

**GRAND TRAVERSE COUNTY  
DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD**

**REGULAR MEETING  
October 31, 2024**

**Open to the public  
9:00 AM Governmental Center – 2<sup>nd</sup> floor Committee Room  
400 Boardman Ave, Traverse City, MI 49684**

Persons with disabilities which the foregoing opportunities for participation will not address should contact Darcey Gratton at (231) 932-3010 or [dgratton@gt pavilions.org](mailto:dgratton@gt pavilions.org) with questions or concerns.

**AGENDA**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. FIRST PUBLIC COMMENT**

Any person shall be permitted to address a meeting of the Grand Traverse County Department of Health and Human Services Board which is required to be open to the public under the provisions of the Michigan Open Meetings Act, as amended. (MCLA 15.261, et seq.) Public comment shall be carried out in accordance with the following Board Rules and Procedures:

1. Any person wishing to address the Board shall state his or her name and address.
2. Persons may address the Board on matters which are relevant to Grand Traverse Pavilions issues.
3. No person shall be allowed to speak more than once on the same matter, excluding time needed to answer Board Members questions. The Chairperson shall control the amount of time each person shall be allowed to speak, which shall not exceed three (3) minutes.
  - a) Chairperson may, at his or her discretion, extend the amount of time any person is allowed to speak.
  - b) Whenever a group wishes to address the Board, the Chairperson may require that the group designate a spokesperson; the Chairperson shall control the amount of time the spokesperson shall be allowed to speak, which shall not exceed fifteen (15) minutes.

The Board shall not comment or respond to a person who is addressing the Board. Silence or non-response from the Board should not be interpreted as disinterest or disagreement by the Board.

Please be respectful and refrain from personal or political attacks.

**4. COUNTY LIAISON REPORT**

**5. APPROVAL OF AGENDA**

**6. CONSENT CALENDAR**

The purpose of the consent calendar is to expedite business by grouping items to be dealt with by one Board motion without discussion. Any member of the Board, or staff may ask that any item on the consent calendar be removed and placed elsewhere on the agenda for discussion. Such requests will be automatically respected.

If any item is not removed from the consent calendar, the item on the agenda is approved by a single Board action adopting the consent calendar.

A.	Review and File	<u>HANDOUT#</u>
(1)	Draft Minutes of the 9/26/24 Board Meeting	1
(2)	Draft Minutes of the 10/17/24 Special Board Meeting	2
(3)	Closed Minutes of the 10/17/24 Special Board Meeting	Handout
(4)	September Resident Council Minutes	3

## 7. ITEMS REMOVED FROM CONSENT CALENDAR

8. CHAIRMAN REPORT Verbal

9. SERVICE EXCELLANCE AWARDS 4

## 10. GRAND TRAVERSE MEDICAL CARE

A.	General Information	
(1)	Cottages Master Plan Update – Eckert Wordell	Verbal
(2)	Annual State Survey Update	Verbal
(3)	Quality Measures Summary	5
(4)	3 <sup>rd</sup> Quarter Overtime Report	6
B.	Chief Executive Officer Board Report	7
C.	Business	
(1)	Financials	8
(2)	2025 Capital Budget	9
(3)	2025 Operating Budgets	10
(4)	Proposed Teamsters Local 214 RN Unit 2025-2027 Agreement	11
(5)	Proposed Teamsters Local 214 LPN Unit 2025-2027 Agreement	12
(6)	Proposed Teamsters Local 214 General Unit 2025-2027 Agreement	13
(7)	Proposed 2025 Non-union Wage Recommendation	14
(8)	Request for Purchase – Asphalt Repairs	15
(9)	Cottage Governance Recommendation	Verbal
(10)	Resolution 2024 - 3 – 2025 Proposed Cottages Rate Changes	16

D. General Discussion  
(1)

E. Medical Staff  
(1) Korinne Swain, O.D. 17

### G.T.P. Announcements

(1) Next Board Meeting – November 25, 2024

## 11. SECOND PUBLIC COMMENT

Refer to Rules under First Public Comment above.

## 12. ADJOURNMENT

**GRAND TRAVERSE COUNTY  
DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD**  
1000 Pavilions Circle, Traverse City, MI 49684

**MINUTES OF THE SEPTEMBER 26, 2024 MEETING**

**PRESENT:** Mary Marois, Haider Kazim, Carol Crawford  
Gerard Bodalski, Darcey Gratton

Board  
Staff

**ABESENT:** TJ Andrews

Commission

**GUESTS:**

The regular meeting of the Grand Traverse County Department of Health and Human Services Board was called to order at 9:00am by Board Chair Mary Marois at Garfield Township.

**First Public Comment**

Amber Pelton

**County Liaison Report** – none

**Approval of Agenda** – Chair Marois asked if there were additions, changes or corrections to the agenda. Motion was made by Kazim to approve the agenda as presented, seconded by Crawford and carried unanimously.

The purpose of the Consent Calendar is to expedite business by grouping items to be dealt with by one Board motion without discussion. Any member of the Board or staff may ask that any item on the Consent Calendar be removed and placed elsewhere on the agenda for discussion. Such requests will be automatically respected.

**REVIEW AND FILE**

- (1) Draft Minutes of the 8/26/24 Board Meeting
- (2) Closed Minutes of the 8/26/24 Board Meeting
- (3) August Resident Council Minutes

Motion was made by Crawford to approve the Consent Calendar as presented. Motion seconded by Marois. Kazim abstained due to his absence during the 8/26/24 Board meeting. Motion carried.

**Items Removed From Consent Calendar** – none

**Chairman Report** – No report.

**Service Excellence Awards** – Marois reviewed August Service Excellence Awards.

**Cottage Master Plan Update** – Bodalski shared that a grant was submitted to Rotary Charities to help fund the cost of the estimate provided by Eckert Wordel. Bodalski stated the project is expected to be completed by December 1, 2024.

**Simply the Best Award** – Bodalski shared the Pavilions received the Record Eagles Simply the Best Award for #1 Wellness Center and #3 in Senior Services.

**Annual State Survey and Life Safety Inspection** – Bodalski reported that the Annual State Survey was conducted during the week of September 16<sup>th</sup>. Bodalski shared what was reported during the surveyors exit interview but is waiting on the final written reports.

**Union Negotiations** – Bodalski shared that union negotiations for the RN, LPN and General Bargaining units have begun for renewal of a three year contract.

**Preliminary 2025 Budget Update** – Bodalski shared he is working with the leadership team on a preliminary 2025 budget and will have proposed budget by the end of October. The board agreed to review the preliminary budget beforehand to be able to decide if a special meeting will be needed to discuss.

**Chief Executive Officer Report** – Bodalski reviewed the monthly report for August and answered board members' questions.

**Financial Report** – Bodalski presented the financial operations and social accountability reports for August 2024 and answered board members' questions. Motion made by Crawford to accept the financial operations report as presented. Motion seconded by Kazim and carried unanimously. Roll Call - Marois – yes, Kazim – yes, Crawford – yes.

**Request to Purchase – Pool Resurfacing** – Bodalski reviewed the request to resurface the therapy pool. Three bids were solicited with only one bid received by Midwest Pools, Inc. Motion was made by Kazim to resurface the therapy pool in the amount of \$27,250. Motion was seconded by Crawford and carried unanimously. Roll Call - Marois – yes, Kazim – yes, Crawford – yes.

**Kaitlyn Vanias, M.D. - Consulting Privileges** - Bodalski reviewed the request of Kaitlyn Vanias, M.D., to have consulting privileges as recommended by Medical Director Dr. April Kirkowski, M.D. Crawford noted the form provided showed Kaitlyn's test results pending under Board Certified and requested for the results to be verified that she has passed. Motion was made by Crawford to approve Kaitlyn Vanias, M.D., for consulting privileges contingent on confirming that she is Board Certified. Motion was seconded by Kazim and carried unanimously. Roll Call - Marois – yes, Kazim – yes, Crawford – yes.

#### **Grand Traverse Pavilions Announcements**

(1) Next Board Meeting October 31, 2024

#### **Second Public Comment**

Linda Pepper  
McKenzie Beeman

Meeting adjourned at 10:13 am

Signatures:

---

Mary Marois – Chair  
Grand Traverse County Department of Health and Human Services Board

Date: \_\_\_\_\_ Approved  
\_\_\_\_\_ Corrected and Approved

DRAFT



**PAVILIONS RESIDENT COUNCIL MEETING**  
**September 19, 2024**

The September 2024 meeting of the Grand Traverse Pavilions Resident Council was called to order at 11:00 am in the Multi-Purpose Room by Hanna Wooters.

All residents were welcomed.

The residents waived their right to a closed meeting.

The Lord's Prayer and the Pledge of Allegiance were recited.

**Members Present:** Residents are marked "X" throughout the minutes.

**Birch Pavilion:** 3 residents attended.

**Cherry Pavilion:** 5 residents attended.

**Dogwood Pavilion:** 3 residents attended.

**Staff members were introduced:**

Hanna Wooters, CTRS, Life Enrichment

Sam Mahon, CTRS, Life Enrichment

Clay Wagatha, Marketing/Life Enrichment

Emily Tyrell, Cherry Pavilion Social Work

Christian Andersen, Executive Chef- Forefront Dining Services

Ryan Hutchins, Environmental Services Director, Environmental Services

Cati Jasso, Environmental Services Assistant, Environmental Services

Lisa Telling, Forefront Services

**Guest:** American Sign Language (ASL) interpreter – Tom Hoxby

**Old Business:** There was not any old business from the previous meeting that needed to be brought up for discussion or to follow-up on.

**New Business:**

Hanna made the following announcements:

-Joey the bird is now in the Birch Activity Room

-Ryan made the following announcement:

-The new bus is expected to be done mid-December. The bus is like the current little bus but can hold more wheelchairs with a capacity for 7 wheelchairs.

**Outings for October 2024:**

-Fall Color Tour – 2 Trips: Thursday October 10<sup>th</sup> 10:30-12:30 and Thursday October 17<sup>th</sup> 2-4

Gallaghers Farm: Friday October 25<sup>th</sup> 2:15-4

Hanna said we can choose between a shopping or lunch outing and residents voted for a shopping outing to take place in October.

### **Special Events for October 2024:**

- Wednesday September 25<sup>th</sup> – 10:30am Bingo Store
- Thursday October 2<sup>nd</sup> – 2pm Rick Hilleary – Lyrical Hiker (saxophone, flute music)
- Sunday October 13<sup>th</sup> – 2pm Salvation Army Music Group
- Tuesday October 15<sup>th</sup> – Lord of the Gourds – Pumpkin Carving
- Friday October 18<sup>th</sup> – 10:30am Music with Tally and Bob
- Thursday October 24<sup>th</sup> – 2pm Grand Traverse Musicale
- Monday – October 28<sup>th</sup> Pumpkin Decorating Contest

### **Resident Group Interview Questions:**

Hanna discussed with the attending residents that are 12 resident rights that are reviewed during the group interview with the State Surveyors during our annual survey, and today we will be reviewing Building.

#### **Building:**

I would like to ask a few questions about the building, including both your bedroom and other rooms you use such as the dining room and activity rooms.

- Is the air temperature comfortable for you?
  - Residents responded yes.
  - One resident said the halls were cold.
- Is there good air circulation or does it get stuffy in these rooms?
  - Residents stated the circulation was fine.
- What do you think about the noise level here? During the day is it generally quiet or noisy? During the night is it generally quiet or noisy?
  - Residents said it was fine.
  - Resident stated it was noisy outside of their bedroom window.
  - Resident said some noise at night but she understands her room is by a charting screen.
- Do you have the right amount of lighting in your room to read or do whatever you want to do?
  - Residents said it was good.
  - Resident said it could be a little brighter.
- How is the lighting in the dining room and activity rooms?
  - No concerns at this time.



- Do you ever see insects or rodents in the building?
  - No concerns at this time.
- Is your call light put within reach in your room at all times?
  - Residents said yes.
  - Resident stated housekeeping left their call light out of reach after cleaning. Environmental Services to follow up with housekeeping.
- How does staff respond to call lights?
  - Resident stated its “hard time getting them to come in.”
  - Residents said the times seem to change but has seemed slow.

### **1. Discussion regarding food temperature and receiving HS snacks.**

The floor was opened for residents to make comments, suggestions, concerns, and or ask questions:

- Resident asked why meals are getting later and later?
  - Christian responded that meals are delivered to units on time
- Two other residents said they love the omelets, and their meals have been on time.
- Resident asked for something other than burger and suggested meatloaf or pork chops.
  - Christian said he will try and get those on the upcoming menu
- Christian stated the “Lets Talk Food” meeting is rescheduled for Wednesday September 25<sup>th</sup> at 2 pm.

### **2. Discussion regarding the cleanliness of the facility and laundry being returned promptly.**

The floor was opened for residents to make comments, suggestions, concerns, and or ask questions:

- Residents said it was good and everything is clean.
- Resident stated it has improved.

### **3. Discussion regarding room temperature.**

The floor was opened for residents to make comments, suggestions, concerns, and or ask questions:

- No additional concerns reported at this time.

### **4. Discussion regarding nursing care.**

The floor was opened for residents to make comments, suggestions, concerns, and or ask questions:

- Resident stated their fingernails need cut.
- No additional concerns reported at this time.

### **5. Discussion regarding call lights being answered in a timely manner.**

The floor was opened for residents to make comments, suggestions, concerns, and or ask questions:

- No additional concerns reported at this time.

#### **6. Discussion regarding receiving showers as needed/as requested.**

The floor was opened for residents to make comments, suggestions, concerns, and or ask questions:

- Resident stated they thought it was supposed to be Wednesday but it doesn't repeat, would like to know the shower schedule.
  - o Hanna stated they will look into and pass her concerns to nursing

#### **7. Discussion regarding the nighttime noise level on your Pavilion.**

The floor was opened for residents to make comments, suggestions, concerns, and or ask questions:

- No additional concerns were reported at this time.

#### **The floor was opened for additional comments:**

- Resident wants sloppy joes and pizza, has not had them in a long time
- Resident wants a raw veggie plate with carrots, celery, cauliflower, etc
  - o Other residents agreed and said that would be nice. Christian said that's something they could do
- Resident asked for snacks in the fridge on Cherry, like cheese and fruit

The next Pavilions Resident Council meeting will be held on Thursday, October 17th at 11:00am in the Multi-Purpose Room. Hanna asked for a volunteer to read over and sign the September 2024 minutes, and X said that she would do this. The Pavilions Resident Council Meeting was adjourned at 11:25 am by Hanna, seconded by X.

Respectfully Submitted,

---

Clayton Wagatha,  
Marketing/Life Enrichment

---

X, Cherry Resident

**Elm Resident Council Minutes**  
**Meeting Held- September 24 2024**

The March meeting of the Grand Traverse Pavilions Elm Resident Council was called to order at 2:06pm in the Elm Common Area.

**Members Present were:** Residents are marked “X” throughout the minutes.  
14 residents attended.

**Staff Present:**

Susan Eldred, Recreation Therapist  
Naomi Rode, Assistant Director of Nursing  
Emily Tyrrell, Social Worker

**Old Business:**

None

**New Business:**

Asked the residents if they need help do the staff help them.  
X stated “yeah just a little.” X and X stated “yes.”

Asked the residents if they were being offered a snack before bed.  
X stated “yes” they were being offered.

Asked the residents if the staff were respectful to the residents.  
X, X and X stated “yes” they were treated with respect.

Asked the residents if the food is good here.  
X and X stated “yes” the food is good. X stated “pretty good” and X stated “yeah.”

Asked the residents if the rooms were getting cleaned.  
X stated “yeah sure everything taken care of.” X stated “yes.”

Asked the residents if their clothes are getting cleaned.  
X stated “I don’t remember.” X, X and X stated “yes.”

Asked the residents if the Temperature in the room is good.  
X, X and X stated “yes.” X stated “I know so” and X stated “ I think so.”

Asked the residents if they have enough to do.  
X stated “more popcorn” and X stated “yes.”

**Questions, Suggestions, Concerns and Comments:**

The floor was open for questions, suggestions, concerns and comments.

Suggestions for upcoming activities:  
Cider and Donuts

Decorate Pumpkins  
Carmel and Apples  
Pumpkin muffins or fluff  
Leaf Art

Outings  
Fall Leaf Tour

Meeting was closed at 2:26pm

Respectfully submitted,

Susan Eldred, CTRS

Naomi Rode, BSN, RN

Emily Tyrrell, LLBSW

# GRAND TRAVERSE PAVILIONS

## Service Excellence Award Program

### September 2024

<b>Date:</b>	09/02/2024
<b>Employee:</b>	Kristin Mikowski
<b>Awarded for:</b>	Kristy is the definition of an unsung hero. What she does for our team many might not notice because she's done it so well for so long. For 17 of the 24 years she's been with Grand Traverse Pavilions, she has managed our Payroll. Never once, in 17 years, has she missed a payroll. She lives our core value of excellence, probably never realizing how many countless employees relied on her consistency and dedication to her role.
<b>Position:</b>	Human Resources – Payroll
<b>Nominated by:</b>	Levi Petrone, Human Resources Director

<b>Date:</b>	09/02/2024
<b>Employee:</b>	Gretchen Limbocker
<b>Awarded for:</b>	I'm honored to nominate Gretchen, a custodian for 24 years at Grand Traverse Pavilions, for the Service Excellence Award. Working quietly in the background, Gretchen exemplifies the core value of servanthood, ensuring our residents, staff, and families enjoy a clean, safe, and welcoming environment. Her hard work and dedication often go unnoticed, yet they are crucial to fulfilling our mission of enhancing the quality of life for those we serve. Gretchen's positive attitude and kindness make her a quiet cornerstone in our facility.
<b>Position:</b>	Custodian
<b>Nominated by:</b>	Cati Jasso, Environmental Services Manager

<b>Date:</b>	09/09/2024
<b>Employee:</b>	Desmond Gore
<b>Awarded for:</b>	Desmond stepped in on his day off to support the night shift in rehab during a particularly challenging time. His dedication, compassion, and teamwork were invaluable, and his willingness to go above and beyond did not go unnoticed. We are incredibly grateful for his commitment and support. Thank you, Desmond!
<b>Position:</b>	CNA
<b>Nominated by:</b>	Linda Smith, RN

<b>Date:</b>	09/09/2024
<b>Employee:</b>	Jeremy Klimas
<b>Awarded for:</b>	Jeremy has an exceptional work ethic! His hard work, ability to complete his job and assist all our patients and nurses is so much appreciated! Thank you for all of your hard work!
<b>Position:</b>	CNA
<b>Nominated by:</b>	Linda Smith, RN

<b>Date:</b>	09/16/2024
<b>Employee:</b>	Madison Joslin
<b>Awarded for:</b>	Thank you for handling a stressful weekend with ease and exceptional communication. We appreciate you!
<b>Position:</b>	Universal Worker
<b>Nominated by:</b>	Melissa Gomez, Residential Services Director

<b>Date:</b>	09/16/2024
<b>Employee:</b>	Betsy Stepka
<b>Awarded for:</b>	Betsy jumped in to provide care assistance alongside the CNAs on a day it was much needed. Her exemplary teamwork and positive attitude are much appreciated!
<b>Position:</b>	RN
<b>Nominated by:</b>	Erica Harpe, RN

<b>Date:</b>	09/23/2024
<b>Employee:</b>	Bryce Harner
<b>Awarded for:</b>	Coming upstairs and lending a helping hand when needed was very much appreciated
<b>Position:</b>	CNA
<b>Nominated by:</b>	Ashley Joseph, CNA

<b>Date:</b>	09/23/2024
<b>Employee:</b>	Shawma Barnes
<b>Awarded for:</b>	Always going above and beyond for our rehab residents to ensure they are getting what they need to succeed and progress during their stay!
<b>Position:</b>	ADON
<b>Nominated by:</b>	Kelsea Robinson, Certified Occupational Therapy Assistant (COTA)

<b>Date:</b>	09/30/2024
<b>Employee:</b>	Megan McLain
<b>Awarded for:</b>	Always being happy to step up and help with our patients.
<b>Position:</b>	CNA
<b>Nominated by:</b>	Lauren Glass, RN

<b>Date:</b>	09/30/2024
<b>Employee:</b>	Ali Goodwin
<b>Awarded for:</b>	Thank you for providing excellent training to new staff while also navigating your shift with new residents and heavy workloads. You have provided comfort to these new employees. You are appreciated!
<b>Position:</b>	UW
<b>Nominated by:</b>	Melissa Gomez, Residential Services Director

### Quality Measure Summary for October 2024

The latest CMS refresh of Quality Measures was October 23, 2024. Four of the Quality Measures remain frozen until January of 2025. They are:

#### Long-Stay

- % of high-risk residents with pressure injuries.
- % of residents whose need for help with daily activities has increased.
- % of residents whose ability to move independently worsened.

#### Short-Stay

- % of residents who made improvements in function.

So we remain at a two star. Our improvements were:

- Short-Stay: % of residents receiving antipsychotics improved from 60 to 80 points.
- Short-Stay: rate of successful return to home improved from 90 to 120 points.
- Short-Stay: % of pressure injuries new or worsened improved from 20 to 40 points.
- Long-Stay: catheters left inserted in the bladder improved from 80 to 100 points.

Need improvement were:

- Short-Stay: % of discharged residents who were readmitted to the hospital.
- Short-Stay: # of residents who had an outpatient ER visit.
- Long-Stay: # of hospitalizations per 1,000 resident days.
- Long-Stay: # of outpatient ER visits per 1,000 resident days.

Our total points increased from 1090 to 1137. We must reach 1171 points to reach 3 stars in Quality Measures. We continue to focus on improvements, recognizing that CMS uses a four-quarter average in the scoring system. Some measures are driven by the MDS and others are claims based. At the January 2025 refresh we will have the latest 4 quarter averages.

Grand Traverse Pavilions  
Quarterly Overtime Rolling Calendar Lookback

**Pay Dates In:**

Department	3rd Qtr 2024			2nd Qtr 2024		1st Qtr 2024		4th Qtr 2023				
Administration	\$	-	0.000%	\$	8.57	0.000%	\$	25.63	0.001%	\$	463.98	0.012%
Adult Day Services	\$	-	0.000%	\$	-	0.000%	\$	-	0.000%	\$	-	0.000%
Child Day Care	\$	275.85	0.006%	\$	108.81	0.003%	\$	1,371.65	0.030%	\$	538.04	0.014%
CNA	\$	68,069.11	1.527%	\$	30,768.27	0.908%	\$	68,401.19	1.565%	\$	52,222.11	1.394%
CNA Training	\$	129.71	0.003%	\$	-	0.000%	\$	-	0.000%	\$	-	0.000%
Marketing/Foundation	\$	-	0.000%	\$	-	0.000%	\$	-	0.000%	\$	-	0.000%
Cottages	\$	17,775.33	0.399%	\$	11,198.26	0.330%	\$	22,113.20	0.479%	\$	14,005.90	0.374%
Diversional Therapy	\$	1,696.27	0.038%	\$	3,075.09	0.091%	\$	2,844.32	0.062%	\$	2,048.81	0.055%
Financial Mgt.	\$	634.42	0.014%	\$	902.27	0.027%	\$	483.14	0.010%	\$	7,472.44	0.199%
Housekeeping	\$	3,466.06	0.078%	\$	1,783.13	0.053%	\$	2,340.47	0.051%	\$	3,143.61	0.084%
Human Resources	\$	34.28	0.001%	\$	10.74	0.000%	\$	112.20	0.002%	\$	61.20	0.002%
Human Services	\$	362.72	0.008%	\$	148.77	0.004%	\$	21.18	0.000%	\$	661.71	0.018%
Laundry	\$	1,390.57	0.031%	\$	1,544.37	0.046%	\$	2,268.41	0.049%	\$	1,652.34	0.044%
LPN	\$	12,716.17	0.285%	\$	15,808.78	0.466%	\$	15,029.75	0.325%	\$	16,691.57	0.445%
Maintenance	\$	8,706.38	0.195%	\$	7,059.54	0.208%	\$	7,699.75	0.167%	\$	4,141.46	0.111%
Nursing Administration	\$	8,400.77	0.189%	\$	9,678.58	0.285%	\$	11,573.41	0.251%	\$	7,237.00	0.193%
RN	\$	28,004.08	0.628%	\$	25,386.34	0.749%	\$	25,022.29	0.542%	\$	23,761.10	0.634%
Therapies - PT, OT	\$	4,137.96	0.093%	\$	5,446.10	0.161%	\$	5,768.52	0.125%	\$	3,408.40	0.091%
Totals	\$155,799.68			\$112,927.62		\$165,075.11		\$137,509.67				
% of payroll	3.496%			3.331%				3.658%				3.670%





## Grand Traverse Pavilions

A COMMUNITY CARING FOR GENERATIONS

**TO:** Grand Traverse County Department of Health and Human Services Board  
**FROM:** Gerard Bodalski, CEO/Administrator  
**RE:** September CEO/Administrator Report

### **Census** (Average Daily Census)

	Oct-MTD	Sept-24	Aug-24	July-24	June-24	May-24	Apr-24
Medical Care Facility (MCF)	174	168	167	164	166	168	162
Cottages	61	63	63	60	57	54	54

<b>MCF</b>	Sept-24	Aug-24	July-24	June-24	May-24	Apr-24
Admissions & Re-admits	52	63	63	55	68	68
Discharges	48	61	59	62	61	66
MMC Referrals	169	215	208	169	166	183
MMC Denied	26	41	38	27	37	35
Transfers to LTC	3	2	3	3	2	3

<b>Cottages</b>	Sept-24	Aug-24	July-24	June-24	May-24	Apr-24
Admissions	3	3	3	5	2	3
Respite	6	6	5	4	6	3
Discharges	0	0	2	1	2	2

### **Finance**

	Sept-24	August-24	July-24	June-24	May-24	Apr-24
Combined Net Income	\$106,264	**\$1,101,297	\$44,212	\$77,019	\$178,240	\$66,406
MCF Net Income	\$124,307	\$1,122,407	\$67,724	\$106,343	\$140,058	\$102,075
Cottage Net Income	\$(18,043)	\$(21,110)	\$(22,511)	\$(29,324)	*\$38,182	\$(35,669)
Cash Balance	\$3,615,910	\$3,506,346	\$3,438,728	\$3,317,575	\$2,971,674	\$2,970,769
A/R Days Sales Outstanding	60	60	54	54	55	48

\*Scholarship funds of \$70,939.36 received from GTP Foundation.

\*\*Notified of cost settlement from 10/1/22 – 9/30/23 of \$1,024,304.

### **MCF Operating Expenses PPD History**

	Sept-24	Aug-24	July-24	June-24	May-24	Apr-24
MCF Operating Expenses Actual PPD	\$469	\$452	\$457	\$465	\$463	\$458
MCF Operating Expenses Budgeted PPD	\$457	\$453	\$453	\$457	\$453	\$457
Variance (unfavorable)/favorable	\$(12)	\$1	\$(4)	\$(8)	\$(10)	\$(1)

### **Facility Reported Incidents**

	Sept-24	Aug-24	July-24	June-24	May-24	Apr-24
Medical Care Facility	4	5	6	4	2	1

## Wellness Center

Numbers of Patients seen:	Sept-24	Aug-24	July-24	June-24	May-24	Apr-24
Medicare A	38	48	43	37	38	34
Medicare Advantage Skilled	30	35	39	38	43	40
Private Insurance: Inpatient	2	5	5	2	3	5
Private Pay: Inpatient	0	2	3	1	0	1
Auto: Inpatient	1	0	0	0	1	1
Med A/Rehab Inpatient Totals	71	90	90	78	85	81
Medicaid	2	2	0	0	1	0
Medicare B: Inpatient	40	38	39	7	38	38
Medicare B Advantage: Inpatient	14	10	7	40	13	14
Med B Inpatient Totals	56	50	46	47	52	52
Medicare B: Outpatient	20	21	21	22	22	23
Medicare B Advantage: Outpatient	51	52	60	46	46	47
Private Insurance: Outpatient	18	17	18	17	21	20
Work Compensation: Outpatient	0	0	0	0	1	1
Private Pay: Outpatient	0	0	0	0	0	0
Auto: Outpatient	0	0	0	0	0	0
Outpatient Totals	89	90	99	85	90	91
<b>Numbers of Wellness Center Visits:</b>						
Aquatic inpatients therapy visits	20	18	2	21	35	17
Aquatic aftercare visits per month	342	341	325	269	344	303
Aquatic outpatient PT visits	148	170	206	165	170	195
Aquatic group class participants	54	86	85	57	74	66
Land therapy visits (PT, OT, SLP)	208	253	170	214	262	179
Total Outpatient therapy visit	356	423	462	379	432	395
Outpatient aquatic therapy revenue	42,934.12	47,997.47	53,398.88	46,180.65	49,719.42	51,850.07
Aftercare monthly revenue	3420	3410	3250	2690	3,400	3,030
Aquatic group class revenue	1080	1720	1700	1140	1,480	1,320
Cottages visits	34	59	61	59	45	49
Total Wellness center revenue	47,434.12	53,127.47	60,348.88	50,010.65	54,639.42	56,820.07

## Staffing

	Sept-24	Aug-24	July-24	June-24	May-24	Apr-24
Hires	35	2	7	21	2	8
Resignations	5	4	8	7	6	3
Referrals	9	7	9	2	8	3
Total # Employees	325	307	311	308	303	324

**Oct MDT # 336 employees**

**Talent Sourcing and Recruiting is underway for the following positions: CNAs, UWs**

## **Activities**

Recreational Therapists in the life enrichment department continue to complete video chats throughout the month for 6 residents over FaceTime or Google Duo.

Activities, Special Events and Outings that occurred in September included small group activities such as Bird Care; Card Group including Euchre and Uno, Word Games (Name that Tune and Scategories); and Creative Kitchen group baking items for mocktail hour such as chocolate chip oatmeal bars and Oreo dessert. Residents engage in arts and crafts with creative coloring, autumn floral arrangements and pinwheels. Men's group continues with playing card and board games as well as poker. In addition to helping fold the weekly Pavilions Post, residents continue to attend book club meetings with the start of their second book, The Four Winds this month. Residents continue to check out books from the book mobile that visits monthly with rotating reading material to check out. Residents participated in morning stretch/exercise groups throughout the week. Song circle group continues to take place throughout the building including Maple rehab pavilion as a morning and afternoon activity in hallways and common areas. Large group activities that were held included: Drum Circles, Bingo, Bingo Store, Popcorn Fridays & Movies and Tuesday Mocktails. Special events that took place during September were a donut social, veteran legion motorcycle drive, September birthday social and vintage car show out on the grand lawn. The Salvation Army music group and the Lyrical Hiker came to perform music for residents in the multipurpose room. Livestreaming of church services from Central United Methodist Church, Gaither's Gospel and St. Francis of Assisi continues Sunday's. Catholic church services were attended with Catholic Mass with Father Joe once this month, and Rosary & Holy Communion weekly. Outings that residents signed up for Walmart and Culver's Lunch Outing. Elm residents have participated in various sensory group activities including-sensory cart, coloring, crafts and garden group. They engage in song circle twice a week with life enrichment staff. They participate in small group morning exercise including afternoon strolls outside. Cognitive groups include trivia, Jeopardy, history, categories, large dice games, book clubs and jokes. Residents participated in donut socials and creative kitchen. Residents engage in weekly intergenerational visits from the children of the Pavilions Day care center and various sing a long activity as well as weekly movie and popcorn activity. Elm residents attended an outing to the beach this month.

On September 18th, Let's Talk Food Meeting was held and on September 19th the Pavilions Resident Council meeting for residents was held for all pavilions to come together to meet. Elm Resident Council was held separately on September 24th.

## **Environmental Services**

- Our new large bus is getting built. Delivery is looking around mid-December.
- We completed another flooring project in Evergreen 004. Finished in time for a new resident moving in.
- Our State Survey went well. We have competed all corrections from our Life Safety citations.
- We submitted a packet for a grant to pay for replacement bulbs for our ActivePure system, new filters for our 6 large Air Handlers and upgraded fans for 3 of our large Air Handlers. A proposed total of \$178,000.00.
- We are finalizing plans for the Pool re-surfacing in December. Our plan is to paint pool area, clean all tile after re-surfacing is complete and replace all the flooring in the Beech gym.

- We are still waiting for the Front Lobby door replacement. Supplies have started to arrive. Once everything is in, we will be able to schedule replacement. We are also looking to replace the inner lobby door opener and repair the hinges.
- Hired 2 new Custodians. They are learning fast and are a welcome addition to the team.
- Ordered 4 stair evacuation chairs for the cottages. Will be implementing new policy and training soon.

# GRAND TRAVERSE PAVILIONS

## MEMORANDUM

### Financial Operations Report September 2024

#### Finance

	Sept-24	August-24	July-24	June-24	May-24	Apr-24
Combined Net Income	\$106,264	**\$1,101,297	\$44,212	\$77,019	\$178,240	\$66,406
MCF Net Income	\$124,307	\$1,122,407	\$67,724	\$106,343	\$140,058	\$102,075
Cottage Net Income	\$(18,043)	\$(21,110)	\$(22,511)	\$(29,324)	*\$38,182	\$(35,669)
Cash Balance	\$3,615,910	\$3,506,346	\$3,438,728	\$3,317,575	\$2,971,674	\$2,970,769
A/R Days Sales Outstanding	60	60	54	54	55	48

\*Scholarship funds of \$70,939.36 received from GTP Foundation.

\*\*Notified of cost settlement from 10/1/22 – 9/30/23 of \$1,024,304.

#### MCF Operating Expenses PPD History

	Sept-24	Aug-24	July-24	June-24	May-24	Apr-24
MCF Operating Expenses Actual PPD	\$469	\$452	\$457	\$465	\$463	\$458
MCF Operating Expenses Budgeted PPD	\$457	\$453	\$453	\$457	\$453	\$457
Variance (unfavorable)/favorable	\$(12)	\$1	\$(4)	\$(8)	\$(10)	\$(1)

### Grand Traverse Pavilions Combined

#### REVENUE:

The overall revenue for the Pavilions in September was \$2,808,267 resulting in a favorable budget variance of \$446,664.

#### EXPENSES:

The total overall operating expenses for the Pavilions in September were \$2,702,003 resulting in an unfavorable variance to budget of \$381,705.

#### NET INCOME/LOSS:

There was net income of \$106,264 from the combined programs of the Pavilions in September resulting in a favorable budget variance of \$64,959.

#### OPERATING CASH:

Total cash at month-end was \$3,615,910. There was a net increase (more brought in than was spent) in overall cash of \$109,564 for the month.

There was one significant anticipated cash inflow during the month—the receipt of enhanced Quality Assurance Supplement payment of \$41,676 to reflect our higher occupancy.

The schedule of irregular payments includes an adjustment to the expected timing of one item from November to October.

## VOUCHERS:

Purchase orders, invoices, checks written, and supporting documentation were reviewed for voucher numbers 5577-5583 for the month of September and were in order without exception.

## **Grand Traverse Medical Care**

### REVENUE:

The census for September averaged 168 residents which was twenty-three above the budgeted census and one more than the prior month. Private pay census was eight above budget, Medicare was six above budget, Medicaid was fifteen above budget and Hospice was six below the budgeted census. The occupancy for September was 70% of licensed beds and 81% of available beds. As a reminder, available beds increased from 182 to 207 as of July 1. Year to date occupancy is 68% of licensed beds and 85% of available beds.

The average rate per patient day ("PPD") for resident revenue was \$3.96 under budget (unfavorable) which was driven by lower outpatient therapy than budgeted.

Other revenue was \$378,636 on a budget of \$136,798 resulting in a favorable variance of \$241,838 for the month. This included insurance proceeds related to the claim on the bus of \$98,000 and additional Quality Assurance revenue due to revised Medicaid rate limits of \$47,406. Other than those items, the amounts were in line with prior months.

Total revenue was \$516,335 more than budgeted for the month.

The Institutional Special Needs Plan sponsored by Longevity Health went live on October 1, 2024. As a reminder, for those long-term residents who chose the plan will benefit from systems designed to reduce hospitalizations and Emergency Room visitations, improve resident care, provide flexibility for providing supplemental therapy, improve QM measures and, depending on enrollment, add revenue to the organization. There are 14 residents enrolled in this program for the first month. Enrollment efforts are ongoing.

We continue to explore the planning opportunity to mitigate future Medicaid rate decreases by working with Warner Norcross & Judd and Plante Moran to refine recommendations necessary to implement the Medicaid rate management strategic planning recommendation to reduce costs allocated to the Cottages.

### EXPENSES:

Operating Expenses were \$12.75 per patient day more than budgeted for the month resulting in a flexed unfavorable variance of \$63,763. This compares to 3.83 per patient day and \$19,513 variance in July.

Once again, all of the over budget expenses were offset by the Recruitment and Retention Grant and the Direct Care Worker Wage Reimbursement payments. Legal fees recorded in September totaled \$11,445.

### NET INCOME/LOSS:

Grand Traverse Medical Care produced net income of \$124,307 for the month, which was \$143,041 better than budgeted.

## RECEIVABLES:

Days Revenue Outstanding ("DRO") is 60 days as of 9/30/2024. This is the same as of 8/31/2024. Our goal for 2024 is to reduce that number to 45 days.

The amount outstanding waiting Medicaid approval of applications (Medicaid Pending) at the end of September is \$165,168 (a decrease of \$140k). These remaining amounts will be paid after Medicaid is approved.

Amounts due for cottage rents and services decreased by \$74k in September due to receiving two payments from PACE North during the month and payment of past due amounts by private pay residents.

Our former biller stepped in beginning September 5 to assist with rebilling our 1/1/2023 through 9/30/2023 Medicaid claims so the State of Michigan can process our full net Medicaid cost settlements for 2022 and 2023 approximating \$2.8M. As of October 17, all claims have been submitted through 9/30/2023 and we are waiting for the claims from June through September to be adjudicated and she is reworking those claims that have denied.

Our new Business Account Manager began work on September 30 and is off to a good start. She is focusing on monitoring and managing Medicaid pending cases and our private pay collections for nursing home residents.

Our former business office manager has agreed to assist part time in rebilling insurance claims that were denied when first submitted.

Our current business office manager is focused on resolving certification and billing issues with WPS and Priority Health in addition to following up on all overdue amounts from cottage residents.

## The Cottages

## REVENUE:

Total revenue of \$284,850 generated a \$48,271 unfavorable variance to the budget.

The average leased occupancy for the Cottages-Assisted Living was 55 apartments (plus 2 spouses) during the month (6 below budget, two higher than the prior month), representing 71% occupancy. In addition, there were 128 days (average of 4 per night) of overnight respite provided during the month (50 less than the prior month). Hawthorn Lofts-Independent Living average census was 2 residents per day for 67% occupancy. Total average census of 63 residents (same as the prior month).

As of October 1, there are no Waiver participants receiving care at the cottages.

## EXPENSES:

Expenses for September (before depreciation) were \$279,571 which was above the budgeted amount by \$29,811 for an unfavorable variance.

NET INCOME/LOSS:

The program had a net loss for the month of \$18,043 resulting in an unfavorable variance of \$78,082.

**Unassigned Fund Balance**

Approved 2024 Operating Budget	\$ 28.7M
Unassigned Fund Balance Target Percentage	20%
Unassigned Fund Balance Target Amount	\$5.7M
Current Unassigned Fund Balance*	\$3.6M
Current Fund Balance as a percentage of Operating Budget	13%
Amount Available Above/ (Below) Target	(\$2.1)M

\*Fund balance is different from a cash balance as it includes other assets and is net of current liabilities. Those items do not generally change significantly so we are reporting here on the cash balance amount. The policy requires a review of the actual fund balance annually.



Date: Oct 18, 2024  
Time: 11:55:36 EDT  
User: Lindsey Dood

Grand Traverse Pavilions - SNF  
Combined Income Statement  
9/1/2024 to 9/30/2024

Facility #

Page # 1

Include Adjustment Periods: NO Include Closing Periods: NO

	CURRENT PERIOD			PRIOR PERIOD			YEAR TO DATE		
	Actual \$	Budget \$	Var \$	Actual \$	Budget \$	Var \$	Actual \$	Budget \$	Var \$
Service Revenue	2,459,193	2,223,881	235,312	2,589,089	2,288,188	300,901	21,970,328	20,272,157	1,698,171
Other Revenue	349,074	137,722	211,353	1,216,303	141,129	1,075,174	3,148,605	1,253,124	1,895,481
Total Revenue	2,808,267	2,361,603	446,664	3,805,392	2,429,317	1,376,075	25,118,932	21,525,281	3,593,651
Salaries & Wages	1,519,783	1,218,217	(301,566)	1,494,965	1,258,825	(236,140)	13,357,497	11,126,385	(2,231,112)
Benefits	365,453	340,863	(24,591)	391,372	348,025	(43,346)	3,336,043	3,096,414	(239,629)
Other Operating Expenses	691,764	636,486	(55,278)	692,756	642,727	(50,029)	6,064,611	5,756,235	(308,376)
Interest Expense	29,062	28,792	270	29,062	29,752	(690)	262,656	262,970	(314)
Depreciation	95,941	95,941	0	95,941	95,941	0	863,465	863,465	0
Total Operating Expenses	2,702,003	2,320,298	(381,705)	2,704,095	2,375,269	(328,826)	23,884,272	21,105,469	(2,778,803)
Net Operating Income	106,264	41,304	64,959	1,101,297	54,048	1,047,249	1,234,661	419,812	814,849

Date: Oct 18, 2024  
Time: 11:52:59 EDT  
User: Lindsey Dood

Grand Traverse Pavilions - SNF  
SNF Income Statement  
9/1/2024 to 9/30/2024

Facility #

Page # 1

Include Adjustment Periods: NO Include Closing Periods: NO

	CURRENT PERIOD						PRIOR PERIOD						YEAR TO DATE					
	Actual \$	Budget \$	Var \$	Actual / Day	Budget / Day	Var / Day	Actual \$	Budget \$	Var \$	Actual / Day	Budget / Day	Var / Day	Actual \$	Budget \$	Var \$	Actual / Day	Budget / Day	Var / Day
SNF Resident Revenue																		
Inpatient Revenue																		
Medicare Part A	319,563	308,009	11,554	591.78	684.46	(92.68)	380,866	318,276	62,590	560.92	684.46	(123.54)	2,440,662	2,813,149	(372,487)	587.83	684.46	(96.64)
Medicare Advantage	219,709	122,664	97,045	573.65	408.88	164.77	280,083	126,753	153,330	629.40	408.88	220.52	2,451,689	1,120,331	1,331,358	590.20	408.88	181.32
Medicaid	1,177,401	1,005,884	171,517	372.12	376.74	(4.61)	1,199,141	1,039,414	159,727	369.76	376.74	(6.97)	10,423,315	9,187,075	1,236,240	371.39	376.74	(5.35)
Hospice	89,501	167,242	(77,741)	436.59	428.83	7.76	103,472	172,817	(69,345)	436.59	428.83	7.76	1,079,966	1,527,475	(447,510)	436.88	428.83	8.05
Private Pay	315,054	222,121	92,932	428.64	411.34	17.31	256,746	229,525	27,220	437.39	411.34	26.05	2,400,013	2,028,708	371,305	418.63	411.34	7.30
Medicare Part B	15,340	2,846	12,494	3.05	0.65	2.40	17,814	2,941	14,873	3.43	0.65	2.78	154,273	25,991	128,282	3.46	0.65	2.81
TOTAL Inpatient Revenue	2,136,568	1,828,766	307,802	425.02	420.41	4.61	2,238,121	1,889,725	348,396	431.15	420.41	10.75	18,949,917	16,702,729	2,247,188	425.11	420.41	4.70
Outpatient																		
Physical Therapy	50,103	59,199	(9,096)	9.97	13.61	(3.64)	64,333	60,760	3,573	12.39	13.52	(1.12)	549,764	539,034	10,730	12.33	13.57	(1.23)
Occupational Therapy	4,501	0	4,501	0.90	0.00	0.90	4,941	0	4,941	0.95	0.00	0.95	71,662	0	71,662	1.61	0.00	1.61
Speech Therapy	5,360	0	5,360	1.07	0.00	1.07	5,115	0	5,115	0.99	0.00	0.99	123,473	0	123,473	2.77	0.00	2.77
Wellness	3,420	3,720	(300)	0.68	0.86	(0.17)	4,570	3,720	850	0.88	0.83	0.05	34,927	33,479	1,448	0.78	0.84	(0.06)
Cont Allow Outpatient	(33,770)	0	(33,770)	(6.72)	0.00	(6.72)	(37,281)	0	(37,281)	(7.18)	0.00	(7.18)	(230,712)	0	(230,712)	(5.18)	0.00	(5.18)
TOTAL Outpatient	29,614	62,919	(33,305)	5.89	14.46	(8.57)	41,679	64,480	(22,801)	8.03	14.34	(6.32)	549,113	572,513	(23,400)	12.32	14.41	(2.09)
TOTAL SNF Resident Revenue	2,166,181	1,891,684	274,497	430.91	434.87	(3.96)	2,279,800	1,954,205	325,595	439.18	434.75	4.43	19,499,030	17,275,242	2,223,788	437.42	434.82	2.61
SNF Other Revenue																		
Revenue - Child Day Care	8,447	9,009	(562)	1.68	2.07	(0.39)	10,444	9,309	1,135	2.01	2.07	(0.06)	89,899	82,283	7,616	2.02	2.07	(0.05)
Childcare Lunches	313	323	(10)	0.06	0.07	(0.01)	382	334	48	0.07	0.07	0.00	3,392	2,950	442	0.08	0.07	0.00
Vending Machine Sales	367	269	98	0.07	0.06	0.01	341	269	73	0.07	0.06	0.01	2,839	2,417	422	0.06	0.06	0.00
Rental Income	220	206	14	0.04	0.05	0.00	0	206	(206)	0.00	0.05	(0.05)	1,694	1,854	(160)	0.04	0.05	(0.01)
Interest Income	356	1,000	(644)	0.07	0.23	(0.16)	218	1,000	(782)	0.04	0.22	(0.18)	672	9,000	(8,328)	0.02	0.23	(0.21)
DCW Wage Reimbursement	71,750	40,000	31,750	14.27	9.20	5.08	71,623	40,000	31,623	13.80	8.90	4.90	634,904	360,000	274,904	14.24	9.06	5.18
Copy Revenue	0	10	(10)	0.00	0.00	0.00	0	10	(10)	0.00	0.00	0.00	369	90	279	0.01	0.00	0.01
Garnishment Fees	0	30	(30)	0.00	0.01	(0.01)	0	30	(30)	0.00	0.01	(0.01)	70	270	(200)	0.00	0.01	(0.01)
Scrap Sales	0	30	(30)	0.00	0.01	(0.01)	0	30	(30)	0.00	0.01	(0.01)	0	270	(270)	0.00	0.01	(0.01)
Insurance Proceeds and Refunds	98,038	0	98,038	19.50	0.00	19.50	0	0	0	0.00	0.00	0.00	105,998	0	105,998	2.38	0.00	2.38
Exp Reimbursements	0	0	0	0.00	0.00	0.00	0	0	0	0.00	0.00	0.00	101	0	101	0.00	0.00	0.00
Medicaid Settlement Revenue	0	0	0	0.00	0.00	0.00	1,024,304	0	1,024,304	197.32	0.00	197.32	1,024,304	0	1,024,304	22.98	0.00	22.98
Misc Income	6	682	(676)	0.00	0.16	(0.16)	20	682	(662)	0.00	0.15	(0.15)	1,662	6,138	(4,476)	0.04	0.15	(0.12)
Recruitment Grant Income	11,700	0	11,700	2.33	0.00	2.33	41,446	0	41,446	7.98	0.00	7.98	244,317	0	244,317	5.48	0.00	5.48
QAS Income	224,148	150,211	73,937	44.59	34.53	10.06	136,116	155,218	(19,102)	26.22	34.53	(8.31)	1,575,395	1,371,924	203,471	35.34	34.53	0.81
QMI Income	26,014	35,714	(9,701)	5.17	8.21	(3.04)	26,014	36,905	(10,891)	5.01	8.21	(3.20)	235,024	326,189	(91,165)	5.27	8.21	(2.94)
Inter-Company Charges	21,400	0	21,400	4.26	0.00	4.26	21,400	0	21,400	4.12	0.00	4.12	192,600	0	192,600	4.32	0.00	4.32
Bad Debt Expenses	(7,500)	(7,500)	0	(1.49)	(1.72)	0.23	(7,500)	(7,500)	0	(1.44)	(1.67)	0.22	(67,500)	(67,500)	0	(1.51)	(1.70)	0.18
Provider Tax Expenses-QAS	(67,941)	(83,350)	15,409	(13.52)	(19.16)	5.65	(67,941)	(86,128)	18,187	(13.09)	(19.16)	6.07	(611,469)	(761,261)	149,792	(13.72)	(19.16)	5.44
Provider Tax Expenses-QMI	(8,681)	(9,836)	1,155	(1.73)	(2.26)	0.53	(8,681)	(10,164)	1,483	(1.67)	(2.26)	0.59	(78,132)	(89,836)	11,704	(1.75)	(2.26)	0.51
TOTAL SNF Other Revenue	378,636	136,798	241,838	75.32	31.45	43.87	1,248,186	140,200	1,107,986	240.45	31.19	209.26	3,356,138	1,244,787	2,111,351	75.29	31.33	43.96
Total Revenue	2,544,817	2,028,482	516,335	506.23	466.32	118.70	3,527,986	2,094,405	1,433,581	679.64	465.94	318.93	22,855,168	18,520,029	4,335,139	512.71	466.15	109.11
SNF Operating Expenses																		
Nursing																		
Nursing																		
Salary & Wages - RN	255,879	147,126	(108,753)	50.90	33.82	(17.08)	226,307	152,030	(74,277)	43.60	33.82	(9.77)	2,016,583	1,343,752	(672,831)	45.24	33.82	(11.42)
Salary & Wages - LPN	81,743	88,690	6,947	16.26	20.39	4.13	82,381	91,646	9,264	15.87	20.39	4.52	841,306	810,031	(31,275)	18.87	20.39	1.52



Date: Oct 18, 2024  
Time: 11:52:59 EDT  
User: Lindsey Dood

Grand Traverse Pavilions - SNF  
SNF Income Statement  
9/1/2024 to 9/30/2024

Facility #

Page # 2

	CURRENT PERIOD						PRIOR PERIOD						YEAR TO DATE					
	Actual \$	Budget \$	Var \$	Actual / Day	Budget / Day	Var / Day	Actual \$	Budget \$	Var \$	Actual / Day	Budget / Day	Var / Day	Actual \$	Budget \$	Var \$	Actual / Day	Budget / Day	Var / Day
Nursing (con't)																		
Salary & Wages - CNA	445,460	356,526	(88,934)	88.61	81.96	(6.65)	435,928	368,410	(67,518)	83.98	81.96	(2.02)	3,873,301	3,256,270	(617,031)	86.89	81.96	(4.93)
Salary & Wages - UW SNF	6,147	11,713	5,566	1.22	2.69	1.47	10,737	12,103	1,366	2.07	2.69	0.62	95,163	106,975	11,812	2.13	2.69	0.56
Longevity - RN	725	713	(12)	0.14	0.16	0.02	725	737	12	0.14	0.16	0.02	6,525	6,513	(12)	0.15	0.16	0.02
Longevity - LPN	450	443	(7)	0.09	0.10	0.01	450	457	7	0.09	0.10	0.02	4,050	4,043	(7)	0.09	0.10	0.01
Longevity - CNA	1,625	1,598	(27)	0.32	0.37	0.04	1,625	1,652	27	0.31	0.37	0.05	14,625	14,598	(27)	0.33	0.37	0.04
FICA - Nursing	59,507	47,517	(11,990)	11.84	10.92	(0.91)	59,123	49,101	(10,021)	11.39	10.92	(0.47)	515,646	433,990	(81,656)	11.57	10.92	(0.64)
Workers Comp - Nursing	13,764	6,878	(6,886)	2.74	1.58	(1.16)	11,513	7,108	(4,406)	2.22	1.58	(0.64)	70,901	62,822	(8,078)	1.59	1.58	(0.01)
Unemployment Expenses	0	8,447	8,447	0.00	1.94	1.94	0	8,447	8,447	0.00	1.88	1.88	0	76,020	76,020	0.00	1.91	1.91
MERS DB - Nursing	31,939	31,489	(451)	6.35	7.24	0.89	31,939	32,538	599	6.15	7.24	1.09	287,452	287,596	144	6.45	7.24	0.79
MERS DC:Nursing	13,082	11,446	(1,636)	2.60	2.63	0.03	19,211	11,827	(7,384)	3.70	2.63	(1.07)	131,273	104,538	(26,735)	2.94	2.63	(0.31)
Health Ins - Nursing	62,428	60,820	(1,608)	12.42	13.98	1.56	67,529	60,820	(6,709)	13.01	13.53	0.52	595,793	547,377	(48,416)	13.37	13.78	0.41
Health Ins - Retirees Nursing	6,620	5,846	(774)	1.32	1.34	0.03	6,620	5,846	(774)	1.28	1.30	0.03	55,410	52,614	(2,796)	1.24	1.32	0.08
Dental Ins - Nursing	4,153	4,292	139	0.83	0.99	0.16	4,243	4,292	49	0.82	0.95	0.14	35,697	38,630	2,933	0.80	0.97	0.17
Uniforms - Nursing	0	1,217	1,217	0.00	0.28	0.28	0	1,217	1,217	0.00	0.27	0.27	2,129	10,953	8,824	0.05	0.28	0.23
Small Equipment	2,869	5,233	2,363	0.57	1.20	0.63	6,722	5,407	(1,315)	1.29	1.20	(0.09)	51,188	47,790	(3,398)	1.15	1.20	0.05
Nursing Supplies	30,991	15,479	(15,512)	6.16	3.56	(2.61)	22,382	15,995	(6,388)	4.31	3.56	(0.75)	191,537	141,371	(50,166)	4.30	3.56	(0.74)
Briefs	5,219	4,923	(296)	1.04	1.13	0.09	6,578	5,087	(1,492)	1.27	1.13	(0.14)	50,105	44,959	(5,146)	1.12	1.13	0.01
Stock Meds	2,439	1,375	(1,065)	0.49	0.32	(0.17)	2,685	1,420	(1,264)	0.52	0.32	(0.20)	19,663	12,555	(7,108)	0.44	0.32	(0.13)
Flu Vaccine	1,081	0	(1,081)	0.22	0.00	(0.22)	3,405	0	(3,405)	0.66	0.00	(0.66)	26,040	0	(26,040)	0.58	0.00	(0.58)
IV Supplies	0	2,248	2,248	0.00	0.52	0.52	112	2,323	2,211	0.02	0.52	0.50	10,275	20,532	10,258	0.23	0.52	0.29
Special Equipment Rental	0	139	139	0.00	0.03	0.03	0	144	144	0.00	0.03	0.03	0	1,270	1,270	0.00	0.03	0.03
Non-Legend Drugs	4,803	457	(4,347)	0.96	0.10	(0.85)	5,050	472	(4,578)	0.97	0.10	(0.87)	35,382	4,171	(31,211)	0.79	0.10	(0.69)
Professional Services - Medic	3,520	3,590	70	0.70	0.83	0.13	3,520	3,590	70	0.68	0.80	0.12	31,680	32,314	634	0.71	0.81	0.10
Agency Nurse Staffing	27,360	29,508	2,148	5.44	6.78	1.34	24,874	30,492	5,618	4.79	6.78	1.99	240,117	269,508	29,391	5.39	6.78	1.40
Building Repairs-Resident Roo	3,608	3,527	(81)	0.72	0.81	0.09	0	3,527	3,527	0.00	0.78	0.78	17,972	31,742	13,770	0.40	0.80	0.40
Equipment Repairs	1,350	1,449	100	0.27	0.33	0.06	5,433	1,449	(3,984)	1.05	0.32	(0.72)	25,891	13,044	(12,847)	0.58	0.33	(0.25)
Education & Training - Nursing	100	266	166	0.02	0.06	0.04	1,108	266	(842)	0.21	0.06	(0.15)	4,518	2,390	(2,127)	0.10	0.06	(0.04)
Vehicle Travel	0	0	0	0.00	0.00	0.00	0	0	0	0.00	0.00	0.00	3	0	(3)	0.00	0.00	0.00
Med Waste:Nursing-Medical Care	1,957	1,584	(373)	0.39	0.36	(0.03)	1,957	1,584	(373)	0.38	0.35	(0.02)	17,422	14,255	(3,168)	0.39	0.36	(0.03)
Resident Loss Replacement	0	18	18	0.00	0.00	0.00	0	18	18	0.00	0.00	0.00	40	166	126	0.00	0.00	0.00
<b>TOTAL Nursing</b>	<b>1,068,818</b>	<b>854,554</b>	<b>(214,264)</b>	<b>212.62</b>	<b>196.45</b>	<b>(16.17)</b>	<b>1,042,157</b>	<b>880,004</b>	<b>(162,153)</b>	<b>200.76</b>	<b>195.77</b>	<b>(4.99)</b>	<b>9,267,685</b>	<b>7,792,790</b>	<b>(1,474,895)</b>	<b>207.90</b>	<b>196.14</b>	<b>(11.76)</b>
Nurse Administration																		
Salary & Wages - Nursing Admin	128,015	86,160	(41,855)	25.47	19.81	(5.66)	117,731	89,032	(28,699)	22.68	19.81	(2.87)	1,103,263	786,927	(316,336)	24.75	19.81	(4.94)
Longevity-Nursing Admin	1,115	1,097	(18)	0.22	0.25	0.03	1,115	1,133	18	0.21	0.25	0.04	10,035	10,017	(18)	0.23	0.25	0.03
FICA - Nursing Admin	7,597	6,462	(1,135)	1.51	1.49	(0.03)	7,506	6,677	(829)	1.45	1.49	0.04	76,710	59,020	(17,690)	1.72	1.49	(0.24)
Workers Comp - Nurse Admin	60	60	0	0.01	0.01	0.00	60	62	2	0.01	0.01	0.00	540	550	10	0.01	0.01	0.00
MERS DB - Nursing Admin	14,407	14,171	(236)	2.87	3.26	0.39	14,407	14,643	236	2.78	3.26	0.48	129,665	129,429	(236)	2.91	3.26	0.35
MERS DC: Nurse Administration	1,322	1,094	(227)	0.26	0.25	(0.01)	1,229	1,131	(98)	0.24	0.25	0.01	9,369	9,994	625	0.21	0.25	0.04
Nurse Admin Consulting	5,786	11,100	5,314	1.15	2.55	1.40	5,820	11,100	5,280	1.12	2.47	1.35	51,894	99,900	48,006	1.16	2.51	1.35
<b>TOTAL Nurse Administration</b>	<b>158,301</b>	<b>120,144</b>	<b>(38,157)</b>	<b>31.49</b>	<b>27.62</b>	<b>(3.87)</b>	<b>147,868</b>	<b>123,779</b>	<b>(24,089)</b>	<b>28.49</b>	<b>27.54</b>	<b>(0.95)</b>	<b>1,381,476</b>	<b>1,095,836</b>	<b>(285,640)</b>	<b>30.99</b>	<b>27.58</b>	<b>(3.41)</b>
<b>TOTAL Nursing Administrative</b>	<b>1,227,120</b>	<b>974,699</b>	<b>(252,421)</b>	<b>244.11</b>	<b>224.07</b>	<b>(20.04)</b>	<b>1,190,025</b>	<b>1,003,783</b>	<b>(186,242)</b>	<b>229.25</b>	<b>223.31</b>	<b>(5.94)</b>	<b>10,649,161</b>	<b>8,888,626</b>	<b>(1,760,535)</b>	<b>238.89</b>	<b>223.73</b>	<b>(15.17)</b>
Salary & Wages - Admin	59,650	39,275	(20,375)	11.87	9.03	(2.84)	60,067	40,584	(19,483)	11.57	9.03	(2.54)	499,291	358,709	(140,581)	11.20	9.03	(2.17)
Longevity - Admin	390	384	(6)	0.08	0.09	0.01	390	396	6	0.08	0.09	0.01	3,510	3,504	(6)	0.08	0.09	0.01
FICA - Admin	3,624	2,939	(685)	0.72	0.68	(0.05)	4,149	3,037	(1,112)	0.80	0.68	(0.12)	37,881	26,844	(11,037)	0.85	0.68	(0.17)
Workers Comp - Admin	40	40	0	0.01	0.01	0.00	40	41	1	0.01	0.01	0.00	360	367	7	0.01	0.01	0.00
MERS - Administration	9,159	9,009	(150)	1.82	2.07	0.25	9,159	9,310	150	1.76	2.07	0.31	82,435	82,285	(150)	1.85	2.07	0.22

Date: Oct 18, 2024  
Time: 11:52:59 EDT  
User: Lindsey Dood

Grand Traverse Pavilions - SNF  
SNF Income Statement  
9/1/2024 to 9/30/2024

Facility #

Page # 3

	CURRENT PERIOD						PRIOR PERIOD						YEAR TO DATE					
	Actual	Budget	\$	Var \$	Actual / Day	Budget / Day	Actual	Budget	\$	Var \$	Actual / Day	Budget / Day	Actual	Budget	\$	Var \$	Actual / Day	Budget / Day
<b>Administrative (con't)</b>																		
MERS DC:Administration	1,075	970	(106)	0.21	0.22	0.01	2,157	1,002	(1,155)	0.42	0.22	(0.19)	9,892	8,856	(1,036)	0.22	0.22	0.00
Health Ins - Administration	5,900	7,231	1,331	1.17	1.66	0.49	5,900	7,231	1,331	1.14	1.61	0.47	54,429	65,081	10,652	1.22	1.64	0.42
Dental Ins - Administration	246	312	66	0.05	0.07	0.02	246	312	66	0.05	0.07	0.02	1,996	2,808	812	0.04	0.07	0.03
Contract Services	3,200	3,218	18	0.64	0.74	0.10	3,200	3,218	19	0.62	0.72	0.10	94,475	28,965	(65,510)	2.12	0.73	(1.39)
Contract Svcs-Security	0	74	74	0.00	0.02	0.02	446	74	(372)	0.09	0.02	(0.07)	669	662	(6)	0.02	0.02	0.00
Professional Services - Admin	0	3,400	3,400	0.00	0.78	0.78	0	3,400	3,400	0.00	0.76	0.76	11,091	30,600	19,509	0.25	0.77	0.52
Legal Consultants	11,445	12,500	1,055	2.28	2.87	0.60	11,125	12,500	1,376	2.14	2.78	0.64	82,324	112,500	30,177	1.85	2.83	0.98
Dues & Memberships	3,714	3,333	(381)	0.74	0.77	0.03	3,721	3,333	(388)	0.72	0.74	0.02	34,625	30,000	(4,625)	0.78	0.76	(0.02)
License & Fees	0	583	583	0.00	0.13	0.13	0	583	583	0.00	0.13	0.13	3,934	5,250	1,316	0.09	0.13	0.04
Subscriptions	0	6	6	0.00	0.00	0.00	0	6	6	0.00	0.00	0.00	0	54	54	0.00	0.00	0.00
Education & Training - Admin	1,363	100	(1,262)	0.27	0.02	(0.25)	40	100	61	0.01	0.02	0.01	4,922	903	(4,019)	0.11	0.02	(0.09)
Travel	0	26	26	0.00	0.01	0.01	0	26	26	0.00	0.01	0.01	2	237	235	0.00	0.01	0.01
Board Meeting Expenses	0	4	4	0.00	0.00	0.00	0	4	4	0.00	0.00	0.00	152	38	(114)	0.00	0.00	0.00
Miscellaneous Expenses	152	48	(104)	0.03	0.01	(0.02)	0	48	48	0.00	0.01	0.01	1,060	432	(627)	0.02	0.01	(0.01)
<b>TOTAL Administrative</b>	<b>99,958</b>	<b>83,453</b>	<b>(16,505)</b>	<b>19.88</b>	<b>19.18</b>	<b>(0.70)</b>	<b>100,639</b>	<b>85,207</b>	<b>(15,432)</b>	<b>19.39</b>	<b>18.96</b>	<b>(0.43)</b>	<b>923,046</b>	<b>758,094</b>	<b>(164,952)</b>	<b>20.71</b>	<b>19.08</b>	<b>(1.63)</b>
<b>Finance</b>																		
Salary & Wages - Financial Ma	29,961	21,785	(8,176)	5.96	5.01	(0.95)	27,871	22,511	(5,361)	5.37	5.01	(0.36)	276,201	198,966	(77,234)	6.20	5.01	(1.19)
Longevity - Financial Mgt	235	231	(4)	0.05	0.05	0.01	235	239	4	0.05	0.05	0.01	2,115	2,111	(4)	0.05	0.05	0.01
FICA - Fin Mgmt	2,126	1,634	(492)	0.42	0.38	(0.05)	2,045	1,688	(356)	0.39	0.38	(0.02)	20,800	14,922	(5,877)	0.47	0.38	(0.09)
Workers Comp - Fin Mgmt	15	15	0	0.00	0.00	0.00	15	16	1	0.00	0.00	0.00	135	137	2	0.00	0.00	0.00
MERS DB - Financial Management	2,511	2,470	(41)	0.50	0.57	0.07	2,511	2,552	41	0.48	0.57	0.08	22,601	22,559	(41)	0.51	0.57	0.06
MERS DC:Financial Management	54	456	401	0.01	0.10	0.09	352	471	119	0.07	0.10	0.04	3,044	4,164	1,120	0.07	0.10	0.04
Health Ins - Financial Mgmt	461	1,005	544	0.09	0.23	0.14	996	1,005	9	0.19	0.22	0.03	8,310	9,047	738	0.19	0.23	0.04
Dental Ins - Financial Mgmt	(90)	131	221	(0.02)	0.03	0.05	82	131	49	0.02	0.03	0.01	524	1,176	651	0.01	0.03	0.02
Office Supplies	589	1,375	786	0.12	0.32	0.20	1,549	1,421	(128)	0.30	0.32	0.02	12,954	12,560	(394)	0.29	0.32	0.03
Copy Supplies	465	634	169	0.09	0.15	0.05	594	655	61	0.11	0.15	0.03	12,148	5,788	(6,360)	0.27	0.15	(0.13)
Computer Supplies	3,369	3,575	206	0.67	0.82	0.15	2,254	3,575	1,320	0.43	0.80	0.36	20,059	32,171	12,112	0.45	0.81	0.36
Postage	292	872	580	0.06	0.20	0.14	888	901	13	0.17	0.20	0.03	5,546	7,963	2,417	0.12	0.20	0.08
Small Equipment - IT	1,094	1,508	414	0.22	0.35	0.13	433	1,558	1,125	0.08	0.35	0.26	26,572	13,772	(12,799)	0.60	0.35	(0.25)
Audit Expenses	0	0	0	0.00	0.00	0.00	0	0	0	0.00	0.00	0.00	1,900	2,900	1,000	0.04	0.07	0.03
IT Consultants	625	3,457	2,832	0.12	0.79	0.67	3,625	3,457	(168)	0.70	0.77	0.07	13,871	31,115	17,244	0.31	0.78	0.47
Printing & Binding	220	447	228	0.04	0.10	0.06	156	447	291	0.03	0.10	0.07	5,116	4,026	(1,089)	0.11	0.10	(0.01)
Data Processing	5,830	1,638	(4,192)	1.16	0.38	(0.78)	10,438	1,638	(8,800)	2.01	0.36	(1.65)	35,030	14,745	(20,285)	0.79	0.37	(0.41)
Maintenance Agreements Softwa	25,049	24,310	(739)	4.98	5.59	0.61	35,157	24,310	(10,847)	6.77	5.41	(1.36)	234,766	218,790	(15,975)	5.27	5.51	0.24
Equipment Repairs	0	0	0	0.00	0.00	0.00	0	0	0	0.00	0.00	0.00	249	0	(249)	0.01	0.00	(0.01)
Communication Equip Repairs	2,402	2,597	194	0.48	0.60	0.12	1,250	2,597	1,347	0.24	0.58	0.34	18,132	23,369	5,237	0.41	0.59	0.18
Education & Training - Fin Mgt	299	155	(143)	0.06	0.04	(0.02)	250	155	(95)	0.05	0.03	(0.01)	1,335	1,398	63	0.03	0.04	0.01
Travel - Mileage	0	0	0	0.00	0.00	0.00	0	0	0	0.00	0.00	0.00	204	0	(204)	0.00	0.00	0.00
Other Insurance	25,374	25,000	(374)	5.05	5.75	0.70	25,374	25,000	(374)	4.89	5.56	0.67	228,369	225,000	(3,369)	5.12	5.66	0.54
Telephone-Snf	5,004	5,000	(4)	1.00	1.15	0.15	6,098	5,000	(1,098)	1.17	1.11	(0.06)	49,149	45,000	(4,149)	1.10	1.13	0.03
Internet	3,092	2,500	(592)	0.62	0.57	(0.04)	2,453	2,500	47	0.47	0.56	0.08	25,084	22,500	(2,584)	0.56	0.57	0.00
Cellular Phone	2,699	1,126	(1,573)	0.54	0.26	(0.28)	2,699	1,126	(1,573)	0.52	0.25	(0.27)	25,931	10,133	(15,798)	0.58	0.26	(0.33)
Television - SNF	2,098	2,387	289	0.42	0.55	0.13	2,098	2,387	289	0.40	0.53	0.13	18,811	21,481	2,671	0.42	0.54	0.12
Bond Interest Expense	24,728	24,612	(116)	4.92	5.66	0.74	24,728	25,432	704	4.76	5.66	0.89	223,241	224,790	1,549	5.01	5.66	0.65
Bank Charges	2,289	2,432	143	0.46	0.56	0.10	2,998	2,432	(566)	0.58	0.54	(0.04)	21,091	21,885	794	0.47	0.55	0.08
<b>TOTAL Finance</b>	<b>140,792</b>	<b>131,351</b>	<b>(9,441)</b>	<b>28.01</b>	<b>30.20</b>	<b>2.19</b>	<b>157,150</b>	<b>133,204</b>	<b>(23,946)</b>	<b>30.27</b>	<b>29.63</b>	<b>(0.64)</b>	<b>1,313,285</b>	<b>1,192,472</b>	<b>(120,813)</b>	<b>29.46</b>	<b>30.01</b>	<b>0.55</b>
<b>Human Resources</b>																		



Date: Oct 18, 2024  
Time: 11:52:59 EDT  
User: Lindsey Dood

Grand Traverse Pavilions - SNF  
SNF Income Statement  
9/1/2024 to 9/30/2024

Facility #

Page # 4

	CURRENT PERIOD						PRIOR PERIOD						YEAR TO DATE								
	Actual	Budget	\$	Var	Actual / Day	Budget / Day	Var / Day	Actual	Budget	\$	Var	Actual / Day	Budget / Day	Var / Day	Actual	Budget	\$	Var	Actual / Day	Budget / Day	Var / Day
Human Resources (con't)																					
Salary & Wages - Human Resour	16,386	15,655	(731)	3.26	3.60	0.34		17,480	16,177	(1,303)	3.37	3.60	0.23	154,515	142,985	(11,530)	3.47	3.60	0.13		
Longevity - Human Resources	230	226	(4)	0.05	0.05	0.01		230	234	4	0.04	0.05	0.01	2,070	2,066	(4)	0.05	0.05	0.01		
FICA - Human Res	1,193	1,174	(19)	0.24	0.27	0.03		1,289	1,213	(75)	0.25	0.27	0.02	13,945	10,724	(3,221)	0.31	0.27	(0.04)		
Workers Comp - Human Res	10	10	0	0.00	0.00	0.00		10	10	0	0.00	0.00	0.00	90	92	2	0.00	0.00	0.00		
MERS DB - Human Resources	2,822	2,775	(46)	0.56	0.64	0.08		2,822	2,868	46	0.54	0.64	0.09	25,395	25,349	(46)	0.57	0.64	0.07		
MERS DC:Human Resources	491	0	(491)	0.10	0.00	(0.10)		740	0	(740)	0.14	0.00	(0.14)	2,389	0	(2,389)	0.05	0.00	(0.05)		
Health Ins - Human Resources	2,527	864	(1,663)	0.50	0.20	(0.30)		1,309	864	(445)	0.25	0.19	(0.06)	10,524	7,774	(2,750)	0.24	0.20	(0.04)		
Dental Ins - Human Resources	164	178	13	0.03	0.04	0.01		164	178	13	0.03	0.04	0.01	1,010	1,598	589	0.02	0.04	0.02		
Life Insurance	312	127	(184)	0.06	0.03	(0.03)		0	127	127	0.00	0.03	0.03	1,399	1,147	(252)	0.03	0.03	0.00		
Employee Recogn	3,312	1,667	(1,645)	0.66	0.38	(0.28)		9,269	1,667	(7,602)	1.79	0.37	(1.41)	26,345	15,000	(11,345)	0.59	0.38	(0.21)		
Other Fringe Benefit - Cobra	0	156	156	0.00	0.04	0.04		0	156	156	0.00	0.03	0.03	1,002	1,405	403	0.02	0.04	0.01		
HSA Funding	0	0	0	0.00	0.00	0.00		0	0	0	0.00	0.00	0.00	150	0	(150)	0.00	0.00	0.00		
Contract Services - HR	5,362	2,575	(2,787)	1.07	0.59	(0.47)		1,117	2,575	1,458	0.22	0.57	0.36	31,312	23,173	(8,139)	0.70	0.58	(0.12)		
Employee Advertising/Recruiti	2,876	0	(2,876)	0.57	0.00	(0.57)		3,666	0	(3,666)	0.71	0.00	(0.71)	16,467	0	(16,466)	0.37	0.00	(0.37)		
CNA Registry Fee	160	62	(98)	0.03	0.01	(0.02)		80	62	(18)	0.02	0.01	0.00	1,480	558	(922)	0.03	0.01	(0.02)		
Testing Fees	7,750	2,520	(5,230)	1.54	0.58	(0.96)		175	2,520	2,345	0.03	0.56	0.53	25,050	22,682	(2,368)	0.56	0.57	0.01		
Education & Training - Hum Res	0	146	146	0.00	0.03	0.03		(57)	146	202	(0.01)	0.03	0.04	3,053	1,310	(1,744)	0.07	0.03	(0.04)		
TOTAL Human Resources	43,595	28,135	(15,459)	8.67	6.47	(2.20)		38,293	28,797	(9,496)	7.38	6.41	(0.97)	316,195	255,864	(60,332)	7.09	6.44	(0.65)		
Community Relations and Volunteer Services																					
Salary & Wages - Volunteer &	0	4,325	4,325	0.00	0.99	0.99		(3,175)	4,470	7,644	(0.61)	0.99	1.61	29,454	39,505	10,051	0.66	0.99	0.33		
FICA - Volunteer & Comm Rel	0	331	331	0.00	0.08	0.08		(45)	342	387	(0.01)	0.08	0.08	2,367	3,022	655	0.05	0.08	0.02		
Workers Comp - Vol & Comm Rel	5	5	0	0.00	0.00	0.00		5	5	0	0.00	0.00	0.00	45	46	1	0.00	0.00	0.00		
MERS DB - Volunteer & Comm Rel	974	958	(16)	0.19	0.22	0.03		974	990	16	0.19	0.22	0.03	8,764	8,748	(16)	0.20	0.22	0.02		
MERS DC: Volunteer & Comm Rel	0	51	51	0.00	0.01	0.01		0	53	53	0.00	0.01	0.01	1,602	464	(1,138)	0.04	0.01	(0.02)		
Dues & Memberships	0	0	0	0.00	0.00	0.00		0	0	0	0.00	0.00	0.00	50	0	(50)	0.00	0.00	0.00		
Marketing and Fund Raising	0	7,917	7,917	0.00	1.82	1.82		8,511	7,917	(595)	1.64	1.76	0.12	34,668	71,250	36,582	0.78	1.79	1.02		
TOTAL Community Relations and Volunteer Services	979	13,587	12,608	0.19	3.12	2.93		6,270	13,776	7,505	1.21	3.06	1.86	76,951	123,035	46,085	1.73	3.10	1.37		
Maintenance																					
Salary & Wages - ES	64,592	53,383	(11,209)	12.85	12.27	(0.58)		58,120	55,162	(2,958)	11.20	12.27	1.08	564,428	487,562	(76,866)	12.66	12.27	(0.39)		
Longevity - Environmental Serv	330	325	(5)	0.07	0.07	0.01		330	335	5	0.06	0.07	0.01	2,970	2,965	(5)	0.07	0.07	0.01		
FICA - Environ Serv	4,459	4,004	(455)	0.89	0.92	0.03		4,859	4,137	(722)	0.94	0.92	(0.02)	41,127	36,567	(4,560)	0.92	0.92	0.00		
Workers Comp - Plant Ops	500	502	2	0.10	0.12	0.02		500	518	18	0.10	0.12	0.02	4,850	4,582	(268)	0.11	0.12	0.01		
MERS DB - Env. Serv.	4,185	4,116	(69)	0.83	0.95	0.11		4,185	4,253	69	0.81	0.95	0.14	37,661	37,593	(68)	0.84	0.95	0.10		
MERS DC:Environmental Services	1,088	273	(814)	0.22	0.06	(0.15)		1,516	282	(1,234)	0.29	0.06	(0.23)	8,038	2,496	(5,541)	0.18	0.06	(0.12)		
Health Ins - Env Serv	1,624	5,897	4,273	0.32	1.36	1.03		6,426	5,897	(529)	1.24	1.31	0.07	51,531	53,075	1,544	1.16	1.34	0.18		
Health Ins - Retirees - EVS	2,180	2,029	(151)	0.43	0.47	0.03		2,180	2,029	(151)	0.42	0.45	0.03	21,040	18,262	(2,779)	0.47	0.46	(0.01)		
Dental Ins - Env Serv	324	335	11	0.06	0.08	0.01		142	335	193	0.03	0.07	0.05	2,761	3,013	252	0.06	0.08	0.01		
Uniforms - Plant Ops	0	290	290	0.00	0.07	0.07		0	290	290	0.00	0.06	0.06	8,088	2,608	(5,480)	0.18	0.07	(0.12)		
Supplies - Plant Ops	8,688	5,757	(2,932)	1.73	1.32	(0.41)		6,055	5,948	(107)	1.17	1.32	0.16	68,709	52,576	(16,133)	1.54	1.32	(0.22)		
Small Equipment	8,132	4,467	(3,665)	1.62	1.03	(0.59)		5,497	4,616	(880)	1.06	1.03	(0.03)	55,559	40,803	(14,756)	1.25	1.03	(0.22)		
Building Repairs	8,350	15,234	6,884	1.66	3.50	1.84		15,110	15,234	124	2.91	3.39	0.48	93,823	137,104	43,281	2.10	3.45	1.35		
Equipment Repairs	5,795	4,616	(1,179)	1.15	1.06	(0.09)		2,992	4,616	1,624	0.58	1.03	0.45	42,918	41,545	(1,373)	0.96	1.05	0.08		
Vehicle Repair	1,492	166	(1,326)	0.30	0.04	(0.26)		1,024	166	(857)	0.20	0.04	(0.16)	9,506	1,496	(8,010)	0.21	0.04	(0.18)		
Elevator	1,150	95	(1,055)	0.23	0.02	(0.21)		0	95	95	0.00	0.02	0.02	10,127	857	(9,270)	0.23	0.02	(0.21)		
Lawn, Tree and Brush Services	90	1,696	1,606	0.02	0.39	0.37		303	1,696	1,393	0.06	0.38	0.32	8,824	15,268	6,444	0.20	0.38	0.19		
Snow Removal - Contract	0	1,516	1,516	0.00	0.35	0.35		0	1,516	1,516	0.00	0.34	0.34	9,178	13,640	4,462	0.21	0.34	0.14		
Education & Training - ES	0	158	158	0.00	0.04	0.04		140	158	18	0.03	0.04	0.01	980	1,421	440	0.02	0.04	0.01		

Date: Oct 18, 2024  
Time: 11:52:59 EDT  
User: Lindsey Dood

Grand Traverse Pavilions - SNF  
SNF Income Statement  
9/1/2024 to 9/30/2024

Facility #

Page # 5

	CURRENT PERIOD						PRIOR PERIOD						YEAR TO DATE					
	Actual \$	Budget \$	Var \$	Actual / Day	Budget / Day	Var / Day	Actual \$	Budget \$	Var \$	Actual / Day	Budget / Day	Var / Day	Actual \$	Budget \$	Var \$	Actual / Day	Budget / Day	Var / Day
Maintenance (con't)																		
Vehicle Fuel	4,479	883	(3,596)	0.89	0.20	(0.69)	0	883	883	0.00	0.20	0.20	9,881	7,945	(1,935)	0.22	0.20	(0.02)
Parking Garage Expenses	1,504	1,717	213	0.30	0.39	0.10	1,339	1,717	378	0.26	0.38	0.12	15,556	15,455	(101)	0.35	0.39	0.04
Water	5,465	3,258	(2,207)	1.09	0.75	(0.34)	4,723	3,367	(1,356)	0.91	0.75	(0.16)	32,181	29,760	(2,421)	0.72	0.75	0.03
Sewer	10,245	5,811	(4,434)	2.04	1.34	(0.70)	8,341	6,005	(2,336)	1.61	1.34	(0.27)	70,863	53,076	(17,787)	1.59	1.34	(0.25)
Electric	29,680	22,660	(7,020)	5.90	5.21	(0.69)	29,536	23,415	(6,121)	5.69	5.21	(0.48)	213,612	206,960	(6,652)	4.79	5.21	0.42
Natural Gas	6,060	8,964	2,904	1.21	2.06	0.86	6,667	9,263	2,596	1.28	2.06	0.78	73,587	81,870	8,283	1.65	2.06	0.41
Refuse Disposal	6,003	3,116	(2,887)	1.19	0.72	(0.48)	2,988	3,116	128	0.58	0.69	0.12	28,989	28,045	(944)	0.65	0.71	0.06
TOTAL Maintenance	176,415	151,267	(25,148)	35.09	34.77	(0.32)	162,973	155,051	(7,922)	31.40	34.49	3.10	1,486,786	1,376,542	(110,244)	33.35	34.65	1.29
Housekeeping																		
Salary & Wages - Housekeeping	55,562	55,543	(19)	11.05	12.77	1.72	58,039	57,395	(644)	11.18	12.77	1.59	498,703	507,295	8,592	11.19	12.77	1.58
Longevity - Housekeeping	875	861	(14)	0.17	0.20	0.02	875	889	14	0.17	0.20	0.03	7,875	7,861	(14)	0.18	0.20	0.02
FICA - Housekeeping	4,198	4,166	(32)	0.84	0.96	0.12	4,264	4,305	40	0.82	0.96	0.14	36,988	38,047	1,059	0.83	0.96	0.13
Workers Comp - Housekeeping	650	652	2	0.13	0.15	0.02	650	674	24	0.13	0.15	0.02	6,159	5,956	(203)	0.14	0.15	0.01
MERS DB - Housekeeping	1,541	1,516	(25)	0.31	0.35	0.04	1,541	1,566	25	0.30	0.35	0.05	13,871	13,845	(25)	0.31	0.35	0.04
MERS DC:Housekeeping	1,932	2,276	344	0.38	0.52	0.14	3,016	2,352	(664)	0.58	0.52	(0.06)	19,826	20,789	963	0.44	0.52	0.08
Health Ins - Housekeeping	6,866	4,984	(1,882)	1.37	1.15	(0.22)	3,611	4,984	1,373	0.70	1.11	0.41	63,299	44,859	(18,440)	1.42	1.13	(0.29)
Dental Ins - Housekeeping	468	417	(52)	0.09	0.10	0.00	122	417	294	0.02	0.09	0.07	3,548	3,749	201	0.08	0.09	0.01
Uniforms - Housekeeping	308	147	(160)	0.06	0.03	(0.03)	570	147	(423)	0.11	0.03	(0.08)	1,162	1,327	165	0.03	0.03	0.01
Supplies - Housekeeping	8,256	6,461	(1,795)	1.64	1.49	(0.16)	7,790	6,676	(1,113)	1.50	1.49	(0.02)	79,770	59,010	(20,760)	1.79	1.49	(0.30)
Contract Services-Hskpg	2,172	1,977	(195)	0.43	0.45	0.02	1,735	2,043	308	0.33	0.45	0.12	6,209	18,058	11,849	0.14	0.45	0.32
TOTAL Housekeeping	82,829	79,000	(3,828)	16.48	18.16	1.68	82,214	81,449	(765)	15.84	18.12	2.28	737,409	720,796	(16,612)	16.54	18.14	1.60
Laundry																		
Salary & Wages - Laundry	27,861	24,677	(3,184)	5.54	5.67	0.13	30,486	25,499	(4,987)	5.87	5.67	(0.20)	259,401	225,381	(34,020)	5.82	5.67	(0.15)
Longevity - Laundry	200	197	(3)	0.04	0.05	0.01	200	203	3	0.04	0.05	0.01	1,800	1,797	(3)	0.04	0.05	0.00
FICA - Laundry	2,095	1,851	(244)	0.42	0.43	0.01	2,086	1,912	(174)	0.40	0.43	0.02	18,844	16,904	(1,941)	0.42	0.43	0.00
Workers Comp - Laundry	250	251	1	0.05	0.06	0.01	250	259	9	0.05	0.06	0.01	2,250	2,291	41	0.05	0.06	0.01
MERS DB - Laundry	1,621	1,595	(27)	0.32	0.37	0.04	1,621	1,648	27	0.31	0.37	0.05	14,591	14,564	(27)	0.33	0.37	0.04
MERS DC:Laundry	308	381	73	0.06	0.09	0.03	437	394	(43)	0.08	0.09	0.00	3,525	3,482	(44)	0.08	0.09	0.01
Health Ins - Laundry	2,491	2,500	8	0.50	0.57	0.08	2,491	2,500	8	0.48	0.56	0.08	23,465	22,496	(969)	0.53	0.57	0.04
Dental Ins - Laundry	180	196	16	0.04	0.05	0.01	180	196	16	0.03	0.04	0.01	1,412	1,764	352	0.03	0.04	0.01
Supplies - Laundry	5,319	3,963	(1,356)	1.06	0.91	(0.15)	3,145	4,095	950	0.61	0.91	0.31	41,438	36,194	(5,244)	0.93	0.91	(0.02)
Linen Replacements - Laundry	1,654	1,574	(80)	0.33	0.36	0.03	3,571	1,627	(1,944)	0.69	0.36	(0.33)	15,715	14,380	(1,335)	0.35	0.36	0.01
TOTAL Laundry	41,979	37,184	(4,796)	8.35	8.55	0.20	44,468	38,333	(6,135)	8.57	8.53	(0.04)	382,440	339,251	(43,189)	8.58	8.54	(0.04)
Dietary																		
Small Equipment - Dietary	1,200	0	(1,200)	0.24	0.00	(0.24)	0	0	0	0.00	0.00	0.00	9,501	0	(9,501)	0.21	0.00	(0.21)
Contract Svcs-Dining	227,213	216,446	(10,767)	45.20	49.76	4.56	229,494	216,446	(13,048)	44.21	48.15	3.94	2,029,971	1,948,013	(81,958)	45.54	49.03	3.49
TOTAL Dietary	228,413	216,446	(11,967)	45.44	49.76	4.32	229,494	216,446	(13,048)	44.21	48.15	3.94	2,039,472	1,948,013	(91,459)	45.75	49.03	3.28
Therapy																		
Salary & Wages - Therapy	144,851	109,256	(35,596)	28.81	25.12	(3.70)	142,489	112,897	(29,592)	27.45	25.12	(2.33)	1,242,624	997,868	(244,756)	27.88	25.12	(2.76)
Longevity-Therapy	400	393	(7)	0.08	0.09	0.01	400	407	7	0.08	0.09	0.01	3,600	3,593	(7)	0.08	0.09	0.01
FICA - Therapy	10,425	8,194	(2,230)	2.07	1.88	(0.19)	10,503	8,467	(2,036)	2.02	1.88	(0.14)	88,918	74,840	(14,077)	1.99	1.88	(0.11)
Workers Comp - Therapy	500	502	2	0.10	0.12	0.02	500	518	18	0.10	0.12	0.02	4,500	4,582	82	0.10	0.12	0.01
MERS DB - Therapy	8,474	8,335	(139)	1.69	1.92	0.23	8,474	8,613	139	1.63	1.92	0.28	76,268	76,128	(139)	1.71	1.92	0.21
MERS DC:Therapy	1,715	775	(941)	0.34	0.18	(0.16)	2,455	800	(1,655)	0.47	0.18	(0.29)	13,840	7,075	(6,765)	0.31	0.18	(0.13)
Health Ins - Therapy Services	8,840	3,924	(4,916)	1.76	0.90	(0.86)	8,028	4,055	(3,973)	1.55	0.90	(0.64)	76,315	35,837	(40,478)	1.71	0.90	(0.81)
Dental Ins - Therapy	498	342	(156)	0.10	0.08	(0.02)	462	342	(120)	0.09	0.08	(0.01)	3,631	3,078	(553)	0.08	0.08	0.00
Supplies - Therapy	59	406	348	0.01	0.09	0.08	611	420	(191)	0.12	0.09	(0.02)	4,603	3,712	(891)	0.10	0.09	(0.01)



Date: Oct 18, 2024  
Time: 11:52:59 EDT  
User: Lindsey Dood

Grand Traverse Pavilions - SNF  
SNF Income Statement  
9/1/2024 to 9/30/2024

Facility #

Page # 6

	CURRENT PERIOD						PRIOR PERIOD						YEAR TO DATE								
	Actual	\$ Budget	\$	Var	Actual / Day	Budget / Day	Var / Day	Actual	\$ Budget	\$	Var	Actual / Day	Budget / Day	Var / Day	Actual	\$ Budget	\$	Var	Actual / Day	Budget / Day	Var / Day
Therapy (con't)																					
Small Equipment - Therapy	0	36	36	0.00	0.01	0.01		328	37	(291)	0.06	0.01	(0.05)	2,536	331	(2,205)	0.06	0.01	(0.05)		
Professional Service - Medica	1,171	419	(752)	0.23	0.10	(0.14)		(441)	433	874	(0.08)	0.10	0.18	8,072	3,829	(4,243)	0.18	0.10	(0.08)		
Advertising-Wellness Center	0	0	0	0.00	0.00	0.00		0	0	0	0.00	0.00	0.00	577	0	(576)	0.01	0.00	(0.01)		
Consultant - Therapy	5,084	4,272	(812)	1.01	0.98	(0.03)		5,118	4,414	(703)	0.99	0.98	0.00	43,275	39,018	(4,257)	0.97	0.98	0.01		
Pool Maintenance	332	412	80	0.07	0.09	0.03		842	412	(430)	0.16	0.09	(0.07)	7,476	3,710	(3,766)	0.17	0.09	(0.07)		
Dues & Memberships - Therapy	0	40	40	0.00	0.01	0.01		0	40	40	0.00	0.01	0.01	0	356	356	0.00	0.01	0.01		
Education & Training - Therapy	0	0	0	0.00	0.00	0.00		0	0	0	0.00	0.00	0.00	388	0	(388)	0.01	0.00	(0.01)		
Travel - Therapy	0	0	0	0.00	0.00	0.00		0	0	0	0.00	0.00	0.00	74	0	(74)	0.00	0.00	0.00		
TOTAL Therapy	182,349	137,306	(45,043)	36.27	31.56	(4.71)		179,769	141,857	(37,913)	34.63	31.56	(3.07)	1,576,694	1,253,957	(322,737)	35.37	31.56	(3.81)		
Ancillary																					
Medical Supplies	1,793	2,365	573	0.36	0.54	0.19		2,916	2,444	(472)	0.56	0.54	(0.02)	28,063	21,603	(6,460)	0.63	0.54	(0.09)		
Oxygen	1,408	3,001	1,593	0.28	0.69	0.41		5,678	3,101	(2,576)	1.09	0.69	(0.40)	27,994	27,412	(582)	0.63	0.69	0.06		
Legend Drugs	35,116	33,607	(1,509)	6.99	7.73	0.74		35,883	34,727	(1,157)	6.91	7.73	0.81	358,037	306,940	(51,097)	8.03	7.73	(0.31)		
Lab Services	4,677	1,177	(3,500)	0.93	0.27	(0.66)		1,500	1,216	(284)	0.29	0.27	(0.02)	15,539	10,752	(4,787)	0.35	0.27	(0.08)		
Radiology Services	1,974	823	(1,151)	0.39	0.19	(0.20)		730	850	120	0.14	0.19	0.05	11,223	7,516	(3,707)	0.25	0.19	(0.06)		
Misc Medical Services	65	224	158	0.01	0.05	0.04		294	231	(63)	0.06	0.05	(0.01)	2,272	2,043	(229)	0.05	0.05	0.00		
TOTAL Ancillary	45,033	41,197	(3,836)	8.96	9.47	0.51		47,002	42,570	(4,431)	9.05	9.47	0.42	443,128	376,266	(66,862)	9.94	9.47	(0.47)		
Diversional Therapy																					
Salary & Wages - Life Enrichm	28,462	30,101	1,639	5.66	6.92	1.26		36,220	31,104	(5,116)	6.98	6.92	(0.06)	250,294	274,923	24,629	5.61	6.92	1.30		
Longevity - Life Enrichment	515	507	(8)	0.10	0.12	0.01		515	523	8	0.10	0.12	0.02	4,635	4,627	(8)	0.10	0.12	0.01		
FICA - Life Enrichment	2,938	2,258	(680)	0.58	0.52	(0.07)		3,103	2,333	(771)	0.60	0.52	(0.08)	26,843	20,619	(6,224)	0.60	0.52	(0.08)		
Workers Comp - Life Enrichme	100	100	0	0.02	0.02	0.00		100	104	4	0.02	0.02	0.00	900	916	16	0.02	0.02	0.00		
MERS DB - Life Enrichment	634	623	(10)	0.13	0.14	0.02		634	644	10	0.12	0.14	0.02	5,704	5,694	(10)	0.13	0.14	0.02		
MERS DC:Life Enrichment	1,085	0	(1,085)	0.22	0.00	(0.22)		1,630	0	(1,630)	0.31	0.00	(0.31)	8,809	0	(8,809)	0.20	0.00	(0.20)		
Health Ins - Life Enrichment	2,968	3,016	48	0.59	0.69	0.10		3,946	3,016	(930)	0.76	0.67	(0.09)	24,281	27,142	2,861	0.54	0.68	0.14		
Dental Ins - Life Enrichment	169	221	51	0.03	0.05	0.02		288	221	(68)	0.06	0.05	(0.01)	1,683	1,985	302	0.04	0.05	0.01		
Supplies - Diversional Therapy	734	395	(339)	0.15	0.09	(0.06)		758	408	(350)	0.15	0.09	(0.06)	6,401	3,604	(2,797)	0.14	0.09	(0.05)		
Activity Supplies - Eden	680	906	226	0.14	0.21	0.07		680	936	256	0.13	0.21	0.08	5,900	8,272	2,372	0.13	0.21	0.08		
Educ. & Training- Activities	0	61	61	0.00	0.01	0.01		0	61	61	0.00	0.01	0.01	131	553	421	0.00	0.01	0.01		
Special Functions	683	934	251	0.14	0.21	0.08		552	934	381	0.11	0.21	0.10	7,339	8,404	1,065	0.16	0.21	0.05		
Activity Expenses	0	0	0	0.00	0.00	0.00		0	0	0	0.00	0.00	0.00	407	0	(407)	0.01	0.00	(0.01)		
TOTAL Diversional Therapy	38,968	39,121	153	7.75	8.99	1.24		48,427	40,284	(8,144)	9.33	8.96	(0.37)	343,327	356,738	13,412	7.70	8.98	1.28		
Human Services																					
Salary & Wages - Human Serv	12,811	14,783	1,971	2.55	3.40	0.85		9,316	15,275	5,960	1.79	3.40	1.60	129,083	135,014	5,931	2.90	3.40	0.50		
Longevity - Human Services	115	113	(2)	0.02	0.03	0.00		115	117	2	0.02	0.03	0.00	1,035	1,033	(2)	0.02	0.03	0.00		
FICA - Human Serv	842	1,109	266	0.17	0.25	0.09		704	1,146	441	0.14	0.25	0.12	9,064	10,126	1,062	0.20	0.25	0.05		
Workers Comp - Human Serv	20	20	0	0.00	0.00	0.00		20	21	1	0.00	0.00	0.00	180	183	3	0.00	0.00	0.00		
MERS DB - Human Services	1,125	1,107	(18)	0.22	0.25	0.03		1,125	1,144	18	0.22	0.25	0.04	10,127	10,108	(19)	0.23	0.25	0.03		
MERS DC:Human Services	439	731	292	0.09	0.17	0.08		908	756	(152)	0.17	0.17	(0.01)	5,059	6,680	1,621	0.11	0.17	0.05		
Health Ins - Human Services	(1,175)	1,760	2,935	(0.23)	0.40	0.64		2,228	1,760	(468)	0.43	0.39	(0.04)	16,225	15,839	(386)	0.36	0.40	0.03		
Dental Ins - Human Services	46	120	74	0.01	0.03	0.02		92	120	28	0.02	0.03	0.01	1,090	1,084	(6)	0.02	0.03	0.00		
Consultant Services-Psych.	0	1,530	1,530	0.00	0.35	0.35		0	1,530	1,530	0.00	0.34	0.34	0	13,770	13,770	0.00	0.35	0.35		
Education & Training - Hum Ser	0	92	92	0.00	0.02	0.02		0	92	92	0.00	0.02	0.02	0	826	826	0.00	0.02	0.02		
TOTAL Human Services	14,223	21,365	7,141	2.83	4.91	2.08		14,508	21,960	7,452	2.79	4.89	2.09	171,863	194,664	22,801	3.86	4.90	1.04		
Child Care																					
Salary & Wages - CC Asst. CDC	10,284	17,069	6,785	2.05	3.92	1.88		15,300	17,638	2,338	2.95	3.92	0.98	119,726	155,897	36,172	2.69	3.92	1.24		
Salary & Wages - Facilitator	7,451	0	(7,451)	1.48	0.00	(1.48)		7,722	0	(7,722)	1.49	0.00	(1.49)	62,341	0	(62,341)	1.40	0.00	(1.40)		

Date: Oct 18, 2024  
Time: 11:52:59 EDT  
User: Lindsey Dood

Grand Traverse Pavilions - SNF  
SNF Income Statement  
9/1/2024 to 9/30/2024

Facility #

Page # 7

	CURRENT PERIOD						PRIOR PERIOD						YEAR TO DATE					
	Actual \$	Budget \$	Var \$	Actual / Day	Budget / Day	Var / Day	Actual \$	Budget \$	Var \$	Actual / Day	Budget / Day	Var / Day	Actual \$	Budget \$	Var \$	Actual / Day	Budget / Day	Var / Day
Child Care (con't)																		
FICA - CDC	1,348	1,280	(68)	0.27	0.29	0.03	1,897	1,323	(574)	0.37	0.29	(0.07)	13,557	11,692	(1,865)	0.30	0.29	(0.01)
MERS DB - CDC	551	542	(9)	0.11	0.12	0.01	551	560	9	0.11	0.12	0.02	4,955	4,946	(9)	0.11	0.12	0.01
MERS DC-Child Care	555	354	(202)	0.11	0.08	(0.03)	851	365	(486)	0.16	0.08	(0.08)	4,963	3,229	(1,734)	0.11	0.08	(0.03)
Health Ins - CDC	1,973	1,327	(646)	0.39	0.31	(0.09)	1,973	1,327	(646)	0.38	0.30	(0.08)	16,042	11,941	(4,102)	0.36	0.30	(0.06)
Dental Ins - CDC	144	98	(46)	0.03	0.02	(0.01)	144	98	(46)	0.03	0.02	(0.01)	1,009	882	(127)	0.02	0.02	0.00
Uniforms - CDC	458	89	(369)	0.09	0.02	(0.07)	0	89	89	0.00	0.02	0.02	458	802	343	0.01	0.02	0.01
Teaching/Educational Supplies	85	13	(72)	0.02	0.00	(0.01)	0	13	13	0.00	0.00	0.00	154	115	(38)	0.00	0.00	0.00
Small Equipment - CDC	0	42	42	0.00	0.01	0.01	0	43	43	0.00	0.01	0.01	423	379	(44)	0.01	0.01	0.00
Meals - CDC	1,845	429	(1,416)	0.37	0.10	(0.27)	2,808	443	(2,365)	0.54	0.10	(0.44)	17,929	3,917	(14,012)	0.40	0.10	(0.30)
Dietary Snacks - CDC	0	141	141	0.00	0.03	0.03	0	146	146	0.00	0.03	0.03	837	1,289	452	0.02	0.03	0.01
Special Functions - CDC	0	7	7	0.00	0.00	0.00	0	7	7	0.00	0.00	0.00	0	60	60	0.00	0.00	0.00
Indirect Costs-Childcare	1,400	0	(1,400)	0.28	0.00	(0.28)	1,400	0	(1,400)	0.27	0.00	(0.27)	12,600	0	(12,600)	0.28	0.00	(0.28)
Miscellaneous Exp-Childcare	63	16	(48)	0.01	0.00	(0.01)	0	16	16	0.00	0.00	0.00	412	142	(270)	0.01	0.00	(0.01)
<b>TOTAL Child Care</b>	<b>26,156</b>	<b>21,405</b>	<b>(4,751)</b>	<b>5.20</b>	<b>4.92</b>	<b>(0.28)</b>	<b>32,646</b>	<b>22,067</b>	<b>(10,579)</b>	<b>6.29</b>	<b>4.91</b>	<b>(1.38)</b>	<b>255,406</b>	<b>195,291</b>	<b>(60,115)</b>	<b>5.73</b>	<b>4.92</b>	<b>(0.81)</b>
Equipment Depreciation																		
Depreciation - Office	2,304	2,304	0	0.46	0.53	0.07	2,304	2,304	0	0.44	0.51	0.07	20,733	20,733	0	0.47	0.52	0.06
Depreciation Exp - Nursing	4,138	4,138	0	0.82	0.95	0.13	4,138	4,138	0	0.80	0.92	0.12	37,238	37,238	0	0.84	0.94	0.10
Depreciation - Dietary	1,375	1,375	0	0.27	0.32	0.04	1,375	1,375	0	0.26	0.31	0.04	12,374	12,374	0	0.28	0.31	0.03
Depreciation - Furniture	662	662	0	0.13	0.15	0.02	662	662	0	0.13	0.15	0.02	5,957	5,957	0	0.13	0.15	0.02
Depreciation - Maintenance	1,634	1,634	0	0.33	0.38	0.05	1,634	1,634	0	0.31	0.36	0.05	14,709	14,709	0	0.33	0.37	0.04
Depreciation - Vehicle	877	877	0	0.17	0.20	0.03	877	877	0	0.17	0.20	0.03	7,893	7,893	0	0.18	0.20	0.02
Depreciation-Equip Well, Ctr	200	200	0	0.04	0.05	0.01	200	200	0	0.04	0.04	0.01	1,800	1,800	0	0.04	0.05	0.00
<b>TOTAL Equipment Depreciation</b>	<b>11,189</b>	<b>11,189</b>	<b>0</b>	<b>2.23</b>	<b>2.57</b>	<b>0.35</b>	<b>11,189</b>	<b>11,189</b>	<b>0</b>	<b>2.16</b>	<b>2.49</b>	<b>0.33</b>	<b>100,704</b>	<b>100,704</b>	<b>0</b>	<b>2.26</b>	<b>2.53</b>	<b>0.28</b>
<b>TOTAL SNF Operating Expenses</b>	<b>2,359,998</b>	<b>1,986,704</b>	<b>(373,294)</b>	<b>469.46</b>	<b>456.71</b>	<b>(12.75)</b>	<b>2,345,067</b>	<b>2,035,973</b>	<b>(309,094)</b>	<b>451.76</b>	<b>452.94</b>	<b>1.19</b>	<b>20,815,866</b>	<b>18,080,312</b>	<b>(2,735,554)</b>	<b>466.96</b>	<b>455.08</b>	<b>(11.88)</b>
Net Operating Income	184,819	41,778	143,041	36.77	9.60	32.88	1,182,919	58,432	1,124,487	227.88	13.00	250.16	2,039,302	439,717	1,599,585	45.75	11.07	40.26
SNF Building Depreciation																		
Depreciation - Land Improv	1,594	1,594	0	0.32	0.37	0.05	1,594	1,594	0	0.31	0.35	0.05	14,346	14,346	0	0.32	0.36	0.04
Depreciation - Building	38,499	38,499	0	7.66	8.85	1.19	38,499	38,499	0	7.42	8.56	1.15	346,494	346,494	0	7.77	8.72	0.95
Depreciation - Parking Structr	5,437	5,437	0	1.08	1.25	0.17	5,437	5,437	0	1.05	1.21	0.16	48,934	48,934	0	1.10	1.23	0.13
Depreciation - Bldg Improv	12,328	12,328	0	2.45	2.83	0.38	12,328	12,328	0	2.37	2.74	0.37	110,955	110,955	0	2.49	2.79	0.30
Depreciation-Bldg Imp WellCtr	2,654	2,654	0	0.53	0.61	0.08	2,654	2,654	0	0.51	0.59	0.08	23,883	23,883	0	0.54	0.60	0.07
<b>TOTAL SNF Building Depreciation</b>	<b>60,512</b>	<b>60,512</b>	<b>0</b>	<b>12.04</b>	<b>13.91</b>	<b>1.87</b>	<b>60,512</b>	<b>60,512</b>	<b>0</b>	<b>11.66</b>	<b>13.46</b>	<b>1.80</b>	<b>544,611</b>	<b>544,611</b>	<b>0</b>	<b>12.22</b>	<b>13.71</b>	<b>1.49</b>
<b>Net Income</b>	<b>124,307</b>	<b>(18,735)</b>	<b>143,041</b>	<b>24.73</b>	<b>(4.31)</b>	<b>32.88</b>	<b>1,122,407</b>	<b>(2,080)</b>	<b>1,124,487</b>	<b>216.22</b>	<b>(0.46)</b>	<b>250.16</b>	<b>1,494,691</b>	<b>(104,894)</b>	<b>1,599,585</b>	<b>33.53</b>	<b>(2.64)</b>	<b>40.26</b>



Date: Oct 18, 2024  
Time: 11:54:21 EDT  
User: Lindsey Dood

Grand Traverse Pavilions - SNF  
Cottage Income Statement  
9/1/2024 to 9/30/2024

Facility #

Page # 1

Include Adjustment Periods: NO Include Closing Periods: NO

	CURRENT PERIOD			PRIOR PERIOD			YEAR TO DATE		
	Actual \$	Budget \$	Var \$	Actual \$	Budget \$	Var \$	Actual \$	Budget \$	Var \$
<b>Cottage Revenue</b>									
Room Rental-Cottage-Private	199,237	278,428	(79,192)	206,707	278,428	(71,722)	1,728,171	2,505,854	(777,683)
Room Rental-Cottage-MA Waiver	22,759	0	22,759	21,017	0	21,017	251,629	0	251,629
Room Rental-Cottage-Priv Insur	41,223	0	41,223	36,423	0	36,423	241,172	0	241,172
Respite-Cottages	25,300	1,868	23,432	35,780	1,930	33,850	173,845	17,061	156,784
Registration Fee - Cottages	500	167	333	250	167	83	2,500	1,500	1,000
Ancillary Rev - Cottages	656	786	(130)	683	813	(130)	7,828	7,182	646
Meal Plan	23,495	27,119	(3,624)	24,245	28,023	(3,778)	249,480	247,689	1,791
Personal Care Services- Privat	1,675	14,496	(12,821)	2,774	14,979	(12,205)	13,563	132,396	(118,833)
Contractual Discount-Private	(9,024)	0	(9,024)	(7,795)	0	(7,795)	(62,168)	0	(62,168)
Contractual Allow MA Waiver	(9,352)	0	(9,352)	(9,177)	0	(9,177)	(133,609)	0	(133,609)
Contractual Allowance PACE	(7,701)	0	(7,701)	(7,926)	0	(7,926)	(50,422)	0	(50,422)
Scholarships Private Pay	(4,517)	0	(4,517)	(4,517)	0	(4,517)	(43,981)	0	(43,981)
<b>TOTAL Cottage Revenue</b>	<b>284,251</b>	<b>322,864</b>	<b>(38,613)</b>	<b>298,463</b>	<b>324,340</b>	<b>(25,877)</b>	<b>2,378,008</b>	<b>2,911,682</b>	<b>(533,675)</b>
<b>Cottage Other Revenue</b>									
Beauty Shop Income	599	777	(178)	343	777	(434)	4,408	6,993	(2,585)
Misc Income-Cottage DCW Wage R	0	0	0	0	0	0	3,010	0	3,010
Donation Income - Cottages	0	9,479	(9,479)	0	9,795	(9,795)	70,939	86,577	(15,637)
<b>TOTAL Cottage Other Revenue</b>	<b>599</b>	<b>10,256</b>	<b>(9,657)</b>	<b>343</b>	<b>10,572</b>	<b>(10,229)</b>	<b>78,357</b>	<b>93,570</b>	<b>(15,213)</b>
Total Income	284,850	333,121	(48,271)	298,806	334,912	(36,106)	2,456,365	3,005,252	(548,887)
<b>Cottage Operating Expenses</b>									
Salary & Wages - Admin - Cott	11,194	9,073	(2,120)	8,487	9,376	889	99,402	82,870	(16,531)
Salary & Wages - ES Cottages	3,756	9,024	5,268	5,496	9,324	3,829	37,090	82,415	45,325
Salary & Wages - Hskpg Cottage	3,569	0	(3,569)	3,652	0	(3,652)	34,643	0	(34,643)
Salary & Wages - RN Cottages	6,900	0	(6,900)	7,130	0	(7,130)	63,020	0	(63,020)
Salary & Wages - LPN Cottages	2,953	9,333	6,380	2,555	9,644	7,090	16,553	85,243	68,690
Salary & Wages - CNA Cottages	36,490	44,376	7,886	50,083	45,855	(4,228)	465,049	405,303	(59,746)
Salary & Wages - UW Cottages	72,353	63,013	(9,340)	77,088	65,114	(11,974)	558,970	575,521	16,551
Longevity - Cottages Admin	250	246	(4)	250	254	4	2,250	2,246	(4)
FICA Admin Cottages	766	681	(85)	497	703	207	6,668	6,215	(453)
FICA - Env Serv Cottages	312	677	364	424	699	275	3,200	6,181	2,981
FICA - Cottage Housekeeping	265	0	(265)	277	0	(277)	2,634	0	(2,634)
FICA - RN LPN CNA and UW - Co	8,143	8,754	611	9,541	9,046	(495)	73,108	79,955	6,847
Workers Comp - Cottages	672	674	2	672	697	25	8,053	6,158	(1,896)
Workers Comp - Cottage Admin	6	6	0	6	6	0	54	55	1
MERS DB - Cottages	6,096	5,996	(100)	6,096	6,196	100	54,861	54,761	(100)
MERS DB - Cottages Admin	2,220	2,184	(36)	2,220	2,257	36	19,983	19,947	(36)
MERS DC-Cottage	2,193	1,852	(342)	3,237	1,914	(1,323)	19,884	16,913	(2,971)
MERS DC:Admin Cottages	0	667	667	0	689	689	0	6,091	6,091
Health Ins - Cottages	10,260	9,252	(1,008)	8,943	9,252	309	94,948	83,268	(11,680)
Dental Ins - Cottages	767	672	(95)	626	672	46	6,178	6,045	(132)
Supplies - Cottages	0	0	0	0	0	0	119	0	(119)
Supplies Plant Ops - Cottages	0	0	0	0	0	0	320	0	(320)
Supplies Laundry - Cottages	0	0	0	0	0	0	531	0	(531)
Activity Supplies - Cottages	369	362	(8)	287	374	86	4,512	3,302	(1,210)

Date: Oct 18, 2024  
Time: 11:54:21 EDT  
User: Lindsey Dood

Grand Traverse Pavilions - SNF  
Cottage Income Statement  
9/1/2024 to 9/30/2024

Facility #

Page # 2

	CURRENT PERIOD			PRIOR PERIOD			YEAR TO DATE		
	Actual \$	Budget \$	Var \$	Actual \$	Budget \$	Var \$	Actual \$	Budget \$	Var \$
<b>Cottage Operating Expenses (con't)</b>									
Nursing Supplies - Cottages	201	381	180	253	394	140	2,825	3,478	653
Contract Services-Hskpg.	3,000	0	(3,000)	0	0	0	3,000	0	(3,000)
Contract Services-Dining	60,773	60,083	(690)	60,773	60,083	(690)	551,217	540,747	(10,470)
Contract Services	0	0	0	1,600	0	(1,600)	1,600	0	(1,600)
Contract Svcs:Security-Cottag	0	219	219	1,325	219	(1,107)	1,988	1,969	(19)
Advertising - Cottages	824	3,350	2,527	0	3,350	3,350	3,221	30,154	26,934
Referral Fees	2,089	625	(1,464)	0	625	625	6,372	5,623	(749)
Printing & Binding - Comm Rel	0	111	111	0	111	111	450	995	545
Building Repairs - Cottages	300	0	(300)	4,269	0	(4,269)	7,354	0	(7,354)
Equipment Repairs - Cottages	1,201	0	(1,201)	0	0	0	1,201	0	(1,201)
Elevator-Cottages	0	0	0	0	0	0	3,069	0	(3,069)
Telephone - Cottages	760	272	(488)	320	272	(48)	3,119	2,447	(672)
Water - Cottages	3,743	681	(3,062)	3,500	703	(2,796)	15,168	6,216	(8,952)
Sewer - Cottages	2,640	1,270	(1,370)	998	1,312	314	14,575	11,598	(2,977)
Electric - Cottages	6,538	4,347	(2,191)	6,364	4,492	(1,872)	50,036	39,702	(10,334)
Natrual Gas - Cottages	5	3,300	3,294	1,855	3,410	1,555	17,251	30,137	12,886
Refuse Disposal - Cottages	599	559	(40)	599	559	(40)	5,739	5,027	(713)
Television - Cottages	1,506	1,710	204	1,525	1,710	185	13,716	15,394	1,678
Special Functions - Cottages	150	192	42	119	192	72	922	1,727	805
Beauty Shop Services	457	641	184	276	641	365	3,522	5,767	2,245
Indirect Costs-Cottages	20,000	0	(20,000)	20,000	0	(20,000)	180,000	0	(180,000)
Bond Interest Expense	4,334	4,180	(154)	4,334	4,320	(14)	39,416	38,180	(1,235)
Miscellaneous Exp - Cottages	0	83	83	0	83	83	453	746	293
Depreciation - Equip Cottages	917	917	0	917	917	0	8,254	8,254	0
<b>TOTAL Cottage Operating Expenses</b>	<b>279,571</b>	<b>249,760</b>	<b>(29,811)</b>	<b>296,594</b>	<b>255,462</b>	<b>(41,132)</b>	<b>2,506,498</b>	<b>2,270,649</b>	<b>(235,849)</b>
Net Operating Income	5,279	83,361	(78,082)	2,212	79,450	(77,238)	(50,133)	734,603	(784,736)
<b>Cottage Building Depreciation</b>									
Depreciation Bldg - Cottages	19,018	19,018	0	19,018	19,018	0	171,165	171,165	0
Depreciation-Cottage Bldg Impr	4,304	4,304	0	4,304	4,304	0	38,732	38,732	0
<b>TOTAL Cottage Building Depreciation</b>	<b>23,322</b>	<b>23,322</b>	<b>0</b>	<b>23,322</b>	<b>23,322</b>	<b>0</b>	<b>209,897</b>	<b>209,897</b>	<b>0</b>
Net Income	(18,043)	60,039	(78,082)	(21,110)	56,128	(77,238)	(260,030)	524,706	(784,736)

Date: Oct 18, 2024  
Time: 11:56:46 EDT  
User: Lindsey Dood

Grand Traverse Pavilions - SNF  
Cash Flow Statement  
9/1/2024 to 9/30/2024

Facility #

Page # 1

	CURRENT PERIOD	PRIOR PERIOD	YEAR TO DATE
	Actual \$	Actual \$	Actual \$
Cash from Operating Activity	0	0	0
Net Income	106,264	1,101,297	1,234,661
Net Cash provided by Operating Activities			
Depreciation and Amortization	96,483	96,483	868,346
Changes in Working Capital Items			
Accounts Receivable	(122,580)	(546,082)	(1,866,122)
Prepaid Expenses	(46,461)	28,878	(55,139)
Due to/from	(98,000)	0	(98,000)
Inventory	0	0	0
Accounts Payable	26,725	54,143	(98,027)
Other Assets			
Medicaid Settlement Receivable	0	183,616	3,947,274
Employee Retention Credit Receivable	0	0	6,970,430
Due From Foundation	2,881	796	6,424
Due From Grants			
Grants Receivable	9,724	55,667	(28,402)
TOTAL Due From Grants	9,724	55,667	(28,402)
Deferred Outflows			
TOTAL Deferred Outflows	0	0	0
Due From Pace North	93	19	10,394
Medicare Settlements Receivable	0	0	0
Medicaid Wage Pass Through Rec	(126)	1,675	(7,802)
QAS Receivable	(34,042)	12,254	(183,973)
QMI Receivable	0	0	78,943
TOTAL Other Assets	(21,471)	254,027	10,793,288
Accrued Payroll & Other Expenses	178,954	(631,241)	(407,262)
Other Liabilities			
TOTAL Other Liabilities	0	0	0
Other Accrued Liabilities			
Medicare Advanced Payment	0	0	0
Deferred Inflows			
TOTAL Deferred Inflows	0	0	0
Medicaid Audit Reserve	10,000	25,000	141,260
QAS Payable	0	0	(367,316)
Net Pension Liability	0	0	0
TOTAL Other Accrued Liabilities	10,000	25,000	(226,056)
TOTAL Changes in Working Capital Items	(72,832)	(815,274)	8,042,682
TOTAL Net Cash provided by Operating Activities	23,651	(718,791)	8,911,027
TOTAL Cash from Operating Activity	129,914	382,505	10,145,688
Cash from Investing Activity			
Fixed Asset Purchase	(20,350)	(28,261)	(217,355)
TOTAL Cash from Investing Activity	(20,350)	(28,261)	(217,355)
Cash from Financing Activities			
Long Term Debt	0	(275,000)	(720,000)
Short Term Debt/Notes Payable	0	0	0
TOTAL Cash from Financing Activities	0	(275,000)	(720,000)
Net Cash Activity	109,564	79,244	9,208,333
CASH BEG OF PERIOD	3,506,346	3,427,102	(5,592,423)
Cash Beginning Balances as of 8/31/2024	3,506,346	3,427,102	(5,592,423)
Net Cash Activity	109,564	79,244	9,208,333
Cash Ending Balance	3,615,910	3,506,346	3,615,910





Date: Oct 18, 2024  
Time: 11:56:16 EDT  
User: Lindsey Dood

Grand Traverse Pavilions - SNF  
Balance Sheet  
As Of 9/30/2024

Facility #

Page # 1

	CURRENT PERIOD	PRIOR PERIOD	PREVIOUS YEAR
	Actual \$	Actual \$	Actual \$
<b>Assets</b>	0	0	0
<b>Current Assets</b>			
<b>Cash</b>			
County Held Cash			
Cash - County	3,550,363	3,440,789	(5,682,255)
Cash - M.O.E.	3,319	3,319	3,312
<b>TOTAL County Held Cash</b>	<b>3,553,682</b>	<b>3,444,108</b>	<b>(5,678,943)</b>
<b>Other Cash</b>			
A/P Cash Clearing Account	8,928	8,928	7,568
Credit Card Bank	0	0	26,481
Cash - Resident Trust	15,310	15,310	14,676
Cash-Payroll	6,705	6,705	6,705
Cash - Advance Pay Funding Ac	31,286	31,296	31,090
<b>TOTAL Other Cash</b>	<b>62,228</b>	<b>62,239</b>	<b>86,520</b>
<b>TOTAL Cash</b>	<b>3,615,910</b>	<b>3,506,346</b>	<b>(5,592,423)</b>
<b>Accounts Receivable</b>	<b>5,074,825</b>	<b>4,952,245</b>	<b>3,208,703</b>
<b>Other Receivables</b>			
Medicaid QAS Settlement Rec	651,889	617,847	467,916
A/R QMI Assessment	0	0	78,943
Interest Receivable	98,000	0	0
Retention Credit Receivable	0	0	6,970,430
Grants Receivable	33,326	43,050	4,924
Due from Foundation	6,959	9,840	13,383
Medicaid Cost Settlement Rec.	2,774,247	2,774,247	6,721,521
MA Wage Pass Through Receiv	71,750	71,623	63,947
<b>TOTAL Other Receivables</b>	<b>3,636,171</b>	<b>3,516,608</b>	<b>14,321,065</b>
<b>Inventory</b>	<b>170,630</b>	<b>170,630</b>	<b>170,630</b>
<b>Prepaid Expenses</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Other Current Assets</b>			
Prepaid Expenses/Deposits	11,170	17,974	31,500
Prepaid Insurance - General	67,197	23,999	6,090
Prepaid Insurance - Work Comp.	14,362	4,295	0
<b>TOTAL Other Current Assets</b>	<b>92,729</b>	<b>46,268</b>	<b>37,590</b>
<b>TOTAL Current Assets</b>	<b>12,590,266</b>	<b>12,192,098</b>	<b>12,145,565</b>
<b>Non-Current Assets</b>			
<b>Property &amp; Equipment</b>	<b>15,452,707</b>	<b>15,528,298</b>	<b>16,098,817</b>
<b>Other Non Current Assets</b>			
Due from PACE North	1,274,657	1,274,750	1,285,051
Deferred Outflows-Pension Plan	2,444,143	2,444,143	2,444,143
Deferred Outflows-OPEB	158,071	158,071	158,071
<b>TOTAL Other Non Current Assets</b>	<b>3,876,871</b>	<b>3,876,964</b>	<b>3,887,265</b>
<b>TOTAL Non-Current Assets</b>	<b>19,329,579</b>	<b>19,405,261</b>	<b>19,986,083</b>
<b>TOTAL Assets</b>	<b>31,919,844</b>	<b>31,597,360</b>	<b>32,131,648</b>
<b>Liabilities &amp; Equity</b>			
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Accounts Payable	752,204	721,883	845,048

Date: Oct 18, 2024  
Time: 11:56:16 EDT  
User: Lindsey Dood

Grand Traverse Pavilions - SNF  
Balance Sheet  
As Of 9/30/2024

Facility #

Page # 2

	CURRENT PERIOD	PRIOR PERIOD	PREVIOUS YEAR
	Actual \$	Actual \$	Actual \$
<b>Accrued Expenses</b>			
<b>Other Current Liabilities</b>			
Current Portion of Bonds Paya	720,000	720,000	720,000
Interest Payable	58,515	29,995	125,444
Medicaid Cost Settle. Payable	1,011,509	1,001,509	870,249
QAS Settlement Payable	0	0	367,316
Deferred Revenue - SNF	37,059	56,183	0
<b>TOTAL Other Current Liabilities</b>	<b>1,827,083</b>	<b>1,807,687</b>	<b>2,083,010</b>
<b>TOTAL Current Liabilities</b>	<b>3,827,766</b>	<b>3,612,087</b>	<b>4,559,111</b>
<b>Non-Current Liabilities</b>			
<b>Long-Term Liabilities</b>			
Net Pension Liabilities	5,351,333	5,351,333	5,351,333
Pension Bonds (Non-Union) Iss	4,420,000	4,420,000	4,695,000
Pension Bonds (Union) Issued	4,195,000	4,195,000	4,410,000
Bonds Payable-Series 2017 Haw	1,380,000	1,380,000	1,610,000
Def Los on Adv Refund-'17	(40,670)	(41,213)	(45,551)
<b>TOTAL Long-Term Liabilities</b>	<b>15,305,663</b>	<b>15,305,120</b>	<b>16,020,782</b>
<b>Other Non-Current Liabilities</b>			
Deferred Inflow-OPEB	925,946	925,946	925,946
<b>TOTAL Other Non-Current Liabilities</b>	<b>925,946</b>	<b>925,946</b>	<b>925,946</b>
<b>TOTAL Non-Current Liabilities</b>	<b>16,231,609</b>	<b>16,231,066</b>	<b>16,946,728</b>
<b>TOTAL Liabilities</b>	<b>20,059,374</b>	<b>19,843,153</b>	<b>21,505,839</b>
<b>Equity</b>			
<b>Equity</b>			
RETAINED EARNINGS - PRIOR	10,499,269	10,499,269	12,901,984
Contributed Capital	126,540	126,540	126,540
<b>TOTAL Equity</b>	<b>10,625,809</b>	<b>10,625,809</b>	<b>13,028,524</b>
<b>Net Income (Loss)</b>	<b>1,234,661</b>	<b>1,128,397</b>	<b>(2,402,715)</b>
<b>TOTAL Equity</b>	<b>11,860,470</b>	<b>11,754,206</b>	<b>10,625,809</b>
<b>TOTAL Liabilities &amp; Equity</b>	<b>31,919,844</b>	<b>31,597,360</b>	<b>32,131,648</b>

<b>Grand Traverse Pavilions Medical Care Facility</b>							
<b>Capital Budget</b>							
<b>Q4 2024 to 2028</b>							
						<b>Estimated Completion</b>	
<b>Building, Grounds and Fixed Equipment</b>	2024	2025	2026	2027	2028	<b>Date</b>	<b>Notes</b>
Roof Replacement-Birch Pavilion		115,000				May-25	Need to re-quote for actual cost
Roof Replacement-Aspen Pavilion			115,000			May-26	Estimate to be revised based on costs for Birch roof
Pool Resurface	27,250					Dec-24	Resurface will be completed between Dec 26-31
Pool Re-paint	6,000					Dec-24	Pool area re-paint during pool closure before re-surface project
Pool Deck Repair			15,000			2026	Deck still in decent condition
Main building Asphalt Repairs	10,000	9,500				Nov-24	Repairs need done before winter. Sealcoating/lines in Spring '25
Poplar Gym Remodel, Carpet		16,000				Spring-25	All Carpet areas replacement
Poplar Gym Remodel, Paint		10,000				Spring-25	All walls in Gym, Offices, Bathrooms and all door jams
Beech Gym Remodel, Carpet Labor	3,260					Dec-24	Carpet purchased, Only labor costs, install scheduled Dec 20-23
Beech Gym Remodel, Paint		10,000				Spring-25	All walls in Gym, Offices, Bathrooms and all door jams
New signage campus wide		25,000				Summer-25	New signs, posts, parking garage sign, new wellness center sign
Concrete sidewalk repairs		30,000	30,000	30,000	30,000	Spring-25	Per year for next 3-4 years, over 10K sqft of concrete needs repair
Outside Walk-in Freezer			40,000			Jun-26	Freezer is beyond repair, over 10 years old, outdated freon
Hawthorn Boiler		25,000				Spring-25	Boiler is over 15 years old, rotted components and multiple repairs
<b>Infection Control Grant</b> submitted 9/27/2024							
ActivePure UV light bulbs		92,024					2 year replacement requirement. Price locked through 2026
Air Handler Filters, 3 sets per AHU		11,722					If not approved by grant, still need to purchase. Filters are overdue
Air Handler Upgrades, Birch, Elm, Rehab		75,000					Birch has all equip waiting for install. Elm & Rehab are new purchase/install
<b>Movable Equipment</b>							
Kubota Utility Vehicle		25,000				Spring-25	Replaces Polaris UTV (used daily, all year) Vehicle is unrepairable
Husqvarna Robot Mowers		40,000				Mar-25	Saves on many different costs and labor hours, possible incentives
Dump Trailer		9,000				Spring-25	We have no means of hauling leaves/mulch/debris to dump
Commercial Washer and Dryer		20,000				Jul-24	Both are over 15 years old
Floor care Equipment		10,000	10,000	10,000		2025/2026	For future large equip replacements
Furniture replacements		20,000	20,000	20,000		2025	Need good quality furniture in rooms and common areas to hold up to residents.
Lawn Equip replacements		10,000	10,000	10,000		Apr-25	Lawn mowers and small equip repairs/replacements
<b>Totals EVS</b>	46,510	553,246	240,000	70,000	30,000		
<b>Information Technology</b>							
Replace copiers/scanners		100,000					
Replace computer servers		100,000					
Total Information Technology	-	200,000	-	-	-		
Total Budget	46,510	753,246	240,000	70,000	30,000		
<b>Infection Control Grant Total: \$178,746</b>							
<b>State will reimburse after purchase (if approved)</b>							

**Grand Traverse Pavilions Combined Income Statement**  
**Proposed Budget 2024**

	Budget 2025	Budget 2024	Sep-24 YTD Actual	Actual Sept 2024 YTD Annualized
Service Revenue	33,882,213	27,072,414	21,970,328	29,293,771
Other Revenue	2,576,734	1,673,103	3,148,605	3,813,081
<b>Total Revenue</b>	<b>36,458,947</b>	<b>28,745,517</b>	<b>25,118,933</b>	<b>33,106,852</b>
Salaries & Wages	21,004,560	15,222,252	13,357,497	17,809,996
Benefits	5,264,234	4,133,327	3,336,043	4,448,057
Other Operating Expenses	8,466,369	7,318,174	6,064,611	8,086,148
Interest Expense	322,392	351,267	262,656	350,208
Depreciation	1,151,286	1,151,287	863,495	1,151,327
<b>Total Expenses</b>	<b>36,208,840</b>	<b>28,176,306</b>	<b>23,884,302</b>	<b>31,845,736</b>
<b>Net Income</b>	<b>250,107</b>	<b>569,211</b>	<b>1,234,631</b>	<b>1,261,116</b>



**Grand Traverse Pavilions--Skilled Nursing Facility Only**  
**2025 Summary Budget**

	2025 Budget	ppd	Sep-24 YTD	ppd	Sep-24 Annualized	2024 Budget	ppd
TOTAL SNF Resident Revenue	29,959,574	477.22	19,499,031	437.22	25,998,708	22,985,336	433.11
TOTAL SNF Other Revenue	2,514,673	40.06	3,356,137	75.25	4,051,976	1,661,984	31.32
Total Revenue	32,474,246	517.27	22,855,168	512.47	30,050,684	24,647,320	464.43
SNF Operating Expenses							
Nursing	16,836,187	268.18	10,649,161	238.78	14,198,882	11,870,894	223.68
Administrative	1,650,005	26.28	923,046	20.70	1,230,728	1,011,962	19.07
Finance	1,737,888	27.68	1,313,285	29.45	1,751,046	1,590,233	29.96
Human Resources	510,485	8.13	316,195	7.09	421,594	341,592	6.44
Community Relations	95,000	1.51	76,951	1.73	102,601	164,173	3.09
Maintenance	2,140,038	34.09	1,486,786	33.34	1,982,381	1,837,912	34.63
Housekeeping	1,187,693	18.92	737,409	16.53	983,211	962,694	18.14
Laundry	526,595	8.39	382,440	8.58	509,921	453,102	8.54
Dietary	2,839,875	45.24	2,039,472	45.73	2,719,296	2,597,351	48.94
Therapy	2,289,756	36.47	1,576,694	35.35	2,102,258	1,674,976	31.56
Ancillary	233,658	3.72	443,128	9.28	590,837	502,604	9.47
Diversional Therapy	582,818	9.28	343,327	7.70	457,769	476,426	8.98
Human Services	363,053	5.78	171,863	3.85	229,151	259,949	4.90
Child Care	383,376	6.11	255,406	5.73	340,541	260,828	4.91
Equipment Depreciation	134,271	2.14	100,704	2.26	134,271	134,271	2.53
SNF Operating Expenses	31,510,697	501.92	20,815,866	466.09	27,754,488	24,138,967	454.85
Net Operating Income	963,550	15.35	2,039,302	46.38	2,296,196	508,353	9.58
SNF Building Depreciation	726,148	11.57	544,611	12.21	726,148	726,148	13.68
Net Income	237,402	3.78	1,494,691	34.17	1,570,048	(217,795)	(4.10)

**Cottages Proposed Budget  
2025**

	Budget 2025	Budget 2024	Sep-24 YTD Actual	Actual Sept 2024 YTD Annualized
Service Revenue	3,922,639	3,883,227	2,378,008	3,170,677
Other Revenue	62,061	124,970	78,357	104,476
<b>Total Revenue</b>	<b>3,984,701</b>	<b>4,008,197</b>	<b>2,456,365</b>	<b>3,275,153</b>
Salaries & Wages	1,971,676	1,647,798	1,276,977	1,702,636
Benefits	458,242	381,263	289,571	386,095
Other Operating Expenses	1,211,881	940,267	892,280	1,189,707
Interest Expense	39,330	51,000	39,416	52,555
Depreciation	290,867	290,868	218,151	290,868
<b>Total Expenses</b>	<b>3,971,996</b>	<b>3,311,196</b>	<b>2,716,395</b>	<b>3,621,860</b>
				-
<b>Net Income</b>	<b>12,705</b>	<b>697,001</b>	<b>(260,030)</b>	<b>(346,707)</b>

**2024 Negotiations Between  
Grand Traverse County  
Department of Human Services**

**(Grand Traverse Pavilions/Grand Traverse Medical Care)**

**and**

**Teamsters Local 214  
RN Unit**

The Facility hereby counters the Union's initial proposals as follows:

- 1. Duration:** Contract effective the first day of the first pay period following ratification of the parties' Agreement, including DHHS Board approval through December 31, 2027.

- 2. Article IX, Section 9.3 grievance:**

Agreed to revise as follows:

Should a non-probationary employee who has been discharged or given a disciplinary layoff consider such discipline to be improper, grievance may be processed initially at ~~the written step~~ **Step 2** of the grievance procedure, provided the grievance is submitted within three (3) days from the date the discipline was imposed on the grieving employee.

- 3. Article XVI, Section 15.4(D):**

Counter as follows:

Current Registered Nurses assigned specific new licensed nurse employees/students as part of orientation training will be compensated at ~~\$.75~~ **\$1.00** per hour when said orientees/students are assigned to them on their shift by the nursing administration and such hours eligible for the compensation will be identified on a separate schedule form sent to payroll at the end of each pay period.

- 4. Article XVII Section 16.4 (Bereavement Leave):**

No update needed ... maintain current contract language

- 5. Article XIX (Retirement):**

Maintain Current Contract Language



**6. November 2022 LOU Terms:**

- a. Propose to Modify Article 18, Section 18.1(A) to reflect the following:

Health insurance coverage is available for all regular full time employees, effective no later than ninety (90) days from date of hire. Effective January 1, 2025, the Plan(s) available and the Maximum Employer contribution for such plan(s) are as follows:

	<b>HMO 500</b>	<b>HMO 1500</b>	<b>HMO HSA</b>
<b>Single</b>	\$503.39	\$495.73	\$360.50
<b>Double</b>	\$643.13	\$620.77	\$554.22
<b>Family</b>	\$705.16	\$672.21	\$591.52

For employees who do not satisfy the requirements of the Pavilions' Wellness Incentive by the stated deadline, the contributions above shall be reduced by twenty dollars (\$20) per month.

Employees who select the high deductible plan with the HSA shall receive a \$300 per month contribution from the Employer into the employee's HSA.

- b. Modify Article 15, Section 15.4 as follows:

- i. Weekend, evening and afternoon differentials of \$5.00 per hour

- c. Add the following as (New) Section 15.7:

No Duplication or Pyramiding. There shall be no duplication or pyramiding of overtime hours or pay or premium pay under any Section of this Agreement. This prohibition on duplication or pyramiding shall be interpreted to mean that to the extent that hours are compensated for at an overtime pay rate or premium rate under one provision of this Agreement, such hours shall not be counted as hours worked in determining overtime pay rates or premium rates under the same provision or any other provision of this Agreement.

- 7. In-service Training:** Parties agree that in-service training time is compensable and that employees will work with their supervisors for approval to complete training at the Facility.

**8. COVID Pay Language:**

The Employer shall continue any pass through wages from the State for as long as funded by the State, including any future funds directed to staff of the Facility during the term of the parties Agreement. While pass through wages shall no longer be paid should they no longer be funded by the State, the parties agree that should the funding for pass through wages be eliminated by the State the Union may seek to re-open this agreement to negotiate over the effect/impact of the elimination of the existing pass through wages. All other provisions of this Agreement shall remain in full force and effect during the re-opener negotiations and until this Agreement is terminated in accordance with the provisions of the first paragraph of this section of the Agreement. Subjects or

disputes arising from or pursuant to any re-opener negotiations shall not be subject to the grievance and arbitration procedure provisions set forth in this Agreement.

**9. Attendance Point System:** Facility proposes to maintain current practice.

**10. Wages:**

The Facility counters with the following:

- Increase wages by 5% effective the first day of the first pay period following ratification of the parties' Agreement, including DHHS Board approval.
- In lieu of additional increases, employees will receive retention pay equal to sixty-five cents (\$.65) per hour for each hour actually worked between December 1 and November 30 each year during the parties' agreement and paid prior to December 25 of each year starting in December 2024 and ending with a final payment in December 2026. To be eligible for payment, individuals must be employed at the time of payment.

The following wage schedule shall be in effect commencing November 3, 2024:

<b>RN Unit</b>	<b>START</b>	<b>1000 Hours</b>	<b>2,000 Hours</b>	<b>4,000 Hours</b>	<b>6,000 Hours</b>
<hr/>					
Nursing					
Registered Nurse	\$ 38.54	\$ 39.14	\$ 39.76	\$ 40.98	\$ 42.25
RN Community Coordinator	\$ 42.24	\$ 42.84	\$ 43.44	\$ 44.68	\$ 45.94

**2024 Negotiations Between  
Grand Traverse County  
Department of Human Services**

**(Grand Traverse Pavilions/Grand Traverse Medical Care)**

**and**

**Teamsters Local 214  
LPN Unit**

The Facility hereby counters the Union's initial proposals as follows:

- 1. Duration:** Contract effective the first day of the first pay period following ratification of the parties' Agreement, including DHHS Board approval through December 31, 2027.

- 2. Article IX, Section 9.3 grievance:**

Agreed to revise as follows:

Should a non-probationary employee who has been discharged or given a disciplinary layoff consider such discipline to be improper, grievance may be processed initially at ~~the written step~~ **Step 2** of the grievance procedure, provided the grievance is submitted within three (3) days from the date the discipline was imposed on the grieving employee.

- 3. Article XVI, Section 15.4(D):**

Counter as follows:

Current Licensed Practical Nurses assigned specific new licensed nurse employees/students as part of orientation training will be compensated at ~~\$ .75~~ **\$1.00** per hour when said orientees/students are assigned to them on their shift by the nursing administration and such hours eligible for the compensation will be identified on a separate schedule form sent to payroll at the end of each pay period.

- 4. Article XVII Section 16.4 (Bereavement Leave):**

Propose to revise as follows:

"Immediate family" shall be limited to the employee's spouse, children, step-children, parents or foster parents, step-parents, parents of current spouse, grandparents, brothers or brothers-in-law, sisters or sisters-in-law, nieces, nephews, aunts, uncles grandchildren, significant other with whom the employee resides, or a relative of the employee living in the employee's immediate household.



**5. Article XIX (Retirement):**

Maintain Current Contract Language

**6. November 2022 LOU Terms:**

- a. Propose to Modify Article 18, Section 18.1(A) to reflect the following:

Health insurance coverage is available for all regular full time employees, effective no later than ninety (90) days from date of hire. Effective January 1, 2025, the Plan(s) available and the Maximum Employer contribution for such plan(s) are as follows:

	HMO 500	HMO 1500	HMO HSA
Single	\$503.39	\$495.73	\$360.50
Double	\$643.13	\$620.77	\$554.22
Family	\$705.16	\$672.21	\$591.52

For employees who do not satisfy the requirements of the Pavilions' Wellness Incentive by the stated deadline, the contributions above shall be reduced by twenty dollars (\$20) per month.

Employees who select the high deductible plan with the HSA shall receive a \$300 per month contribution from the Employer into the employee's HSA.

- b. Modify Article 15, Section 15.4 as follows:

- i. Weekend, evening and afternoon differentials of \$5.00 per hour

- c. Add the following as (New) Section 15.7:

No Duplication or Pyramiding. There shall be no duplication or pyramiding of overtime hours or pay or premium pay under any Section of this Agreement. This prohibition on duplication or pyramiding shall be interpreted to mean that to the extent that hours are compensated for at an overtime pay rate or premium rate under one provision of this Agreement, such hours shall not be counted as hours worked in determining overtime pay rates or premium rates under the same provision or any other provision of this Agreement.

- 7. In-service Training:** Parties agree that in-service training time is compensable and that employees will work with their supervisors for approval to complete training at the Facility.

**8. COVID Pay Language:**

The Employer shall continue any pass through wages from the State for as long as funded by the State, including any future funds directed to staff of the Facility during the term of the parties Agreement. While pass through wages shall no longer be paid should they no longer be funded by the State, the parties agree that should the funding for pass through wages be eliminated by the State the Union may seek to re-open this agreement to negotiate over the effect/impact of the



elimination of the existing pass through wages. All other provisions of this Agreement shall remain in full force and effect during the re-opener negotiations and until this Agreement is terminated in accordance with the provisions of the first paragraph of this section of the Agreement. Subjects or disputes arising from or pursuant to any re-opener negotiations shall not be subject to the grievance and arbitration procedure provisions set forth in this Agreement.

**9. Attendance Point System:** Facility proposes to maintain current practice.

**10. Wages:**

The Facility counters with the following:

- Increase wages by 4% effective the first day of the first pay period following ratification of the parties' Agreement, including DHHS Board approval.
- In lieu of additional increases, employees will receive retention pay equal to sixty-five cents (\$.65) per hour for each hour actually worked between December 1 and November 30 each year during the parties' agreement and paid prior to December 25 of each year starting in December 2024 and ending with a final payment in December 2026. To be eligible for payment, individuals must be employed at the time of payment.

The following wage schedule shall be in effect commencing November 3, 2024:

LPN Unit		START	1000 Hours	2,000 Hours	4,000 Hours	6,000 Hours
Nursing						
	Licensed Practical Nurse	\$ 29.76	\$ 30.36	\$ 30.94	\$ 32.06	\$ 33.25

**2024 Negotiations Between  
Grand Traverse County  
Department of Human Services**

**(Grand Traverse Pavilions/Grand Traverse Medical Care)**

**and**

**Teamsters Local 214  
General Unit**

The Facility hereby counters the Union's initial proposals as follows:

1. **Duration:** Contract effective the first day of the first pay period following ratification of the parties' Agreement, including DHHS Board approval through December 31, 2027.
2. **Article IX, Section 9.3 grievance:**

Agreed to revise as follows:

Should a non-probationary employee who has been discharged or given a disciplinary layoff consider such discipline to be improper, grievance may be processed initially at ~~the written step~~ **Step 2** of the grievance procedure, provided the grievance is submitted within three (3) days from the date the discipline was imposed on the grieving employee.

3. **Article XVI, Section 16.4(C):**

Counter as follows:

Employees assigned specific new employees as part of orientation training will be compensated at ~~\$.35~~ **\$.60** per hour when said orientees are assigned to them on their shift by the Staff Development Coordinator or Department Head and such hours eligible for compensation will be identified on a separate schedule form sent to payroll at the end of each payday.

4. **Article XVII Section 17.4 (Funeral Leave):**

Propose to revise as follows:

"Immediate family" shall be limited to the employee's spouse, children, step-children, parents or foster parents, step-parents, parents of current spouse, grandparents, brothers or brothers-in-law, sisters or sisters-in-law, nieces, nephews, aunts, uncles grandchildren, significant other with whom the employee resides, or a relative of the employee living in the employee's immediate household.

5. **Article XX (Retirement):** Maintain Current Contract Language

**6. Appendix A (elimination of general maintenance)**

Reject, but counter with the following:

- a. Update Skilled Maintenance Job description to confirm increased skills required for position;
- b. Provide opportunity for General Maintenance Employees to advance to Skilled Maintenance positions after 5 years of employment with confirmation that they possess the skills required for updated position;

**7. November 2022 LOU Terms:**

Propose to proceed as follows:

- a. Propose to Modify Article 19, Section 19.1(A) to reflect the following:

Health insurance coverage is available for all regular full time employees, effective no later than ninety (90) days from date of hire. Effective January 1, 2025, the Plan(s) available and the Maximum Employer contribution for such plan(s) are as follows:

	HMO 500	HMO 1500	HMO HSA
Single	\$503.39	\$495.73	\$360.50
Double	\$643.13	\$620.77	\$554.22
Family	\$705.16	\$672.21	\$591.52

For employees who do not satisfy the requirements of the Pavilions' Wellness Incentive by the stated deadline, the contributions above shall be reduced by twenty dollars (\$20) per month.

Employees who select the high deductible plan with the HSA shall receive a \$300 per month contribution from the Employer into the employee's HSA.

- a. Modify Article 16, Section 16.4 as follows:
  - i. Weekend, evening and afternoon differentials of \$5.00 per hour
- b. Add the following as (New) Section 16.6:

No Duplication or Pyramiding. There shall be no duplication or pyramiding of overtime hours or pay or premium pay under any Section of this Agreement. This prohibition on duplication or pyramiding shall be interpreted to mean that to the extent that hours are compensated for at an overtime pay rate or premium rate under one provision of this Agreement, such hours shall not be counted as hours worked in determining overtime pay rates or premium rates under the same provision or any other provision of this Agreement.

8. **In-service Training:** Parties agree that in-service training time is compensable and that employees will work with their supervisors for approval to complete training at the Facility.



**9. COVID Pay Language:**

The Employer shall continue any pass through wages from the State for as long as funded by the State, including any future funds directed to staff of the Facility during the term of the parties Agreement. While pass through wages shall no longer be paid should they no longer be funded by the State, the parties agree that should the funding for pass through wages be eliminated the Union may seek to re-open this agreement to negotiate over the effect/impact of the elimination of the existing pass through wages. All other provisions of this Agreement shall remain in full force and effect during the re-opener negotiations and until this Agreement is terminated in accordance with the provisions of the first paragraph of this section of the Agreement. Subjects or disputes arising from or pursuant to any re-opener negotiations shall not be subject to the grievance and arbitration procedure provisions set forth in this Agreement.

**10. Attendance Point System:** Facility proposes to maintain current practice.

**11. Wages:**

The Facility counters with the following:

- Increase wages by 3% effective the first day of the first pay period following ratification of the parties' Agreement, including DHHS Board approval.
- In lieu of additional increases, employees will receive retention pay equal to sixty-five cents (\$.65) per hour for each hour actually worked between December 1 and November 30 each year during the parties' agreement and paid prior to December 25 of each year starting in December 2024 and ending with a final payment in December 2026. To be eligible for payment, individuals must be employed at the time of payment.

The following wage schedule shall be in effect commencing November 3, 2024:

<b>General Unit</b>	<b>START</b>	<b>1000 Hours</b>	<b>2,000 Hours</b>	<b>4,000 Hours</b>	<b>6,000 Hours</b>
Nursing					
CNA and Restorative CNA Activities CNA	\$22.89	\$ 23.47	\$ 24.09	\$ 24.71	\$ 25.35
Nurse Aide (non-certified)	\$21.25	\$ 21.84	\$ 22.45	\$ 23.07	\$ 23.71
Environmental Services					
Housekeeper/Custodian Lauderer	\$20.11	\$ 20.55	\$ 21.01	\$ 21.30	\$ 21.62
General Maintenance	\$21.45	\$ 21.69	\$ 21.94	\$ 22.37	\$ 22.82
Skilled Maintenance	\$23.48	\$ 23.71	\$ 23.95	\$ 24.39	\$ 24.85
Universal Worker					
UW (MCF/Cottages) Child Care Assistant Courtesy Driver	\$19.47	\$ 19.92	\$ 20.33	\$ 20.65	\$ 20.96



## Grand Traverse Pavilions

A COMMUNITY CARING FOR GENERATIONS

### MEMORANDUM

**DATE:** October 24, 2024

**TO:** Grand Traverse County Department of Health and Human Services Board

**FROM:** Gerard Bodalski, Administrator/CEO

**RE:** Proposed 2025 Non-Union Wage Recommendation

Union negotiations have been completed for the next three-year cycle. We are recommending an average 4% wage increase for non-union employees with flexibility for outliers. In addition, employees will receive retention pay equal to sixty-five cents (\$.65) per hour for each hour actually worked between December 1, 2023 and November 30, 2024. To receive retention pay, individuals must be employed at the time of payment, which will be prior to December 25, 2024.

Thank you for your consideration.

GRAND TRAVERSE PAVILIONS  
Grand Traverse Medical Care

15

**PURCHASE OF EQUIPMENT AND SERVICES REQUEST FORM**

Following is a request for your approval to purchase the detailed equipment or services, with supporting documentation.

A. Requesting Grand Traverse Pavilions Department: Environmental Services

B. Item: Asphalt repairs

C. Specifications: See attached

D. Bids Solicited From:

1.	<u>Ace Seal Right, LLC</u>	City <u>Interlochen, MI</u>	Date <u>08/26/2024</u>
2.	<u>Grand Traverse Sealcoating &amp; Striping</u>	City <u>Lake Ann, MI</u>	Date <u>09/12/2024</u>
3.	<u>Molon Asphalt, Inc</u>	City <u>Traverse City, MI</u>	Date <u>10/10/2024</u>
4.	<u></u>	City <u></u>	Date <u></u>

E. Bids Received:

1.	<u>Ace Seal Right, LLC</u>	Date <u>08/26/2024</u>	\$ <u>9,925.00</u>
2.	<u>Grand Traverse Sealcoating &amp; Striping</u>	Date <u>09/12/2024</u>	\$ <u>9,111.00</u>
3.	<u>Molon Asphalt, Inc</u>	Date <u>10/10/2024</u>	\$ <u>15,968.00</u>
4.	<u></u>	Date <u></u>	\$ <u></u>

F. Variances in Bidder's Equipment or Services Being Offered:

All similar for asphalt repairs.

G. Recommendation: GT Sealcoating and Striping

H. Justification for Recommendation: Fast response to quote request. Good reputation throughout this area.

I. Purchase Budgeted: Yes  No X

How Funded: Cash Reserves

J. J. J. J.

Finance Director

(Purchase up to \$1,500.00)

10-23-24

Date

J. J. J. J.

Administrator/CEO

(Purchase up to \$5000.00)

10/23/24

Date

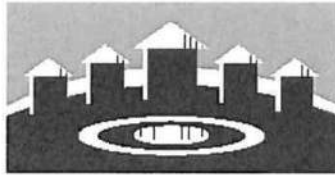
Mary Marois, Chair

Date

Grand Traverse County Department of Health & Human Services Board

(Purchase over \$5000.00)





# Grand Traverse Pavilions

A COMMUNITY CARING FOR GENERATIONS

## MEMORANDUM

10/16/2024

**TO:** DHHS Board

**FROM:** Ryan Hutchins  
Environmental Services Director

**RE:** Asphalt repairs around Main Building, parking lots and receiving

Attached please find full price bids from Grand Traverse Sealcoating & Striping at \$9,111.00. Ace Seal Right, LLC at \$9,925.00. Molon Asphalt, Inc at \$15,968.00.

All 3 companies provide the same asphalt repairs. The attached quotes are for all our asphalt in front of the main building to include both parking lots and receiving area. A highlighted map is attached. Repairs include cleaning and filling all cracks. Repairing any small, damaged areas and addressing all 3 drain/manhole covers to include repairing around drain covers and raising the receiving area drains to properly repair the drain block support structure underneath. These 3 drains are a safety concern due to the integrity of the surrounding asphalt. All repairs and crack filling will prolong the integrity of our asphalt and prevent any issues with vehicle traffic and snow plowing in the winter.

I recommend we award this bid to Grand Traverse Sealcoating & Striping for repairs to be completed this Fall, 2024 for a total of \$9,111.00.

Thank you,

Ryan Hutchins  
Environmental Services Director



## QUOTE #1198

SENT ON:

Sep 12, 2024

RECIPIENT:

**Grand Traverse Pavilions**

1000 Pavilions Circle  
Traverse City, MI 49684

SENDER:

**Grand Traverse Sealcoating & Striping**

18250 Carcajou Trail  
Lake Ann, Michigan 49650

Phone: (231) 944-9713

Email: keith@misealcoating.com

Website: www.GrandTraverseSealcoating.com

Product/Service	Description	Qty.	Total
Asphalt Sealcoating	We thoroughly clean the asphalt using power wire brushes and high-force blowers to remove all loose debris. We then apply one coat of SafeSeal asphalt emulsion sealer and barricade access to allow for proper curing.  *Our Mix Design* 500 Gallon Sealer Mix Design SafeSeal Asphalt Emulsion Sealer -Michigan Made & Produced in Grand Rapids-  10% (50 Gallons) Water Dilution 250 LBS Silica Sand (Additional Traction & Durability) 5 Gallons Black Elixir Additive 5 Gallons Iron Road Additive *Additive promotes accelerated curing times, toughness, adhesion, longevity and creates a deeper jet-black color for a pristine finish.	42100	\$7,678.00*
Hot Applied Crack Sealing	We thoroughly clean cracks approximately 1/4" to 3/4" wide of vegetation and moisture using power wire brushes or hot air heat lances. The cracks are then sealed with 380-degree liquefied Deery Super-Stretch rubber.	2670	\$2,537.00*
Line Striping and Markings	74 Parking Stalls - Yellow 12 Grids - Yellow 8 Fire Lane - Red 6 Handicap Stalls - Blue 1 Grid - Blue 505' Curbing - Yellow	1	\$1,925.00*
Full Depth Asphalt Repair	Repair damaged asphalt by saw cutting and removing. We then inspect the base aggregates, repair if needed, install new asphalt, level and vibratory compact.  Repair area approximate sizes 16'x6' - 7'x7' - 7'x6' + 1 Drain Block Repair 23'x2' (Broken Area by Drain) - 6'x8' (Pothole by Dumpster)	1	\$6,574.00*



QUOTE #1198

SENT ON:  
Sep 12, 2024

Total	\$18,714.00
-------	-------------

\*Accepted Payment Methods\*

Credit Card | Bank Transfer | Check | Cash

Thank you for the opportunity. We look forward to working with you on your project. Please let us know if you have any questions!

Terms | Final payment is to be made upon completion. 24% per annum will be charged on past due invoices over 30 days. All material is guaranteed as specified. All work to be completed in a workman like manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will become an extra charge over and above the estimate. All agreements contingent upon accidents, weather conditions or delays beyond our control.

Acceptance of this Estimate | The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

\* Non-taxable

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



# Proposal

Page# 55500 of 3050 Pages

(231) 499-8988



**ACE SEAL RIGHT, LLC**  
10814 Elizabethtown Dr. • Interlochen, MI 49643  
acesearight@gmail.com

Email rhutchins@gtpavilions.org

Phone 231-932-3022

Date 8/26/2024

PROPOSAL SUBMITTED TO Ryan Hutchins for Grand Traverse Pavilions

STREET 1000 Pavilion Cir

CITY, STATE, AND ZIP Traverse City MI 49684

ARCHITECT Kendrick Meyer

DATE OF PLANS

We hereby submit specification and estimates for:

Complete machine cleaning and edging of asphalt. \$525.00All petroleum deposits to be degreased and treated with special oil spot primer. YesApply one coat of coal tar asphalt emulsion sealer. \$5,850.00Hot Melt Rubber Crack Repair \$2,200.00 for crack fillInfrared Patchwork \$4,950.00 for (14) 6x8; (8) 4x6; (2) 1x2; 868 sq ft TOTAL

Infrared Patchwork \_\_\_\_\_

Lines \$1,150.00 Handicap \$300.00 Arrows \$980.00 stencil workCut and Replace \$2,250.00 for (1) 7x7 = 49 sq ft TOTAL (manhole collapsing)

We Propose hereby to furnish material and labor - complete in accordance with the above specifications for the sum of:

(w/out striping) fifteen thousand seven hundred seventy five dollars and \_\_\_\_\_ dollars (\$ 15,775.00 )

(w/ striping) eighteen thousand two hundred five dollars and 00/100-----\$18,205.00

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delay beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance. If driveway is shaded, sealcoating not warranted.

Authorized Signature

Kendrick Meyer

Note - this proposal may be withdrawn by us if not accepted within \_\_\_\_\_ days.

**Acceptance of Proposal** - The above policies, specifications, and conditions are satisfactory and hereby accepted.

You are authorized to do the work as specified. Payment will be made as outlined above.

Legal fees and court costs incurred in collection of monies owed according to this contract will be paid by the customers.

Signature \_\_\_\_\_

Date of Acceptance \_\_\_\_\_

Signature \_\_\_\_\_

2900 Cass Rd  
Traverse City, MI 49684  
www.MolonAsphalt.com



231-946-8269  
info@MolonAsphalt.com

**Date of Proposal:**

10-10-2024

**Proposal Submitted to:**

Grand Traverse Pavilions  
Ryan Hutchins

1000 Pavilions Circle, Traverse City, MI 49684  
231-932-3022 rhutchins@gtpavilions.org

**Proposal Number:**

6440

**Proposal Jobsite Detail:**

Commercial Sealcoat

**Proposed Services:**

Asphalt Services	Quantity	Amount
SEALANT - Thoroughly clean and edge proposed area removing all debris with brushes, edgers and blowers. Apply GEM Seal Black Diamond™ sealer mixed to manufacturers specifications.	44238 Sq.Ft.	\$8,847.00
CRACK FILL - Cracks 1/4" in width, and larger, to be cleaned and filled with commercial grade hot rubberized compound sealant.	4286 Ln.Ft.	\$4,928.00
ASPHALT REPAIR - Patchwork w/ sawcut edges.	552 Sq.Ft.	\$11,040.00
<b>Striping Services</b>		
Apply pavement markings back to existing markings.	3109 Lump Sum	\$3,109.00

We hereby propose to furnish the services and materials for the sum of: **\$27,924.00**

**Additional Service Notes:**

Sealcoat Detail: Apply two coats of sealant to all areas.

Crack Fill Detail: Clean cracks with Crack Jet heat lance to remove dirt, debris, weeds/grass and moisture before filling cracks with MDOT certified hot rubber crack sealant.

Asphalt Repair Detail: Sawcut and remove damaged/deteriorated areas, heat and tack edges, install new asphalt and compact.

Line Striping Detail: 1,439 In ft yellow line / 496 In ft of yellow painted curb / "FIRE LANE" yellow stenciled words x 8 / 214 In ft ADA blue line / 6 blue ADA logos

**Acceptance of Proposal**

The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified and in accordance with the stated terms and conditions. Payment will be made as outlined above.

Date of Acceptance: \_\_\_\_\_ Accepted by: \_\_\_\_\_

**Proposal Prepared by:**

*Michael Wilson*

Michael Wilson  
Cell: 231-218-6034  
Email: mwilson@molonasphalt.net



## **Molon Asphalt, Inc. Standard Terms and Conditions.**

**The following terms and conditions are part of this proposal, therefore agreed upon with the proposal.**

The pricing listed is based on the average price for liquid asphalt from Marathon, Inc. If the average price increases at the time we perform the listed work, we reserve the right to adjust the price consistent with the increase in the price of liquid asphalt.

All material is warranted to be as specified. All work is to be completed according to this contract. Molon Asphalt makes no warranty of merchantability, and there are no warranties, which extend beyond the description contained in this contract.

Molon Asphalt is not liable for delays caused by weather conditions, acts of God, acts of the environmental agencies, permitting agencies, accidents, shortages of necessary materials and supplies, or any other cause beyond our control.

Molon Asphalt shall be permitted to stockpile material and store equipment necessary to perform its work, on the work site without cost for up to 24 hours before and after the work is performed.

Price is based upon quantities and work stated proposal, in the event that additional material and/or work is needed to complete the job a change order will be applied adjusting the agreed price accordingly.

Molon Asphalt, Inc does not guarantee water will not hold or puddle on areas that have less than 2% drainage.

Molon Asphalt, Inc reserves the right to add additional cost of overage should it be acquired due to third party or customer error or changes without notice.

Any changes in the proposal wanted by the customer must be made agreed to by the customer in writing. Email and text messages are acceptable forms of acceptance to change of proposal.

Paving quote is only good for the current paving season. Any paving that carries over into the following year is subject to price increase.

Molon Asphalt is not responsible for damaged sprinkler lines, heads, buried fences, sod, or drainage lines and utilities if not marked.

Payment terms are 50% downpayment with the balance due at time of project completion.

A service charge of \$500 will be applied if scheduled work date is not cancelled 72 hours prior to agreed date.

Nothing herein shall be construed as a waiver or modification of Molon Asphalt's statutory lien rights, which lien rights Molon Asphalt will exercise if payment by customer is not promptly made.

A service charge of 1.5% per month, which is an annual percentage rate of 18% per annum, will be added on all account balances not paid within 30 days of the invoice date. Costs of collection, including attorney fees, court costs, etc., are the responsibility of the customer.

Customer agrees to defend, indemnify and hold harmless Molon Asphalt Inc., its officers and employees from any claim arising from any violation of environmental law, regulation or policy.

This proposal is valid for 30 days from the Date of Proposal. After 30 days, Molon Asphalt reserves the right to adjust pricing, schedule and/or cancel the proposal.

**Growing our business one satisfied customer at a time.**

**We look forward to doing business with you.**

**Molon Asphalt- A full service asphalt company.**

\_\_\_\_\_  
**Customer Initials**





DRAIN/MANHOLE  
SAFETY CONCERN

DRAENS/MANHOLES  
SAFETY CONCERN

**GRAND TRAVERSE COUNTY  
DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD**

1000 Pavilions Circle, Traverse City, MI 49684  
Telephone Number: 932-3000

**Resolution 2024 - 3**  
Grand Traverse Pavilions/Cottages

**2025 Cottage Rates**

- WHEREAS,** The governing body requires that an annual operation budget be adopted, and
- WHEREAS,** sound management practices recognize the value of budget both as a blueprint and an evaluation tool, and
- WHEREAS,** an operational budget provides the basis for all expenditures levels needed to provide appropriate services, and
- THEREFORE**
- BE IT RESOLVED,** that the charge for routine services provided on and after January 1, 2025 by the Grand Traverse Pavilions/Cottages is as follows:

Evergreen & Hawthorn Cottages - Assisted Living

*(Rates vary according to size of apartment but range between:)*  
\$2,500.00 - \$6,200.00

Hawthorn Lofts - Independent Living

*(Rates vary according to size of apartment but range between:)*  
\$3,250.00 - \$4,000.00

Willow Cottage - Assisted Living

Suite \$6,300.00

*Second occupant for all Cottages \$600*

Respite:

Basic Services	-	\$225.00 per night
Expanded Services	-	\$325.00 per night

APPROVED \_\_\_\_\_  
DISAPPROVED \_\_\_\_\_

at the October 31, 2024 meeting of the Grand Traverse County Department of Health and Human Services Board.

\_\_\_\_\_  
Mary Marois, Chair  
Grand Traverse County Department of Health and Human Services Board

\_\_\_\_\_  
Date



# GRAND TRAVERSE PAVILIONS

1000 Pavilions Circle  
Traverse City, MI 49684

17

## APPLICATION FOR ATTENDING OR CONSULTING PRIVILEGES

Please Check One:

Medical Doctor ☐ Doctor of Osteopathy ☐ Physician Assistant ☐ Certified Nurse Practitioner ☐

ATTENDING ☐ CONSULTING ☒

NAME IN FULL Korinne Swain, O.D. DATE Oct 11, 2024

RESIDENCE ADDRESS \_\_\_\_\_ TELEPHONE \_\_\_\_\_

OFFICE ADDRESS \_\_\_\_\_ Southfield, MI 48033 TELEPHONE \_\_\_\_\_

Premedical Education: School \_\_\_\_\_ Date of Graduation \_\_\_\_\_

Medical Education: School \_\_\_\_\_ Date of Graduation \_\_\_\_\_

Internship: Hospital \_\_\_\_\_ Dates \_\_\_\_\_

Residency: Hospital \_\_\_\_\_ Dates \_\_\_\_\_

MICHIGAN LICENSE: Date \_\_\_\_\_ No. \_\_\_\_\_  
NPI# \_\_\_\_\_

Hospital Staff Memberships:

Medical Society Memberships:

Specialty:

Board Certified: Yes ☐ No ☐ Date \_\_\_\_\_

In making application, I agree to the rules and policies of the Grand Traverse Medical Care which I understand are available upon request. I also agree to verification of my credentials by the Administrator of Munson Medical Center or other hospital where I have been accepted on staff.

SIGNED: [Signature] DATE: Oct 11, 2024

APPROVED: [Signature] SIGNED: [Signature] DATE: 10/16/24  
DISAPPROVED: \_\_\_\_\_ Medical Director, Grand Traverse Medical Care

APPROVED: \_\_\_\_\_ SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_  
DISAPPROVED: \_\_\_\_\_ Chair, Grand Traverse County Department of Health and Human Services Board

L:\Administration Support\Forms\Administration-HR\Approved\Application For Attending Or Consulting Privileges  
05/10/17 Previous Version Obsolete

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF PROFESSIONAL LICENSING  
P.O. BOX 30670  
LANSING, MI 48909

STATE OF MICHIGAN - DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS

BOARD OF OPTOMETRY  
OPTOMETRIST LICENSE

DIAGNOSTIC PHARMACEUTICAL AGENTS  
THERAPEUTIC PHARMACEUTICAL AGENTS  
KORINNE MARIE SWAIN

KORINNE MARIE SWAIN

LICENSE NO.                      EXPIRATION DATE  
4901003090                      08/08/2026      24188170749

COMPLAINT INFORMATION:

THE ISSUANCE OF THIS LICENSE SHOULD NOT BE CONSTRUED  
AS A WAIVER, DISMISSAL OR ACQUIESCENCE TO ANY  
COMPLAINTS OR VIOLATIONS PENDING AGAINST THE  
LICENSEE, ITS AGENTS OR EMPLOYEES.

FUTURE CONTACTS:  
YOU SHOULD DIRECT INQUIRIES REGARDING THIS LICENSE OR  
ADDRESS CHANGES TO THE DEPARTMENT OF LICENSING AND  
REGULATORY AFFAIRS BY EMAILING [BPLHELP@MICHIGAN.GOV](mailto:BPLHELP@MICHIGAN.GOV)  
OR CALL (517) 241-0199

YOUR LICENSE MUST BE DISPLAYED IN A PROMINENT PLACE.

GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BOARD OF OPTOMETRY  
OPTOMETRIST LICENSE  
DIAGNOSTIC PHARMACEUTICAL AGENTS  
THERAPEUTIC PHARMACEUTICAL AGENTS

KORINNE MARIE SWAIN

LICENSE NO.

4901003090

EXPIRATION DATE

08/08/2026

24188170749

THIS DOCUMENT IS DULY  
ISSUED UNDER THE LAWS OF

THE STATE OF MICHIGAN