

GRAND TRAVERSE COUNTY
DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD
1000 Pavilions Circle, Traverse City, MI 49684

MINUTES OF THE OCTOBER 25, 2023 MEETING

PRESENT: Cecil McNally, Gordie LaPointe, Mary Marois Board
David Hautamaki, Lindsey Dood, Darcey Gratton Staff

ABESENT: TJ Andrews Commission

GUESTS:

The regular meeting of the Grand Traverse County Department of Health and Human Services Board was called to order at 9:00 am by Board Chair Cecil McNally at the Garfield Township Hall.

First Public Comment – None

County Liaison Report – Andrews had a scheduling conflict and asked McNally to report that the next scheduled Ad hoc committee will be on November 13th at the Pavilions.

Approval of Agenda – Board Chair McNally requested to add Joint Commission under A. General Information (5). Gordie requested to add Questions on Mary John Williams vs PACE North and DHHS lawsuit under D. General Discussion (1). Motion was made by LaPointe to approve the Agenda with presented changes, seconded by Marois and carried unanimously.

The purpose of the **Consent Calendar** is to expedite business by grouping items to be dealt with by one Board motion without discussion. Any member of the Board or staff may ask that any item on the **Consent Calendar** be removed and placed elsewhere on the agenda for discussion. Such requests will be automatically respected.

REVIEW AND FILE

- (1) Minutes of the 09/18/23 Board Meeting
- (2) Minutes of the 09/28/23 Board Meeting
- (3) Closed Minutes of the 09/28/23 Board Meeting
- (4) Minutes of the 10/12/23 Board Meeting
- (5) Resident Council Minutes

Motion was made by LaPointe to approve the Consent Calendar as presented. Motion seconded by Marois and carried unanimously.

Items Removed From Consent Calendar – none

Chairman Report – McNally recognized LaPointe for his years of service. Dood and Marois shared their appreciation for all of LaPointe’s hard work and dedication over the years. LaPointe shared his appreciation to the staff.

Executive Search Update – Marois shared that the Administrator resumes from Leader Stat will be reviewed once the new DHHS board member Haider Kazim is appointed on November

1st. The board agreed to have Director of Nursing (DON), Kristen Packard, sit in on the reviewing process.

Census Update – Hautamaki shared the census is at 149 as of October 24 and has been steady and holding the census all week. Hautamaki shared the cottage census is at 54. Hautamaki share he is seeing the effect of positive publicity and is pushing for more coverage in the press on services. Dood and Hautamaki gave an update on the need for having two MDS positions to allow more focus on MDS assessment and proper documentation. LaPointe asked about how staff are dealing with staff reduction from September. Dood said the messaging has been no more cuts as long as we consistently stay at 145. Hautamaki shared that the DON who had previously put in her resignation, has agreed to stay on for a while.

Third Quarter Overtime Report – Dood reviewed the report with no questions by the board.

Foundation Financials – Dood reviewed the balance sheet and income statement as of September 2023. LaPointe shared he no longer will serve on the Foundation Board and that Kazim, who is currently the Foundation's Vice President, will take the place as DHHS liaison. The board discussed how the foundation distributes funds.

Five min recess at 9:55am

Joint Commission (handout) – Hautamaki reported the Grand Traverse Pavilions has earned the Joint Commission's Gold Seal of Approval for Nursing Care Center Accreditation, Post-Acute Care Certification, and Memory Care Certification by demonstrating continuous compliance with its performance standards. The Gold Seal of Approval is a symbol of quality that reflects an organization's commitment to providing safe and effective patient and resident care.

Chief Executive Officer Report – Hautamaki reviewed the monthly report for September and answered board members' questions. Hautamaki highlighted on surveys and stated that Fire Marshal returned and cleared all citations on the Life Safety report and shared he is waiting on the follow-up survey from the states annual visit. Hautamaki gave updates on census, food service, COVID and influenza updates. Leadership meant with Munson to collaborate on building census for the Pavilions.

Financial Report – Dood presented the financial operations and social accountability reports for September 2023 and answered board member's questions. Dood provided and reviewed updated reports with more detail per the boards direction. Motion made by Marois to accept the financial operations report as presented. Motion seconded by LaPointe and carried unanimously.

Questions on the Mary John Williams vs PACE North and DHHS lawsuit – LaPointe inquired about how he will stay informed in the lawsuit now that he no longer is on the Board. Since he is not personally named, LaPointe inquired about something in writing to show that he no longer is part of the lawsuit with him not being on the Board.

Grand Traverse Pavilions Announcements

- (1) Next November 9 will be cancelled. Next Board Meeting November 30, 2023
- (2) September Service Excellence Award

Marois inquired about Robert Long, Plant Moran Consultant, being available to get an update on the strategic plan at the November 30 board meeting. Dood shared that Long was asked to attend the November 13 Ad hoc committee and recommended using that time for any additional questions instead of having him attend another meeting on November 30 which would be another cost to the Pavilions. The Board shared they would like to discuss the Cottages and Marketing with Long.

Second Public Comment

Meeting adjourned at 10:55 am

Signatures:

Cecil McNally – Chair
Grand Traverse County Department of Health and Human Services Board

Date: _____ Approved
 _____ Corrected and Approved

