depreciation) were \$316,531 which was under the budgeted amount by \$19,008 for a favorable budget variance.

NET INCOME/LOSS:

The program had a net loss for the month of \$13,800 resulting in an unfavorable budget variance of \$1,861.

Unassigned Fund Balance

Approved 2026 Operating Budget	\$ 39.0M
Unassigned Fund Balance Target Percentage	20%
Unassigned Fund Balance Target Amount	\$7.8M
Current Unassigned Fund Balance*	\$2.9 M
Current Fund Balance as a percentage of Operating Budget	7.4%
Amount Available Above/ (Below) Target	(\$4.9M)

*Fund balance is different from a cash balance as it includes other assets and is net of current liabilities. Those items do not generally change significantly so we are reporting here on the cash balance amount.

Date: Aug 21, 2026
 Time: 12:13:23 EDT
 User: Kory R. Hansen

Grand Traverse Pavilions - SNF
Combined Income Statement
7/1/2026 to 7/31/2026

Facility #

Page # 1

Include Adjustment Periods: NO Include Closing Periods: NO

	CURRENT PERIOD			PRIOR PERIOD			YEAR TO DATE		
	Actual \$	Budget \$	Var \$	Actual \$	Budget \$	Var \$	Actual \$	Budget \$	Var \$
Service Revenue	3,073,450	3,047,031	26,419	2,944,469	2,968,609	(24,139)	20,741,761	20,941,105	(199,344)
Other Revenue	276,092	240,132	35,960	276,286	240,132	36,154	1,868,521	1,661,425	207,096
Total Revenue	3,349,542	3,287,163	62,379	3,220,755	3,208,741	12,015	22,610,281	22,602,529	7,752
Salaries & Wages	1,941,206	1,953,494	12,288	1,888,060	1,890,519	2,458	13,142,039	13,354,581	212,541
Benefits	554,104	478,193	(75,911)	525,214	473,398	(51,816)	3,560,271	3,323,476	(236,795)
Other Operating Expenses	825,859	732,358	(93,501)	815,587	733,108	(82,478)	5,316,095	5,122,008	(194,087)
Interest Expense	26,344	26,300	44	26,344	26,300	44	184,407	184,100	307
Depreciation	95,941	99,550	3,609	95,941	99,550	3,609	671,584	696,850	25,266
Total Operating Expenses	3,443,454	3,289,895	(153,559)	3,351,145	3,222,875	(128,271)	22,874,396	22,681,014	(193,381)
Net Operating Income	(93,912)	(2,732)	(91,180)	(130,390)	(14,134)	(116,256)	(264,114)	(78,485)	(185,629)

Date: Aug 21, 2026
Time: 12:15:37 EDT
User: Kory R. Hansen

Grand Traverse Pavilions - SNF
SNF Income Statement
7/1/2026 to 7/31/2026

Facility #

Page # 1

Include Adjustment Periods: NO Include Closing Periods: NO

	CURRENT PERIOD						PRIOR PERIOD						YEAR TO DATE					
	Actual \$	Budget \$	Var \$	Actual / Day	Budget / Day	Var / Day	Actual \$	Budget \$	Var \$	Actual / Day	Budget / Day	Var / Day	Actual \$	Budget \$	Var \$	Actual / Day	Budget / Day	Var / Day
SNF Resident Revenue																		
Inpatient Revenue																		
Medicare Part A	296,491	276,679	19,812	521.07	595.01	(73.94)	257,040	271,658	(14,618)	637.82	603.68	34.14	2,059,305	1,911,647	147,658	591.41	601.15	(9.74)
Medicare Advantage	304,172	368,874	(64,702)	568.55	594.96	(26.41)	240,780	362,233	(121,453)	552.25	603.72	(51.47)	2,139,027	2,548,912	(409,885)	619.47	601.16	18.31
Medicaid	1,546,436	1,416,883	129,553	390.12	397.39	(7.27)	1,722,517	1,371,064	351,453	411.69	397.41	14.28	10,225,057	9,688,687	536,370	399.63	397.40	2.23
Hospice	216,443	213,900	2,543	470.53	460.00	10.53	250,151	207,000	43,151	492.42	460.00	32.42	1,599,775	1,462,800	136,975	466.54	460.00	6.54
Private Pay	272,953	356,944	(83,991)	514.04	460.57	53.47	48,177	345,704	(297,527)	523.66	460.94	62.72	2,049,445	2,442,409	(392,964)	493.37	480.83	32.54
Medicare Part B	15,119	12,600	2,519	2.50	2.14	0.36	11,031	12,600	(1,569)	1.96	2.21	(0.25)	(3,208)	88,200	(91,408)	(0.08)	2.19	(2.27)
TOTAL Inpatient Revenue	2,651,614	2,645,681	5,934	437.63	449.18	(11.55)	2,529,695	2,570,259	(40,563)	449.88	450.92	(1.04)	18,069,402	18,142,655	(73,253)	450.56	450.41	0.15
Outpatient																		
Physical Therapy	78,490	65,000	13,490	12.95	11.04	1.91	69,634	65,000	4,634	12.38	11.40	0.98	464,150	455,000	9,150	11.57	11.30	0.27
Occupational Therapy	11,155	6,000	5,155	1.84	1.02	0.82	7,401	6,000	1,401	1.32	1.05	0.27	51,270	42,000	9,270	1.28	1.04	0.24
Speech Therapy	6,605	5,000	1,605	1.09	0.85	0.24	6,385	5,000	1,385	1.14	0.88	0.26	46,850	35,000	11,850	1.17	0.87	0.30
Wellness	5,345	5,000	345	0.88	0.85	0.03	4,515	5,000	(485)	0.80	0.88	(0.08)	29,725	35,000	(5,275)	0.74	0.87	(0.13)
Cont Allow Outpatient	(40,003)	(30,983)	(9,020)	(6.60)	(5.26)	(1.34)	(37,246)	(29,984)	(7,262)	(6.62)	(5.26)	(1.36)	(235,427)	(211,884)	(23,543)	(5.87)	(5.26)	(0.61)
TOTAL Outpatient	61,592	50,017	11,575	10.17	8.49	1.68	50,689	51,016	(328)	9.01	8.95	0.06	356,568	355,116	1,452	8.89	8.82	0.07
TOTAL SNF Resident Revenue	2,713,206	2,695,698	17,508	447.80	457.67	(9.87)	2,580,384	2,621,275	(40,891)	458.90	459.87	(0.97)	18,425,970	18,497,771	(71,801)	459.45	459.23	0.22
SNF Other Revenue																		
Revenue - Child Day Care	8,879	10,833	(1,954)	1.47	1.84	(0.37)	8,681	10,833	(2,152)	1.54	1.90	(0.36)	57,173	75,833	(18,660)	1.43	1.86	(0.46)
Childcare Lunches	996	1,250	(254)	0.16	0.21	(0.05)	943	1,250	(307)	0.17	0.22	(0.05)	6,576	8,750	(2,174)	0.16	0.22	(0.05)
Vending Machine Sales	1,589	500	1,089	0.26	0.08	0.18	1,359	500	859	0.24	0.09	0.15	8,320	3,500	4,820	0.21	0.09	0.12
Rental Income	168	250	(82)	0.03	0.04	(0.01)	202	250	(48)	0.04	0.04	(0.01)	1,560	1,750	(190)	0.04	0.04	0.00
Interest Income	7,512	7,500	12	1.24	1.27	(0.03)	7,515	7,500	15	1.34	1.32	0.02	33,656	52,500	(18,844)	0.84	1.30	(0.46)
Longevity I-SNP Income	21,983	11,000	10,983	3.63	1.87	1.76	15,016	11,000	4,016	2.67	1.93	0.74	121,597	77,000	44,597	3.03	1.91	1.12
Managed Care Shared Savings	5,000	5,000	0	0.83	0.85	(0.02)	5,000	5,000	0	0.89	0.88	0.01	35,000	35,000	0	0.87	0.87	0.00
DCW Wage Reimbursement	93,882	90,000	3,882	15.49	15.28	0.21	92,596	90,000	2,596	16.47	15.79	0.68	645,270	630,000	15,270	16.09	15.64	0.45
Copy Revenue	122	0	122	0.02	0.00	0.02	309	0	309	0.05	0.00	0.05	431	0	431	0.01	0.00	0.01
Garnishment Fees	0	0	0	0.00	0.00	0.00	0	0	0	0.00	0.00	0.00	175	0	175	0.00	0.00	0.00
Insurance Proceeds and Refunds	0	0	0	0.00	0.00	0.00	0	0	0	0.00	0.00	0.00	3,500	0	3,500	0.09	0.00	0.09
Misc Income	0	0	0	0.00	0.00	0.00	1,444	0	1,444	0.26	0.00	0.26	2,427	0	2,427	0.06	0.00	0.06
Donation Income	5,000	6,000	(1,000)	0.83	1.02	(0.19)	13,685	6,000	7,685	2.43	1.05	1.38	29,157	22,500	6,657	0.73	0.56	0.17
Recruitment Grant Income	0	0	0	0.00	0.00	0.00	0	0	0	0.00	0.00	0.00	12,600	0	12,600	0.31	0.00	0.31
QAS Income	218,926	213,900	5,026	36.13	36.32	(0.18)	217,256	213,900	3,356	38.64	37.53	1.11	1,488,725	1,497,300	(8,575)	37.12	37.17	(0.05)
QMI Income	27,442	25,000	2,442	4.53	4.24	0.28	27,442	25,000	2,442	4.88	4.39	0.49	192,095	175,000	17,095	4.79	4.34	0.45
Inter-Company Charges	10,000	10,000	0	1.65	1.70	(0.05)	10,000	10,000	0	1.78	1.75	0.02	70,000	70,000	0	1.75	1.74	0.01
Bad Debt Expenses	(25,000)	(25,000)	0	(4.13)	(4.24)	0.12	(25,000)	(25,000)	0	(4.45)	(4.39)	(0.06)	(175,000)	(175,000)	0	(4.38)	(4.34)	(0.02)
Provider Tax Expense-QAA	(75,721)	(85,918)	10,197	(12.50)	(14.59)	2.09	(75,721)	(85,918)	10,197	(13.47)	(15.07)	1.61	(530,049)	(601,425)	71,376	(13.22)	(14.93)	1.71
Provider Tax Expense-QMIA	(10,316)	(16,000)	5,684	(1.70)	(2.72)	1.01	(10,316)	(16,000)	5,684	(1.83)	(2.81)	0.97	(72,214)	(112,000)	39,786	(1.80)	(2.78)	0.98
TOTAL SNF Other Revenue	290,463	254,315	36,147	47.94	43.18	4.76	290,410	254,315	36,094	51.65	44.62	7.03	1,930,999	1,760,708	170,291	48.15	43.71	4.44
Total Revenue	3,003,669	2,950,013	53,655	495.74	500.85	(5.11)	2,870,794	2,875,591	(4,797)	510.54	504.49	6.05	20,356,969	20,258,479	98,489	507.60	502.94	4.66
SNF Operating Expenses																		
Nursing																		
Nursing																		
Salary & Wages - RN	313,359	307,860	(5,499)	51.72	52.27	0.55	292,460	297,929	5,469	52.01	52.27	0.26	2,067,877	2,105,363	37,486	51.56	52.27	0.71
Salary & Wages - LPN	97,974	94,699	(3,275)	16.17	16.08	(0.09)	95,694	91,644	(4,050)	17.02	16.08	(0.94)	692,884	647,616	(45,268)	17.28	16.08	(1.20)

Date: Aug 21, 2026
Time: 12:15:37 EDT
User: Kory R. Hansen

Grand Traverse Pavilions - SNF
SNF Income Statement
7/1/2026 to 7/31/2026

Facility #

Page # 2

	CURRENT PERIOD					PRIOR PERIOD					YEAR TO DATE				
	Actual \$	Budget \$	Var \$	Actual / Day	Budget / Day	Var / Day	Actual \$	Budget \$	Var \$	Actual / Day	Budget / Day	Var / Day	Actual \$	Budget \$	Var \$
Nursing (con't)															
Salary & Wages - CNA	597,809	567,852	(29,956)	98.66	96.41	(2.26)	581,149	549,534	(31,615)	103.35	96.41	(6.94)	4,054,392	3,883,375	(171,016)
Salary & Wages - UW SNF	7,416	10,192	2,776	1.22	1.73	0.51	7,003	9,863	2,860	1.25	1.73	0.48	43,983	69,899	25,716
Longevity - RN	4,657	5,096	439	0.77	0.87	0.10	4,657	4,932	275	0.83	0.87	0.04	32,599	34,849	2,250
Longevity - LPN	2,332	2,038	(294)	0.38	0.35	(0.04)	2,332	1,973	(359)	0.41	0.35	(0.07)	16,324	13,940	(2,384)
Longevity - CNA	12,639	13,589	950	2.09	2.31	0.22	12,639	13,151	512	2.25	2.31	0.06	88,473	92,932	4,459
FICA - Nursing	76,767	75,589	(1,178)	12.87	12.83	0.16	72,964	73,151	187	12.98	12.83	(0.14)	514,138	516,931	2,794
Workers Comp - Nursing	6,046	6,200	154	1.00	1.05	0.05	12,035	6,200	(5,835)	2.14	1.09	(1.05)	56,588	43,400	(13,188)
Unemployment Expenses	1,000	1,000	0	0.17	0.17	0.00	1,000	1,000	0	0.18	0.18	0.00	7,000	7,000	0
MERS DB - Nursing	45,277	45,800	523	7.47	7.78	0.30	49,939	45,800	(4,139)	8.88	8.04	(0.85)	321,601	320,800	(1,001)
MERS DC Nursing	37,207	21,000	(16,207)	6.14	3.57	(2.58)	19,270	21,000	1,730	3.43	3.68	0.26	180,950	147,000	(33,950)
Health Ins - Nursing	140,175	87,500	(52,675)	23.13	14.86	(8.28)	125,446	87,500	(37,946)	22.31	15.35	(6.96)	815,703	612,500	(203,203)
Health Ins - Retirees Nursing	5,061	7,000	1,939	0.84	1.19	0.35	5,421	7,000	1,579	0.96	1.23	0.26	40,155	49,000	8,845
Dental Ins - Nursing	4,777	4,500	(277)	0.79	0.76	(0.02)	5,243	4,500	(743)	0.93	0.79	(0.14)	38,979	34,650	(4,328)
Uniforms - Nursing	0	500	500	0.00	0.08	0.08	2,151	500	(1,651)	0.38	0.09	(0.29)	6,567	3,500	(3,067)
Small Equipment	8,095	7,500	(595)	1.34	1.27	(0.06)	3,473	7,500	4,027	0.62	1.32	0.70	43,656	52,500	8,844
Nursing Supplies	25,353	20,000	(5,353)	4.18	3.40	(0.79)	19,791	20,000	209	3.52	3.51	(0.01)	134,332	140,000	5,668
Briefs	9,635	7,000	(2,635)	1.59	1.19	(0.40)	6,889	7,000	111	1.23	1.23	0.00	54,668	49,000	(5,668)
Stock Meds	2,883	3,500	617	0.48	0.59	0.12	1,924	3,500	1,576	0.34	0.61	0.27	19,230	24,500	5,270
Flu Vaccine	11,101	3,500	(7,601)	1.83	0.59	(1.24)	23,721	3,500	(20,221)	4.22	0.61	(3.60)	59,592	24,500	(35,092)
IV Supplies	28	500	472	0.00	0.08	0.08	109	500	391	0.02	0.09	0.07	1,647	3,500	1,853
Special Equipment Rental	0	0	0	0.00	0.00	0.00	55	0	(55)	0.01	0.00	(0.01)	5,557	0	(5,557)
Non-Legend Drugs	5,860	4,000	(1,860)	0.97	0.68	(0.29)	5,123	4,000	(1,123)	0.91	0.70	(0.21)	37,837	28,000	(9,837)
Professional Services - Medic	3,626	4,500	874	0.60	0.76	0.17	3,626	4,500	874	0.64	0.79	0.14	25,379	31,500	6,121
Agency Nurse Staffing	15,117	20,000	4,883	2.49	3.40	0.90	11,059	20,000	8,941	1.97	3.51	1.54	81,786	140,000	58,214
Building Repairs-Resident Roo	2,148	5,000	2,852	0.35	0.85	0.49	4,102	5,000	898	0.73	0.88	0.15	21,518	35,000	13,482
Equipment Repairs	825	3,500	2,675	0.14	0.59	0.46	2,700	3,500	800	0.48	0.61	0.13	13,084	24,500	11,416
Education & Training - Nursing	262	1,000	738	0.04	0.17	0.13	2,787	1,000	(1,787)	0.50	0.18	(0.32)	5,544	7,000	1,456
Med Waste-Nursing-Medical Care	595	2,100	1,505	0.10	0.36	0.26	(379)	2,100	2,479	(0.07)	0.37	0.44	4,059	14,700	10,641
Resident Loss Replacement	57	250	193	0.01	0.04	0.03	66	250	184	0.01	0.04	0.03	863	1,750	887
TOTAL Nursing	1,438,080	1,332,765	(105,315)	237.35	226.28	(11.07)	1,374,449	1,298,025	(76,423)	244.43	227.72	(16.71)	9,487,165	9,158,806	(328,360)
Nurse Administration															
Salary & Wages - Nursing Admin	149,972	169,863	19,891	24.75	28.84	4.09	162,188	164,384	2,196	28.84	28.84	0.00	1,041,601	1,161,644	120,042
Longevity-Nursing Admin	2,669	3,058	389	0.44	0.52	0.08	2,669	2,959	290	0.47	0.52	0.04	18,683	20,910	2,227
FICA - Nursing Admin	11,125	12,740	1,614	1.84	2.16	0.33	11,075	12,329	1,254	1.97	2.16	0.19	89,546	87,123	(2,423)
Workers Comp - Nurse Admin	504	500	(4)	0.08	0.08	0.00	504	500	(4)	0.09	0.09	0.00	3,528	3,500	(28)
MERS DB - Nursing Admin	19,586	19,600	14	3.23	3.33	0.10	19,586	19,600	14	3.48	3.44	(0.04)	137,102	137,200	98
MERS DC Nurse Administration	3,946	2,200	(1,746)	0.65	0.37	(0.28)	3,502	2,200	(1,302)	0.62	0.39	(0.24)	24,980	15,400	(9,580)
Nurse Admin Consulting	16,921	5,000	(11,921)	2.79	0.85	(1.94)	11,033	5,000	(6,033)	1.96	0.88	(1.08)	114,144	35,000	(79,144)
TOTAL Nurse Administration	204,723	212,960	8,237	33.79	36.16	2.37	210,556	206,971	(3,585)	37.45	36.31	(1.14)	1,429,585	1,460,777	31,192
TOTAL Nursing	1,642,803	1,545,725	(97,079)	271.13	262.43	(8.70)	1,585,005	1,504,997	(80,009)	281.88	264.03	(17.85)	10,916,750	10,619,582	(297,168)
Administrative															
Salary & Wages - Admin	78,102	76,438	(1,663)	12.89	12.98	0.09	76,046	73,973	(2,073)	13.52	12.98	(0.55)	527,066	522,740	(4,326)
Longevity - Admin	1,213	1,019	(194)	0.20	0.17	(0.03)	1,213	986	(227)	0.22	0.17	(0.04)	8,491	6,970	(1,521)
FICA - Admin	5,366	5,809	443	0.89	0.89	0.10	5,213	5,622	409	0.93	0.99	0.06	38,190	39,729	1,539
Workers Comp - Admin	280	500	220	0.05	0.08	0.04	280	500	220	0.05	0.09	0.04	1,968	3,500	1,532
MERS - Administration	8,773	8,800	27	1.45	1.49	0.05	8,879	8,800	(79)	1.58	1.54	(0.04)	67,627	61,600	(6,027)
MERS DC:Administration	5,197	1,800	(3,397)	0.86	0.31	(0.55)	3,670	1,800	(1,870)	0.65	0.32	(0.34)	25,702	12,600	(13,102)

Date: Aug 21, 2026
Time: 12:15:37 EDT
User: Kory R. Hansen

Grand Traverse Pavilions - SNF
SNF Income Statement
7/1/2026 to 7/31/2026

Facility #

Page # 3

	CURRENT PERIOD						PRIOR PERIOD						YEAR TO DATE					
	Actual \$	Budget \$	Var \$	Actual / Day	Budget / Day	Var / Day	Actual \$	Budget \$	Var \$	Actual / Day	Budget / Day	Var / Day	Actual \$	Budget \$	Var \$	Actual / Day	Budget / Day	Var / Day
Administrative (con't)																		
Health Ins - Administration	1,478	1,500	22	0.24	0.25	0.01	1,315	1,500	185	0.23	0.26	0.03	10,783	10,500	(283)	0.27	0.26	(0.01)
Dental Ins - Administration	409	250	(159)	0.07	0.04	(0.03)	193	250	57	0.03	0.04	0.01	1,812	1,500	(312)	0.05	0.04	(0.01)
Small Equipment	865	1,000	135	0.14	0.17	0.03	0	1,000	1,000	0.00	0.18	0.18	1,401	7,000	5,599	0.03	0.17	0.14
Contract Services	9,656	2,500	(7,156)	1.59	0.42	(1.17)	2,421	2,500	79	0.43	0.44	0.01	24,913	17,500	(7,413)	0.62	0.43	(0.19)
Professional Services - Admin	5,875	2,000	(3,875)	0.97	0.34	(0.63)	0	2,000	2,000	0.00	0.35	0.35	6,339	14,000	7,661	0.16	0.35	0.19
Legal Consultants	48,003	10,000	(38,003)	7.92	1.70	(6.22)	71,785	10,000	(61,784)	12.77	1.75	(11.01)	212,841	70,000	(142,841)	5.31	1.74	(3.57)
Dues & Memberships	4,733	4,500	(232)	0.78	0.76	(0.02)	8,733	4,500	(4,233)	1.55	0.79	(0.76)	38,278	31,500	(6,778)	0.95	0.78	(0.17)
License & Fees	20	250	230	0.00	0.04	0.04	0	250	250	0.00	0.04	0.04	1,460	1,750	290	0.04	0.04	0.01
Subscriptions	0	100	100	0.00	0.02	0.02	0	100	100	0.00	0.02	0.02	0	700	700	0.00	0.02	0.02
Education & Training - Admin	0	600	600	0.00	0.10	0.10	392	600	208	0.07	0.11	0.04	1,742	4,200	2,458	0.04	0.10	0.06
Travel	4,203	750	(3,453)	0.69	0.13	(0.57)	(1,286)	750	2,038	(0.23)	0.13	0.36	8,549	5,250	(3,299)	0.21	0.13	(0.08)
Board Meeting Expenses	529	50	(479)	0.09	0.01	(0.08)	40	50	10	0.01	0.01	0.00	631	350	(281)	0.02	0.01	(0.01)
Miscellaneous Expenses	0	100	100	0.00	0.02	0.02	78	100	22	0.01	0.02	0.00	464	700	236	0.01	0.02	0.01
TOTAL Administrative	174,701	117,967	(56,735)	28.83	20.03	(8.80)	178,971	115,281	(63,690)	31.83	20.22	(11.61)	978,258	812,089	(166,169)	24.39	20.16	(4.23)
Finance																		
Salary & Wages - Financial Mgmt	22,003	30,745	8,742	3.63	5.22	1.59	25,611	29,753	4,143	4.55	5.22	0.67	189,582	210,258	20,676	4.73	5.22	0.49
Longevity - Financial Mgt	524	600	76	0.09	0.10	0.02	524	600	76	0.09	0.11	0.01	3,668	4,200	532	0.09	0.10	0.01
FICA - Fin Mgmt	1,878	2,378	500	0.31	0.40	0.09	1,902	2,301	400	0.34	0.40	0.07	15,447	16,263	816	0.39	0.40	0.02
Workers Comp - Fin Mgmt	112	250	138	0.02	0.04	0.02	112	250	138	0.02	0.04	0.02	784	1,750	966	0.02	0.04	0.02
MERS DB - Financial Management	3,552	3,600	48	0.59	0.61	0.02	3,552	3,600	48	0.63	0.63	0.00	24,864	25,200	336	0.62	0.63	0.01
MERS DC: Financial Management	952	400	(552)	0.16	0.07	(0.09)	635	400	(235)	0.11	0.07	(0.04)	6,483	2,800	(3,683)	0.16	0.07	(0.09)
Health Ins - Financial Mgmt	2,032	2,000	(32)	0.34	0.34	0.00	2,032	2,000	(32)	0.36	0.35	(0.01)	13,514	14,000	486	0.34	0.35	0.01
Dental Ins - Financial Mgmt	201	100	(101)	0.03	0.02	(0.02)	146	100	(46)	0.03	0.02	(0.01)	958	600	(358)	0.02	0.01	(0.01)
Office Supplies	953	1,500	547	0.16	0.25	0.10	1,201	1,500	299	0.21	0.26	0.05	8,819	10,500	1,681	0.22	0.26	0.04
Copy Supplies	594	650	56	0.10	0.11	0.01	758	650	(108)	0.13	0.11	(0.02)	4,298	4,550	252	0.11	0.11	0.01
Computer Supplies	2,796	2,850	54	0.46	0.48	0.02	1,988	2,850	862	0.35	0.50	0.15	14,996	19,950	4,954	0.37	0.50	0.12
Postage	543	1,000	457	0.09	0.17	0.08	1,200	1,000	(200)	0.21	0.18	(0.04)	6,623	7,000	377	0.17	0.17	0.01
Small Equipment - IT	2,490	2,750	260	0.41	0.47	0.06	267	2,750	2,483	0.05	0.48	0.43	27,942	19,250	(8,692)	0.70	0.48	(0.22)
Contract Services - Billing	16,810	2,500	(14,310)	2.77	0.42	(2.35)	15,518	2,500	(13,017)	2.76	0.44	(2.32)	77,513	17,500	(60,012)	1.93	0.43	(1.50)
Professional Services - Finan	1,000	1,250	250	0.17	0.21	0.05	1,000	1,250	250	0.16	0.22	0.04	7,000	8,750	1,750	0.17	0.22	0.04
Audit Expenses	0	600	600	0.00	0.10	0.10	0	600	600	0.00	0.11	0.11	0	4,200	4,200	0.00	0.10	0.10
IT Consultants	350	1,250	900	0.06	0.21	0.15	613	1,250	638	0.11	0.22	0.11	16,540	8,750	(7,790)	0.41	0.22	(0.20)
Printing & Binding	0	625	625	0.00	0.11	0.11	0	625	625	0.00	0.11	0.11	3,057	4,375	1,318	0.08	0.11	0.03
Data Processing	1,897	2,000	103	0.31	0.34	0.03	3,251	2,000	(1,251)	0.58	0.35	(0.23)	24,026	14,000	(10,026)	0.60	0.35	(0.25)
Maintenance Agreements Softwa	27,436	29,333	1,897	4.53	4.98	0.45	39,101	29,333	(9,768)	6.95	5.15	(1.81)	265,897	205,333	(60,564)	6.63	5.10	(1.53)
Communication Equip Repairs	4,692	2,500	(2,192)	0.77	0.42	(0.35)	4,685	2,500	(2,185)	0.83	0.44	(0.39)	21,054	17,500	(3,554)	0.52	0.43	(0.09)
Education & Training - Fin Mgt	645	400	(245)	0.11	0.07	(0.04)	113	400	287	0.02	0.07	0.05	1,084	2,800	1,716	0.03	0.07	0.04
Travel - Mileage	0	25	25	0.00	0.00	0.00	0	25	25	0.00	0.00	0.00	0	175	175	0.00	0.00	0.00
Other Insurance	30,629	30,000	(629)	5.06	5.09	0.04	30,629	30,000	(629)	5.45	5.26	(0.18)	226,403	210,000	(16,403)	5.65	5.21	(0.43)
Telephone-Snf	6,151	5,700	(451)	1.02	0.97	(0.05)	6,244	5,700	(544)	1.11	1.00	(0.11)	43,275	39,900	(3,375)	1.08	0.99	(0.09)
Internet	2,824	2,500	(324)	0.47	0.42	(0.04)	1,912	2,500	588	0.34	0.44	0.10	17,203	17,500	297	0.43	0.43	0.01
Cellular Phone	2,885	3,000	115	0.48	0.51	0.03	3,203	3,000	(203)	0.57	0.53	(0.04)	20,426	21,000	574	0.51	0.52	0.01
Television - SNF	1,879	2,200	321	0.31	0.37	0.06	0	2,200	2,200	0.00	0.39	0.39	14,971	15,400	429	0.37	0.38	0.01
Bond Interest Expense	22,912	23,300	388	3.78	3.96	0.17	22,912	23,300	388	4.07	4.09	0.01	160,385	163,100	2,715	4.00	4.05	0.05
Bank Charges	2,834	2,500	(334)	0.47	0.42	(0.04)	2,520	2,500	(20)	0.45	0.44	(0.01)	21,354	17,500	(3,854)	0.53	0.43	(0.10)
TOTAL Finance	161,575	158,507	(3,068)	26.67	26.91	0.24	171,626	157,438	(14,188)	30.52	27.62	(2.90)	1,238,166	1,104,104	(134,062)	30.87	27.41	(3.46)
Human Resources																		

Date: Aug 21, 2026
Time: 12:15:37 EDT
User: Kory R. Hansen

Grand Traverse Pavilions - SNF
SNF Income Statement
7/1/2026 to 7/31/2026

Facility #

Page # 4

	CURRENT PERIOD						PRIOR PERIOD						YEAR TO DATE								
	Actual	Budget	\$	Var	\$ Actual / Day	Budget / Day	Var / Day	Actual	Budget	\$	Var	\$ Actual / Day	Budget / Day	Var / Day	Actual	Budget	\$	Var	\$ Actual / Day	Budget / Day	Var / Day
Human Resources (con't)																					
Salary & Wages - Human Resour	21,368	35,332	13,964	3.53	6.00	2.47		25,723	34,192	8,469	4.57	6.00	1.42		162,158	241,622	79,464	4.04	6.00	1.96	
Longevity - Human Resources	845	815	170	0.11	0.14	0.03		845	789	144	0.11	0.14	0.02		4,515	5,576	1,061	0.11	0.14	0.03	
FICA - Human Res	1,570	2,760	1,191	0.26	0.47	0.21		1,987	2,671	684	0.35	0.47	0.12		11,619	18,877	7,258	0.29	0.47	0.18	
Workers Comp - Human Res	168	250	82	0.03	0.04	0.01		168	250	82	0.03	0.04	0.01		1,176	1,750	574	0.03	0.04	0.01	
MERS DB - Human Resources	4,094	4,200	106	0.88	0.71	0.04		4,094	4,200	106	0.73	0.74	0.01		28,658	29,400	742	0.71	0.73	0.02	
MERS DC: Human Resources	1,225	800	(425)	0.20	0.14	(0.07)		872	800	(72)	0.15	0.14	(0.01)		7,252	5,600	(1,652)	0.18	0.14	(0.04)	
Health Ins - Human Resources	937	1,000	63	0.15	0.17	0.02		937	1,000	63	0.17	0.18	0.01		5,650	7,000	1,350	0.14	0.17	0.03	
Dental Ins - Human Resources	256	100	(156)	0.04	0.02	(0.03)		256	100	(156)	0.05	0.02	(0.03)		973	600	(373)	0.02	0.01	(0.01)	
Life Insurance	287	300	13	0.05	0.05	0.00		286	300	14	0.05	0.05	0.00		2,016	2,100	84	0.05	0.05	0.00	
Employee Recogn	1,468	2,000	532	0.24	0.34	0.10		9,989	2,000	(7,989)	1.78	0.35	(1.43)		13,442	14,000	558	0.34	0.35	0.01	
Contract Services - HR	3,059	2,500	(559)	0.50	0.42	(0.08)		3,269	2,500	(769)	0.58	0.44	(0.14)		41,886	17,500	(24,386)	1.04	0.43	(0.61)	
Employee Advertising/Recruti	1,890	4,500	2,610	0.31	0.76	0.45		265	4,500	4,235	0.05	0.79	0.74		18,019	31,500	13,481	0.45	0.78	0.33	
License & Fees - NAT	0	50	50	0.00	0.01	0.01		0	50	50	0.00	0.01	0.01		0	350	350	0.00	0.01	0.01	
CNA Registry Fee	120	125	5	0.02	0.02	0.00		280	125	(155)	0.05	0.02	(0.03)		1,480	875	(605)	0.04	0.02	(0.02)	
Testing Fees	0	1,250	1,250	0.00	0.21	0.21		1,125	1,250	125	0.20	0.22	0.02		5,900	8,750	2,850	0.15	0.22	0.07	
Education & Training - Hum Res	3,500	3,750	250	0.58	0.64	0.06		3,500	3,750	250	0.62	0.66	0.04		24,500	26,250	1,750	0.61	0.65	0.04	
TOTAL Human Resources	40,587	59,732	19,146	6.70	10.14	3.44		53,395	58,477	5,082	9.50	10.26	0.76		329,242	411,750	82,508	8.21	10.22	2.01	
Community Relations and Volunteer Services																					
Salary & Wages - Volunteer &	18,769	13,334	(5,435)	3.10	2.26	(0.83)		16,679	12,904	(3,775)	2.97	2.26	(0.70)		87,955	91,189	3,234	2.19	2.26	0.07	
Longevity - Volunteer & Comm	0	212	212	0.00	0.04	0.04		0	205	205	0.00	0.04	0.04		0	1,452	1,452	0.00	0.04	0.04	
FICA - Volunteer & Comm Rel	1,435	1,019	(416)	0.24	0.17	(0.06)		1,274	986	(288)	0.23	0.17	(0.05)		6,722	6,970	248	0.17	0.17	0.01	
Workers Comp - Vol & Comm Rel	56	100	44	0.01	0.02	0.01		56	100	44	0.01	0.02	0.01		392	700	308	0.01	0.02	0.01	
MERS DB - Volunteer & Comm Rel	1,534	1,600	66	0.25	0.27	0.02		1,534	1,600	66	0.27	0.28	0.01		10,738	11,200	462	0.27	0.28	0.01	
MERS DC: Volunteer & Comm Rel	0	300	300	0.00	0.05	0.05		0	300	300	0.00	0.05	0.05		135	2,100	1,965	0.00	0.05	0.05	
Volunteer Recognition	0	200	200	0.00	0.03	0.03		0	200	200	0.00	0.04	0.04		0	1,400	1,400	0.00	0.03	0.03	
Advertising	625	500	(125)	0.10	0.08	(0.02)		747	500	(247)	0.13	0.09	(0.05)		6,860	2,500	(4,360)	0.17	0.06	(0.11)	
TOTAL Community Relations and Volunteer Services	22,419	17,266	(5,154)	3.70	2.93	(0.77)		20,291	16,796	(3,495)	3.61	2.95	(0.66)		112,801	117,511	4,710	2.81	2.92	0.11	
Maintenance																					
Salary & Wages - ES	79,510	83,233	3,723	13.12	14.13	1.01		77,440	80,548	3,108	13.77	14.13	0.36		543,870	569,205	25,336	13.56	14.13	0.57	
Longevity - Environmental Serv	2,394	2,378	(16)	0.40	0.40	0.01		2,394	2,301	(93)	0.43	0.40	(0.02)		16,758	16,263	(495)	0.42	0.40	(0.01)	
FICA - Environ Serv	6,239	6,455	215	1.03	1.10	0.07		5,984	6,247	263	1.06	1.10	0.03		40,686	44,142	3,456	1.01	1.10	0.08	
Workers Comp - Plant Ops	740	500	(240)	0.12	0.08	(0.04)		476	500	24	0.08	0.09	0.00		5,596	3,500	(2,096)	0.14	0.09	(0.05)	
MERS DB - Env. Serv.	8,639	6,000	(2,639)	1.43	1.02	(0.41)		5,858	6,000	142	1.04	1.05	0.01		43,787	42,000	(1,787)	1.08	1.04	(0.05)	
MERS DC: Environmental Services	6,007	5,000	(1,007)	0.99	0.85	(0.14)		5,564	5,000	(564)	0.99	0.88	(0.11)		40,139	25,400	(14,739)	1.00	0.63	(0.37)	
Health Ins - Env Serv	5,130	5,200	70	0.85	0.88	0.04		5,140	5,200	60	0.91	0.91	0.00		35,054	36,400	1,346	0.87	0.90	0.03	
Health Ins - Retirees - EVS	1,680	2,500	820	0.28	0.42	0.15		1,680	2,500	820	0.30	0.44	0.14		13,440	17,500	4,060	0.34	0.43	0.10	
Dental Ins - Env Serv	970	1,000	30	0.16	0.17	0.01		785	1,000	215	0.14	0.18	0.04		4,896	6,000	1,104	0.12	0.15	0.03	
Uniforms - Plant Ops	286	500	214	0.05	0.08	0.04		165	500	335	0.03	0.09	0.06		2,146	3,500	1,354	0.05	0.09	0.03	
Supplies - Plant Ops	6,313	8,000	1,687	1.04	1.36	0.32		6,855	8,000	1,335	1.19	1.40	0.22		43,954	56,000	12,046	1.10	1.39	0.29	
Small Equipment	7,172	5,000	(2,172)	1.18	0.85	(0.33)		5,521	5,000	(521)	0.98	0.88	(0.10)		48,726	35,000	(13,726)	1.21	0.87	(0.35)	
Building Repairs	13,114	15,000	1,886	2.16	2.55	0.38		26,165	15,000	(11,165)	4.85	2.63	(2.02)		80,644	105,000	24,356	2.01	2.61	0.60	
Equipment Repairs	4,328	3,500	(828)	0.71	0.59	(0.12)		6,130	3,500	(2,630)	1.09	0.61	(0.48)		30,638	24,500	(6,138)	0.76	0.61	(0.16)	
Vehicle Repair	150	1,250	1,100	0.02	0.21	0.19		1,912	1,250	(662)	0.34	0.22	(0.12)		8,209	8,750	541	0.20	0.22	0.01	
Elevator	700	1,250	550	0.12	0.21	0.10		700	1,250	550	0.12	0.22	0.09		5,884	8,750	2,866	0.15	0.22	0.07	
Lawn, Tree and Brush Services	4,260	1,250	(3,010)	0.70	0.21	(0.49)		5,904	1,250	(4,654)	1.05	0.22	(0.83)		13,974	8,750	(5,224)	0.35	0.22	(0.13)	
Snow Removal - Contract	0	1,250	1,250	0.00	0.21	0.21		0	1,250	1,250	0.00	0.22	0.22		13,154	8,750	(4,404)	0.33	0.22	(0.11)	
Education & Training - ES	0	100	100	0.00	0.02	0.02		0	100	100	0.00	0.02	0.02		390	700	310	0.01	0.02	0.01	

Date: Aug 21, 2026
Time: 12:15:37 EDT
User: Kory R. Hansen

Grand Traverse Pavilions - SNF
SNF Income Statement
7/1/2026 to 7/31/2026

Facility #

Page # 5

	CURRENT PERIOD					PRIOR PERIOD					YEAR TO DATE				
	Actual \$	Budget \$	Var \$	Actual / Day	Budget / Day	Var / Day	Actual \$	Budget \$	Var \$	Actual / Day	Budget / Day	Var / Day	Actual \$	Budget \$	Var \$
Maintenance (con't)															
Vehicle Fuel	2,147	1,000	(1,147)	0.35	0.17	(0.18)	1,713	1,000	(713)	0.30	0.18	(0.13)	10,716	7,000	(3,716)
Parking Garage Expenses	1,720	2,000	280	0.28	0.34	0.06	1,750	2,000	250	0.31	0.35	0.04	10,729	14,000	3,271
Water	4,360	4,000	(360)	0.72	0.68	(0.04)	3,266	4,000	734	0.58	0.70	0.12	24,038	28,000	3,962
Sewer	7,578	9,000	1,422	1.25	1.53	0.28	6,483	9,000	2,517	1.15	1.58	0.43	54,713	63,000	8,287
Electric	35,663	25,000	(10,663)	5.89	4.24	(1.64)	28,441	25,000	(3,441)	5.06	4.39	(0.67)	170,638	175,000	4,362
Natural Gas	8,543	8,500	(43)	1.41	1.44	0.03	7,131	8,500	1,369	1.27	1.48	0.22	66,278	59,500	(6,778)
Refuse Disposal	5,710	3,000	(2,710)	0.94	0.51	(0.43)	5,547	3,000	(2,547)	0.99	0.53	(0.46)	28,713	21,000	(7,713)
TOTAL Maintenance	213,353	201,866	(11,487)	35.21	34.27	(0.94)	212,814	198,896	(13,918)	37.85	34.89	(2.96)	1,357,771	1,387,611	29,840
Housekeeping															
Salary & Wages - Housekeeping	75,612	71,342	(4,269)	12.48	12.11	(0.37)	67,177	69,041	1,864	11.95	12.11	0.17	490,268	487,890	(2,379)
Longevity - Housekeeping	2,131	2,038	(93)	0.35	0.35	(0.01)	2,131	1,973	(158)	0.38	0.35	(0.03)	14,917	13,940	(977)
FICA - Housekeeping	5,805	5,605	(199)	0.96	0.95	(0.01)	5,089	5,425	335	0.91	0.95	0.05	38,417	38,334	83
Workers Comp - Housekeeping	630	750	120	0.10	0.13	0.02	504	750	246	0.09	0.13	0.04	4,354	5,250	896
MERS DB - Housekeeping	3,249	3,300	51	0.54	0.56	0.02	3,249	3,300	51	0.58	0.58	0.00	22,743	23,100	357
MERS DC:Housekeeping	0	0	0	0.00	0.00	0.00	0	0	0	0.00	0.00	0.00	1,342	7,500	6,158
Health Ins - Housekeeping	3,807	4,000	193	0.63	0.68	0.05	3,986	4,000	14	0.71	0.70	(0.01)	25,808	28,000	2,392
Dental Ins - Housekeeping	427	400	(27)	0.07	0.07	0.00	348	400	52	0.06	0.07	0.01	2,361	2,400	39
Uniforms - Housekeeping	0	200	200	0.00	0.03	0.03	0	200	200	0.00	0.04	0.04	201	1,400	1,199
Supplies - Housekeeping	11,193	9,500	(1,693)	1.85	1.81	(0.23)	7,212	9,500	2,288	1.28	1.67	0.39	64,867	66,500	1,633
Contract Services-Hskpg	775	1,000	225	0.13	0.17	0.04	1,345	1,000	(345)	0.24	0.18	(0.06)	9,476	7,000	(2,476)
TOTAL Housekeeping	103,629	98,136	(5,493)	17.10	16.66	(0.44)	91,042	95,588	4,547	16.19	16.77	0.58	672,555	681,314	8,760
Laundry															
Salary & Wages - Laundry	30,609	34,312	3,704	5.05	5.83	0.77	31,338	33,205	1,867	5.57	5.83	0.25	225,675	234,652	8,977
Longevity - Laundry	1,028	1,019	(9)	0.17	0.17	0.00	1,028	986	(42)	0.18	0.17	(0.01)	7,196	6,970	(226)
FICA - Laundry	2,496	2,684	188	0.41	0.46	0.04	2,593	2,597	4	0.46	0.46	(0.01)	17,632	18,354	722
Workers Comp - Laundry	224	250	26	0.04	0.04	0.01	224	250	26	0.04	0.04	0.00	1,568	1,750	182
MERS DB - Laundry	1,565	1,600	35	0.26	0.27	0.01	1,565	1,600	35	0.28	0.28	0.00	10,955	11,200	245
MERS DC:Laundry	0	0	0	0.00	0.00	0.00	0	0	0	0.00	0.00	0.00	323	2,100	1,777
Health Ins - Laundry	1,801	2,000	199	0.30	0.34	0.04	2,017	2,000	(17)	0.36	0.35	(0.01)	14,080	14,000	(80)
Dental Ins - Laundry	124	300	176	0.02	0.05	0.03	243	300	57	0.04	0.05	0.01	1,476	1,800	322
Supplies - Laundry	5,196	5,500	305	0.86	0.93	0.08	5,760	5,500	(260)	1.02	0.96	(0.06)	34,006	38,500	4,494
Linen Replacements - Laundry	2,280	3,000	720	0.38	0.51	0.13	2,432	3,000	568	0.43	0.53	0.09	16,307	21,000	4,693
TOTAL Laundry	45,323	50,665	5,343	7.48	8.60	1.12	47,201	49,439	2,238	8.39	8.67	0.28	329,220	350,326	21,106
Dietary															
Small Equipment - Dietary	1,714	1,000	(714)	0.28	0.17	(0.11)	3,094	1,000	(2,094)	0.55	0.18	(0.37)	17,979	7,000	(10,979)
Contract Svcs-Dining	249,177	249,000	(177)	41.13	42.28	1.15	249,871	249,000	(871)	44.44	43.68	(0.75)	1,713,313	1,743,000	29,687
TOTAL Dietary	250,891	250,000	(891)	41.41	42.44	1.03	252,965	250,000	(2,965)	44.99	43.86	(1.13)	1,731,291	1,750,000	18,709
Therapy															
Salary & Wages - Therapy	170,276	153,743	(16,533)	28.10	26.10	(2.00)	151,198	148,784	(2,415)	26.89	26.10	(0.79)	1,095,898	1,051,404	(44,495)
Longevity-Therapy	2,366	2,718	352	0.39	0.46	0.07	2,366	2,630	264	0.42	0.46	0.04	15,562	18,586	2,024
FICA - Therapy	12,721	11,721	(1,000)	2.10	1.99	(0.11)	11,633	11,342	(290)	2.07	1.99	(0.08)	82,780	80,153	(2,626)
Workers Comp - Therapy	672	750	78	0.11	0.13	0.02	672	750	78	0.12	0.13	0.01	4,704	5,250	546
MERS DB - Therapy	17,722	18,000	278	2.92	3.06	0.13	17,722	18,000	278	3.15	3.16	0.01	124,054	126,000	1,946
MERS DC:Therapy	4,991	2,700	(2,291)	0.82	0.46	(0.37)	3,274	2,700	(574)	0.58	0.47	(0.11)	24,753	18,900	(5,853)
Health Ins - Therapy Services	5,801	6,000	199	0.96	1.02	0.06	5,938	6,000	62	1.06	1.05	0.00	41,318	42,000	682
Dental Ins - Therapy	685	500	(185)	0.11	0.08	(0.03)	444	500	56	0.08	0.09	0.01	3,263	3,000	(263)
Supplies - Therapy	378	400	22	0.06	0.07	0.01	591	400	(191)	0.11	0.07	(0.03)	2,189	2,800	611

Date: Aug 21, 2026
Time: 12:15:37 EDT
User: Kory R. Hansen

Grand Traverse Pavilions - SNF
SNF Income Statement
7/1/2026 to 7/31/2026

Facility #

Page # 6

	CURRENT PERIOD						PRIOR PERIOD						YEAR TO DATE					
	Actual	Budget	Var	\$ Actual / Day	Budget / Day	Var / Day	Actual	Budget	Var	\$ Actual / Day	Budget / Day	Var / Day	Actual	Budget	Var	\$ Actual / Day	Budget / Day	Var / Day
Therapy (con't)																		
Small Equipment - Therapy	0	500	500	0.00	0.08	0.08	0	500	500	0.00	0.09	0.09	3,498	3,500	2	0.09	0.09	0.00
Professional Service - Medical	550	1,500	950	0.09	0.25	0.16	650	1,500	850	0.12	0.26	0.15	3,877	10,500	6,623	0.10	0.26	0.16
Advertising-Wellness Center	1,233	500	(733)	0.20	0.08	(0.12)	500	500	0	0.09	0.09	0.00	4,986	4,500	(486)	0.12	0.11	(0.01)
Consultant - Therapy	3,782	3,500	(282)	0.62	0.59	(0.03)	7,306	3,500	(3,806)	1.30	0.61	(0.69)	25,644	24,500	(1,144)	0.64	0.61	(0.03)
Pool Maintenance	435	1,000	565	0.07	0.17	0.10	1,003	1,000	(3)	0.18	0.18	0.00	6,535	7,000	465	0.16	0.17	0.01
Dues & Memberships - Therapy	0	50	50	0.00	0.01	0.01	0	50	50	0.00	0.01	0.01	0	350	350	0.00	0.01	0.01
Education & Training - Therapy	634	750	116	0.10	0.13	0.02	0	750	750	0.00	0.13	0.13	1,125	5,250	4,125	0.03	0.13	0.10
Travel - Therapy	0	50	50	0.00	0.01	0.01	44	50	7	0.01	0.01	0.00	44	350	307	0.00	0.01	0.01
TOTAL Therapy	222,247	204,381	(17,866)	36.68	34.70	(1.98)	203,340	198,956	(4,384)	36.16	34.90	(1.26)	1,441,230	1,404,044	(37,187)	35.94	34.86	(1.08)
Ancillary																		
Medical Supplies	2,024	5,000	2,976	0.33	0.85	0.51	2,239	5,000	2,761	0.40	0.88	0.48	28,607	35,000	6,393	0.71	0.87	0.16
Tube Feeding Supplies	2,429	1,250	(1,179)	0.40	0.21	(0.19)	918	1,250	332	0.16	0.22	0.06	8,158	8,750	592	0.20	0.22	0.01
Wound Vac Supplies	0	1,250	1,250	0.00	0.21	0.21	0	1,250	1,250	0.00	0.22	0.22	365	8,750	8,385	0.01	0.22	0.21
Oxygen	6,352	3,750	(2,602)	1.05	0.64	(0.41)	787	3,750	2,963	0.14	0.66	0.52	26,890	26,250	(640)	0.67	0.65	(0.02)
Legend Drugs	35,296	31,000	(4,296)	5.83	5.26	(0.56)	24,654	31,000	6,346	4.38	5.44	1.05	200,276	217,000	16,724	4.99	5.39	0.39
Lab Services	5,061	1,750	(3,311)	0.84	0.30	(0.54)	2,280	1,750	(530)	0.41	0.31	(0.10)	9,596	12,250	2,654	0.24	0.30	0.06
Radiology Services	2,174	1,750	(424)	0.36	0.30	(0.06)	1,329	1,750	421	0.24	0.31	0.07	11,547	12,250	703	0.29	0.30	0.02
Misc Medical Services	364	300	(64)	0.06	0.05	(0.01)	598	300	(298)	0.11	0.05	(0.05)	1,887	2,100	213	0.05	0.05	0.01
TOTAL Ancillary	53,699	46,050	(7,649)	8.86	7.82	(1.04)	32,805	46,050	13,245	5.83	8.08	2.25	287,327	322,350	35,023	7.16	8.00	0.84
Diversional Therapy																		
Salary & Wages - Life Enrichm	27,154	31,595	4,441	4.48	5.36	0.88	27,523	30,575	3,052	4.89	5.36	0.47	170,858	216,066	45,207	4.25	5.36	1.10
Longevity - Life Enrichment	1,184	1,699	515	0.20	0.29	0.09	1,184	1,644	460	0.21	0.29	0.08	8,288	11,616	3,328	0.21	0.29	0.08
FICA - Life Enrichment	1,986	2,548	562	0.33	0.43	0.10	2,141	2,466	325	0.38	0.43	0.05	12,936	17,425	4,489	0.32	0.43	0.11
Workers Comp - Life Enrichme	168	250	82	0.03	0.04	0.01	168	250	82	0.03	0.04	0.01	1,176	1,750	574	0.03	0.04	0.01
MERS DB - Life Enrichment	2,622	2,700	78	0.43	0.46	0.03	2,622	2,700	78	0.47	0.47	0.01	18,719	18,900	181	0.47	0.47	0.00
MERS DC:Life Enrichment	1,471	800	(871)	0.24	0.10	(0.14)	778	800	(178)	0.14	0.11	(0.03)	5,607	4,200	(1,407)	0.14	0.10	(0.04)
Health Ins - Life Enrichment	1,988	1,800	(188)	0.33	0.31	(0.02)	1,788	1,800	12	0.32	0.32	0.00	13,084	12,600	(484)	0.33	0.31	(0.01)
Dental Ins - Life Enrichment	78	250	173	0.01	0.04	0.03	78	250	173	0.01	0.04	0.03	829	1,500	671	0.02	0.04	0.02
Supplies - Diversional Therapy	1,555	1,150	(405)	0.26	0.20	(0.06)	1,200	1,150	(50)	0.21	0.20	(0.01)	9,375	8,050	(1,325)	0.23	0.20	(0.03)
Activity Supplies - Eden	744	725	(19)	0.12	0.12	0.00	744	725	(19)	0.13	0.13	(0.01)	5,295	5,075	(220)	0.13	0.13	(0.01)
Special Functions	1,173	700	(473)	0.19	0.12	(0.07)	520	700	180	0.09	0.12	0.03	5,271	4,900	(371)	0.13	0.12	(0.01)
Beauty Shop Services	0	0	0	0.00	0.00	0.00	43	0	(43)	0.01	0.00	(0.01)	460	0	(460)	0.01	0.00	(0.01)
TOTAL Diversional Therapy	40,123	44,016	3,894	6.62	7.47	0.85	38,789	42,860	4,071	6.90	7.52	0.62	251,898	302,082	50,183	6.28	7.50	1.22
Human Services																		
Salary & Wages - Human Serv	31,370	30,575	(794)	5.18	5.19	0.01	32,761	29,589	(3,172)	5.83	5.19	(0.64)	216,685	209,096	(7,589)	5.40	5.19	(0.21)
Longevity - Human Services	535	650	115	0.09	0.11	0.02	535	650	115	0.10	0.11	0.02	3,745	4,550	805	0.09	0.11	0.02
FICA - Human Serv	2,385	2,336	(49)	0.39	0.40	0.00	2,177	2,260	83	0.39	0.40	0.01	15,225	15,973	747	0.38	0.40	0.02
Workers Comp - Human Serv	168	250	82	0.03	0.04	0.01	168	250	82	0.03	0.04	0.01	1,176	1,750	574	0.03	0.04	0.01
MERS DB - Human Services	3,538	3,600	62	0.58	0.61	0.03	3,538	3,600	62	0.63	0.63	0.00	24,766	25,200	434	0.62	0.63	0.01
MERS DC:Human Services	0	800	800	0.00	0.14	0.14	0	800	800	0.00	0.14	0.14	8,095	5,600	(2,495)	0.20	0.14	(0.06)
Health Ins - Human Services	808	1,000	192	0.13	0.17	0.04	1,308	1,000	(308)	0.23	0.18	(0.06)	3,344	7,000	3,656	0.08	0.17	0.09
Dental Ins - Human Services	333	150	(183)	0.06	0.03	(0.03)	252	150	(102)	0.04	0.03	(0.02)	1,257	900	(357)	0.03	0.02	(0.01)
Consultant Services-Psych.	2,308	1,500	(808)	0.38	0.25	(0.13)	1,700	1,500	(200)	0.30	0.26	(0.04)	10,945	10,500	(445)	0.27	0.26	(0.01)
Education & Training - Hum Ser	0	125	125	0.00	0.02	0.02	0	125	125	0.00	0.02	0.02	196	875	679	0.00	0.02	0.02
TOTAL Human Services	41,444	40,986	(458)	6.84	6.96	0.12	42,439	39,924	(2,515)	7.55	7.00	(0.55)	285,434	281,444	(3,991)	7.12	6.99	(0.13)
Child Care																		
Salary & Wages - CC Asst, CDC	8,450	12,995	4,544	1.39	2.21	0.81	7,531	12,575	5,044	1.34	2.21	0.87	55,273	88,866	33,593	1.38	2.21	0.83

Date: Aug 21, 2026
Time: 12:15:37 EDT
User: Kory R. Hansen

Grand Traverse Pavilions - SNF
SNF Income Statement
7/1/2026 to 7/31/2026

Facility #

Page # 7

	CURRENT PERIOD						PRIOR PERIOD						YEAR TO DATE					
	Actual \$	Budget \$	Var \$	Actual / Day	Budget / Day	Var / Day	Actual \$	Budget \$	Var \$	Actual / Day	Budget / Day	Var / Day	Actual \$	Budget \$	Var \$	Actual / Day	Budget / Day	Var / Day
Child Care (con't)																		
Salary & Wages - Facilitator	8,784	9,088	303	1.45	1.54	0.09	9,058	8,795	(263)	1.61	1.54	(0.07)	60,547	62,148	1,601	1.51	1.54	0.03
Longevity - Child Day Care	817	1,019	202	0.13	0.17	0.04	817	986	169	0.15	0.17	0.03	5,719	6,970	1,251	0.14	0.17	0.03
FICA - CDC	1,352	1,784	432	0.22	0.30	0.08	1,201	1,726	525	0.21	0.30	0.09	8,908	12,197	3,289	0.22	0.30	0.08
Workers Comp - CDC	224	300	76	0.04	0.05	0.01	224	250	26	0.04	0.04	0.00	1,568	1,950	382	0.04	0.05	0.01
MERS DB - CDC	1,678	1,700	22	0.28	0.29	0.01	1,678	1,700	22	0.30	0.30	0.00	11,746	11,900	154	0.29	0.30	0.00
MERS DC-Child Care	2,021	400	(1,621)	0.33	0.07	(0.27)	181	400	219	0.03	0.07	0.04	3,761	2,800	(961)	0.09	0.07	(0.02)
Health Ins - CDC	3,672	500	(3,172)	0.61	0.08	(0.52)	2,261	500	(1,761)	0.40	0.09	(0.31)	10,723	3,500	(7,223)	0.27	0.09	(0.18)
Dental Ins - CDC	83	100	17	0.01	0.02	0.00	83	100	17	0.01	0.02	0.00	353	600	247	0.01	0.01	0.01
Uniforms - CDC	0	25	25	0.00	0.00	0.00	0	25	25	0.00	0.00	0.00	0	175	175	0.00	0.00	0.00
Teaching/Educational Supplies	0	50	50	0.00	0.01	0.01	11	50	39	0.00	0.01	0.01	247	350	103	0.01	0.01	0.00
Small Equipment - CDC	0	150	150	0.00	0.03	0.03	0	150	150	0.00	0.03	0.03	171	1,050	879	0.00	0.03	0.02
Meals - CDC	1,963	2,500	537	0.32	0.42	0.10	1,813	2,500	687	0.32	0.44	0.12	12,480	17,500	5,040	0.31	0.43	0.12
Dietary Snacks - CDC	61	75	14	0.01	0.01	0.00	77	75	(2)	0.01	0.01	0.00	375	525	150	0.01	0.01	0.00
Special Functions - CDC	0	75	75	0.00	0.01	0.01	0	75	75	0.00	0.01	0.01	13	525	512	0.00	0.01	0.01
TOTAL Child Care	29,105	30,760	1,655	4.80	5.22	0.42	24,934	29,907	4,973	4.43	5.25	0.82	171,865	211,056	39,191	4.29	5.24	0.95
Equipment Depreciation																		
Depreciation - Office	2,304	2,500	196	0.38	0.42	0.04	2,304	2,500	196	0.41	0.44	0.03	16,126	17,500	1,374	0.40	0.43	0.03
Depreciation Exp - Nursing	4,138	4,500	362	0.68	0.76	0.08	4,138	4,500	362	0.74	0.79	0.05	28,963	31,500	2,537	0.72	0.78	0.06
Depreciation - Dietary	1,375	1,250	(125)	0.23	0.21	(0.01)	1,375	1,250	(125)	0.24	0.22	(0.02)	9,624	8,750	(874)	0.24	0.22	(0.02)
Depreciation - Furniture	662	750	88	0.11	0.13	0.02	662	750	88	0.12	0.13	0.01	4,633	5,250	617	0.12	0.13	0.01
Depreciation - Maintenance	1,634	2,000	366	0.27	0.34	0.07	1,634	2,000	366	0.29	0.35	0.06	11,440	14,000	2,560	0.29	0.35	0.06
Depreciation - Vehicle	877	1,000	123	0.14	0.17	0.03	877	1,000	123	0.16	0.18	0.02	6,139	7,000	861	0.15	0.17	0.02
Depreciation-Equip Well, Ctr	200	250	50	0.03	0.04	0.01	200	250	50	0.04	0.04	0.01	1,400	1,750	350	0.03	0.04	0.01
TOTAL Equipment Depreciation	11,189	12,250	1,061	1.85	2.08	0.23	11,189	12,250	1,061	1.99	2.15	0.16	78,325	85,750	7,425	1.95	2.13	0.18
TOTAL SNF Operating Expenses	3,053,089	2,878,307	(174,782)	503.89	488.68	(15.21)	2,966,805	2,816,859	(149,946)	527.62	494.19	(33.43)	20,182,133	19,841,011	(341,121)	503.24	492.58	(10.66)
Net Operating Income	(49,420)	71,707	(121,127)	(8.16)	12.17	(20.33)	(96,011)	58,731	(154,742)	(17.07)	10.30	(27.37)	174,836	417,468	(242,632)	4.36	10.36	(6.00)
SNF Building Depreciation																		
Depreciation - Land Improv	1,594	2,000	406	0.26	0.34	0.08	1,594	2,000	406	0.28	0.35	0.07	11,158	14,000	2,842	0.28	0.35	0.07
Depreciation - Building	38,499	38,500	1	6.35	6.54	0.18	38,499	38,500	1	6.85	6.75	(0.09)	269,495	269,500	5	6.72	6.69	(0.03)
Depreciation - Parking Structr	5,437	5,500	63	0.90	0.93	0.04	5,437	5,500	63	0.97	0.96	0.00	38,060	38,500	440	0.95	0.96	0.01
Depreciation - Bldg Improv	12,328	13,500	1,172	2.03	2.29	0.26	12,328	13,500	1,172	2.19	2.37	0.18	86,298	94,500	8,202	2.15	2.35	0.19
Depreciation-Bldg Imp WellCtr	2,654	3,000	346	0.44	0.51	0.07	2,654	3,000	346	0.47	0.53	0.05	18,576	21,000	2,424	0.46	0.52	0.06
TOTAL SNF Building Depreciation	60,512	62,500	1,988	9.99	10.61	0.62	60,512	62,500	1,988	10.76	10.96	0.20	423,586	437,500	13,914	10.56	10.86	0.30
Net Income	(109,932)	9,207	(119,139)	(18.14)	1.56	(19.70)	(156,524)	(3,769)	(152,755)	(27.84)	(0.66)	(27.18)	(248,750)	(20,032)	(228,718)	(6.20)	(0.50)	(5.70)

Grand Traverse Pavilions - SNF
Cottage Income Statement
7/1/2026 to 7/31/2026

Facility #

Page # 1

Date: Aug 21, 2026
Time: 12:15:03 EDT
User: Kory R. Hansen

Include Adjustment Periods: NO Include Closing Periods: NO

	CURRENT PERIOD			PRIOR PERIOD			YEAR TO DATE		
	Actual \$	Budget \$	Var \$	Actual \$	Budget \$	Var \$	Actual \$	Budget \$	Var \$
Cottage Revenue									
Room Rental-Cottage-Private	240,924	244,650	(3,726)	243,898	240,650	3,248	1,627,453	1,696,550	(69,097)
Room Rental-Cottage-Priv Insur	51,470	62,000	(10,530)	54,390	62,000	(7,610)	398,463	434,000	(35,537)
Respite-Cottages	8,325	8,350	(25)	14,400	8,350	6,050	62,800	58,450	4,350
Registration Fee - Cottages	0	250	(250)	250	250	0	2,500	1,750	750
Ancillary Rev - Cottages	924	1,000	(76)	469	1,000	(531)	4,960	7,000	(2,040)
Meal Plan	34,073	30,000	4,073	33,413	30,000	3,413	229,635	210,000	19,635
Personal Care Services- Privat	4,397	8,000	(3,603)	3,072	8,000	(4,928)	32,248	56,000	(23,752)
Contractual Discount-Private	50	0	50	50	0	50	150	0	150
Contractual Allowance PACE	(13,197)	(12,500)	(697)	(13,905)	(12,500)	(1,405)	(118,604)	(87,500)	(31,104)
Scholarships Private Pay	(6,416)	(2,500)	(3,916)	(6,390)	(2,500)	(3,890)	(42,197)	(17,500)	(24,697)
TOTAL Cottage Revenue	320,550	339,250	(18,700)	329,646	335,250	(5,604)	2,197,408	2,358,750	(161,342)
Cottage Other Revenue									
Beauty Shop Income	504	400	104	501	400	101	3,075	2,800	275
Donation Income - Cottages	5,000	7,500	(2,500)	5,000	7,500	(2,500)	68,196	52,500	15,696
TOTAL Cottage Other Revenue	5,504	7,900	(2,396)	5,501	7,900	(2,399)	71,271	55,300	15,971
Total Income	326,054	347,150	(21,096)	335,147	343,150	(8,003)	2,268,679	2,414,050	(145,371)
Cottage Operating Expenses									
Salary & Wages - Admin - Cott	16,939	16,477	(462)	16,173	15,945	(227)	115,378	112,679	(2,699)
Salary & Wages - ES Cottages	9,090	9,173	82	8,916	8,877	(39)	64,057	62,729	(1,328)
Salary & Wages - Hskpg Cottage	7,412	7,644	232	7,167	7,397	230	50,714	52,274	1,560
Salary & Wages - RN Cottages	10,700	8,153	(2,546)	9,525	7,890	(1,635)	61,691	55,759	(5,932)
Salary & Wages - LPN Cottages	3,614	0	(3,614)	3,517	0	(3,517)	9,956	0	(9,956)
Salary & Wages - CNA Cottages	20,453	38,049	17,596	19,897	36,822	16,925	154,409	260,208	105,799
Salary & Wages - UW Cottages	95,000	98,011	3,011	96,823	94,849	(1,973)	683,015	665,268	(17,747)
Longevity - Cottages	3,730	4,077	347	3,730	3,945	215	26,110	27,879	1,769
Longevity - Cottages Admin	600	764	164	600	740	140	4,200	5,227	1,027
FICA Admin Cottages	1,279	1,274	(5)	1,174	1,233	59	8,462	8,712	251
FICA - Env Serv Cottages	693	679	(13)	675	658	(18)	4,599	4,647	48
FICA - Cottage Housekeeping	565	595	30	542	575	34	3,840	4,066	226
FICA - RN LPN CNA and UW - Co	10,089	11,143	1,054	9,776	10,784	1,007	68,429	76,204	7,775
Workers Comp - Cottages	1,120	1,250	130	1,120	1,250	130	7,840	8,750	910
MERS DB - Cottages	7,855	8,500	645	7,855	8,500	645	54,985	59,500	4,515
MERS DB - Cottages Admin	1,953	2,250	297	1,953	2,250	297	13,671	15,750	2,079
MERS DC-Cottage	3,346	4,000	654	3,567	4,000	433	28,407	28,000	(407)
Health Ins - Cottages	15,000	12,500	(2,500)	14,400	12,500	(1,900)	81,421	87,500	6,079
Dental Ins - Cottages	488	850	362	837	850	13	5,923	5,950	27
Supplies Plant Ops - Cottages	742	500	(242)	383	500	117	3,707	3,500	(207)
Supplies Housekeeping - Cotta	0	0	0	0	0	0	72	0	(72)
Supplies Laundry - Cottages	210	300	90	185	300	115	1,226	2,100	874
Activity Supplies - Cottages	178	600	422	472	600	128	2,861	4,200	1,339
Small Equipment	352	2,000	1,648	529	2,000	1,471	3,821	14,000	10,179
Nursing Supplies - Cottages	0	500	500	507	500	(7)	1,586	3,500	1,914
Contract Services-Dining	63,684	64,000	316	63,684	64,000	316	443,353	442,000	(1,353)
Contract Svcs;Security-Cottag	180	0	(180)	540	750	210	1,260	1,500	240

Date: Aug 21, 2026
 Time: 12:15:03 EDT
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Grand Traverse Pavilions - SNF
Cottage Income Statement
7/1/2026 to 7/31/2026

Facility #

Page # 2

	CURRENT PERIOD			PRIOR PERIOD			YEAR TO DATE		
	Actual \$	Budget \$	Var \$	Actual \$	Budget \$	Var \$	Actual \$	Budget \$	Var \$
Cottage Operating Expenses (con't)									
Advertising - Cottages	2,798	4,000	1,202	4,000	4,000	0	23,569	28,000	4,432
Referral Fees	0	2,500	2,500	0	2,500	2,500	15,180	17,500	2,320
Building Repairs - Cottages	3,645	4,000	355	606	4,000	3,394	9,816	28,000	18,184
Equipment Repairs - Cottages	0	750	750	117	750	633	1,359	5,250	3,891
Elevator-Cottages	700	750	50	700	750	50	5,935	5,250	(685)
Telephone - Cottages	422	400	(22)	421	400	(21)	2,809	2,800	(9)
Water - Cottages	3,840	1,500	(2,340)	2,226	1,500	(726)	10,376	10,500	124
Sewer - Cottages	3,697	2,000	(1,697)	2,541	2,000	(541)	13,667	14,000	333
Electric - Cottages	7,971	6,000	(1,971)	6,672	6,000	(672)	43,934	42,000	(1,934)
Natrual Gas - Cottages	757	3,200	2,443	1,792	3,200	1,408	27,829	22,400	(5,429)
Refuse Disposal - Cottages	484	625	141	748	625	(123)	1,920	4,375	2,455
Television - Cottages	1,613	1,625	12	1,739	1,625	(114)	9,942	11,375	1,433
Special Functions - Cottages	175	400	225	36	400	364	1,176	2,800	1,624
Beauty Shop Services	808	200	(608)	0	200	200	2,469	1,400	(1,069)
Indirect Costs-Cottages	10,000	10,000	0	10,000	10,000	0	70,000	70,000	0
Bond Interest Expense	3,432	3,000	(432)	3,432	3,000	(432)	24,022	21,000	(3,022)
Miscellaneous Exp - Cottages	0	50	50	12	50	38	12	350	338
Depreciation - Equip Cottages	917	1,250	333	917	1,250	333	6,419	8,750	2,331
TOTAL Cottage Operating Expenses	316,531	335,539	19,008	310,506	329,965	19,459	2,175,424	2,307,653	132,230
Net Operating Income	9,522	11,611	(2,089)	24,641	13,185	11,456	93,255	106,397	(13,142)
Cottage Building Depreciation									
Depreciation Bldg - Cottages	19,018	19,050	32	19,018	19,050	32	133,128	133,350	222
Depreciation-Cottage Bldg Impr	4,304	4,500	196	4,304	4,500	196	30,125	31,500	1,375
TOTAL Cottage Building Depreciation	23,322	23,550	228	23,322	23,550	228	163,253	164,850	1,597
Net Income	(13,800)	(11,939)	(1,861)	1,319	(10,365)	11,684	(69,998)	(58,453)	(11,545)

Date: Aug 20, 2026
Time: 15:28:55 EDT
User: Kory R. Hansen

Grand Traverse Pavilions - SNF
Balance Sheet
As Of 7/31/2026

Facility #

Page # 1

Assets**Current Assets****Cash****County Held Cash**

Cash - County

Cash - Deposits (Cottages)

Cash - M.O.E.

TOTAL County Held Cash**Other Cash**

A/P Cash Clearing Account

Cash - Resident Trust

Cash-Payroll

Cash - Advance Pay Funding Ac

TOTAL Other Cash**TOTAL Cash****Accounts Receivable****Other Receivables**

Medicaid QAS Settlement Rec

A/R QMI

Interest Receivable

A/R - Other

Due from Foundation

Due from Foundation - Cottages

MA Wage Pass Through Receiv

TOTAL Other Receivables**Inventory****Prepaid Expenses****Other Current Assets**

Prepaid Insurance - General

Prepaid Insurance - Work Comp.

TOTAL Other Current Assets**TOTAL Current Assets****Non-Current Assets****Property & Equipment****Other Non Current Assets**

Due from PACE North

Deferred Outflows-Pension Plan

Deferred Outflows-OPEB

TOTAL Other Non Current Assets**TOTAL Non-Current Assets****TOTAL Assets****Liabilities & Equity****Liabilities****Current Liabilities**

Accounts Payable

Accrued Expenses

Other Current Liabilities

CURRENT PERIOD	PRIOR PERIOD	PREVIOUS YEAR
Actual \$	Actual \$	Actual \$
0	0	0
2,710,410	3,812,419	1,096,877
111,663	111,663	138,688
12,841	3,125	10,189
2,834,914	3,927,207	1,245,754
18,277	18,102	364,528
14,335	14,319	14,462
6,636	6,636	579,007
31,137	31,333	31,350
70,385	70,390	989,346
2,905,298	3,997,596	2,235,100
7,474,046	7,402,953	9,055,208
789,861	786,494	606,043
0	0	82,326
33,000	25,500	0
35,000	30,000	0
63,375	41,728	25,626
20,391	15,391	0
93,882	92,596	178,238
1,035,509	991,708	892,233
168,229	168,229	168,229
0	0	0
69,699	100,329	0
22,790	20,921	0
92,490	121,250	0
11,675,573	12,681,736	12,350,770
14,186,235	14,239,777	14,630,677
688,859	746,371	914,930
1,784,863	1,784,863	1,784,863
221,999	221,999	221,999
2,695,721	2,753,233	2,921,792
16,881,956	16,993,010	17,552,470
28,557,528	29,674,747	29,903,240
703,943	898,951	590,335
1,738,757	2,383,353	1,940,367

Date: Aug 20, 2026
 Time: 15:28:55 EDT
 User: Kory R. Hansen

Grand Traverse Pavilions - SNF
Balance Sheet
As Of 7/31/2026

Facility #

Page # 2

	CURRENT PERIOD	PRIOR PERIOD	PREVIOUS YEAR
	Actual \$	Actual \$	Actual \$
Other Current Liabilities (con't)			
Current Portion of Bonds Paya	740,000	740,000	740,000
Interest Payable	50,760	110,830	117,022
Medicaid Cost Settle. Payable	1,973,926	2,149,607	2,511,825
TOTAL Other Current Liabilities	2,764,686	3,000,437	3,368,847
TOTAL Current Liabilities	5,207,385	6,282,741	5,899,548
Non-Current Liabilities			
Long-Term Liabilities			
Net Pension Liabilities	5,471,525	5,471,525	5,471,525
Pension Bonds (Non-Union) Iss	4,140,000	4,140,000	4,140,000
Pension Bonds (Union) Issued	3,730,000	3,730,000	3,960,000
Bonds Payable-Series 2017 Haw	920,000	920,000	1,150,000
Def Los on Adv Refund-'17	(28,740)	(29,283)	(32,536)
TOTAL Long-Term Liabilities	14,232,785	14,232,242	14,688,989
Other Non-Current Liabilities			
Deferred Inflow-OPEB	782,915	782,915	782,915
TOTAL Other Non-Current Liabilities	782,915	782,915	782,915
TOTAL Non-Current Liabilities	15,015,700	15,015,157	15,471,904
TOTAL Liabilities	20,223,085	21,297,899	21,371,452
Equity			
Equity			
RETAINED EARNINGS - PRIOR	8,615,149	8,615,149	8,615,149
Contributed Capital	126,540	126,540	126,540
TOTAL Equity	8,741,689	8,741,689	8,741,689
Net Income (Loss)	(474,075)	(380,163)	(209,901)
TOTAL Equity	8,267,614	8,361,526	8,531,788
TOTAL Liabilities & Equity	28,490,699	29,659,424	29,903,240

Date: Aug 20, 2026
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Grand Traverse Pavilions - SNF
Cash Flow Statement
7/1/2026 to 7/31/2026

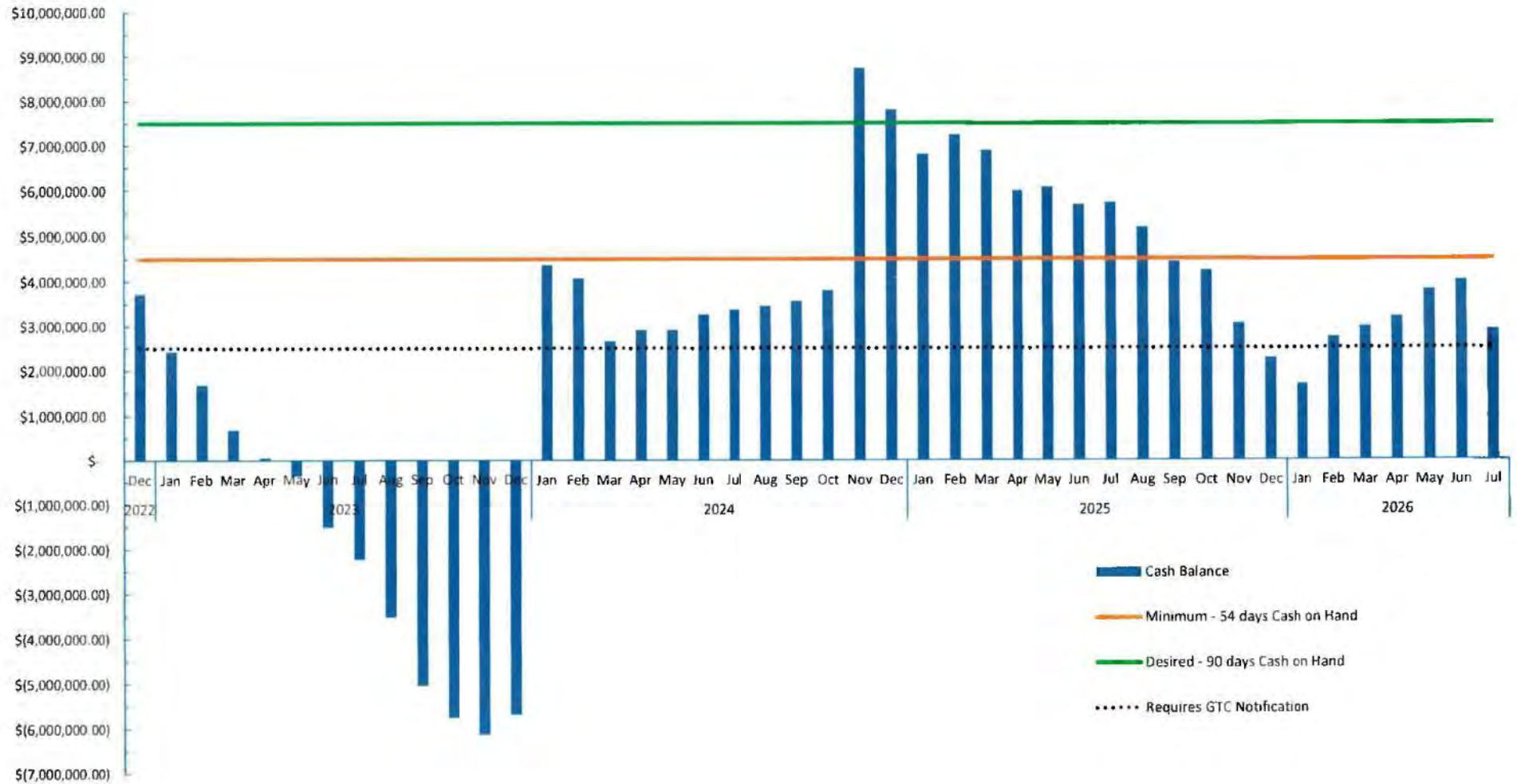
Facility #

Page # 1

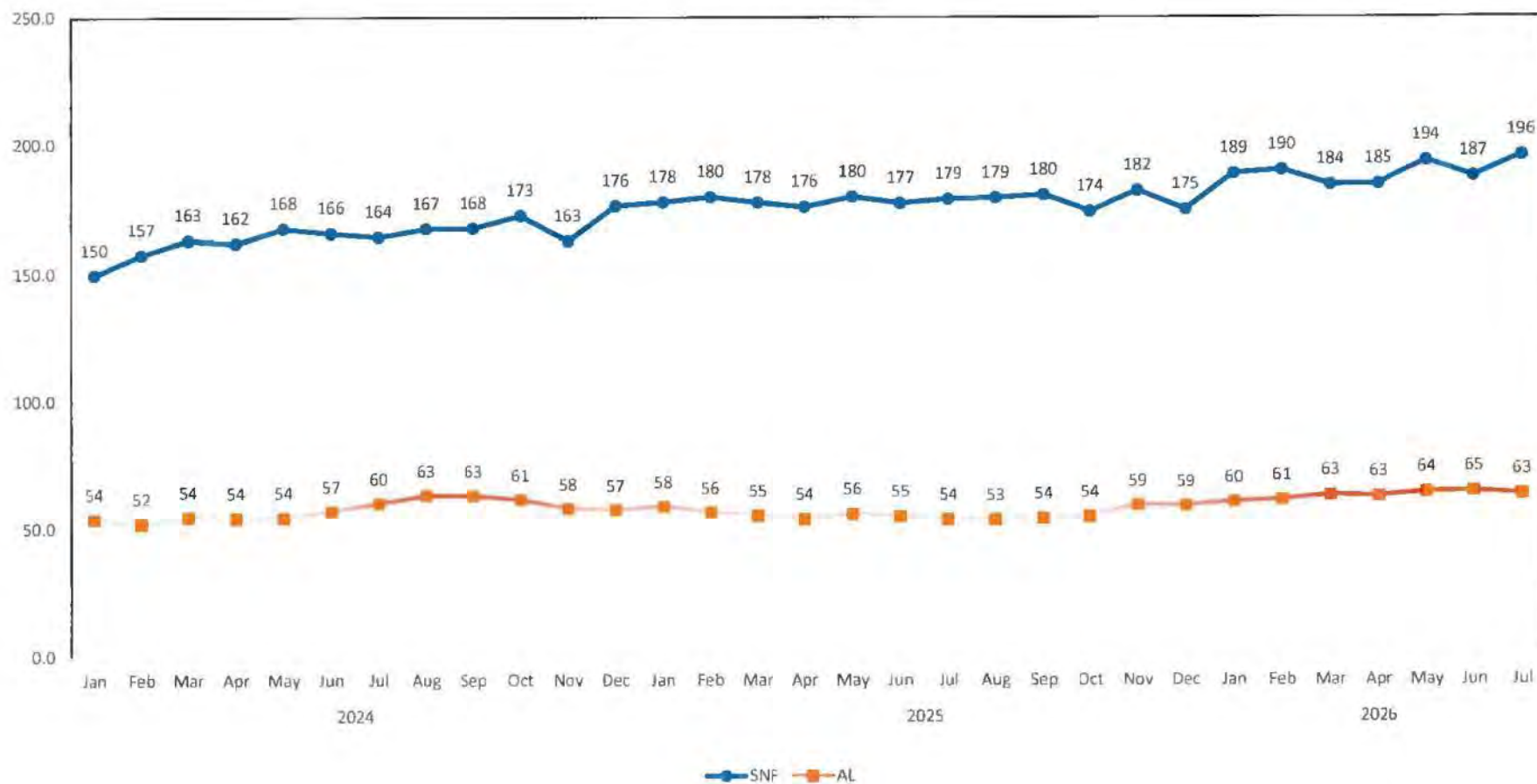
	CURRENT PERIOD	PRIOR PERIOD	YEAR TO DATE
	Actual \$	Actual \$	Actual \$
Cash from Operating Activity	0	0	0
Net Income	(93,912)	(130,450)	(264,174)
Net Cash provided by Operating Activities			
Depreciation and Amortization	96,483	96,483	675,380
Changes in Working Capital Items			
Accounts Receivable	(71,093)	170,130	1,581,162
Prepaid Expenses	28,760	(51,737)	(92,490)
Due to/from	(7,500)	(7,500)	(33,000)
Inventory	0	0	0
Accounts Payable	(195,084)	202,028	121,220
Other Assets			
Medicaid Settlement Receivable	0	0	0
Employee Retention Credit Receivable	(5,000)	(5,000)	(35,000)
Due From Foundation	(26,647)	31,480	(58,140)
Due From Grants			
TOTAL Due From Grants	0	0	0
Deferred Outflows			
TOTAL Deferred Outflows	0	0	0
Due From Pace North	57,513	7,079	226,072
Medicare Settlements Receivable	0	0	0
Medicaid Wage Pass Through Rec	(1,287)	4,049	84,356
QAS Receivable	(3,368)	(35,698)	(183,818)
QMI Receivable	0	0	82,326
TOTAL Other Assets	21,212	1,910	115,796
Accrued Payroll & Other Expenses	(704,591)	135,297	(275,484)
Other Liabilities			
TOTAL Other Liabilities	0	0	0
Other Accrued Liabilities			
Medicare Advanced Payment	0	0	0
Deferred Inflows			
TOTAL Deferred Inflows	0	0	0
CPE and Medicaid Audit Reserve	(175,681)	(141,681)	(537,899)
QAS Payable	0	0	0
Net Pension Liability	0	0	0
TOTAL Other Accrued Liabilities	(175,681)	(141,681)	(537,899)
TOTAL Changes in Working Capital Items	(1,103,978)	308,449	879,305
TOTAL Net Cash provided by Operating Activities	(1,007,495)	404,932	1,554,685
TOTAL Cash from Operating Activity	(1,101,407)	274,482	1,290,510
Cash from Investing Activity			
Fixed Asset Purchase	(42,398)	(83,230)	(227,142)
TOTAL Cash from Investing Activity	(42,398)	(83,230)	(227,142)
Cash from Financing Activities			
Long Term Debt	0	0	(460,000)
Short Term Debt/Notes Payable	0	0	0
TOTAL Cash from Financing Activities	0	0	(460,000)
Net Cash Activity	(1,143,805)	191,252	603,369
CASH BEG OF PERIOD	3,997,596	3,791,022	2,235,100
Cash Beginning Balances as of 6/30/2026	3,997,596	3,791,022	2,235,100
Net Cash Activity	(1,143,805)	191,252	603,369
Cash Ending Balance	2,853,791	3,982,274	2,838,469

Grand Traverse Pavilions					
Irregular payments					
2026					
Grand Traverse County	union pension bond principal	January	230,000.00	Amortization changes each year	Pmts done in 2039, prin. Gradually inc.
Grand Traverse County	union pension bond interest	January	89,896.25	Amortization changes each year	Expensed monthly
Acrisure	Cyber liability annual premium	January	10,795.00	Expensed monthly	
Brown & Brown	Mgmt Liability annual premium	January	27,325.00	Expensed monthly	
West Bend Insurance	Insured portion of Workers Compensation Exp	January	22,424.00	Down payment	Followed by 8 payments of \$11,215; exp'd monthly
Ginop Sales	Kubota Tractor Repairs	January	9,055.90	Capital purchase	
Maddin Hauser	Attorney Fees	January	8,495.00	December fees paid in January	Expensed in December
Payroll	3 payrolls in the month (26 per year)	January	823,338.71	Biweekly pay, two 3 pay period months each year	
Nationwide Insurance	Liability, property and auto insurance	February	81,984.25	Qtrly. installment payment 1 of 4	Calendar year policy; expensed monthly
Grand Traverse County	non-union pension bond interest payment	February	51,928.75	Amortization changes each year	Expensed monthly, Paid twice each year
Payroll - extra	Perfect Attendance	February	8,177.54	Quarterly with an annual bonus	for those with perfect attendance
Grand Traverse County	Unemployment claims for 2025	February	5,247.15	We share an unemployment account	Billed by the County annually based on paid claims
MERS - DC	Retro payment for January	February	41,790.40	Jan pmt not made due to change in payroll software issues	
Insight Direct	Thin client device replacements	February	22,056.11	Capital purchase	
State of Michigan	Outstation worker payments per contract	March	18,912.50	1/3 Paid back to GTP by Pace-\$12,608	Contract renews 10/1
Maddin Hauser	Attorney Fees	March	27,739.00	January fees paid in March	Expensed in Jan and Feb
Grand Traverse Refrige	Walk-in Freezer Repair-new compressor	March	14,061.60	Capital	
Payroll extra	Survey	March	18,343.72	Quarterly payment-\$100 grossed up for F	reimbursed by grant
Garstang Group	UV bulb replacement	March	18,523.19	20% down pmt + 5 monthly installments	
Grand Traverse County	Hawthorn cottage bond principal payment	April	230,000.00	Level principle payments	Pmts done in 2031-level principle pmts
Grand Traverse County	Hawthorn cottage bond interest payment	April	19,175.00	Amortization changes each year	Expensed monthly
Nationwide Insurance	Liability, property and auto insurance	April	81,984.25	Installment payment 1 of 3	Calendar year policy; expensed monthly
Garstang Group	UV bulb replacement	April	14,700.00	20% down pmt + 5 monthly installments	
MCMCFC	Annual Dues	April	12,100.00	This is the 2025-26 amount	
CDW	VMWare 1 year license subscription	May	15,279.84	Annual payment	
Garstang Group	UV bulb replacement	May	14,700.00	20% down pmt + 5 monthly installments	
HUB International	Surety Bond for settlement payments	May	12,000.00		
Fifth-Third	Insurance Settlement Payment	May	44,444.00		
Garstang Group	UV bulb replacement	June	14,700.00	20% down pmt + 5 monthly installments	
State of Michigan	Outstation worker payments per contract	June	37,825.00	1/3 due to be paid back to GTP from Paci	Contract renews 10/1--want decision by 6/3
KONE Elevator	Elevator contracts	June	18,138.24	Annual expense for elevator maintenance	
NetSmart Technologies	Annual Pmt for legacy healthcare record access	June	25,200.00	Annual payment	annual pmt for legacy healthcare record access
Fifth-Third	Insurance Settlement Payment	June	44,444.00		
State of Mich.	CPE Repayment	June	154,180.73		
Nationwide Insurance	Liability, property and auto insurance	July	81,984.25	Installment payment 2 of 3	Calendar year policy; expensed monthly
Garstang Group	UV bulb replacement	July	14,700.00	20% down pmt + 5 monthly installments	
Brightly Software, Inc.	Maintenance management software	July	16,634.32	Annual renewal for software license	
Fifth-Third	Insurance Settlement Payment	July	44,444.00		
State of Mich.	CPE Repayment	July	154,180.73		
Nationwide Insurance	deductible	July	25,000.00	insurance claim	
Moore Mechanical	Replace Domestic Water Boiler	July	58,440.00	Capital Expenditure	
Kraft	Two new Printers	July	12,700.00		
Plante Moran	Cost Report Preparation	July	12,000.00	Medicare & Medicaid Cost Reports-annu. Benchmarking survey and MA rate projec.	
Grand Traverse County	union pension bond interest payment	July	85,871.25	Interest-only payment	Expensed monthly
Payroll	3 payrolls in the month (26 per year)	July	855,000.00		
Projected					
Payroll	Perfect Attendance	August	6,000.00	Quarterly payment-\$100 grossed up for F for those with perfect attendance	
Leading Age	Annual Dues	August	33,000.00	Annual Dues	
Grand Traverse County	non-union pension bond principal	August	275,000.00	Amortization changes each year	Pmts done in 2039, prin. Gradually increase
Grand Traverse County	non-union pension bond interest	August	53,675.00	Amortization changes each year	Expensed monthly
Garstang Group	UV bulb replacement	August	14,700.00	20% down pmt + 5 monthly installments	
Fifth-Third	Insurance Settlement Payment	August	44,444.00		
State of Mich.	CPE Repayment	August	154,180.73		
Fifth-Third	Insurance Settlement Payment	September	44,444.00		
State of Mich.	CPE Repayment	September	154,180.73		
Nationwide Insurance	Liability, property and auto insurance	October	81,984.25	Installment payment 3 of 3	Calendar year policy; expensed monthly
MERS	Supplemental Pension Payment	October	30,712.00	Amount varies annually	Expense accrued monthly
Payroll	Perfect Attendance	October	6,500.00	Quarterly payment-\$100 grossed up for F for those with perfect attendance	
Grand Traverse County	Hawthorn cottage bond interest payment	October	19,176.25	Amortization changes each year	Expensed monthly
Fifth-Third	Insurance Settlement Payment	October	44,444.00		
State of Mich.	CPE Repayment	October	154,180.73		
Relias	elearning program	November	42,056.00	Annual expense; billed 10/1 each year	Employee e learning module
Longevity Pay	Annual pay based on seniority and hours	November	85,000.00	Annual payment; expensed monthly	Per union agreement and handbook
Fifth-Third	Insurance Settlement Payment	November	44,444.00		
State of Mich.	CPE Repayment	November	154,180.73		
State of Michigan	Outstation worker payments per contract	December	20,000.00	1/3 due to be paid back to GTP from Pace Estimate--contract runs 10/1 to 9/30 each year	
Retention Pay	Part of union contract and past practice for othe	December	360,000.00	Annual payment during union contract	Includes employer taxes, expensed monthly
Fifth-Third	Insurance Settlement Payment	December	44,444.00		
State of Mich.	CPE Repayment	December	154,180.73		

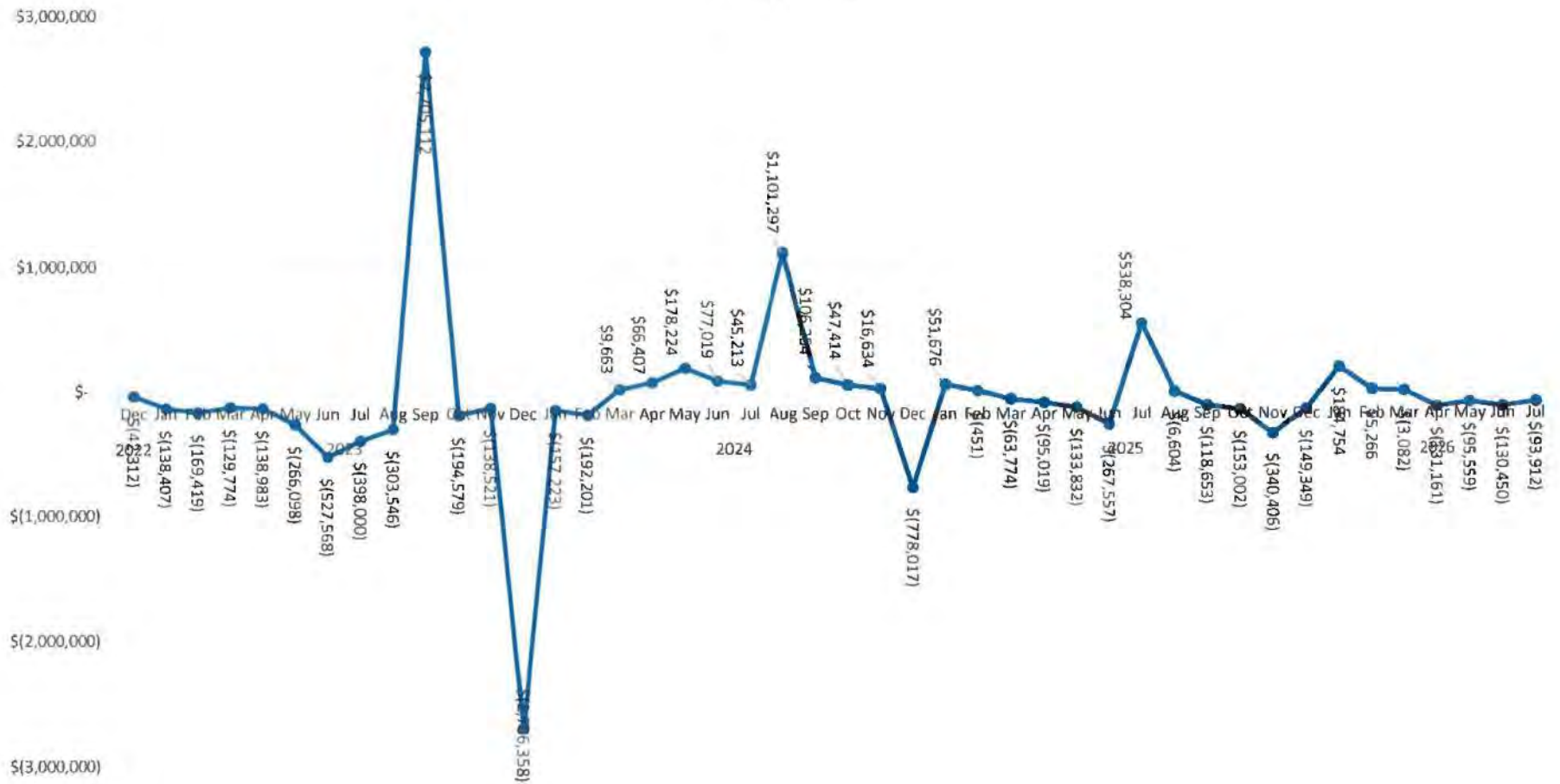
CASH BALANCE



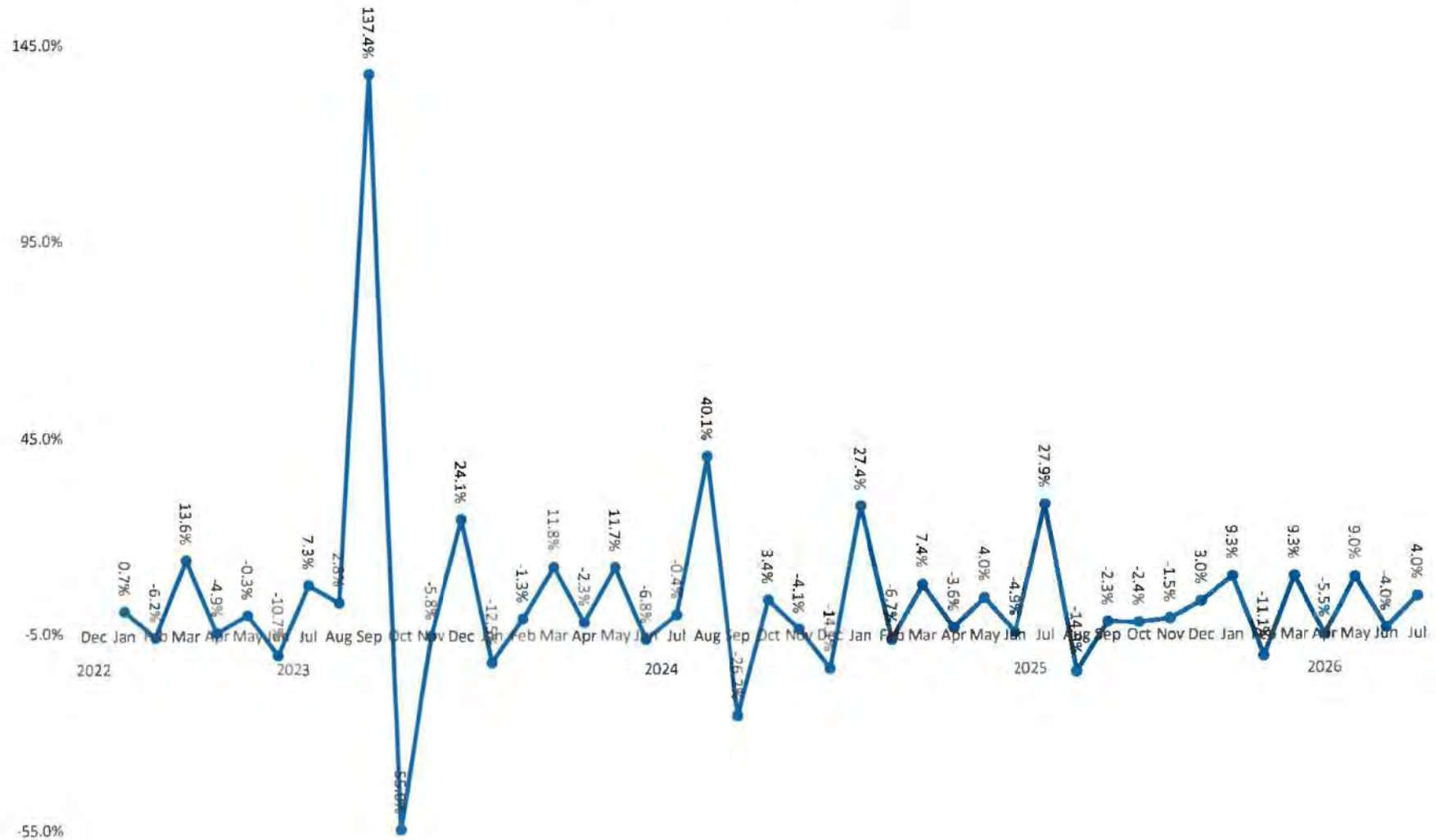
AVG. CENSUS PER DAY



NET INCOME



Revenue Growth % from Previous Month





GRAND TRAVERSE COUNTY
DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD
 1000 Pavilions Circle, Traverse City, MI 49684
 Telephone Number: 932-3000

Resolution 2026 - 4
 Grand Traverse Pavilions/Grand Traverse Medical Care

**RESOLUTION SUPPORTING MODIFICATION OF FY 2027 MEDICAID RATE
 CALCULATIONS TO ADDRESS DIRECT CARE WORKER (DCW)
 AND NON-CLINICAL WAGE FUNDING CHANGES**

WHEREAS, the FY 2027 State Budget limits Direct Care Worker (DCW) and Non-Clinical Staff wage reimbursement to Medicaid resident days beginning October 1, 2026, and facilities may continue paying these wage enhancements for non-Medicaid resident days but will no longer receive reimbursement for those costs through the current DCW payment methodology; and

WHEREAS, since its implementation during the COVID-19 pandemic, the DCW wage enhancement has become an integral part of **GRAND TRAVERSE PAVILIONS's (GTP)** compensation structure and remains a critical tool for recruiting and retaining direct care staff amid an ongoing workforce shortage; and

WHEREAS, these wage costs remain allowable Medicaid expenses that will ultimately be recognized through Michigan's cost-based reimbursement system, but because they will not be reflected in Medicaid rates until future cost reports are incorporated into the rate-setting process, **GTP** will experience a significant cash flow delay despite eventually recovering a portion of these costs; and

WHEREAS, a proposal has been advanced requesting that the Michigan Department of Health and Human Services (MDHHS) modify the October 1, 2026 Medicaid rate calculation by removing the DCW and Non-Clinical Staff wage reimbursement revenue offset from the 2025 Medicaid cost reports used to establish FY 2027 Medicaid rates, thereby allowing the associated allowable costs to be appropriately reflected in the Medicaid per diem beginning October 1, 2026; and

WHEREAS, this approach would allow providers, including **GTP**, to submit an adjusted FY 2025 Medicaid cost report (or other department-approved adjustment) removing the DCW and Non-Clinical wage reimbursement revenue offset, so that adjusted allowable costs flow through the existing Medicaid rate-setting methodology using provider-submitted data, minimizing administrative complexity; and

WHEREAS, freezing the support-to-base ratio limits at their FY 2026 levels for purposes of developing FY 2027 Medicaid rates would help ensure that the adjustment is fully reflected in each facility's Variable Cost Limit (VCL) and Medicaid operating rate, while preserving the integrity of the existing reimbursement methodology; and

WHEREAS, this proposal requires no new payment mechanism, limits reimbursement to Medicaid resident days consistent with the FY 2027 budget's policy, reduces administrative burden by avoiding a separate settlement or reconciliation process, and helps address the cash flow disruption created by the FY 2027 budget changes by incorporating adjusted allowable costs into the FY 2027 rate calculation beginning October 1, 2026;

NOW, THEREFORE, BE IT RESOLVED that the **Grand Traverse County DHHS Board** hereby supports the proposed modification to the FY 2027 Medicaid rate calculation methodology described above, including removal of the DCW and Non-Clinical wage reimbursement revenue offset from the 2025 Medicaid cost reports and a freeze of the FY 2026 support-to-base ratio limits for purposes of developing FY 2027 Medicaid rates; and

BE IT FURTHER RESOLVED that the Board authorizes **GRAND TRAVERSE PAVILIONS** Administration to communicate this support to the Michigan Department of Health and Human Services and other relevant state officials, and to take such further action as may be necessary to advocate for adoption of this rate methodology change; and

BE IT FURTHER RESOLVED that this resolution shall be submitted to the **Grand Traverse County** Board of Commissioners for review and concurrence; and

BE IT FURTHER RESOLVED that this resolution was duly adopted by formal vote of the **Grand Traverse County DHHS Board** at a regular monthly meeting.

APPROVED _____
DISAPPROVED _____

at the August 27, 2026 meeting of the Grand Traverse County Department of Health and Human Services Board.

Mary Marois, Vice Chair
Grand Traverse County Department of Health and Human Services Board

Date

GRAND TRAVERSE PAVILIONS
Grand Traverse Medical Care

11

PURCHASE OF EQUIPMENT AND SERVICES REQUEST FORM

Following is a request for your approval to purchase the detailed equipment or services, with supporting documentation.

A. Requesting Grand Traverse Pavilions Department: Environmental Services

B. Item: New larger outdoor Freezer

C. Specifications: See attached

D. Bids Solicited From:

1. <u>Stafford Smith</u>	City <u>Traverse City, MI</u>	Date <u>04/09/2026</u>
2. <u>Polar King International Inc.</u>	City <u>Fort Wayne, IN</u>	Date <u>05/19/2026</u>
3. <u>Walk-in Warehouse</u>	City <u>Sarasota, FL</u>	Date <u>06/25/2026</u>
4. _____	City _____	Date _____

E. Bids Received:

1. <u>Stafford Smith</u>	Date <u>08/18/2026</u>	\$ <u>67,644.46</u>
2. <u>Polar King International Inc.</u>	Date <u>08/19/2026</u>	\$ <u>61,086.92</u>
3. <u>Walk-in Warehouse</u>	Date <u>08/18/2026</u>	\$ <u>41,800.00</u>
4. _____	Date _____	\$ _____

F. Variances in Bidder's Equipment or Services Being Offered:

3 different brands. The lowest quotes are only for the freezer, not installation. GTR in Traverse City only works with Stafford Smith and the Kolpak units.

G. Recommendation: Stafford Smith with GTR completing removal and installation.

H. Justification for Recommendation: Local companies and only ones in area for large installations.

I. Purchase Budgeted: Yes ☒ No ☐

How Funded: Capital Budget

Kouger R. Hansen 8/20/26
Finance Director Date
(Purchase up to \$1,500.00)

Danell Zander 8-21-26
Administrator/CEO Date
(Purchase up to \$5000.00)

Carol Crawford, Chair Date
Grand Traverse County Department of Health & Human Services Board
(Purchase over \$5000.00)



Grand Traverse Pavilions

MEMORANDUM

08/18/2026

TO: DHHS Board

FROM: Ryan Hutchins
Environmental Services Director

RE:

Situation

Approval is requested to replace the existing outdoor walk-in freezer, which is over 15 years old and has reached the end of its serviceable life. The project was originally budgeted at \$50,000 for the freezer and concrete pad; however, rising equipment and material costs, along with the decision to purchase a larger freezer to better accommodate Kitchen storage needs, have increased the overall project cost beyond the original budget.

Background

The existing outdoor freezer has fallen into significant disrepair. Its refrigerant is now obsolete, making continued service and repair increasingly difficult. The existing undersized concrete pad has also contributed to the freezer's deterioration. Due to the weight of the unit and water runoff from the main building roof, movement and deterioration of the concrete have contributed to premature failure at the freezer panel joints.

Replacing the freezer in conjunction with the installation of a new, properly sized concrete pad will address both the equipment and underlying structural concerns.

Assessment

Three proposals were received:

Stafford Smith – \$67,644.46 – Includes installation with Grand Traverse Refrigeration.

Polar King International – \$61,086.92 – Installation not included

Walk-in Warehouse – \$41,800.00 – Installation not included

Although the Polar King International and Walk-in Warehouse proposals have lower initial purchase prices, neither includes installation costs. The Stafford Smith proposal provides a more complete project cost by including installation.

The new freezer will also provide several operational improvements:

- Increased freezer storage capacity for Kitchen operations
- Updated and serviceable refrigeration equipment
- Larger, properly constructed concrete foundation
- Improved protection of the freezer structure and concrete pad
- Relocated door placement to improve deliveries and access
- Easier snow removal and winter maintenance around the entrance
- Improved long-term reliability and reduced risk of unexpected freezer failure

Recommendation

Approve the purchase and installation of the new outdoor walk-in freezer from Stafford Smith for \$67,644.46. While this is the highest initial proposal, it includes better overall equipment options, full installation and a more complete project cost compared with the other two bids.

Replacing the aging freezer along with the new concrete pad will address the existing structural and equipment concerns while providing additional storage capacity, improved delivery access, easier winter maintenance, and a more reliable long-term solution for Kitchen operations.

Thank you,

Ryan Hutchins
Environmental Services Director

**To:**

GRAND TRAVERSE PAVILIONS
1000 ANDREW WEISZER DRIVE
TRAVERSE CITY, MI 496843181
2319323000

Project:

GRAND TRAVERSE PAVILIONS -
WALK IN FREEZER
1000 ANDREW WEISZER DRIVE
TRAVERSE CITY, MI 496843181

From:

Stafford Smith, Inc.
Joseph George
400 West Front Street
Suite 202
Traverse City, MI 49684
2693431240 1111
231-946-5374 3707 (Contact)

Job Reference Number: 107632

Due to global supply chain issues, freight surcharges and changing tariff rates, Stafford Smith shall not be responsible for any unforeseen surcharges, price increases, tariffs or any other increases in cost after the order is placed. These costs will be passed along to the customer.

Item	Qty	Description	Sell	Sell Total
1	1 ea	WALK IN FREEZER, MODULAR, REMOTE Kolpak Model No. OUTDOOR FREEZER 1 OUTDOOR FREEZER Compartments: Freezer (Outdoor) Interior Dimensions: 9'-11 1/2" x 18'-7" x 8'-10 5/8" Walls: 4" Class 1 - Foamed in place Urethane Exterior: Galvalume - Embossed 26 Ga Interior: Galvalume - Embossed 26 Ga Ceiling: 4" Class 1 - Foamed in place Urethane Type: Super Ceiling (Reinforced Channel) Attachment: Lock Down Exterior: Galvanized - Smooth 20Ga. Interior: Galvalume - Embossed 26 Ga Floor Application: 4" Class 1 - Foamed in place Urethane Type: Standard 1000# ERA Finish: Aluminum - Smooth Aluminum .100 Compartment Accessories: Qty UoM Description 53 If Cove Base, Galvalume Embossed 26 ga 1.25 x 4.25 2 ea Light - LED 48IN 120/230V 50/60HZ 20 EA Racking Clip 1 ea Roof Cap - Sloped Membrane Free Standing (slope 1/4" per foot) 115 ea Tapcon Fasteners 6 ea Tie Down Angle - 1-1/2" x 1-1/2" x 96" (Int Wall to CL incl	\$50,557.96	\$50,557.96

Item	Qty	Description	Sell	Sell Total
		Partitions)		
		6 ea Tie Down Angle - 1-3/4" x 6" x 96" (W-In FL to Foundation)		
		with Hilti Bolts		
		204 sf Wainscot Aluminum Diamond Tread .125		
		* For 48" high on exposed exterior.		
		Refrigeration:		
		Qty UoM Description		
		1 ea KPC448LZOP-3EP		
		PC448LZOP-3EP, 208-230/60/3, 4-1/2HP, Pre-Charged, Air-Cooled,		
		Scroll, Low Temp Standard Plus Compressor UnitIncludes Head		
		Pressure Control Valve (Headmaster), Amps: 17.1, Ambient		
		Temperature: 90		
		1 ea KEL26-105-2EC-PR-8		
		EL26-105-2EC-PR-8, 208-230/60/1, R448A, Low Temp, Electric		
		Defrost,		
		Standard Unit Cooler, Amps: 9.8		
		One year parts and labor included		
		Refrigeration Accessories:		
		Qty UoM Description		
		Door: 48" x 84" Right Swing Out		
		Recessed 0" with 0" Leveling Sand and 0" Tile & Grout.		
		Frame: Exterior: Galvalume - Embossed 26 Ga Kickplate, Alum .125		
		Diamond Tread 48" High		
		Interior: Galvalume - Embossed 26 Ga Kickplate, Alum .125		
		Diamond Tread 48" High		
		Plug: Exterior: Galvalume - Embossed 26 Ga Kickplate, Alum .125		
		Diamond Tread 48" High		
		Interior: Galvalume - Embossed 26 Ga Kickplate, Alum .125		
		Diamond Tread 48" High		
		Door/Opening Accessories:		
		Qty UoM Description		
		1 ea Door Closer - Kason 1094 (STD)		
		1 ea Handle - Kason 27C Brushed Chrome		
		1 ea Heater Wire, 5 Watt / FT		
		3 ea Hinge, Kason 1378 Steel Powder Coated / Spring Assisted		
		1 ea Light Fixture - Kason 1803 LED w/Bulb, Globe & Nightlight		
		120V 50/60Hz		
		(STD)		
		1 ea Locking Bar - Concealed (with Padlock)		
		1 ea Rainhood		
		1 ea Ramp - Exterior 48x36		
		1 ea Switch - Weatherproof Press 120/230V 50/60Hz		
		1 ea Thermometer - 2 inch Dial Weatherproof		
		4 lf Threshold, Stainless Steel 14 ga		
		1 ea Vent - Pressure Relief, Heated 120V 50/60Hz 4/5/6" Thick		

Item	Qty	Description	Sell	Sell Total
		(STD)		
	1 ea	WARRANTY 3 1/2 HP 2 - 5 YR Extended Compressor Warranty	\$687.50	\$687.50
		ITEM TOTAL:		\$51,245.46
2	1 ea	SERVICES: INSTALLATION / TRAINING SERVICES		
		Grand Traverse Refrigeration Model No. INSTALL		
		We propose to:		
		-Demo and dispose of existing walk in and refer equipment		
		-Install (1) new walk in Freezer complete with refrigeration system		
		Includes:		
		-Deliver and assemble complete box		
		-Refer pipe and refrigerant (max 15'each) 1-system		
		-UV Armaflex coating with listed hangers and saddles		
		-Drain lines per spec with heat tape/ insulation		
		-Install provided rubber membrane roof		
		-Hang evaporator and set condenser on top of or adjacent to box		
		-Permits		
		-Start-up and necessary adjustments		
		Does not include:		
		-Structural supporting		
		-Any equipment or controls		
		-Services related to but not limited to electrical, plumbing, fire protection, etc.		
		-Engineered drawings		
		-Trim		
		-Concrete or Flooring work		
		-Leveling beyond 3/8"		
		-Building Roofing		
		-Storage or cleaning of existing equipment		
		ITEM TOTAL:		
3	1 ea	INFO		
		Stafford-Smith, Inc. Model No. TAX/FREIGHT NOT INCLUDED		
		Due to varying State, County and City tax regulations, Stafford-Smith may not have included your tax obligation in the total amount quoted. If tax and/or freight were not priced on your quote the appropriate tax and freight will be added at the time of invoicing. If you have questions regarding the tax, please feel free to contact us.		



**Custom Finance Solutions
to Fuel Your Business
Growth**



Merchandise	\$51,245.46
Freight	\$4,050.00
Installation	\$12,349.00
Total	\$67,644.46

Flexible payment terms*

12-month term:	\$5,981.80
24-month term:	\$3,155.61
36-month term:	\$2,218.06
48-month term:	\$1,751.32
60-month term:	\$1,473.97

*Payments subject to change based on credit approval

Scan QR code above to
apply today

For assistance, contact:

Joe Burns

Mobile: 410.977.2608

jburns@LEAFnow.com

Rob Wasson

Mobile: 410.977.2607

rwasson@LEAFnow.com

TERMS: Upon receipt of application for business account, signed quote/purchase order and review by the credit department, the down payment and terms will be established and shared with the customer and account executive. Stafford-Smith reserves the right to progress bill for equipment as needed. This includes items shipped by the manufacturer to Stafford-Smith for storage and is not conditional upon being installed, mechanically connected or operational. You are welcome to inspect all stored materials.

Stafford-Smith, Inc. shall retain security interest in all equipment, parts, small wares, accessories, attachments, additions, and any replacements of the above that have been installed, affixed to or used in connection with the items specified in this proposal until all amounts have been paid.

Should the Buyer sell or otherwise dispose of such collateral in violation of the terms of this agreement, Stafford-Smith, Inc. retains an interest in the proceeds from such transactions. Buyer authorizes Stafford-Smith, Inc. to file a financing statement describing the collateral and a copy of this agreement and/or the credit application may be filed as a security agreement for granting a secured interest in Buyer's inventory and sales proceeds thereof.

Past due amounts constitute a default and are subject to finance charges of 1 ½% per month, collection costs, and attorney fees. Warranties are conditioned on your paying the full purchase price for the equipment.

In addition to non-payment, an act of default by the buyer will have occurred if the buyer fails to accept the order of goods or fails to perform any other covenants under this agreement. In the event of default, Stafford-Smith, Inc. may enter any business property and without breach of the peace take possession of any or all collateral and exercise our rights in the event of default of a secured party as specified under the Uniform Commercial Code. Should any disputes arise, Buyer consents to the jurisdiction of the Courts of Kalamazoo County, State of Michigan.

Except as otherwise provided herein, this proposal does not include any applicable State or Federal taxes, any charge for electrical wiring or plumbing and is subject to acceptance by buyer and seller within fifteen (15) days from the date of this quote and only in accordance with the terms stated.

When ordering drop-ship equipment, please be aware to inspect your order immediately upon receipt. You may request the driver wait, for a reasonable amount of time, while you inspect and they must comply to your request. If the driver refuses to wait, please mark the receipt "driver not willing to wait" and contact Stafford-Smith within (48) hours in order for a claim to be filed. If there is damage, you may refuse or you can accept and note the damage. Please take photos, if possible, to assist in filing the claim. You must keep all original cartons, even if you accept the damage, so Stafford-Smith can pursue a freight claim on your behalf. Please send the bill of lading and any additional documentation to your Stafford-Smith representative.

If you don't have time to inspect when delivered, you have up to (48) hours to inspect and notify us immediately if there is an issue so we can address the best way to handle the claim. If not notified within (48) hours, your claim may not be valid.

We have implemented a 3.0% convenience fee on credit card transactions. As an alternative we also accept ACH, ECheck and wire transactions and you can pay directly from our website.

I agree to the terms set forth in the application, this quote hereof and offer to purchase described goods and services as proposed hereby.

Acceptance: _____ Date: _____

Printed Name: _____

Project Grand Total: \$67,644.46



We appreciate your interest in a Polar King Product!

Attached, you will find the price quotation for your project. Polar King units are delivered as 1-piece units, with all possible equipment pre-installed and factory tested, thus eliminating the need for additional on-site labor and assembly at the job site.

Our responsibility includes delivery and off-loading of the unit during normal business hours. We will off load the equipment onto a level walk-in slab you have prepared, provided the truck can park within ten feet of the slab. Any slab preparation, flashing, remote system installation, power connection, data communication cables & remote monitoring equipment installation, weather sealing to the building, anchoring, permitting, or tile work is to be completed by others at customer's expense.

Set in place of the unit may require additional equipment and subsequent fees. Unrestricted access for our equipment to deliver the unit is required. If not, additional delivery charges will be assessed. Consult with your sales representative to ensure site details and correct equipment are specified for your project.

I look forward to working with you and please contact me should you have any questions.

Thank you,

POLAR KING INTERNATIONAL, INC.



4424 New Haven Avenue; Fort Wayne, Indiana 46803 • 800-752-7178 • 260-428-2530 • FAX: 260-428-2533

www.polarking.com



PROPOSAL

Ryan Hutchins
Grand Traverse Pavilions
1000 Pavilions Circle
Traverse City, MI 49684

8/18/2026

Proposal Number: 45752.1

Model Number: L1020 Freezer -10°F

Installation: Free Standing

Standard Equipment:

25 Year Insulation Warranty
12 Year Structural Warranty
5 Year Compressor Warranty
Anti-Microbial Interior Finish
Condensate Line
Defrost Timer
Door Closer/Door Sweep Seal
Exterior Hasp Lock
Heated Door Jamb
Interior Lighting
Lockable Door Latch
Low Ambient Pressure Controls
Magnetic Gasket/Heated Door Jamb
Pre-charged Refrigerant
Rain Cap Above Exterior Doors
Seamless Fiberglass Interior/Exterior
Single Point Electrical Connection

Included Optional Equipment:

1 48" Door Upgrade
1 Vinyl Swing Doors
1 Spring Loaded Hinges
1 Exterior Door Ramp (48") - Steel
1 Aluminum Diamond Tread Kick Plate
1 Shelf Mount Refrigeration

Color Choices (choose one):

_____ Beige
_____ Dunes Tan
_____ Glacier
_____ Light Gray
_____ Safety White
_____ Tundra

Or choose a palette number from
one of the following manufacturers.

ICI/Glidden # _____
Benjamin Moore # _____
Sherwin Williams # _____

Energy Independence & Security Act Compliant



PRICING/DELIVERY

Freight To: Traverse City, MI

Approximate Delivery: 8 to 10 Weeks
Payment Terms: NET30

Unit Price :	\$	55,213.92
Shelving Cost (Installed) :	\$	Not Included
*Estimated Sales Tax EXEMPT :	\$	0.00
**Estimated Shipping/Set-In-Place :	\$	5,873.00
Total Price :	\$	61,086.92

See Attached Polar King Conditions of Sale

This Proposal Valid For 30 Days

For any quoted items or services by 3rd parties, pricing will need to be confirmed at time of order
An Authorized Representative Shall Initial Page 1 of this Proposal and Sign Page 2 of this Proposal.

* Applicable taxes are estimated - see attached Conditions of Sale - Taxes

**Shipping Subject to change - see attached Conditions of Sale - Delivery

Page 1 of 2

initial: _____



POLAR KING INTERNATIONAL, INC.

Polar King Walk-In Conditions of Sale

Proposal Number: 45752.1

GENERAL. Acceptance of this Proposal is expressly conditioned upon Buyer's assent to the Polar King International, Inc. (PKI) Conditions of Sale as set forth below and this Proposal may not be assigned. PKI agrees to furnish the equipment and services only upon these conditions. The Proposal and the following conditions shall constitute the entire agreement between PKI and Buyer, notwithstanding the terms and conditions of any purchase order of the Buyer. Any changes to this Proposal or to the Conditions of Sale shall be reduced to writing and agreed to by PKI and Buyer.

DELIVERY. All equipment manufactured, assembled or warehoused in the continental United States is delivered F.O.B. shipping point. Where the scheduled delivery of equipment is delayed by Buyer or by Force Majeure, PKI may deliver the equipment by moving it to storage for the account of and at the risk of Buyer. Shipping dates are based upon prompt receipt of all necessary information and approvals from Buyer. All delivery dates are approximate. Claims for shortages or other errors in delivery must be made in writing to PKI within ten days of delivery. Buyer will be responsible for providing clear access to delivery site for Polar King to unload and set-the-equipment in place. Buyer shall be responsible for additional permitting costs if shipment is delayed or rescheduled by the Buyer. Set in Place fees are included in this Proposal. Delivery site conditions may require additional charges for which PKI, after consulting with Buyer, may require a Change Order to be executed prior to shipment.

PAYMENT - TITLE. Except as set forth in the proposal for this order or otherwise agreed to by PKI in writing, payment terms are payment due prior to shipping. If Buyer delays delivery, payment shall become due on the date PKI is prepared to ship. If payments are not made when due, Buyer shall pay a late charge equal to 1 1/2% per month (18% per annum) on all such overdue amounts. Buyer shall pay attorney fees and court costs incurred by PKI in collection of overdue payments. Title to the equipment sold shall remain with PKI until fully paid for in cash.

FORCE MAJEURE. PKI shall not be liable for loss, damage, or delay, nor be deemed to be in default from causes beyond its reasonable control or from fire, strikes, floods, tornados, earthquakes, hurricanes, war, terrorism, sabotage, labor difficulties, act or omission of any governmental authority, compliance with import or export regulations, insurrection, riot, embargo, delays or shortages in transportation or inability to obtain necessary labor, materials or manufacturing facilities from usual sources, or from delays in the performance of its suppliers due to any of the foregoing causes. In the event of delay due to any such cause, the time for performance will be extended by a period of time equal to the time lost by reason of such delay and other affected contract provisions shall be equitably adjusted.

EQUIPMENT WARRANTY. The foregoing warranties apply only to the original equipment Buyer. PKI warrants the internal foam insulation for walk-in coolers and freezers to be free of defects in both the materials and workmanship for a period of twenty-five (25) years from the date of delivery. This warranty covers only the replacement materials and labor. PKI warrants the structural integrity for walk-in coolers and freezers for a period of twelve (12) years from the date of delivery of the unit. This covers the structure, roof, doors, interior and exterior surfaces and frame to be free of both defects in material and workmanship. This warranty covers only the replacement materials and labor. PKI warrants the refrigeration system and miscellaneous components for walk-in coolers and freezers for the period of one (1) year from the date of delivery of the unit. This covers the motors, compressors, condensers, evaporators, controls, electrical components, valves and piping attached and installed by PKI to be free of both defects in material and workmanship. This warranty covers only replacement materials and labor. PKI warrants the compressor for an extended additional period of four (4) years after the expiration of the (1) year compressor warranty discussed above. This extended additional warranty shall be limited to replacement of the compressor by PKI. The PKI obligation to pay for replacement shall never exceed the wholesale exchanged price for a like compressor that might be purchased locally. This extended additional warranty does not cover or include any cost or expense for refrigerant or labor. This warranty is non-assignable. This warranty is in lieu of all other warranties expressed or implied and does not apply to equipment damage, malfunctions attributed to normal wear and tear, accidents, improper installation, abuse, misuse, flood, fire, war, nuclear contamination, improper and/or unauthorized repairs, negligence, or any casualty unforeseen other than an operating defect or failure within the warranty period. PKI's obligation hereunder shall be limited to the current PKI cost to repair or replace any item. In no event shall PKI be liable for any direct, indirect, or consequential damages for loss due to the defects warranted herein including, but not limited to, the loss of contents stored within the unit, lost profits or revenues. This warranty does not cover any products installed outside of the contiguous United States. All warranty service claims made must be made in accordance with the PKI's "Warranty Work Policy".

LIMITATIONS OF LIABILITY. In no event shall PKI or its suppliers be liable, whether arising under performance of this contract, breach of this contract, or otherwise, for loss of anticipated profits, loss by reason of service interruptions, product loss, cost of money, loss of use of capital or revenue, or for any special, incidental or consequential loss or damage. PKI's liability on any claim of any kind, including negligence or strict liability, for any loss or damage arising out of, or resulting from this contract, or from its performance or breach, or from the manufacture, sale, delivery, resale, installation, startup or inspection, repair, operation, or use of any equipment covered by or furnished under this contract shall in no case exceed the purchase price allocable to the equipment, part, or service which gives rise to the claim. In no event, regardless of cause, shall PKI assume responsibility for or be liable for penalties or penalty clauses of any kind or for indemnification of customer or others for costs, damages, or expenses each arising out of or related to the goods or services of this order.

TAXES. The Unit Price does not include any federal, state or local property, sales, use, excise, gross receipts, franchise, or other like taxes which may now or hereafter be applicable to the Buyer for this sale. PKI has estimated the sales taxes for this transaction on the Proposal and is required by law to collect these taxes, if applicable, unless the Buyer supplies PKI with an exemption certificate. Buyer agrees to pay or reimburse any such taxes which PKI or its suppliers are required to pay or collect in the event the estimated sales tax is deficient.

PROPRIETARY INFORMATION - CONFIDENTIALITY. Any specifications, design, drawings, plans, notes, technical data or other information of PKI submitted to the Buyer remain the exclusive property of PKI and may not, without its consent, be copied or communicated to a third party.

CANCELLATION. Any order or contract may be terminated by Buyer only upon written notice and payment of reasonable and proper termination charges, including but not limited to all costs identified to the order or contract incurred up to the later of the date of the notice or PKI's receipt of the notice of termination and all charges incurred by PKI in respect to the termination, plus 10% of the final net selling price.

PARTIAL INVALIDITY. If any provision herein or portion thereof shall for any reason be held invalid or unenforceable, such invalidity or unenforceability shall not affect any other provisions or portion thereof, but these Conditions of Sale shall be construed as if such invalid or unenforceable provision or portion thereof had never been contained herein.

CHOICE OF LAW. The laws of the State of Indiana shall govern this agreement.

INVENTIONS, PATENTS, TRADEMARKS, COPYRIGHTS. PKI warrants that the equipment purchased hereunder shall be delivered free of rightful claims for infringement of any United States patent or trademark, provided however that where equipment is manufactured from patterns, plans, drawings or specifications furnished by Buyer. All right, title and interest in any inventions, developments, improvements or modifications of or for equipment or services furnished to the Buyer shall remain with PKI unless otherwise agreed to in writing between the parties.

Signature: _____

Tom Koch

Signature: _____

Printed Name: _____

Date: _____

Page 2 of 2

4424 New Haven Avenue: Fort Wayne, Indiana 46803 • 800-752-7178 • 260-428-2530 • FAX: 260-428-2580

www.polarking.com

Walk-In Warehouse, LLC

Tax ID : 84-4626270
935 N Beneva Rd
Suite 609
Sarasota Florida 34232
U.S.A
(800) 484-2243

QUOTE

EST-004663

Bill To
Grand Traverse Pavilions

Quote Date : 18 Aug 2026

#	Item & Description	Qty	Rate	Amount
1	Brand New Amerikooler Unit Walk-in; Indoor Freezer in; Indoor Freezer in; Indoor Freezer Actual Overall Dimension: 11'-0" x 20'-0" x 9' Actual Overall Dimension: -0" (Rectangular) Description: Indoor Freezer, with Floor Indoor Freezer, with Floor Interior Dim: Interior Dim: 10'-4" x 19'-4" x 8'-4" (w x l x h) Temperature: Temperature: -10°F (95°F ambient) Insulation: 4" thick AK-XP54 extruded foam with R-values of R-29 for coolers and R-32 for freezers with a 50 Year Thermal Warranty. UL Classified Core Flame Spread 15, Smoke Rating less than 165, Warranty: 15 Year Panel Warranty and 1 Year Parts Warranty Finishes: Interior walls: 26 Ga. Stucco Embossed Acrylume Exterior walls: 26 Ga. Stucco Embossed Acrylume Interior ceiling: 26 Ga. Stucco Embossed Acrylume Exterior ceiling: 26 Ga. Stucco Embossed Acrylume Floor Type: Type F2-DT-3/4 Application: Pan Rolling Racks , Dunnage Racks NSF Floor panel rated for 1300 LBS/ SQ. FT. Diamond tread plate .090" Integral. Reinforced with coated 0.75" plywood underlay Door: (1) Non-Standard 36" x 76" Left hinged flush door with brushed hardware. Interior & Exterior finish: 26 Ga. Stucco Embossed Acrylume. 36" kickplates to interior and exterior of door. Energy saving temperature regulating thermostat heater wire and heated relief vent. Heavy duty deadbolt handle latch with 1/4 turn inside release. Digital LED Thermometer with pilot light switch. 1807 11w, Vapor Proof, 120V. LED fixture. 82 Lumens /watt Angled face . Strip curtain, Requires 115vac. 2.2 amps. With third hinge, curtain, External Ramp 24" deep x 36" wide Accessories: (3) 48" LED LIGHT STRIP FIXTURE 96 LUMENS /WATT 120VAC, 0.33 AMPS - TEMP RANGE: -30°F-104°F, SHIP LOOSE RECOMMENDED ONE FIXTURE EVERY 144 SQ. FT. AT 12' HIGH Freight Freight freight includes with dedicated truck to Mi, 49684 Equipment: Equipment: (1) 5 HP Bohn DOE Compliant Outdoor Condensing Unit, Model BCH0055LBBCZA0000, 208-230/1/60, MCA 44.3 Amps, Low Temperature, Scroll, Air-cooled, R-448A, 1 year	1.00 ea	41,800.00	41,800.00

#	Item & Description	Qty	Rate	Amount
	compressor and parts warranty from date of shipment within Continental USA, (16384 Btu/hr @ -10°F room temperature and 95°F ambient) (1) Bohm DOE Compliant BEL0155BS6EEAB0200, 208-230/1/60, Low Profile Electric Defrost, 1.5 Fan Amps with 1-Speed EC Motor (Totally Enclosed) motor (1) Extended 4 year compressor WarrantyRefrigeratio Refrigeration quoted Remote Pre- quoted Remote Pre-Assembled / Pre Assembled / Pre Assembled / Pre-wired with factory wired with factory mounted components. Refrigeration excludes lines an mounted components. Refrigeration excludes lines and Refrigerant.			
2	Delivery to Traverse City, MI included	1.00	0.00	0.00
		Sub Total		41,800.00
		Total		\$41,800.00

Notes

Looking forward for your business.

Sales tax is collected only on Florida orders. Purchasers outside Florida are responsible for reporting and paying any applicable state or local taxes.

Terms & Conditions

Quotes are good for 30 Days

If using a credit card there is a 3% credit card fee that will be added.

Deposits are Non-Refundable due to the units being placed in production.

Walk-In Warehouse LLC collects and remits sales tax only for orders shipped within the State of Florida. For all sales shipped or delivered outside of Florida, the purchaser acknowledges and accepts full responsibility for the payment of any and all state or local sales or use taxes that may be due as a result of this purchase. The purchaser agrees to indemnify and hold Walk-In Warehouse LLC harmless from any liability, interest, or penalties arising from the nonpayment of such taxes.

GRAND TRAVERSE PAVILIONS
Grand Traverse Medical Care

12

PURCHASE OF EQUIPMENT AND SERVICES REQUEST FORM

Following is a request for your approval to purchase the detailed equipment or services, with supporting documentation.

A. Requesting Grand Traverse Pavilions Department: Environmental Services

B. Item: Concrete pad for new outdoor walk-in freezer

C. Specifications: See attached

D. Bids Solicited From:

1.	<u>A+ Concrete</u>	City	<u>Traverse City, MI</u>	Date	<u>08/12/2026</u>
2.	<u>JaxCrete Concrete Service</u>	City	<u>Traverse City, MI</u>	Date	<u>08/05/2026</u>
3.	<u>LRM Concrete</u>	City	<u>Traverse City, MI</u>	Date	<u>08/11/2026</u>
4.	<u></u>	City	<u></u>	Date	<u></u>

E. Bids Received:

1.	<u>A+ Concrete</u>	Date	<u>08/16/2026</u>	\$	<u>7,820.00</u>
2.	<u>JaxCrete Concrete Service</u>	Date	<u>N/A</u>	\$	<u>N/A</u>
3.	<u>LRM</u>	Date	<u>N/A</u>	\$	<u>N/A</u>
4.	<u></u>	Date	<u></u>	\$	<u></u>

F. Variances in Bidder's Equipment or Services Being Offered:

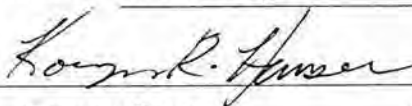
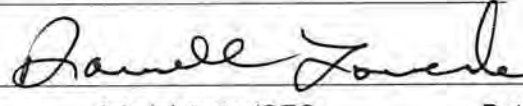
Limited communication and no response for on-site visit from #2 vendor. #3 vendor has surveyed the job site but no proposal received.

G. Recommendation: A+ Concrete

H. Justification for Recommendation: A good local company. Response has been quick and their schedule will work with ours.

I. Purchase Budgeted: Yes ☐ No ☒

How Funded: Capital Budget

	<u>8/20/26</u>		<u>8-21-26</u>
Finance Director	Date	Administrator/CEO	Date
(Purchase up to \$1,500.00)		(Purchase up to \$5000.00)	

Carol Crawford, Chair
Grand Traverse County Department of Health & Human Services Board
(Purchase over \$5000.00)



Grand Traverse Pavilions

MEMORANDUM

08/18/2026

TO: DHHS Board

FROM: Ryan Hutchins
Environmental Services Director

RE: New Concrete Pad for Outdoor Freezer

Situation

Attached is a bid from A+ Concrete for \$7,820.00 to remove the existing concrete and install a new, properly sized pad for the new outdoor walk-in freezer. The concrete work was originally anticipated as part of the overall freezer project budget; however, increased construction costs and the decision to purchase a larger freezer for additional storage capacity require a larger and more substantial concrete pad.

Concrete repairs were originally budgeted to begin in 2027. To help offset these additional project costs and reduce future capital needs, Environmental Services is completing smaller sidewalk and concrete repairs in-house where possible. This approach will help mitigate costs in the upcoming budget year while allowing the freezer project to move forward with the proper foundation needed for long-term reliability.

Background

The existing concrete pad was designed for the old outdoor freezer and is not adequate for the size and requirements of the new unit. In addition, water runoff around the current pad has contributed to concerns with deterioration and long-term durability. With the investment in a new outdoor freezer, a properly sized and constructed foundation is necessary to provide adequate support and protect the new equipment.

Assessment

Installation of the new concrete pad will:

- Provide a larger and stronger foundation for the new freezer
- Improve drainage and direct water runoff away from the freezer
- Reduce deterioration caused by standing water and moisture
- Help extend the useful life of both the concrete pad and new freezer
- Reduce the potential for future maintenance and repair costs

Three contractors were contacted for proposals. A+ Concrete submitted a proposal for \$7,820.00. JaxCrete Concrete Service and LRM Concrete were also contacted but did not submit proposals.

Recommendation

Approve the \$7,820.00 proposal from A+ Concrete for installation of the new outdoor freezer concrete pad. The improved foundation and drainage will provide proper support for the new freezer while protecting the facility's investment and reducing future maintenance concerns.

Thank you,

Ryan Hutchins
Environmental Services Director



A+ Concrete
9921 Center Rd
Traverse City Mi 49686
231.218.7630
aplusconcrete88@aol.com

INVOICE

to: Ryan-GT. Pavillions

1000 Pavillions Cir.

Traverse City, MI

DATE: 8/16/26

PHONE: 231-493-2937

**JOB NAME /
LOCATION:**

QTY.	DESCRIPTION	UNIT PRICE	AMOUNT
	- Demo existing concrete/asphalt		
	- 12' x 26'		
	- 2x bollards		
	- Form area		
	- 12' x 26' - raised		
	- Set grade		
	- Min. 6" depth		
	- Compacted		
	- Fill		
	- Wire reinforcement		
	- Pour concrete		
	- Min. 6" thick		
	- 4,000 psi mix		
	- Broomed finish - faces		
	- Remove forms		
	- Cut control joints		
	\$7,820		

Page 93 of 96

GRAND TRAVERSE PAVILIONS
1000 Pavilions Circle
Traverse City, MI 49684

APPLICATION FOR ATTENDING OR CONSULTING PRIVILEGES

Please Check One:

Medical Doctor ☒ Doctor of Osteopathy ☐ Physician Assistant ☐ Certified Nurse Practitioner ☐

ATTENDING ☐ CONSULTING ☒

NAME IN FULL Amanda Smith, MD DATE July 28, 2026

RESIDENCE ADDRESS TELEPHONE

OFFICE ADDRESS TELEPHONE

Premedical Education: School Michigan State University Date of Graduation 12/2013

Medical Education: School Central Michigan University College of Medicine Date of Graduation 05/2018

Internship: Hospital Dates

Residency: Hospital Munson Family Practice Residency Dates 08/2021

MICHIGAN LICENSE: Date 7/21/2020-7/21/2029 No. 4301502862 UPIN#

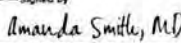
Hospital Staff Memberships:
Paul Oliver Memorial

Medical Society Memberships:

Specialty: Family Medicine

Board Certified: Yes ☒ No ☐ Date 8/7/2021

In making application, I agree to the rules and policies of the Grand Traverse Medical Care which I understand are available upon request. I also agree to verification of my credentials by the Administrator of Munson Medical Center or other hospital where I have been accepted on staff.

SIGNED:  DATE: July 28, 2026

APPROVED:  SIGNED:  DATE: 8/5/26
DISAPPROVED: Medical Director, Grand Traverse Medical Care

APPROVED: SIGNED: DATE:
DISAPPROVED: Chairman, Grand Traverse County Department of Human Services Board

GRAND TRAVERSE PAVILIONS
1000 Pavilions Circle
Traverse City, MI 49684

APPLICATION FOR ATTENDING OR CONSULTING PRIVILEGES

Please Check One:

Medical Doctor ☐ Doctor of Osteopathy ☐ Physician Assistant ☒ Certified Nurse Practitioner ☐

ATTENDING ☐ CONSULTING ☐

NAME IN FULL Shannon SniderSG DATE July 22, 2026

RESIDENCE ADDRESS TELEPHONE

OFFICE ADDRESS TELEPHONE

Premedical Education: School The University of Colorado, Boulder Date of Graduation 12/1999

Medical Education: School Philadelphia University Date of Graduation 08/2009

Internship: Hospital Dates

Residency: Hospital Dates

MICHIGAN LICENSE: Date 11/9/2009-11/9/2027 No. 5601005686 UPIN#

Hospital Staff Memberships:

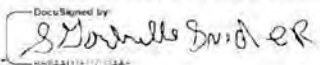
Theoria Medical (11/2024-Current)

Medical Society Memberships:

Specialty: Physician's Assistant

Board Certified: Yes ☒ No ☐ Date 09/17/2009-12/31/2027

In making application, I agree to the rules and policies of the Grand Traverse Medical Care which I understand are available upon request. I also agree to verification of my credentials by the Administrator of Munson Medical Center or other hospital where I have been accepted on staff.

SIGNED:  DATE: July 22, 2026

APPROVED: 
DISAPPROVED:

SIGNED:  DATE: 8/5/26
Medical Director, Grand Traverse Medical Care

APPROVED:
DISAPPROVED:

SIGNED: DATE:
Chairman, Grand Traverse County Department of Human Services Board

GRAND TRAVERSE PAVILIONS
1000 Pavilions Circle
Traverse City, MI 49684

APPLICATION FOR ATTENDING OR CONSULTING PRIVILEGES

Please Check One:

Medical Doctor ☒ Doctor of Osteopathy ☐ Physician Assistant ☐ Certified Nurse Practitioner ☐

ATTENDING ☐ CONSULTING ☒

July 24, 2026

NAME IN FULL Mohammed Saif Siddiqui **DATE** July 24, 2026

RESIDENCE ADDRESS TELEPHONE

OFFICE ADDRESS TELEPHONE

Premedical Education: School N/A Date of Graduation

Medical Education: School Windsor University School of Medicine Date of Graduation 5/2014

Internship: Hospital Please see Residency Dates

Residency: Hospital Michigan State University at Hurley Medical Center Dates 7/1/2016-6/30/2019

MICHIGAN LICENSE: Date 4/3/2026-4/3/2029 No. EMC0009193 UPIN#

Hospital Staff Memberships:

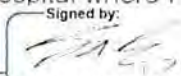
Please see addendum

Medical Society Memberships:

Specialty: Internal Medicine

Board Certified: Yes ☒ No ☐ Date 2019

In making application, I agree to the rules and policies of the Grand Traverse Medical Care which I understand are available upon request. I also agree to verification of my credentials by the Administrator of Munson Medical Center or other hospital where I have been accepted on staff.

SIGNED:  **DATE:** July 24, 2026

APPROVED: 
DISAPPROVED:

SIGNED: 
Medical Director, Grand Traverse Medical Care

DATE: 8-6-26

APPROVED:
DISAPPROVED:

SIGNED: DATE
Chairman, Grand Traverse County Department of Human Services Board